Alpha Kappa Alpha Sorority, Incorporated
Rho Kappa Omega Chapter

General Body Meeting Agenda
April 20, 2019 @ 11am
City Hall, Caucus Room 204, Jersey City, NJ 07305
Sobande F. Afolabi, Presiding

| **Agenda Item*** | **Responsible Soror** |
|---|---|
| Call to Order | Soror Sobande F. Afolabi, Basileus |
| Meditation | Soror Janice T. Watson, Chaplain |
| Adoption of Agenda | Soror Sobande F. Afolabi, Basileus |
| Approval of Minutes (3/16/19) | Soror Corinne E. Rivers, Grammateus |
| | |
| Officer Reports | |
| Basileus | Soror Sobande F. Afolabi, Basileus |
| Correspondence | Soror Tamara Odom, Epistoleus |
| Pecunious Grammateus | Soror Tynesha Banks |
| Tamiouchos | Soror Maya Daniels |
| Hodegos | Soror Charlotte Rogers-Brown |
| | |
| Special Business | |
| "Show and Tell" Activity | Soror Corinne E. Rivers, Membership Chairman |
| | |
| Committee Reports | |
| Membership | Soror Corinne E. Rivers |
| Program | Soror Sabrina M. Riley |
| Connection | Soror Kelle Coleman |
| Fundraising | Soror Trudy Miles |
| Auditing | Soror Nokeima Jones |
| Strategic Planning | Soror Seraphine Jean-Louis |
| Archives | Soror Shevon Armstrong |
| Sisterly Relations | Soror Vanessa Jean-Louis |
| Publicity & Technology | Soror Tiffany M. Ryan |
| Graduate Advisory | Soror Sallie E. Brown |
| Budget & Finance | Soror Maya Daniels |
| NARC Philacter Committee | Soror Darcell-Medley Stokes |
| NARC Registration Committee | Soror Corinne E. Rivers |
| | |
| New Business | |
| Action Items | Soror Sobande F. Afolabi, Basileus |
| | |
| Announcements | General Membership |
| Philacter Report | Soror Tonia Slay-Daniels, Philacter |
| International Hymn/Pledge | General Membership |
| Adjournment | Soror Sobande F. Afolabi, Basileus |

*NOTE: The Regional Director has been invited to the chapter meeting. Her estimated time of arrival is 1:30pm. This Agenda is subject to her arrival and may be changed accordingly.

RHO KAPPA OMEGA
ALPHA KAPPA ALPHA SORORITY, INC.

# General Body

## Minutes

March 16, 2019 Meeting No. 3

The meeting was held on Saturday, March 16, 2019 at City Hall, Caucus Room 204, 280 Grove Street, Jersey City, New Jersey 07302. Sorors in attendance were Sabrina M. Riley (Presiding), Shevon Armstrong, Tynesha Banks, Sallie Brown, Cimeron Bryant, Lyndsay Christian, Kelle Coleman, Maya Daniels, Gloria Felder, Karla Fuller, Lucretia Glover, Jazmin Gooding, Vanessa Jean-Louis, Nokeima Jones, Kennisha Kelly, Darcell Medley-Stokes, Trudy Miles, Leah Peoples, Vernetha Hope Powell, Denise Ridley, Corinne E. Rivers, Charlotte Rogers-Brown, Tiffany Ryan, Tonia Slay-Daniels, Doris Taylor, Janice T. Watson. Visiting Sorors in attendance included Danielle Inman (General Member).

The meeting was called to order at 11:09am. Meditation provided by Soror Janice T. Watson. A quorum was established.

**Adoption of Agenda**
The Agenda was adopted by general consent.

**Approval of Minutes** (Soror Corinne E. Rivers)

**Corrections to the February 16, 2019 Minutes suggested by Soror Vernetha Hope Powell were objected to by Soror Corinne E. Rivers.**

**Point of Order made by Soror Corinne E. Rivers that the Minutes should reflect what was done, not what was said.**

**Motion made by Soror Corinne E. Rivers to approve the General Body Meeting Minutes for February 16, 2019 with noted corrections. Motion carried.**

**Officer Reports**

Basileus Report (Soror Sabrina M. Riley for Sobande F. Afolabi) Written report received and on file. Highlights and updates include the following:

- Chapter Newsletter, March 2019, Vol. 1, Issue No. 3 was referenced.

Epistoleus Report (Soror Sabrina M. Riley for Soror Tamara Odom) Written report received and on file. No updates.

General Body

Pecunious Grammateus Report (Soror Tynesha Banks) Written report received and on file. Highlights and updates include the following:

- Funds collected for the Operating, Fundraising and Scholarship Accounts were read.

Tamiouchos Report (Soror Maya Daniels) Written report received and on file. Highlights and updates include the following:

- Income and financial expenditures for the Operating, Fundraising and Scholarship Accounts were read.
- Updates to the description to be resubmitted next month.
- Check No. 1608 should not be reflected as cleared because it is still pending.

Hodegos Report (Soror Charlotte Rogers-Brown) No report.

**Special Business**

Sisterly Relations Activity (Soror Vanessa Jean-Louis) Written report received and on file. Highlights and updates include the following:

- Sorors were paired up into three groups with each group comprising of Sorors spanning generations.
- Each Soror finished the statement, "I am awesome because…" and shared their answers with their group and subsequently with the Chapter.

Protocol Presentation (Soror Charlotte Rogers-Brown) Written report received and on file. Highlights and updates include the following:

- Sorors participated in an interactive PowerPoint presentation and demonstration regarding the do's and dont's of appropriate attire for Chapter meeting and were given protocol tips for Chapter and Regional events.

**Committee Reports**

Program Committee (Soror Sabrina M. Riley) Written report received and on file. Highlights and updates include the following:

- Upcoming Impact Days include a Financial Fitness Workshop on March 30, 2019 from 10:00am-1:00pm at the Bethune Center, AKA Global Impact Day on April 12, 2019 and AKA Assist on May 4, 2019.
- Sorors are encouraged to join and participate on the Program Committee.
- Target Leaders are needed for Target 1: HBCU for Life-A Call to Action and Target 2: Women's Healthcare & Wellness.

## General Body

Auditing Committee (Soror Nokeima Jones) Written report received and on file. Highlights and updates include the following:

- Changes to the Interim Audit were added to the report as requested and a revised report was submitted to the Chapter for approval.
- A complete audit for 2018 to be conducted by the Auditing Committee and requisite documentation will be requested from the Tamiouchos to complete the 2018 Audit.

**Motion made by Soror Corinne E. Rivers to accept the Auditing Committee Report as presented. Motion carried.**

**Motion made by Soror Tonia Slay-Daniels to amend the motion previously adopted on September 15, 2018 which states, "that all expenses paid out to the former Basileus, Vanetha Wood-Stradford after February 28, 2018, excluding room rental for the I-Team investigation and any expenses related to lodging, travel, and/or meals for the three (3) I-Team Investigators only, be reimbursed to the Chapter by October 31, 2018," by deleting the phrase, "that all expenses paid out to," before the phrase, "the former Basileus, Vanetha Wood-Stradford," and replacing with the phrase, "be assessed $1,271.00 for unauthorized expenses paid to her," after the phrase, "the former Basileus, Vanetha Wood-Stradford," and by deleting the word "out", by deleting the word "excluding" and replacing with the phrase, "which excludes," and by deleting the phrase, "only, be reimbursed to the Chapter by October 31, 2018." 18-1. Motion carried.**

**The motion as amended reads that the former Basileus, Vanetha Wood-Stradford be assessed $1,271.00 for unauthorized expenses paid to her after February 28, 2018, which excludes room rental for the I-Team investigation and any expenses related to lodging, travel, and/or meals for the three (3) I-Team Investigators. 19-2. Motion carried.**

Bylaws Committee (Soror Darcell Medley-Stokes) Written report received and on file. Highlights and updates include the following:

**Motion made by Soror Darcell Medley-Stokes to accept all proposed changes to the bylaws as presented. 20-0. Motion carried.**

Fundraising Committee (Soror Trudy Miles) Written report received and on file. Highlights and updates include the following:

- PKQ to host a Movie Event for the movie The Avengers: Endgame on April 27th at AMC Jersey Gardens 20 at 11:00am at a cost of $15.00 per ticket. The Paypal link will be accessible for ticket sales for this event.

- The Pink Ice Professional Mixer to tentatively take place on Friday, June 14, 2019 from 4:00pm-8:00pm at The Factory Restaurant and Lounge, 451 Communipaw Avenue, Jersey City, New Jersey 07304 at a cost of $15-$20 per ticket. A $600 deposit is required.
- A Winter Masquerade Ball to tentatively take place on Saturday, December 14, 2019 at The Chart House, Lincoln Harbor Pier D-T, Weehawken, New Jersey 07086 at a cost of $65 per ticket.
- HAIRitage The Play to tentatively take place on Saturday, May 18, 2019 at New Jersey City University (NJCU), upon confirmation from NJCU, at a cost of $25-$35 per ticket.

EAF (Soror Sabrina Riley) No written report received. Highlights and updates include the following:

- Pledge sheets to be distributed for Sorors to make individual donations in the amount of $20.00 to be applied towards PKQ achieving Platinum Status.
- A table book on the Harlem Renaissance to be purchased for Target 4: The Arts.

Membership (Soror Corinne E. Rivers) Written report received and on file. Highlights and updates include the following:

- Sorors Darcell Medley-Stokes, Tonia Slay-Daniels, Janice T. Watson and Karla Fuller were recognized for completing the January Membership Activity.
- The vote for a Fall 2019 MIP will take place at the April Chapter Meeting. Sorors are asked to bring something to the April Chapter Meeting that reminds them of when they were initiated.

**Motion made by Soror Corinne E. Rivers to rescind the motion previously adopted on June 17, 2017 to give a Soror $10.00 off her 2018 chapter dues for every Soror she reclaims at any time in 2017 but not to exceed a total of $30.00 from membership budget. 17-3. Motion carried.**

Publicity and Technology (Soror Tiffany Ryan) No written report received. Highlights and updates include the following:

- Updates made to the Chapter website were noted along with the tribute to PKQ on Instagram and Facebook during Black History Month.
- The flyer for the Financial Fitness Seminar to be posted on the website, Instagram, and Facebook on Monday, March 18, 2019 and the flyer for the Movie Event and Global Impact Day to be posted shortly thereafter.

Graduate Advisory Committee (Soror Sallie Brown) Written report received and on file. Highlights and updates include the following:

- TS has been approved for MIP for 7 candidates to start tomorrow, March 17, 2019 through to and including March 31, 2019.

- The luncheon will be held at the Renaissance Hotel in Elizabeth, New Jersey at a cost of $65.00 per ticket.

**Motion made by Soror Cimeron Bryant that PKQ donate $150.00 from PKQ's contingency to buy gifts for the seven (7) TS initiates. Motion failed.**

Connection Committee (Soror Kelle Coleman) Written report received and on file. Highlights and updates include the following:

- AKA Day at the Capitol will take place on Monday, March 25, 2019 at the New Jersey State House located in Trenton, New Jersey.

NARC Philacters Committee (Soror Darcell Medley-Stokes) Written report received and on file. Highlights and updates include the following:

- The committee was asked to assist with the Legacy Parade on Saturday, April 6, 2019 at 2:00pm to verify that Sorors who attend the Plenary Session immediately following the parade are registered because unregistered Sorors are allowed to participate in parade. Sorors are encouraged to sign up to assist.

NARC Registration Committee (Soror Corinne E. Rivers) No written report received. Highlights and updates include the following:

- Sorors must sign up to work registration.

**New Business**

Action Items (Soror Sabrina M. Riley) Written report received and on file. Highlights and updates include the following:

- Action item number 1 was read.

**Motion made by Soror Corinne E. Rivers to accept action item number 1 as presented. Motion carried.**

Announcements

- On May 16, 2019, Soror Tiffany Ryan will have her first solo showcase at Rockwood Music Hall in New York, NY at 8:00pm at a cost of $15.00 per ticket.
- The Target 1: HBCU for Life Dime Drive Check-in will take place at April's Chapter meeting.
- Soror Lucretia Glover received her Master's Degree on March 15, 2019. She will be defending her dissertation on April 18th and is requesting well wishes and prayers.

RHO KAPPA OMEGA
ALPHA KAPPA ALPHA SORORITY, INC.

## General Body

Philacter Report (Soror Tonia Slay-Daniels) Written report received and on file. Highlights and updates include the following:

- There were 27 Chapter Members present, 1 visiting Soror, 28 Sorors total, 11 late Sorors, $22 collected, and 1 alarm.

**Point of Information made by Soror Sabrina M. Riley that PKQ Article V. Meetings, Section 1. Chapter Meetings specifically states that, "Chapter Meetings shall be held on the third Saturday of the month from January to December, or at some other time designated by the chapter during the period, except during July and August. The Executive Board may, in cases of emergency, change the date and location of the chapter meeting."**

The International Hymn was sung and the Pledge was recited.

The meeting was adjourned at 1:27 pm.

The next Chapter Meeting will take place on Saturday, April 20, 2019 at 11:00 am at City Hall, Caucus Room 204, 280 Grove Street, Jersey City, New Jersey 07302.

Respectfully Submitted,

Corinne E. Rivers

Soror Corinne E. Rivers
Grammateus

Presiding,

Soror Sabrina M. Riley
Anti-Basileus

# Attendance: Chapter Members

General Membership Meeting

Date: 16 March 2019

1. Vernetha Hope Powell
2. Janice J. Watson
3. Gloria G. Felder
4. Lyndsay Christian
5. Tyrushe Banks
6. Maya Daniels
7. Charlotte Rogers-Brown
8. Sabrina M. Riley
9. Nokeima Jones
10. Kennisha Kelly
11. Leah Peoples
12. Lucretia Glover
13. Karla Fuller
14. Sallie Brown
15. Tonia D. Slay-Daniels
16. Vanessa Jan-Louis
17. Dercell Medley-Stokes
18. Trudy Miles
19. C.E.R.
20. Doris Taylor
21. Jazmin Gooding
22. Tiffany Ryan
23. ~~[illegible]~~
24. Kelle Coleman

25. ~~Denise Ridley~~
26. ~~Cimeron Bryant~~
27. Sheron Armstrong
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PKQ_Attendance Sheet (General Membership)

27 Sorors 26 Chapter Members 1 Visitor 1 late 1 alarm

# Attendance: Visitors

*General Membership Meeting*

*Date: 16 February 2019*

| | Name | Chapter Affiliation |
|---|---|---|
| 1. | Danielle Inman | General |
| 2. | | |
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ALPHA KAPPA ALPHA SORORITY, INCORPORATED®

RHO KAPPA OMEGA CHAPTER
Serving the Hudson County Community Since 1988

CHAPTER NEWSLETTER

April 2019 Vol. 1 Issue No. 4

# Message from the Basileus

Greetings Sorors and Happy Spring!

On March 31, the Chapter embraced seven new members as they were initiated into Tau Sigma. The Graduate Advisor Committee did an outstanding job with MIP. Thank you to all the workshop presenters, MIP participants and luncheon attendees. Your support is greatly appreciated.

Just a few days later, 18 chapter sorors attended the 88th North Atlantic Regional Conference in Atlantic City, NJ from April 3-7. The theme was "Leading With A High Note". Rho Kappa Omega was responsible for the Registration and Philacter Committees. Thank you to Sorors Corinne and Charlotte (Registration) and Sorors Darcell and Cimeron (Philacter) for your leadership on these two committees. You worked tirelessly before and during the conference, and your commitment did not go unnoticed. And a thank you to those sorors who volunteered their time on either committee during the Conference.

Some highlights from the Regional Conference are: (1) Soror Maya Daniels was certified as a Financial Officer; (2) Sorors Sobande Afolabi, Cimeron Bryant and Corinne Rivers were re-certified as Graduate Advisors; (3) Rho Kappa Omega was acknowledged for reaching Silver Level for EAF; (4) Soror Sallie Brown received a Soundwave of Sisterhood Award; (5) Rho Kappa Omega's nominee, Assemblywoman Angela McKnight, received the Community Impact Award during the Public Meeting; (6) Sorors Sobande Afolabi, Sallie Brown, Darcell Medley-Stokes and Corinne Rivers represented the chapter as delegates; (7) Basileus Afolabi hosted a Chapter Dinner and Sisterly Relations Gathering; and (8) Rho Kappa Omega donated 79 shoes to Soles 4 Souls and 4 eyeglasses to Lion International. Overall, sorors enjoyed the opportunity to sister-ship with one another outside of chapter business. The 89th NARC will be in Hartford, CT from March 4-8, 2020. Please mark your calendar and plan to attend as Rho Kappa Omega will be submitting for awards!

**Please read the Delegate Report for detailed information about the status of the Sorority and Region.**

Now that everyone has returned safely from NARC, we must turn our attention to our first fundraiser of the year! *Avengers: Endgame* 3-D will be shown on Saturday, April 27 at 11am at Jersey Gardens AMC. Please ask your guests to arrive early as this will be first come, first serve seating. The theater is almost sold out, so purchase your tickets ASAP!

Your Humble Servant,

*Soror Sobande*

# Basileus News

## Contact Information

**Email:** pkqbasileus10@gmail.com
**Phone:** 973-901-4461

## Basileus Itinerary

April 3-7: NARC
April 8: GAC Meeting
April 14: Executive Board Meeting
April 12: AKA Global Impact Day
April 13: Tau Sigma's Chapter Meeting
April 17: Cluster IV Basilei Council Meeting
April 20: Chapter Meeting & Mentor Workshop
April 27: Movie Fundraiser

## Dates to Remember

**Upcoming Programs:**
April 12 —Global Impact Day
**Next Chapter Meeting:**
May 18, City Hall, Caucus Room 204
**Next Chapter Meeting:**
Leadership Conference in Nashville, TN
June 27-30, 2019 **(Registration closes April 15)**
**Undergraduate Roundup**
September 21, 2019 Location: TBD
**Cluster IV Leadership Conference**
October 5, 2019 Location: TBD

**SORORS IN THE SPOTLIGHT**

Congratulations to Soror Sallie Brown who was recognized at NARC during the Soundwaves of Sisterhood Brunch.

Congratulations to Tau Sigma's Spring 2019 Line.

Congratulations to our newest Silver Soror, Danielle Inman.

Please notify the Basileus of any promotions, accomplishments, successes, graduations, etc.

**2019 OFFICERS**

| | |
|---|---|
| Basileus: | Sobande F. Afolabi, Esq. |
| Anti-Basileus: | Sabrina M. Riley |
| Grammateus: | Corinne E. Rivers, Esq. |
| Anti-Grammateus: | Ashley Rogers |
| Pecunious Grammateus: | Tynesha Banks |
| Tamiouchos: | Maya Daniels |
| Epistoleus: | Tamara Odom |
| Hodegos: | Charlotte Rogers-Brown |
| Philacter: | Tonia Slay-Daniels |
| Parliamentarian: | Darcell Medley-Stokes |
| Ivy Leaf Reporter: | Tiffany Ryan |
| Historian: | Shevon Armstrong |
| Graduate Advisor: | Sallie Brown |
| Custodian: | Kennisha Kelly |
| Chaplain: | Janice T. Watson |

**2019 COMMITTEE CHAIRMEN**

| | |
|---|---|
| Program: | Sabrina M. Riley |
| Budget & Finance: | Maya Daniels |
| Courtesy & Protocol: | Charlotte Rogers-Brown |
| Bylaws: | Darcell Medley-Stokes |
| Publicity & Technology: | Tiffany Ryan |
| Archives: | Shevon Armstrong |
| Graduate Advisory: | Sallie Brown |
| Auditing: | Nokeima Jones |
| Awards: | Vacant |
| Connection: | Kelle Coleman |
| EAF: | Sabrina M. Riley |
| Fundraising: | Trudy Miles |
| Leadership Development: | Keita Young |
| Membership: | Corinne E. Rivers, Esq. |
| Nominating: | Charlotte Rogers-Brown |
| Sisterly Relations: | Vanessa Jean-Louis |
| Standards: | Ashley Rogers |
| Strategic Planning: | Seraphine Jean-Louis |
| Risk Management: | Leah Peoples |
| Rituals: | Karla Fuller |

## Let's Celebrate

**Happy Birthday**

April 10: Soror Gloria Felder
April 22: Soror Doris Taylor
April 26: Soror Jazmin Gooding
April 27: Soror Lyndsay Christian

# LEADERSHIP CORNER

**Parliamentary Procedure:**

All members should have the latest edition of our sorority documents and become proficient in understanding and interpreting them, as well as incorporating their use in serving Alpha Kappa Alpha. The six tiers of governing authority for Alpha Kappa Alpha, in ranking order, are: Corporate Charter (also known as the Certificate of Incorporation), Constitution & Bylaws, Manual of Standard Procedure, Chapter Bylaws, Robert's Rules of Order (11th ed.) and Standing Rules. Alpha Kappa Alpha Sorority, Incorporated, International Constitution Resource Guide

**Rho Kappa Omega Chapter Bylaws, Art. III, Section 3 Assessments, Fees or Dues:**

**3f.** In order to support the chapter's efforts in raising funds for the community, each member shall be assessed two (2) sale items/tickets, or the monetary equivalent thereof, per each fundraising event. Each soror is responsible for following the Fundraising Procedure. All assessments are due within thirty (30) days of the event or by December's chapter meeting, whichever date comes first.

**Rho Kappa Omega Chapter Internal Financial Procedures, Paragraph 5:**

All expenditures shall be approved and submitted via the reimbursement system within 60 days of purchase. The voucher should include the original receipt and a copy with the reimbursement form. In lieu of a receipt copy, the soror can email an electronic copy to the Tamiouchos prior to request submittal.

**Leadership Development:**

To meet the goals of our Strategic Plan, sorors are encouraged to attend leadership conferences. If you are not attending NARC, please consider attending Leadership Conference in Nashville from June 27-30, 2019.

**Protocol:**

Chapter members shall speak only when recognized by the presiding officer. Remarks shall be brief and concise. Official Guide to Alpha Kappa Alpha Protocol, Protocol for Chapter Members, p. 13, #2d and 2h

**Rituals Reminder:**

The *Rituals* of Alpha Kappa Alpha Sorority, Incorporated represent the spiritual foundation of our Sorority and a system of values. The word "Ritual" is used to describe a collection of rites representing values held sacred by women of Alpha Kappa Alpha. Therefore, our *Rituals* must be revered and held in highest esteem. Alpha Kappa Alpha Sorority, Incorporated, Rituals Handbook, Preface (Revised 2018)

**PKQ Her-Story:**

In January of 1999 at New Jersey City University, then known as Jersey City State College, the North Atlantic Regional Director Dr. C. Edith Booker announced that Rho Kappa Omega would be under the direct guidance of the North Atlantic Regional Task Force for an undetermined amount of time.

For two years, chapter members attended chapter operation workshops, had on-the-job training, and worked with assigned mentors. In late 2000, the Task Force recommended that Rho Kappa Omega be allowed to operate independently. In December 2000, Rho Kappa Omega held an election to choose the officers who would lead the chapter out of the fire. Alpha Kappa Alpha Sorority, Incorporated, Rho Kappa Omega Chapter: 25 Years of Timeless Service to the Hudson County Community, p. 53-54 (January 2014).

# 88th North Atlantic Regional Conference

PKQ & TS

Registration Hard At Work

PKQ's CFO

Head Philacters

Silver Sorors

Registration Committee

"Twinning"

Chapter Dinner

"Twinning"

Gala-Ready

Philacter Duty

Sisterly Relations

**Alpha Kappa Alpha Sorority, Incorporated**
**Rho Kappa Omega**
**Correspondence Report – April 2019**

Who: Corporate Office
What: Financial cards and chapter payment receipt
Notes: **Financial cards** received for: Sorors Jahari Jacobs, Kennisha Kelly, Seraphine Jean-Louis, Andrea Mason

Who: Alzheimer's Association of Greater New Jersey
What: The Longest Day registration reminder
Notes: Thursday, April 11, 2019 at 4pm - 23 Vreeland Rd, Florham Park, NJ 07932

Who: Alzheimer's Association of Greater New Jersey
What: Spring Soiree Invitation
Notes: Complete your registration by Mayl 1st to receive an Alzheimer's Association power bank! Register now at www.alz.org/tld

Who: Africare
What: Annual Report and donation request
Notes:

Who: Comcast Business
What: Advertisement
Notes: N/A

Sisterly,
Soror Tamara Odom
Epistoleus

## Operating Account

## Rho Kappa Omega

## Pecunious Grammeteus Report March 1- March 31, 2019

| Account Name | Name | Amount | Check #/Cash | Reciept # | Date Received | Date Submitted | Purpose | Notes |
|---|---|---|---|---|---|---|---|---|
| Operating Account | Soror Tonia Slay- Daniels | 22.00 | Cash | 616731 | 3/16/2017 | 3/16/2017 | Philactor Fines | |
| Operating Account | Soror Danielle Inman | 210.00 | Cash | 616733 | 3/16/2017 | 3/16/2017 | Chapter Dues (Transfer) | |
| **Total Operating** | | **232.00** | | | | | | |

## Fundrasing Account

## Rho Kappa Omega

## Pecunious Grammeteus Report March 1- March 31, 2019

| Account Name | Name | Amount | Check #/Cash | Reciept # | Date Received | Date Submitted | Purpose | Notes |
|---|---|---|---|---|---|---|---|---|
| Fundraising Account | Soror Sabrina Riley | 120.00 | Cash | 692115 | 3/16/2019 | 3/16/2019 | EAF Donation | Credit: Soror Sobande, Soror Katherine, Soror Gloria, Soror Sabrina, Soror Corrine, Soror Lucretia. |
| Fundraising Account | Soror Sallie Brown | 30.00 | Cash | 692116 | 3/16/2019 | 3/16/2019 | Avenger Movie Event (2 Tix) | |
| Fundraising Account | Soror Doris Taylor | 20.00 | Cash | 692117 | 3/16/2019 | 3/16/2019 | EAF Donation | |
| Fundraising Account | Soror Leah Peoples | 20.00 | 1102 | 692118 | 3/16/2019 | 3/16/2019 | EAF Donation | |
| **Total Fundraising** | | **190.00** | | | | | | |

## Scholarship Account

## Rho Kappa Omega

## Pecunious Grammeteus Report March 1- March 31, 2019

| Account Name | Name | Amount | Check #/Cash | Reciept # | Date Received | Date Submitted | Purpose | Notes |
|---|---|---|---|---|---|---|---|---|
| Scholarship Account | | | | | | | | |
| **Total Scholarship** | | **0.00** | | | | | | |

# Alpha Kappa Alpha Sorority, Incorporated - Rho Kappa Omega Chapter

## February 2019 Operating Account [Revised]

### Tamiouchos Report - Account Detail

| | Received or Disbursement Date | Deposit or Posted Date | Transaction Type | # | Name | Memo/Description | Account Allocation | Debit | Credit | Amount |
|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | **Opening Balance from Bank** | | **$ 9,052.47** | | **$ 9,052.47** |
| INCOME | 02/01/19 | 02/03/19 | Deposit | | | **DEPOSIT XXXXX5898** | | **$ 710.00** | | **$ 710.00** |
| | | | | | | *Soror Denise Ridley - 2019 Chapter Dues* | *Chapter Dues* | | *$355.00* | |
| | | | | | | *Soror Seraphine Jean Louis - 2019 Chapter Dues* | | | *$355.00* | |
| | 02/17/19 | 02/20/19 | | | | **DEPOSIT XXXXX5285** | | **$ 1,593.00** | | **$ 1,593.00** |
| | | | | | | *Soror Kelle Coleman - 2019 Chapter Dues* | *Chapter Dues* | | *$ 10.00* | |
| | | | | | | *Soror Lucretia Glover - 2019 Chapter Dues (Reactivation)* | | | *$375.00* | |
| | | | | | | *Soror Ashley Rogers - 2019 Chapter Dues (Reactivation)* | | | *$375.00* | |
| | | | | | | *Soror Audrey Archer - Returned Check Fee* | 5500 Bank Service Charges | | *$ 15.00* | |
| | | | | | | *Soror Kennisha Kelly - 2019 Chapter Dues* | *Chapter Dues* | | *$355.00* | |
| | | | | | | *Soror Doris Taylor - 2020 Dues* | *2020 Chapter Dues* | | *$ 80.00* | |
| | | | | | | *Soror Tynesha Banks - 2020 Dues* | | | *$ 10.00* | |
| | | | | | | *Soror Tonia Slay-Daniels - Philactor Fines* | *Philactor Fines* | | *$ 18.00* | |
| | | | | | | *Soror Jahari Jacobs - 2019 Chapter Dues* | *Chapter Dues* | | *$355.00* | |
| | | | | | | | | | Total Income | **$ 2,303.00** |
| DISBURSEMENTS | 02/01/2019 | 02/01/2019 | Expense | ACH | PNC Bank | Returned check fee | 5500 Bank Service Charges | | $ 15.00 | $ (15.00) |
| | 02/01/2019 | 02/28/19 | | 2116 | Soror Sobande Afolabi | Parking for Meet the Greeks at NJCU - Voucher #10375 | 5280 Graduate Advisory Committee | | $ 10.00 | $ (10.00) |
| | 02/01/2019 | 02/13/2019 | | 2115 | AKA Corporate Office | Reactivation dues for 3 Sorors - Voucher #10383 | 5720 EAF Dues<br>5710 Per Capita Tax<br>5730 Reactivation Fees | | $ 465.00 | $ (465.00) |
| | 02/16/2019 | **PENDING** | | 2118 | Soror Karla Fuller | Reactivation fee reimbursement/incentive - Voucher #10385 | 5210 Membership Committee | | $ 20.00 | $ (20.00) |
| | 02/16/2019 | **PENDING** | | 2117 | Soror Leah Peoples | Reactivation fee reimbursement/incentive - Voucher #10385 | | | $ 20.00 | $ (20.00) |
| | 02/16/2019 | **PENDING** | | 2119 | Soror Jazmin Gooding | Reactivation fee reimbursement/incentive - Voucher #10385 | | | $ 20.00 | $ (20.00) |
| | 02/16/2019 | 02/19/19 | | 2120 | Soror Sallie Brown | Supplies for Tau Sigma Rush - Voucher #10341 | 5060 Graduate Advisor | | $ 126.05 | $ (126.05) |
| | 02/17/19 | 02/25/2019 | | 2121 | AKA Corporate Office | Reactivation dues for 4 Grad Sorors and Transfer Dues for 1 Soror - Voucher #10387 | 5720 EAF Dues<br>5710 Per Capita Tax<br>5730 Reactivation Fees | | $ 600.00 | $ (600.00) |
| | 02/17/19 | 02/25/2019 | | ACH | AKA Corporate Office | EAF Dues and Per Capita for 3 Grad Sorors - Voucher #10388 | 5720 EAF Dues<br>5710 Per Capita Tax | | $ 405.00 | $ (405.00) |
| | 02/20/19 | 02/25/2019 | | ACH | AKA Corporate Office | EAF Dues and Per Capita for 1 Grad Soror - Voucher #10391 | 5720 EAF Dues<br>5710 Per Capita Tax | | $ 135.00 | $ (135.00) |
| | 02/26/2019 | **PENDING** | | 2122 | Soror Vernetha Powell | Corporate office mailing for Sorors Andrea and Angela Mason (2018) - Voucher #10348 | 5310 Other Standing Committees | | $ 10.92 | $ (10.92) |
| | 02/26/2019 | **PENDING** | | 2123 | Soror Maya Daniels | Mailing expenses to Corporate office - Voucher #10384 | | | $ 14.70 | $ (14.70) |
| | 02/26/2019 | **PENDING** | | 2124 | Nu Xi Omega | Cluster IV Donation - Voucher #10376 | 5900 North Atlantic Region & Boule Assessments | | $ 75.00 | $ (75.00) |
| | 02/26/2019 | **PENDING** | | 2125 | Soror Maya Daniels | Quickbooks Payment through 2/23/202 - Voucher #10389 | 6100 Contingency | | $ 519.00 | $ (519.00) |
| | | | | | | | | | Total Disbursements | $ (2,435.67) |
| | | | | | | | | | **Ending Book Balance** | **$ 8,919.80** |

**Resricted Balances:**
Soror Doris Taylor - $120.00 (2020 Dues)
Soror Janice Watson - $10.00 (2019 Dues Overpayment)
Soror BJ Etherydge - $.51 (Carryforward from 2018)
Soror Tynesha Banks - $10.00 (2020 Dues)

Alpha Kappa Alpha Sorority, Incorporated - Rho Kappa Omega Chapter

March 2019 Operating Account

Tamiouchos Report - Account Detail

| | Received or Disbursement Date | Deposit or Posted Date | Transaction Type | # | Name | Memo/Description | Account Allocation | Debit | Credit | Amount |
|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | **Opening Balance** | | **$8,919.80** | | **$8,919.80** |
| INCOME | 03/16/19 | 03/22/19 | Deposit | | | **DEPOSIT XXXXX0804** | | **$ 232.00** | | |
| | | | | | | *Soror Danielle Inman - 2019 Chapter Dues* | Chapter Dues | | $210.00 | **$ 232.00** |
| | | | | | | *Soror Tonia Slay - Daniels - Philactor Fines* | Philactor Fines | | $ 22.00 | |
| | | | | | | | | | **Total Income** | **$ 232.00** |
| DISBURSEMENTS | 03/16/19 | 3/25/2019 | Expense | 2128 | Soror Sabrina Riley | Supplies for Program CAP - Voucher #10394 [See Note] | 1100 Target I (HBCU for Life - A Call to Action):1101 Signature Project - CAP | | $ 40.43 | $ (40.43) |
| | | | | | | | | | **Total Disbursements** | **$ (40.43)** |
| | | | | | | | | | **Ending Book Balance** | **$9,111.37** |

**Restricted Balances:**

Soror Doris Taylor - $120.00 (2020 Dues)
Soror Janice Watson - $10.00 (2019 Dues Overpayment)
Soror BJ Etherydge - $.51 (Carryforward from 2018)
Soror Tynesha Banks - $10.00 (2020 Dues)
Soror Lucretia Glover - $17.50 (2020 Dues)
Soror Ashley Rogers - $17.50 (2020 Dues)
Soror Denise Ridley - $17.50 (2019 Dues Overpayment)

Note : Check written out of Operating account in error, funds to be transferred from Fundraising to cover the expense and reflected on the April 2019 report.

Alpha Kappa Alpha Sorority, Incorporated - Rho Kappa Omega Chapter

March 2019 Fundraising Account

Tamiouchos Report - Account Detail

| | Received or Disbursement Date | Deposit or Posted Date | Transaction Type | # | Name | Memo/Description | Account Allocation | Debit | Credit | Amount |
|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | **Opening Balance** | | **$10,757.78** | | **$10,757.78** |
| INCOME | 03/16/19 | 03/22/19 | Income | | | **DEPOSIT XXXXX0804** | | $ 190.00 | | $ 190.00 |
| | | | | | | *Soror Leah Peoples - EAF Donation* | 4704 EAF Donations | *$ 20.00* | | |
| | | | | | | *Soror Doris Taylor - EAF Donation* | | *$ 20.00* | | |
| | | | | | | *Soror Sabrina Riley - EAF Donations from - Soror Sobande F. Afolabi, Katherine Burno, Lucretia Glover, Corinne Rivers, Sabrina Riley, Gloria Felder* | | *$ 120.00* | | |
| | | | | | | *Soror Sallie Brown - Avengers Movie Event (2 Tickets)* | 4700 Avengers Movie Event | *$ 30.00* | | |
| | | | | | | | | | **Total Income** | **$ 190.00** |
| DISBURSEMENTS | 03/30/19 | **PENDING** | Expenses | 1611 | Andy's Modern Market | Food for Financial Impact Event - Voucher #10418 | 1300 Target 3 (Building Your Economic Legacy) | | $195.00 | $ (195.00) |
| | 03/30/19 | **PENDING** | | 1612 | Soror Seraphine Jean Louis | Supplies for Financial Impact Event - Voucher #10417 | 1300 Target 3 (Building Your Economic Legacy) | | $ 55.44 | $ (55.44) |
| | | | | | | | | | **Total Disbursements** | **$ (250.44)** |
| | | | | | | | | | **Ending Book Balance** | **$10,697.34** |

**Voided Checks:**

#1609 - Written and date to Bethune Center for food expense, but not needed

#1610 - Spelling error in writing

Alpha Kappa Alpha Sorority, Incorporated - Rho Kappa Omega Chapter

March 2019

Tamiouchos Report - Budget to Actual

| | | Total | | | | |
|---|---|---|---|---|---|---|
| | | Budget | YTD Activity | Period Activity | Remaining | Adjustment Details |
| Operating Budget | OFFICERS | | | | | |
| | 5010 Basileus | $ 2,100.00 | $ - | $ - | $ 2,100.00 | |
| | 5020 Grammateus | $ 60.00 | $ - | $ - | $ 60.00 | |
| | 5030 Epistoleus | $ 35.00 | $ - | $ - | $ 35.00 | |
| | 5040 Tamiouchos | $ 20.00 | $ - | $ - | $ 20.00 | |
| | 5050 Pecunious Grammateus | $ 40.00 | $ - | $ - | $ 40.00 | |
| | 5060 Graduate Advisor | $ 1,300.00 | $ 267.37 | $ - | $ 1,032.63 | |
| | 5070 Other Officers | $ 40.00 | $ - | $ - | $ 40.00 | |
| | STANDING COMMITTEES | | | | | |
| | 5200 Standards Committees | $ 25.00 | $ - | $ - | $ 25.00 | |
| | 5210 Membership Committee | $ 120.00 | $ 60.00 | $ - | $ 60.00 | |
| | 5220 Connections Committee | $ 40.00 | $ - | $ - | $ 40.00 | |
| | 5230 Archives Committee | $ 20.00 | $ - | $ - | $ 20.00 | |
| | 5240 Leadership Development | $ 100.00 | $ - | $ - | $ 100.00 | |
| | 5270 Publicity and Technology Committee | $ 500.00 | $ 175.00 | $ - | $ 325.00 | |
| | 5280 Graduate Advisory Committee | $ 100.00 | $ 10.00 | $ - | $ 90.00 | |
| | 5290 Courtesy and Protocol Committee | $ 350.00 | $ (100.00) | $ - | $ 450.00 | |
| | 5300 Sisterly Relations Committee | $ 120.00 | $ - | $ - | $ 120.00 | |
| | 5310 Other Standing Committees | $ 50.00 | $ 25.62 | $ - | $ 24.38 | |
| | ADMINISTRATIVE | | | | | |
| | 5500 Bank service charges | $ 60.00 | $ 33.00 | $ - | $ 27.00 | |
| | 5510 Monthly Meeting (room rental) | $ 300.00 | $ - | $ - | $ 300.00 | |
| | 5520 Officer Bonding | $ 350.00 | $ - | $ - | $ 350.00 | |
| | 5530 P.O. Box Medium | $ 200.00 | $ - | $ - | $ 200.00 | |
| | 5540 Storage Facility | $ 1,668.00 | $ 1,686.12 | $ - | $ (18.12) | |
| | 5560 External Audit | $ 300.00 | $ - | $ - | $ 300.00 | |
| | CORPORATE OFFICE | | | | | |
| | 5700 Chapter Tax | $ 300.00 | $ - | $ - | $ 300.00 | |
| | 5710 Per Capita Tax | $ 3,500.00 | $ 1,345.00 | $ - | $ 2,155.00 | |
| | 5720 EAF Dues | $ 330.00 | $ 110.00 | $ - | $ 220.00 | |
| | 5730 Reactivation Fees | $ 310.00 | $ 60.00 | $ - | $ 250.00 | |
| | 5740 Constitution & Bylaws/ Manual of Standard Procedure | $ 375.00 | $ 385.00 | $ - | $ (10.00) | |
| | CONFERENCES | | | | | |
| | 5900 North Atlantic Region & Boule Assessments | $ 80.00 | $ 75.00 | $ - | $ 5.00 | |
| | 5910 NARC Delegates | $ 555.00 | $ - | $ - | $ 555.00 | |
| | 5930 Undergraduate Round-up | $ 240.00 | $ - | $ - | $ 240.00 | |
| | 5940 Leadership Seminar | $ 600.00 | $ - | $ - | $ 600.00 | |
| | 5950 Cluster IV Conference | $ 85.00 | $ - | $ - | $ 85.00 | |
| | OTHER | | | | | |
| | 6100 Contingency | $ 1,043.00 | $ 651.00 | $ - | $ 392.00 | |
| | 6140 Tau Sigma Contingency | $ 350.00 | $ - | $ - | $ 350.00 | |
| | CHAPTER ACTIVITIES | | | | | |
| | 6300 Founders' Day | $ 39.00 | $ 23.41 | $ - | $ 15.59 | |
| | 6320 Ivy Beyond the Wall | $ 40.00 | $ - | $ - | $ 40.00 | |
| | | $ 15,745.00 | $ 4,806.52 | $ - | $10,938.48 | |

| | | Total | | | | |
|---|---|---|---|---|---|---|
| | | Budget | YTD Activity | Period Activity | Remaining | |
| Program Budget | 1100 Target I (HBCU for Life - A Call to Action) | $ 1,000.00 | $ - | $ - | $ 1,000.00 | |
| | *1101 Signature Project CAP* | | | *$ 40.43* | *$ (40.43)* | **See Voucher #10394** |
| | **Total 11100 Target I (HBCU for Life - A Call to Action)** | **$ 1,000.00** | **$ -** | **$ 40.43** | **$ 959.57** | |
| | **1200 Target 2 (Women's Healthcare & Wellness)** | **$ 450.00** | **$ -** | **$ -** | **$ 450.00** | |
| | *1203 Heart Health* | | *$ 130.46* | | *$ (130.46)* | |
| | **Total 1200 (Women's Healthcare & Wellness)** | **$ 1,450.00** | **$ 130.46** | **$ -** | **$ 319.54** | |
| | 1300 Target 3 (Building Your Economic Legacy) | $ 800.00 | $ - | $ 250.44 | $ 549.56 | **See Voucher #10417 and #10418** |
| | 1500 Target 4 (The Arts) | $ 500.00 | $ - | $ - | $ 500.00 | |
| | 1600 Target 5 (Global Impact Day) | $ 300.00 | $ - | $ - | $ 300.00 | |
| | **1700 Community Impact Days** | **$ 1,250.00** | **$ -** | **$ -** | **$ 1,250.00** | |
| | *1701 AKA Founder's Day & Reactivation Day* | | *$ 200.00* | *$ -* | *$ (200.00)* | |
| | *1702 MLK Day of Service Impact Day* | | *$ 139.84* | *$ -* | *$ (139.84)* | |
| | **Total 1700 Community Impact Days** | **$ 1,250.00** | **$ 339.84** | **$ -** | **$ (339.84)** | |
| | 1900 Program Contingency | $ 560.00 | $ - | $ - | $ 560.00 | |
| | 2000 AKA University | $ 140.00 | $ - | $ - | $ 140.00 | |
| | | $ 7,450.00 | $ 940.60 | $ - | $ 5,178.10 | |

| | | Total | | | | |
|---|---|---|---|---|---|---|
| | | Revenue | YTD Add. Revenue/ (Expense) | Period Revenue/ (Expense) | Profit | |
| Fundraising Budget | 4742 2017 Holiday Soiree | $ 125.00 | $ (89.92) | $ - | $ 35.08 | |
| | 4752 Outstanding Assessments | $ 575.00 | $ 202.00 | $ - | $ 777.00 | |
| | 4753 2018 Assessments | $ 90.00 | $ 60.00 | $ - | $ 150.00 | |
| | 4761 2017 EAF Donation (Carry Forward) | $ 150.00 | $ (150.00) | $ - | $ - | |
| | 4771 2018 HBCU Donation (Carryforward Balance) | $ 250.00 | $ (250.00) | $ - | $ - | |
| | 4802 2018 Chapter Donation (Carryforward Balance) | $ 336.92 | $ (336.92) | $ - | $ - | |
| | 4703 Donation (Pink Goes Red for Heart Health) | $ - | $ 105.00 | $ - | $ 105.00 | |
| | 4704 EAF Donation | $ - | $ - | $ 190.00 | $ 190.00 | **See 3/16 Bank Deposit** |
| | 4700 Avengers Movie Fundraisier | $ - | $ - | $ 30.00 | $ 30.00 | **See 3/16 Bank Deposit** |
| | | $ 1,526.92 | $ (459.84) | $ 220.00 | $ 1,287.08 | |

Alpha Kappa Alpha Sorority, Incorporated - Rho Kappa Omega Chapter

March 2019

Tamiouchos Report - QuickBooks Reconcilation Reports

## Alpha Kappa Alpha Sorority, Inc. - Rho Kappa Omega Chapter

**Operations (3841), Period Ending 03/31/2019**

**RECONCILIATION REPORT**

Reconciled on: 04/07/2019

Reconciled by: Maya Daniels

Any changes made to transactions after this date aren't included in this report.

| **Summary** | USD |
|---|---|
| Statement beginning balance | 9,599.42 |
| Checks and payments cleared (3) | -574.13 |
| Deposits and other credits cleared (1) | 232.00 |
| Statement ending balance | 9,257.29 |
| Uncleared transactions as of 03/31/2019 | -145.92 |
| Register balance as of 03/31/2019 | 9,111.37 |

**Check #2123 and #2125 Cleared from Feb 2019; Check #2117-2119, #2122 and #2124 pending**

**Ties to Ending Balance**

## Alpha Kappa Alpha Sorority, Inc. - Rho Kappa Omega Chapter

**Fundraising (3892), Period Ending 03/31/2019**

**RECONCILIATION REPORT**

Reconciled on: 04/07/2019

Reconciled by: Maya Daniels

Any changes made to transactions after this date aren't included in this report.

| **Summary** | USD |
|---|---|
| Statement beginning balance | 10,907.78 |
| Checks and payments cleared (1) | -150.00 |
| Deposits and other credits cleared (1) | 190.00 |
| Statement ending balance | 10,947.78 |
| Uncleared transactions as of 03/31/2019 | -250.44 |
| Register balance as of 03/31/2019 | 10,697.34 |

**Check #1608 Cleared from Jan 2019; Check 1611 and 1612 pending**

**Ties to Ending Balance**

## Alpha Kappa Alpha Sorority, Inc. - Rho Kappa Omega Chapter

**Scholarship (4497), Period Ending 03/31/2019**

**RECONCILIATION REPORT**

Reconciled on: 04/07/2019

Reconciled by: Maya Daniels

Any changes made to transactions after this date aren't included in this report.

| **Summary** | USD |
|---|---|
| Statement beginning balance | 3,752.46 |
| Checks and payments cleared (0) | 0.00 |
| Deposits and other credits cleared (0) | 0.00 |
| Statement ending balance | 3,752.46 |
| Register balance as of 03/31/2019 | 3,752.46 |

**No Activity**

RHO KAPPA OMEGA
ALPHA KAPPA ALPHA SORORITY, INC.

**Custodian Report**

April 2019

On Saturday, May 18, directly following the joint chapter meeting, the Chapter's storage unit will be cleaned out and organized. Sorors are asked to assist in this Clean Up Day. This activity will be a joint activity with the Sisterly Relations Committee.

Please contact me via cell phone 201-208-1095 if you are willing and able to assist.

Submitted by

Kennisha Kelly, Custodian

**Alpha Kappa Alpha Sorority, Inc.**
Rho Kappa Omega Chapter
Membership Committee
Soror Corinne E. Rivers, Chairman

# APRIL 2019 REPORT

## 2019 Membership Committee Focus

The Membership Committee will focus on the **R** in **SISTERHOOD** as outlined in Rho Kappa Omega's (PKQ) 2019 Chapter Goals by, "**Retaining, reclaiming and inviting members who promote the vision, mission and guiding principles of Alpha Kappa Alpha.**"

## 2019 Membership Committee Goals

1. To facilitate meaningful membership activities at Chapter meetings.
2. To reclaim Sorors through planned reclamation events, programs and impromptu activities.
3. To develop a mentorship program for Sorors new to PKQ.
4. To initiate new members through the Membership Intake Process (MIP) in the Fall of 2019.

## Old Business

Mentorship Program
The Membership Committee to solidify a Mentorship Program in accordance with the Strategic Plan. Committee Members will be paired up with 2-3 Sorors to develop a one-on-one relationship with.

## New Business

April Membership Activity ( PKQ Show and Tell)
Sorors to bring in and discuss a special item(s) that reminds them of when they first became a member of Alpha Kappa Alpha Sorority, Inc.

Mentorship Committee Contact
Every Soror in the Chapter should have received a phone call from a member of the Membership Committee prior to the Chapter Meeting.

Chapter Directory
A printed directory to be distributed in addition to the online directory to be posted in the Members' Only Section of the Chapter Website.

Membership Intake Process (MIP)
Revisions to MIP for MIPs to be conducted in the Fall of 2019 include the following:

A soror in the chapter can sponsor a maximum of two (2) prospective candidates by completing and signing the Sponsor/Co-Sponsor Recommendation Form. And, the same Soror in the chapter can co-sponsor a prospective candidate by signing the Sponsor/Co-Sponsor Recommendation Form and writing a letter of recommendation. Co-sponsors are not subject to a maximum limit and may provide a letter of recommendation for multiple candidates.

Active Chapter Participation Criteria for Sponsorship of New Prospective Candidates for Graduate Membership is defined as follows:

- Attended at least two of the following conferences over the past two (2) years: (a) Leadership Meetings/Retreats/Trainings (b) Cluster Conference (c) Regional Conference/Trainings/Summits (c) Undergraduate Roundup (d) International Conferences: Boule or Leadership Seminar(d) others that may be determined by the Regional Director.
- Attended five (5) out of (10) chapter meetings per year in the past two years. For the purpose of sponsoring or cosponsoring a candidate for membership, an active member who has been elected or appointed to a regional or international office, chairmanship, or committee whose absences are because she is/was conducting business on behalf of the organization, shall be exempt from the chapter meeting attendance requirement for each year she has been/was elected or appointed.
- Participates in Sorority/chapter activities by attending at least three (3) of the following activities over the last two (2) years: Committee work, Founders' Day Program Activities, Connection and Social Justice Events (for example, AKA Day at the Capitol), Fundraisers, or Foundation events.

**No other criteria may be included by chapters to determine sponsorship eligibility.**

**For requests submitted in 2019, chapters may consider activities for calendar years 2017, 2018 and 2019 to determine sponsorship eligibility.**

Only one of the three sponsors/co-sponsors must be in attendance at each MIP activity.

**ACTION ITEM**
**The Membership Committee recommends that PKQ conduct a MIP in the Fall of 2019.**

**Program Committee Report**

**April 20, 2019**

**2019 Program Goals**

- Plan & Execute all Community Impact days
- Increase Rho Kappa Omega's visibility in the Hudson County community
- Collaborate with other organizations to increase impact of programs
- Increase Soror participation.
- Increase Sorors to get more involved in the planning of and participation in programs
- Keep PKQ Goals S.M.A.R.T (Specific, Measurable, Achievable, Relevant & Timely)

***The five program targets for 2018-2022 are:***

**Target 1- Target Leaders: Target Leaders Needed *****

- **HBCU for Life: A Call to Action~** The goal is to enlighten the community regarding HBCU's as institutions of excellence with historical and current significance. Additionally, through the signature project CAP we plan to increase applications and enrollments to HBCU's and non HBCU's.

**Target 2- Target Leaders: *Target Leaders Needed ******

- **Women's Healthcare & Wellness-** The goal is to share information regarding breast cancer including providing mammograms, engage the community in low impact heart health activities, raise awareness on incorporating good nutrition info daily life styles and increase support available to caregivers.

**Target 3- Target Leaders: Soror Sabrina & Soror Seraphine**

- **Building Your Economic Legacy:** The goal is to provide financial planninginformation that will increase fiscal awareness in the African American community, increase awareness of the impact of credit scores, support African American businesses with black dollars, and promote African American entrepreneurs. Additionally, we plan to partner with local and national efforts to raise awareness regarding homelessness.

**Target 4- Target Leaders: Soror Lyndsay & Soror Charlotte**

- **The Arts-** The goal is to increase opportunities for youth engagement and community awareness of visual and performing arts during the Harlem Renaissance and the Black Arts Movement, and their influence on contemporary African American art and culture**.**

**Target 5- Target Leaders: Soror Sabrina**

- **Global Impact:** The goal is to engaged youth and adults in a large-scale community service project, collect and distribute useable items supplied by chapter and community members to send to children and adults in less developed countries through partnerships with international organizations. Additionally, we aim to assist refugees and increase awareness of refugee issues and concerns.

***Financial Fitness Workshop* – March 30, 2019** – *10:00 – 2:00pm - Program Chairmen - Sorors Seraphine & Sabrina. Our Financial Workshop was a huge success!!! Our presenters gave valuable information and distributed their contact info so that they could assist our attendees in the future. We had 32 attendees! Thank you to all who helped make this event a success. During our mix and mingle at the end of the program we received positive feedback.*

**AKA Global Impact Day – April 12, 2019 –** Program Chairman Soror Sabrina. We hosted a shoe & eyeglasses drive on this day from 6:00pm – 9:00pm at Mount Olive Baptist Church. We cut out pillowcase dresses that Soror Andrea Kwakyeh will sew for us. Sorors were asked to bring to chapter meeting pillowcases, shoes and/or eyeglasses to donate if they could not attend the event. Sorors will receive participation credit for their donations. We advertised this drive and our partnership with Soles4 Souls and Lions International on our chapter website and social media platforms as well as our personal outlets.

Prior to the program, we collected 79 pairs of shoes and 4 pairs of glasses. The chapter's goal is to collect 500 pairs of shoes and 50 pairs of glasses and donate 50 pillowcase dresses by 2022. We have a lot of collecting to do!!!

**AKA Assist – May 4, 2019** – 12:00pm – 5:00pm - Calvary CME Community Outreach Festival – We have been asked to set up a table and distribute Rho Kappa Omega informational brochures during this event. We would also like Tau Sigma sorors to participate as well. The GAC has been provided the information. The church has also asked if we can donate water, sodas and/or juices. In order for this event to fit into our AKA Assist target they have agreed to also host a food drive. The food collected will be donated to Angela Cares food pantry. **If you are unable to attend this event, please bring nonperishable food items to April's chapter meeting**. The purpose of this event is to gather the community organizations in one place so the community is aware of their resources. Other entities participating are JCPD, JC Sheriff's Department, JCFD, Sarah's Daughters, The Royal Men, The Antiviolence Coalition, JC Government Officials, as well as other Divine Nine Organizations. Anyone who is available to assist with this effort please advise as soon as possible. We would love to have a strong presence at this event.

**Target Leaders Needed** – Sorors we are still in need of Target Leaders for Target 1 – HBCU for Life and Target 2 Women's Health & Wellness. If you are willing to assume these roles, please contact me. Programs are only as good as the minds and hands that plan them.

**Next Program Conference Call** – April 24, 2019 – 7:00pm Dial Number – 712-775-7031 Access Code -865043182#

**Sabrina M. Riley**
**AntiBasileus**
**On behalf of the Program Committee**

# *Awareness Knowledge Action*

# *RHO KAPPA OMEGA CONNECTION COMMITTEE*

## *April 2019 Report*

**Committee Members:**

Soror Kelle Coleman, Chairman
Soror Leah Peoples
Soror Denise Ridley

**PAST EVENTS:**

AKA Day at the Capitol:

AKA Day at the Capitol was held on Monday, March 25, 2019 at the New Jersey State House, 125 West State Street, Trenton, NJ 08608. Soror Denise Ridley attended on behalf of Rho Kappa Omega.

**UPCOMING EVENTS:**

Conversation With The Authors

The Center for Women in Politics at Rutgers University is hosting a conversation with the authors of For Colored Girls Who Have Considered Politics. The authors are: Donna Brazile, Yolanda Caraway, Leah Daughtry and Minyon Moore. Alpha Kappa Alpha is a co-sponsor of the event.

The event is being held on Monday, April 29, 2019 from 7:00 p.m. to 8:30 p.m. at Rutgers University Douglass Student Center. The event is free and open to the public, although registration is required. An email with additional details on the event and with instructions to register has been sent to the chapter.

4th Annual Unity Walk

Rho Kappa Omega has been invited to sponsor and participate in the 4th Annual Unity Walk on June 8, 2019 at 11:00 am. The purpose of the Unity Walk is to unite the community to fight against violence, injustice and inequality by offering a day of community service and encouragement. The theme of this year's Unity Walk is "Building Peace." The walk starts at McAdoo Avenue and Dr. Martin Luther King Drive and finishes at Lincoln Park. The park will offer entertainment, inspiring speakers, resource information, activities and food for the entire community to enjoy!

Every year the Unity Walk serves as a visual commitment by individuals, community organizations and partners to do the necessary work that improves our neighborhoods. The Unity Walk also

serves as the kickoff for a series of programs design to improve the quality of life in our communities.

Rho Kappa will join the walk and will consider how it can further contribute to the event.

Please refer to the attached flyer for more information on sponsorship cost and benefits.

**Join the Committee:**

If you are interested in joining the committee, please contact Soror Kelle Coleman, Chairman. Committee Meetings will be scheduled and announced to the Chapter.

# 4th Annual Unity Walk

# Building Peace

**Start: McAdoo Ave. & MLK Dr... Walk to Lincoln Park.**

**Saturday**
**June 8, 2019**
**11:00 am**

Host

JCACM.org
JERSEY CITY ANTI-VIOLENCE COALITION
MOVEMENT
(J.C.A.C.M.)
SAVING OUR SONS AND DAUGHTERS ONE AND AT A TIME

201 589 8322
#JCUnity | @JCACM201

**To receive a T-Shirt register: bit.ly/JCUnityWalk**
**To donate: gofundme.com/4th-annual-unity-walk**

Co-Sponsors

Let us unite and pledge our commitment to fight against violence, injustice and inequality in our community.

HUDSON COUNTY NEW JERSEY

CITY OF JERSEY CITY CORPORATE SEAL

edc On-The-Job Training Initiative

FORWARD EVER BACKWARD NEVER
NBUF
NATIONAL BLACK UNITED FRONT

Hudson Partnership CMO

A BLACK EDUCATION NETWORK
ABEN
Formerly the California Alliance of African American Educators (CAAAE)

JERSEY CITY ANTI-VIOLENCE COALITION
MOVEMENT

**SAVING OUR SONS AND DAUGHTERS ONE MIND AT A TIME**

**Re: 4th Annual Unity Walk (June 8, 2019)** **March 25, 2019**

Dear Supporter:

You are cordially invited to participate in the 4th Annual Unity Walk on June 8, 2019 at 11:00 am.

The purpose of the Unity Walk is to unite the community to fight against violence, injustice and inequality by offering a day of community service and encouragement. The theme of this year's Unity Walk is "**Building Peace**." The walk starts at McAdoo Avenue and Dr. Martin Luther King Drive and finishes at Lincoln Park. At the park we provide entertainment, inspiring speakers, resource information, activities and food for the entire community to enjoy!

Every year the Unity Walk serves as a visual commitment by individuals, community organizations and partners to do the necessary work that improves our neighborhoods. The Unity Walk also serves as the kickoff for a series of programs design to improve the quality of life in our communities. We are excited to share our progress with you.

**As a direct result of the Unity Walk:**

- Participation has increased by 9% with a total of 930 attendees in 2018 versus 855 in 2017
- More than 250 attendees signed up for workshops, classes and informational sessions
- JCUNITY was created as a platform for organizations and individuals to collaborate on community empowerment and quality of life initiatives without joining a specific organization. JCUNITY is now a way to promote goodwill community initiatives on social media via the #JUNITY hashtag.
- More than 280 residents attended workshops facilitated through the JCUNITY programs
- Block Association Workshops (Exec. Dir. Sandra Lovely), were inspired and have improved communication within blocks by offering a standard organization model that block leaders can easily adopt.
- The Greenville Neighborhood Alliance (GNA), was inspired to organize Block Associations and create a voice
- Community Mixers were inspired to open communication between 60 community organizations

This year's walk is going to be amazing and will continue to serve as a catalyst for change in our neighborhoods. However, we need your help to increase attendance through improved marketing, pay for walk expenses, including food, insurance, law enforcement, t-shirts, essential supplies and to fund post-walk community programs.

Appended to this letter is information on sponsorship opportunity. You can register for the walk on the 4th Annual Unity Walk Facebook event page or email us at jcacm201@gmail.com. If you require additional information, contact me directly. I look forward to hearing from you.

Sincerely,

Pamela Johnson, MPA
Executive Director, Jersey City Anti-violence Coalition Movement
Phone: 201-589-8322

JERSEY CITY ANTI-VIOLENCE COALITION
MOVEMENT

**SAVING OUR SONS AND DAUGHTERS ONE MIND AT A TIME**

## Sponsorship Purpose

Due to the important nature of the 4th Annual Unity Walk, the number of attendees we are expecting and the long-term benefit for the community, we thought it would be good for your organization to have a presence at the walk.

Donations help to increase attendance through improved marketing, pay for walk expenses, including food, insurance, law enforcement, t-shirts, essential supplies and to increase post-walk community programs.

## Sponsorship Opportunities

| Benefits | Bronze<br>Price: $250 | Silver<br>Price: $500 | Gold<br>Price: $1,000 | Platinum<br>Price: $2,000 |
|---|---|---|---|---|
| Company name & logo on Unity Walk t-shirts | X | X | X | X |
| Mention on social media marketing content (incl. videos) | | X | X | X |
| Recognition of organization at the event | | X | X | X |
| Corporate banner placement at the Lincoln Park event | | | X | X |
| Complimentary booth at the Lincoln Park event | | | | X |
| Speaking slot from the Unity State at Lincoln Park | | | | X |

## About Jersey City Anti-violenceCoalition Movement

The Jersey City Anti-Violence Coalition Movement (JCACM) is an organization that develops programs that empower residents to prevent violence, which improves the quality of life for everyone in Jersey City. JCACM creates initiatives and campaigns to combat violence and treat its root causes. The coalition has been consistent at providing free services to the community that educate and empower people to live their best lives. JCACM believes that we can achieve the impossible if we work **TOGETHER**!

## Payment Instructions

If your company does not require 501c3 status for donations, please make checks payable to:
**Jersey City Anti-Violence Coalition Movement**, or use this link: **gofundme.com/4th-annual-unity-walk**

If your company requires 501c3 status for tax purposes, make the check payable to our fiscal sponsor:
**Haven Adolescent Community Respite Center.**

## Mailing Instructions

Mail all donations to 383 Princeton Avenue, Jersey City, New Jersey 07305.

383 Princeton Avenue, Jersey City, New Jersey 07305 | (201) 589-8322
Email: JCACM201@gmail.com | Twitter: @JCACM201 | Instagram: #JCUNITY | Facebook: JCANTIVIOLENCE

ALPHA KAPPA ALPHA SORORITY, INCORPORATED

# RHO KAPPA OMEGA CHAPTER

**FUNDRAISING COMMITTEE REPORT APRIL 2019**

## OLD BUSINESS (SEE DETAILS BELOW)

### I. HAIRitage Production Play

In starting the meeting, the Fundraising Committee opened with discussing the logistics for the HAIRitage Production play that was voted on at the February 16, 2019 Chapter meeting. In taking on the play as a fundraiser for the 2019 fiscal year, the Fundraising Committee proposed the event date, time, and cost for attendance. In further planning the event, Soror Lyndsay Christian agreed to speak with Soror Vanessa Jean-Louis to gather additional information about the availability and booking of the multipurpose room at New Jersey City University.

**Location:** New Jersey City University

2039 John F. Kennedy Blvd. Jersey City, NJ 07305

**Proposed Date:** Saturday, May, 18

**Proposed Start Time:** 6:00 PM

**Proposed Tickets:** $25 - $35

**Possible Assessment:** 2 Tickets

**March 10 - Update:** At this time, there are no additional updates on the HAIRitage Production Play. In planning for this event, the Fundraising Committee raised the following questions:

1. Would there be a difference in price for children or college students who would like to attend the play?
2. With the play scheduled for Saturday, May 18, 2019, would college students be in session or would they have already left for the summer? Based on the findings of the committee, the last day of school at New Jersey City University is May 16. With that being the case, the attendance of students in the area may be lower than anticipated.

3. Given this, would Rho Kappa Omega consider moving the date up to increase participation of college students in the area?
4. Where are we on getting the flyers ready to distribute to the community?

**Follow Up Meeting/Conversation About HAIRitage Production Play**

**Date:** April 11, 2019 at 11:00 AM – 11:30 AM

**Attendance:**

- Soror Lyndsay Christian
- Soror Lucretia Glover

Soror Lyndsay Christian has been in contact with Madam Basileus, Sobande Afolabi, regarding the HAIRitage Production Play. After speaking with New Jersey City University and Madam Basileus, a recommendation was made to consider hosting this event in September. In doing so, this will allow additional time for the committee to work out the logistics that both the college and Madam Basileus has asked us to consider. Below are some of the things the committee must consider:

1. Will Rho Kappa Omega be co-hosting this event with the Tau Sigma chapter of Alpha Kappa Alpha or with another sorority?
2. With pushing back the date to September, could we design the event in some way that we can also plan it around our chapter anniversary celebratory events?

Based on the additional logistics needed, the Fundraiser Committee would like to recommend tabling this event in order to confirm a co-host, confirm our location, and to allow more time to sell tickets.

## II. Professional Mixer – Pink Ice

Currently, the Tau Omega Chapter located in the Harlem Community, as well as some local fraternities, host a professional mixer. The Fundraising Committee would like to propose that Rho Kappa Omega hosts two professional mixers throughout a given year. In hosting the first event, the Fundraising Committee proposed the following:

**Location:** The Factory Restaurant & Lounge (Downtown Jersey City)
451Communipaw Ave, Jersey City, NJ 07304

**Proposed Date:** Friday, June 14, 2019

**Proposed Time:** 6:00 PM

**Proposed Ticket:** $15 - $20

**Assigned To:** Soror Trudy and Soror Lucretia

**Additional Information:** Due to the cost of the local venues in New Jersey and Newark, the Fundraising Committee selected a potential site location that would allow for the PKQ to chaptalize on the low overhead cost. Although the Fundraising Committee would need to complete the logistics, we suspect that we would pay for the cost of a DJ and minimal decorations. Tickets for the event would be sold in advance and at the door. Although the Fundraising Committee is not proposing an assessment fee for this event, they will suggest members of the chapter invite at least ten people to attend. Tickets will be sold in advance and perhaps at an additional charge at the door.

**March 10 - Update:** In planning for the Professional Mixer – Pink Ice, the Fundraising Committee discussed a location change and possible date change. Although Soror Lucretia spoke to the Hyatt House in Jersey City about moving the venue to their location, the company did not get back in touch with her regarding if the manager would allow us to host an event there. They raised the concern about ticketing regular customers versus people attending our event.

In moving forward, Soror Trudy was able to speak with the owner and one of the event planners, Marius Luke, about changing the venue location to **Headroom Social Club and Bar located at 150 Bay Street Jersey City, NJ.**

If the chapter decides to move the event to this venue on a Sunday evening, the chapter will partner with their regular events for the evening. This includes:

- an open mic night
- karaoke (starting at 7:30 PM)
- live band and DJ

**Proposed Date Changed:** Sunday or Thursday in June or September

**Proposed Time Change:** 6:30 PM

Additional Notes: The **Headroom Social Club and Bar will be closed for renovations starting next Monday until May 1, 2019. If we consider this venue, the Committee discussed the following:**

1. With Monday being the next workday, would Sunday be the best day to have this event?
2. If we can only partner with them for a Sunday event, would we want to wait until a holiday, more specifically Labor Day weekend?
3. Would we consider adding a comedian to the lineup?
4. Would we want to increase the price of $5 per person to gain a greater profit or to pay for a comedian?
5. How many people typically attend the event currently?

Soror Trudy will follow up with the manager and the event planner for Sunday to get additional information about the cost of the facility on days outside of Sunday. She will provide the Fundraising Committee on next Saturday with an update. She will also try to renegotiate the upfront venue cost. Sor Lucretia and Soror Lyndsay will go to the venue this Thursday to check out the layout and report back to the committee.

## III. The Winter Masquerade Ball (Semi-Formal)

Currently, PSI Chapter located in Columbia, SC hosts a winter ball called the Pink Ice to raise money for scholarships. In doing something similar, the Fundraising Committee would like for the members of Rho Kapp Omega to consider hosting a winter ball. Although the committee would like to propose a hotel, the overhead cost appears to be overbudget. As an alternative, the Fundraising Committee would like to propose that such an event take place at the following:

**Location:** Chart House

Lincoln Harbor Pier D-T, Weekhawken, NJ 07086

**Proposed Date:** Saturday, December 14, 2019

**Proposed Cost:** $65+

**Proposed Time:** 7:00 PM – 12:00 PM or 8:00 PM – 12:00 PM

**March 10 Update**

**Possible Venue 1:** Soror Lucretia has been in touch with the Chart House to see if the initial quoted price of $18,000 minimal cost can be reduced. Due to the proposed date being in December, the cost is considerably higher. If the members of Rho Kappa Omega considered moving the proposed date to **January 11, 18, or 25,** the minimal cost would be $12,000. In meeting the initial cost of $12,000, the Chapter would need to secure advanced tickets of 200 people. At the cost of $60 per plate, the Chapter would need to charge about $100 per ticket to make a $40 profit per ticket. This price does not account for DJ, decoration, or cash bar.

The room size would account for 200 people with space for a DJ and dance floor.

**Chart House –** Click Here for Menus

**Possible Venue 2:** Renaissance Hotel near Newark Airport

Soror Lucretia has also been in touch with the Renaissance Hotel. According to the planner, the hotel can accommodate the Chapter on the proposed date. In addition, the December month rates are lower than the other dates. Although the banquet salesperson is drawing up a contract for 150 – 200 people, other rooms in the hotel have the potential of hosting 250 to 400 people. The current estimate per plated meal would cost

approximately $62.73. At $62.73 per plate (buffet style) with 200 quests, the minimal price would be $12,546. This price does not account for DJ, decoration, or cash bar.

**Renaissance Hotel -** Click Here for Menus.

**Possible Venue 3:** Chandelier

Soror Trudy spoke with Chandelier. If we would like to host the event at the Chandelier, the only date available near the proposed date are: Friday, November 29; Saturday, November 30, or December 28. The price per person for a buffet style dinner or sit-down dinner is $41.05 with tax and gratuity. If a December date is selected, an additional $1 will be added per person. Note: The cost for tax and gratuity is not known at this time. Additional information is needed on the room size, menu options, and set up.

**Additional Note:** In the event of hosting a Winter ball, would the Chapter consider partnering with another local chapter or with Alpha Phi Alpha Fraternity, Incorporated.

**NEW BUSINESS**

I. In-House Fundraisers – May and June 2019
Soror Sabrina recommended that the Committee look at hosting in-house fundraiser events for the next three months (e.g., AKA Paraphernalia Day and other fundraisers). In assisting with these efforts, Soror Trudy and Soror Kennisha agreed to provide items to raffle off during our chapter meetings. If approved, Soror Kennisha will raffle off two jewelry items at the May meeting, and Soror Trudy will raffle off a basket in June. The committee will speak with Madam Basileus to see if we can do a dress down (paraphernalia day) for the June meeting.

II. Father's Day Comedy Show – June 2019

If perhaps the chapter is not able to host a professional mixer, the committee would like to look into having a Father's Day Comedy Show at Brightside. The proposed dates for the event would be on that Thursday before Father's Day or on Father's Day. In gathering some additional information about the location space and availability, Soror Sabrina agreed to research this matter. If possible, the committee suggests a ticket price of $25. Soror Trudy will look into the availability of possible comedians for the event.

III. Winter Ski Trip – March 2020
Soror Trudy would like the committee to look at hosting another ski trip to Philadelphia in February or March of 2020. According to Soror Trudy, the event was a huge success. In partner with Eastern Light Getaway/Soul Nation, the group was able to secure two busloads of passengers for last year's event. The highlights of last year's trip included: all-inclusive meals, trips to nearby shopping outlets, giveaways, and entertainment.

If the Chapter would like to go again, Soror Trudy would look into the cost associated with rooms. In taking the ski trip as a fundraiser, the chapter would raise money by adding in an additional cost of about $15 – 20 to the room/board expense.

IV. Superbowl Party – Sunday, Feb. 2, 2020
The committee would like to look at seeing if there would be any interest in the Chapter hosting a Superbowl Party with Alpha Phi Alpha Fraternity, Incorporated. Soror Tamara would begin looking at potential venues (e.g., Buffalo Wild Wings, NJ, Bright Side, or VB3).

| Proposed Event | Proposed Event Date | Person(s) Assigned |
|---|---|---|
| In-House Fundraiser: AKA Paraphernalia Day | June 2019 Sorority Meeting | TBA |
| In-House Fundraiser: Jewelry Raffle | May 2019 Sorority Meeting | Soror Kennisha |
| In-House Fundraiser: Basket Raffle | June 2019 Sorority Meeting | Soror Trudy |
| Professional Mixer – Pink Ice | Hold | Soror Trudy |
| Father's Day Comedy Show | Thursday, June 14, 2019 | Soror Sabrina – Bright<br>Soror Trudy |
| HAIRitage Production Play | September 2019 | Soror Lyndsay |
| Winter Ball | Saturday, January 11, 2020<br>Saturday, January 18, 2020 | Soror Lucretia |
| Super Bowl Party with Alpha Phi Alpha | Sunday, February 2, 2020 | Soror Tamara |

**Additional Information:** There will be an additional follow up meeting to discuss logistics of locations for the professional social, Father's Day Comedy Show, and the Winter Ball Wednesday, April 17 at 7:30 PM.

RHO KAPPA OMEGA
ALPHA KAPPA ALPHA SORORITY, INC.

# Auditing Committee

April 2019 Report

The Audit Committee will begin the Annual Internal Audit of 2018 financial documents. The attached letter was forwarded to the respective Chairmen to secure various records needed to conduct the audit.

**Committee Objectives**:

- The Committee will be working on procedures to conduct a more efficient annual audit.
- The Committee will conduct an audit on the remainder of 2018 financial records.

***Next meeting: The Audit Committee will meet when all requested documents are received.***

Sisterly Submitted,

*Soror Nokeima Jones*

Auditing Committee Chairperson

RHO KAPPA OMEGA
ALPHA KAPPA ALPHA SORORITY, INC.

April 4, 2018

Dear Madame Chairmen,

The Auditing Committee of the Rho Kappa Omega Chapter of Alpha Kappa Alpha Sorority, Incorporated is tasked with performing the 2018 annual audit in accordance with the sorority's Financial Fundamentals Guide to Chapter Financial Procedure, Chapter Bylaws and Internal Financial Procedures. As a result, the following documents are being requested:

1. Minutes of Chapter Meeting (January through December 2018).
2. Receipts issued for the receipt of funds (January through December 2018).
3. All 2018 online payment source statements (PayPal, Eventbrite, etc.).
4. Remittance forms form Pecunious Grammateus to the Tamiouchos (September through December 2018).
5. Vouchers and supporting documentation (September through December 2018).
6. Tamiouchos monthly reports (September through December 2018 *finalized revision*).
7. September through December Bank Statements for the following accounts:
    a. Chapter Operations
    b. Fundraising
    c. Scholarship

This information can be forwarded to the Auditing Committee in person and/or electronic means. If there are any questions or concerns about the requested information, please contact the committee.

Thank you for your cooperation in advance.

Sisterly yours,

*Soror Nokeima*

Auditing Committee Chairman

CC: Basileus, Grammateus, Tamiouchos, and Pecunious Grammateus

# Alpha Kappa Alpha Sorority, Incorporated

## Rho Kappa Omega Chapter

## 2018-2019 Strategic Plan

# FIRST QUARTER 2019 PROGRESS REPORT

## VISION STATEMENT

Alpha Kappa Alpha Sorority, Incorporated, Rho Kappa Omega Chapter is the premier unique sisterhood of distinguished professional women united to serve humankind, particularly in Hudson County, New Jersey.

## MISSION STATEMENT

The purpose of Alpha Kappa Alpha Sorority is to cultivate and encourage high scholastic and ethical standards, to promote unity and friendship among college women, to study and help alleviate problems concerning girls and women in order to improve their social stature, to maintain a progressive interest in college life, and to be of service to all mankind. (Article II – Purpose)

## GUIDING PRINCIPLES

- Sisterhood – Our behavior will cultivate an atmosphere in which women are encouraged to achieve their highest goals, hopes and dreams.
- Unity – Our performance will foster unity and friendship among people of all races, genders, ages, nationalities, religions, and cultural backgrounds.
- High Ethical Standards – Our members and officers will exemplify high ethical standards.
- Character – Our activities will strengthen character among members and others.
- Respect – Our organization will encourage mutual respect among all members of the human race.
- Communication – Our organization will foster an environment of effective communication.
- High Scholastic Achievement – Our initiatives will promote, support and encourage high scholastic achievement.
- Leadership – Our activities will advance the training and development of leaders.
- Education – Our initiatives will advocate lifelong learning for the people we serve.
- Health – Our initiatives will facilitate standards of health to ensure a better quality of life.
- Family – Our initiatives will enhance family life.
- Arts – Our initiatives will sustain the arts.
- Technology – Our organization will effectively utilize appropriate technologies to continually improve organizational efficiency.
- Economics – Our organization will endorse solid economic practices and economic empowerment.

## PURPOSE

In February 2018, Rho Kappa Omega Chapter was placed on Withdrawal of Privileges pending an investigation of alleged violations of the Soror Code of Ethics. Upon conclusion of the investigation, the then-Regional Director, Soror Meredith L. Henderson, issued a letter dated June 10, 2018, requiring a restructuring of the chapter, including developing a Strategic Plan.

This one year Strategic Plan is intended to correct deficiencies in the chapter's operations and to identify and implement strategies to improve operations over the next fifteen (15) months.

**ALPHA KAPPA ALPHA SORORITY, INCORPORATED**
**RHO KAPPA OMEGA CHAPTER**
**Strategic Planning Action**

## STRUCTURE, OPERATIONS AND GOVERNANCE ACTION PLAN

GOAL: To maintain an efficient and effective cooperative governance structure.

| Objective(s) | Specific Task(s) | Responsible Committee/Officer | Fiscal Impact | Timeline | Bylaw Impact | Progress to Date |
|---|---|---|---|---|---|---|
| **A: To Understand Alpha Kappa Alpha Governance, Procedures, Standards and Protocol.** | **1. Review Soror Code of Ethics.** | **Basileus** | **None** | **Sept. 2018 and annually thereafter** | **None** | **Sept. 2018** |
| | **2. Provide monthly trainings, workshops and/or reminders on proper sorority and chapter governance, procedures, standards and protocol as set forth in Alpha Kappa Alpha Sorority and Rho Kappa Omega Chapter documents.** | **Basileus, Leadership Development Team, Courtesy and Protocol Committee** | **None** | **Oct. 2018 and monthly thereafter** | **None** | **Basileus includes a "Leadership Corner" in her Monthly Newsletters.**<br><br>**LDT conducted a training presentation on Anti-Hazing at the January 19, 2019 Chapter Meeting.** |
| | **3. Review Supreme Basileus' Anti-Hazing video.** | **Basileus** | **None** | **Dec. 2018 and annually thereafter** | **None** | **There is no internet access in the chapter meeting location to access the link to the video. Instead, LDT conducted a training** |

| Objective(s) | Specific Task(s) | Responsible Committee/Officer | Fiscal Impact | Timeline | Bylaw Impact | Progress to Date |
|---|---|---|---|---|---|---|
| | | | | | | **presentation on Anti-Hazing at the January 19, 2019 Chapter Meeting. Other arrangements will be made at another chapter meeting to show the video.** |
| | **4. Draft Standing Rules.** | **Basileus, Executive Committee** | **None** | **Sept. 2018 Feb. 2019 and annually thereafter** | **None** | **The Chapter approved the 2019 Standing Rules at its January 19, 2019 meeting.** |
| | **5. Review Chapter Operations Manual and revise accordingly.** | **Basileus, Leadership Development Team** | **None** | **Feb. 2019 and annually thereafter** | **None** | |
| | **6. Conduct Chapter Operations Workshop.** | **Basileus, Financial Officers, Leadership Development Team** | **Cost of conducting workshop** | **Apr. 2019 and annually thereafter** | **None** | |
| | **7. Develop a 2018-2019 Strategic Plan and revise accordingly.** | **Strategic Planning Committee, Basileus, Executive Committee** | **None** | **Sept. 2018** | **None** | **Chapter Approved 2018-2019 Strategic Plan on Sept. 15, 2018** |

| Objective(s) | Specific Task(s) | Responsible Committee/Officer | Fiscal Impact | Timeline | Bylaw Impact | Progress to Date |
|---|---|---|---|---|---|---|
| | **8. Develop a 2020-2023 Strategic Plan and revise accordingly.** | **Strategic Planning Committee, Basileus, Executive Committee** | **None** | **June 2019** | **None** | |

## RISK MANAGEMENT GOALS

GOAL: To sustain and protect the chapter's local, regional and global image.

| Objective(s) | Specific Task(s) | Responsible Committee/Officer | Fiscal Impact | Timeline | Bylaw Impact | Progress to Date |
|---|---|---|---|---|---|---|
| **A: To Develop Strategies to Identify, Quantify and Manage Risk Exposure to the Chapter.** | **1. Develop a Risk Management Plan.** | **Risk Management Committee** | **None** | **Jan. 2019** | **None** | |
| | **2. Conduct risk management workshops for the entire chapter.** | **Risk Management Committee** | **None** | **Mar. 2019 and biannually thereafter** | **None** | |
| **B: To Maintain a culture of respect with zero tolerance for verbal abuse or physical violence.** | **1. Establish a Grievance Committee to examine and mediate internal threats before they escalate into major threats.** | **Basileus** | **None** | **January 2019** | **Yes to reflect establishing a Grievance Committee** | |

## FINANCIAL STABILITY AND SUSTAINABILITY ACTION PLAN

GOAL: To be a financially stable and viable chapter.

| Objective(s) | Specific Task(s) | Responsible Committee/Officer | Fiscal Impact | Timeline | Bylaw Impact | Progress to Date |
|---|---|---|---|---|---|---|
| **A: To Ensure Continued Compliance With Financial Policies, Procedures and Protocol.** | **1. Conduct an internal audit of financial transactions from January 1, 2017 to December 31, 2017.** | **Auditing Committee** | **None** | **Jan. 31, 2019** | **None** | |
| | **2. Conduct an internal audit of financial transactions from January 1, 2018 to June 30, 2018.** | **Auditing Committee** | **None** | **Nov. 30, 2018** | **None** | **Draft Audit Report was prepared in Dec. 2018. Final Report was approved on March 16, 2019.** |
| | **3. Conduct an internal audit of financial transactions from July 1, 2018 to December 31, 2018.** | **Auditing Committee** | **None** | **Mar. 31, 2019** | **None** | **The Audit Committee Chairman requested information and documentation on April 4, 2019.** |
| | **4. Conduct an internal audit of financial transactions from January 1, 2019 to June 30, 2019.** | **Auditing Committee** | **None** | **Sept. 30, 2019** | **None** | |
| | **5. Conduct an internal audit of financial transactions from July 1, 2019 to December 31, 2019.** | **Auditing Committee** | **None** | **Mar. 31, 2020** | **None** | |

| Objective(s) | Specific Task(s) | Responsible Committee/Officer | Fiscal Impact | Timeline | Bylaw Impact | Progress to Date |
|---|---|---|---|---|---|---|
| | **6. Coordinate an external audit of financial transactions from January 1, 2015 to December 31, 2018.** | **Auditing Committee Basileus External Auditor** | **Cost of audit** | **Apr. 30, 2019** | **None** | |
| **B: To Strengthen Financial Procedures.** | **1. Review chapter-approved Financial Procedures to ensure adherence to Alpha Kappa Alpha documents, protocol and standards.** | **Finance Committee** | **None** | **Oct. 31, 2018** | **None** | **November 2018. The incoming Tamiouchos and new Budget & Finance Committee will review the procedures again and revise accordingly by April 2019.** |
| | **2. Propose and/or update revisions to the Chapter Bylaws regarding financial procedures and processes.** | **Finance Committee, Bylaws Committee** | **None** | **Nov. 30, 2018** | **Proposed revisions related to financial obligations and processes.** | **Expected completion date: April 2019** |
| **C. To Understand the Chapter's Finances and Available Cash** | **1. Review the 2018 Operating Budget and revise accordingly.** | **Tamiouchos, Budget & Finance Committee** | **None** | **Oct. 20, 2018** | **None** | **October 2018** |
| | **2. Review the 2018 Program Budget and revise accordingly.** | **Tamiouchos, Budget & Finance Committee** | **None** | **Oct. 20, 2018** | **None** | **October 2018** |

| Objective(s) | Specific Task(s) | Responsible Committee/Officer | Fiscal Impact | Timeline | Bylaw Impact | Progress to Date |
|---|---|---|---|---|---|---|
| | **3. Prepare a draft of 2019 Operating Budget** | **Tamiouchos, Budget & Finance Committee** | **None** | **Oct. 2018** | **None** | **October 2018** |
| | **4. Prepare a draft of 2019 Program Budget** | **Tamiouchos, Budget & Finance Committee** | **None** | **Oct. 2018** | **None** | **October 2018** |
| **D. To Encourage Financial Transparency** | **1. Make available binder(s) of all Year-to-Date bank statements, signed vouchers and checks to any financial chapter member at every Executive Board and Chapter Meeting.** | **Tamiouchos** | **None** | **Oct. 2018 and monthly thereafter** | **None** | **Tamiouchos provided the binder at December's Executive Board Meeting. The new Tamiouchos will continue the practice of having the binder accessible at E-Board and Chapter meetings.** |
| | **2. Require Basileus to review, initial and date every bank statement within 30 days.** | **Basileus, Tamiouchos, Bylaws Committee** | **None** | **Oct. 2018 and monthly thereafter** | **Consider adding requirement to Bylaws.** | **Ongoing.** |
| | **3. Provide a signed copy of each bank statement to the Chairman of the Auditing Committee within five (5) to seven (7) calendar days of the Basileus' approval.** | **Tamiouchos, Auditing Committee, Bylaws Committee** | **None** | **Oct. 2018 and monthly thereafter** | **Consider adding requirement to Bylaws.** | **Signed copies of Statements from Jan-Mar 2019 will be provided to Auditing Chairman on April 20, 2019.** |
| **E: To Investigate Ways To Reduce Operating Costs** | **1. Re-evaluate which officers should be bonded** | **Tamiouchos, Budget & Finance Committee** | **Coverage Cost** | **Dec. 2018** | **To add or delete who is bonded.** | **The proposed revisions to Bylaws to add bonded officers** |

| Objective(s) | Specific Task(s) | Responsible Committee/Officer | Fiscal Impact | Timeline | Bylaw Impact | Progress to Date |
|---|---|---|---|---|---|---|
| | **and revise Bylaws accordingly.** | | | | | **were approved on March 16, 2019. Bylaws will be updated accordingly.** |
| | **2. Review current bond coverage and determine whether such coverage is sufficient.** | **Tamiouchos, Budget & Finance Committee** | **Coverage Cost** | **Oct. 2018 and annually thereafter** | **None** | |
| | **3. Evaluate whether current bonding insurance carrier is the most beneficial to the chapter, considering coverage and cost.** | **Tamiouchos, Budget & Finance Committee** | **Coverage Cost** | **Oct. 2018 and annually thereafter prior to renewal** | **None** | |

## MEMBERSHIP ACTION PLAN

GOAL: To maintain a strong, respectful, diverse and actively-involved membership who promote the vision, mission and guiding principles of Alpha Kappa Alpha.

| Objective(s) | Specific Task(s) | Responsible Committee/Officer | Fiscal Impact | Timeline | Bylaw Impact | Progress to Date |
|---|---|---|---|---|---|---|
| **A: To Improve Communication With The Membership** | **1. Maintain an updated "Members Only" section of the chapter website and include links to the regional and corporate websites.** | **Basileus, Publicity Committee** | **Cost of Website Maintenance** | **Oct. 2018 and monthly thereafter** | **None** | **Chapter Website was revamped in February 2019. A link to the corporate website is included in the "About Rho Kappa Omega" Section. A link to the** |

| Objective(s) | Specific Task(s) | Responsible Committee/Officer | Fiscal Impact | Timeline | Bylaw Impact | Progress to Date |
|---|---|---|---|---|---|---|
| | | | | | | regional website will be added by April 30, 2019. |
| | 2. Provide clear and concise officer and committee reports. | All Officers and Committee Chairmen | None | Oct. 2018 and monthly thereafter | None | Ongoing |
| | 3. Develop and implement strategies to inform seasoned and/or special needs sorors of chapter and sorority business. | Basileus, Membership Committee | Cost of implementing new strategies | Sept. 2018 and daily thereafter | None | As of January 2019, chapter meeting documents have been posted and available on the Chapter's Website 5-6 days prior to chapter meeting. Sorors who do not have access to the website receive a copy of the meeting packet within 5-6 days of the meeting. |
| B: To Implement Strategies That Empower and Encourage Members to be Respectful. | 1. Create strategies that retain, increase participation and address the needs, talents and challenges of new graduates, new/single mothers, elderly members and other member groups with special needs. | Membership Committee | Cost of implementing new strategies | Jan. 2019 and monthly thereafter | None | In January 2019, the Membership and Protocol Committee Chairmen have begun brainstorming on how we can have a more inclusive environment for mothers; the Basileus is considering how to meet the challenges of seasoned/elderly sorors and those who may have disabilities. |

| Objective(s) | Specific Task(s) | Responsible Committee/Officer | Fiscal Impact | Timeline | Bylaw Impact | Progress to Date |
|---|---|---|---|---|---|---|
| **C: To Reduce the Generation Gap** | **1. Involve members of all age groups in leadership positions.** | **Basileus** | **None** | **Sept. 2018 and annually thereafter** | **None** | **September 2018**<br><br>**January 2019** |
| | **2. Develop and implement an effective mentoring program to include steps that improve the relationships between Rho Kappa Omega and Tau Sigma, as well as the generational issues between members within Rho Kappa Omega.** | **Membership Committee, Sisterly Relations Committee, Graduate Basileus, Graduate Advisor, Graduate Advisor Committee** | **None** | **January 2019 and annually thereafter** | **None** | **In April 2019, Mentors were assigned to Tau Sigma sorors. There will be a mandatory mentoring workshop for both mentors and mentees on April 20, 2019.** |
| | **3. Evaluate the use and effectiveness of the mentoring program and obtain feedback from members utilizing surveys and other technology.** | **Membership Committee, Standards Committee, Publicity & Technology Committee** | **None** | **May 2019 Nov. 2019** | **None** | |
| | **4. Design, promote and implement programs and other initiatives that encourage collaboration, unity and respect between the** | **Membership Committee, Sisterly Relations Committee** | **None** | **Oct. 2018 and monthly thereafter** | **None** | **October 2018 and ongoing. The Program, Sisterly Relations and Membership Committees are suggesting and** |

| Objective(s) | Specific Task(s) | Responsible Committee/Officer | Fiscal Impact | Timeline | Bylaw Impact | Progress to Date |
|---|---|---|---|---|---|---|
| | **different age groups/generations.** | | | | | **implementing initiatives that encourage collaboration and sisterly relations among the membership. Every month, the Sisterly Relations and Membership Committees alternate in providing a fun, sisterly activity to do during chapter meeting. Both Committees also host activities outside of chapter meetings—(ex. Vision Pillows, Chapter Dresses, NARC Chapter Dinner)** |
| **D: To Provide Resources for New Members to Understand and Become Familiar With Chapter Operations** | **1. Re-establish the New Member Training Manual and Workshop for sorors new to Rho Kappa Omega.** | **Membership Committee** | **Cost of binders and printing materials** | **Jan. 2019 and monthly thereafter** | **None** | |
| **E. To Identify the Resources Within the Membership** | **1. Create a database of sorors' expertise, talents and resources that the chapter can draw upon.** | **Membership Committee** | **None** | **Feb. 2019 and ongoing** | **None** | **In February, the Membership Committee collected information from sorors to include in the Membership** |

| Objective(s) | Specific Task(s) | Responsible Committee/Officer | Fiscal Impact | Timeline | Bylaw Impact | Progress to Date |
|---|---|---|---|---|---|---|
| | | | | | | **Directory. The Directory will be finalized and posted in the Members' Only Section in April 2019.** |

## GRADUATE-UNDERGRADUATE RELATIONS ACTION PLAN

GOAL: To foster good, sisterly and ethical relationships with the chapter's undergraduate chapter.

| Objective(s) | Specific Task(s) | Responsible Committee/Officer | Fiscal Impact | Timeline | Bylaw Impact | Progress to Date |
|---|---|---|---|---|---|---|
| **A: To Implement Strategies and Initiatives That Support the Transition From Undergraduate to Graduate Chapter.** | **1. Develop a mentorship program.** | **Graduate Advisor, Graduate Advisor Committee, Basileus, Sisterly Relations Committee** | **None** | **Jan. 2019 and ongoing** | **None** | **In April 2019, Mentors were assigned to Tau Sigma sorors. There will be a mandatory mentoring workshop for both mentors and mentees on April 20, 2019. With the assistance and approval of the GAC, the Basileus assigned mentors based on interests/hobbies, professional goals and personality.** |
| | **2. Actively engage with undergraduate chapter by planning sisterly relations activities.** | **Graduate Advisor, Graduate Advisor Committee, Basileus,** | **Cost of activities** | **Jan. 2019 and ongoing** | **None** | **January 2019—TS was invited to attend the chapter's Founders' Day Celebration and collaborate on the MLK** |

| Objective(s) | Specific Task(s) | Responsible Committee/Officer | Fiscal Impact | Timeline | Bylaw Impact | Progress to Date |
|---|---|---|---|---|---|---|
| | | **Sisterly Relations Committee** | | | | **Day of Service Impact Day. PKQ is open to collaborate with TS on future programs and events, and will continue to invite TS to PKQ sisterly relations, like the NARC Chapter Dinner.** |
| | **3. Survey undergraduate and graduate chapter sorors to understand how to strengthen the relationship.** | **Graduate Advisor Committee, Basileus, Sisterly Relations Committee** | **None** | **Jan. 2019 and ongoing** | **None** | |

## LEADERSHIP DEVELOPMENT ACTION PLAN

GOAL: To develop future leaders in the chapter and on the regional and national levels.

| Objective(s) | Specific Task(s) | Responsible Committee/Officer | Fiscal Impact | Timeline | Bylaw Impact | Progress to Date |
|---|---|---|---|---|---|---|
| **A: To Register Officers for Workshops That Relate to Their Respective Roles and Responsibilities** | **1. Basileus to register for Basileus Certification workshop.** | **Basileus** | **Cost of Registration** | **2019 NARC or Leadership Seminar** | **None** | **Not being offered at NARC 2019. The Basileus has registered for the workshop being offered at Leadership.** |

| Objective(s) | Specific Task(s) | Responsible Committee/Officer | Fiscal Impact | Timeline | Bylaw Impact | Progress to Date |
|---|---|---|---|---|---|---|
| | **2. Pecunious Grammateus and Tamiouchos to register for Financial Certification workshop.** | **Pecunious Grammateus, Tamiouchos** | **Cost of Registration** | **2019 NARC or Leadership Seminar** | **None** | **Tamiouchos attended the Certification Class at NARC. The Tamiouchos and PG attended financial workshops at NARC.** |
| | **3. Parliamentarian, Anti-Basileus, Grammateus and Anti-Grammateus to register for Parliamentary Workshop.** | **Parliamentarian, Anti-Basileus, Grammateus, Anti-Grammateus** | **Cost of Registration** | **2019 NARC or Leadership Seminar** | **None** | |
| | **5. Custodian to register for a workshop related to collecting, recording and maintaining chapter property.** | **Custodian** | **Cost of Registration** | **2019 NARC or Leadership Seminar** | **None** | |
| | **6. Historian to register for Archives Workshop.** | **Historian** | **Cost of Registration** | **2019 NARC or Leadership Seminar** | **None** | |
| | **7. Epistoleus to register for Public Relations Workshop.** | **Epistoleus** | **Cost of Registration** | **2019 NARC or Leadership Seminar** | **None** | |

| Objective(s) | Specific Task(s) | Responsible Committee/Officer | Fiscal Impact | Timeline | Bylaw Impact | Progress to Date |
|---|---|---|---|---|---|---|
| | **8. Hodegos and Philacter to register for Protocol workshop.** | **Hodegos, Philacter** | **Cost of Registration** | **2019 NARC or Leadership Seminar** | **None** | |
| | **9. Ivy Leaf Reporter to register for Public Relations Workshop.** | **Ivy Leaf Reporter** | **Cost of Registration** | **2019 NARC or Leadership Seminar** | **None** | |
| | **10. Graduate Advisor to register for Anti-Hazing workshop.** | **Graduate Advisor** | **Cost of Registration** | **2019 NARC or Leadership Seminar** | **None** | |
| | **11. Graduate Advisor, Graduate Basileus and Graduate Advisor Committee to register for Undergraduate Roundup.** | **Graduate Advisor, Graduate Basileus, Graduate Advisor Committee** | **Cost of Registration** | **2019 and annually thereafter** | **None** | **September 22, 2018**<br><br>**GAC expects to register for the Roundup in Sept 2019.** |
| **B: To Encourage Current and Future Officers To Attend Leadership Conferences.** | **1. All Officers to attend 2018 Cluster IV Leadership Conference, 2019 North Atlantic Regional Conference and/or 2019 Leadership Seminar.** | **All Officers** | **Cost of Attendance** | **No later than 2019 Leadership Seminar** | **None** | **Some officers attended Cluster Leadership Conference on Oct. 13, 2018. 18 Sorors registered for NARC. Leadership registration closes on April 15, 2019.** |

| Objective(s) | Specific Task(s) | Responsible Committee/Officer | Fiscal Impact | Timeline | Bylaw Impact | Progress to Date |
|---|---|---|---|---|---|---|
| **C: To Plan for Leadership Succession** | **1. Implement leadership development programs and trainings that empower and encourage members to be leaders within the chapter and region and on the national level.** | **Leadership Development Team** | **None** | **January 2019 and ongoing** | **None** | **Jan 2019- LDT conducted Anti-Hazing training. LDT is planning a chapter retreat.** |
| | **2. Develop future leaders by providing training modules to promote leadership, equip members with the knowledge and understanding of chapter and sorority operations and protocol, and prepare members for leadership roles on the chapter, region and national levels.** | **Leadership Development Team** | **None** | **January 2019 and ongoing** | **None** | **Jan 2019- LDT conducted Anti-Hazing training. LDT is planning a chapter retreat.** |
| | **3. Increase the number of chapter members who attend leadership conferences.** | **Leadership Development Team, All Chapter Members** | **None** | **Sept. 2018 and ongoing** | **None** | **18 Sorors registered for NARC.** |
| | **4. Maintain a database that reflects workshops, leadership trainings and conferences attended by each member.** | **Leadership Development Team** | **None** | **Jan. 2019 and ongoing** | **None** | |

| Objective(s) | Specific Task(s) | Responsible Committee/Officer | Fiscal Impact | Timeline | Bylaw Impact | Progress to Date |
|---|---|---|---|---|---|---|
| | **5. All Chapter Members to attend 2018 Undergraduate Roundup, as required by the Regional Director.** | **All Chapter Members** | **Cost of Registration** | **Sept. 2018** | **None** | **September 22, 2018** |
| | **6. All Chapter Members to attend 2018 Cluster IV Leadership Conference, as required by the Regional Director.** | **All Chapter Members** | **Cost of Registration** | **Oct. 2018** | **None** | **October 13, 2018** |

## SISTERLY RELATIONS AND ETHICS GOALS

GOAL: To promote the moral and cultural issues of character, respect, high ethical standards and unity of purpose and commitment, as set forth in the Soror Code of Ethics.

| Objective(s) | Specific Task(s) | Responsible Committee/Officer | Fiscal Impact | Timeline | Bylaw Impact | Progress to Date |
|---|---|---|---|---|---|---|
| **A: To Promote Sisterly Relations as an Essential Part of the Alpha Kappa Alpha Sorority Culture.** | **1. Conduct a Conflicts Resolution workshop for the entire chapter.** | **Sisterly Relations Committee, Leadership Development Team** | **Cost of training** | **Dec. 2018 and annually thereafter** | **None** | |

| Objective(s) | Specific Task(s) | Responsible Committee/Officer | Fiscal Impact | Timeline | Bylaw Impact | Progress to Date |
|---|---|---|---|---|---|---|
| | **2. Implement the strategies in Alpha Kappa Alpha Sorority's *Sisterly Relations Handbook*.** | **Sisterly Relations Committee** | **None** | **Oct. 2018 and monthly thereafter** | **None** | |
| | **3. Acknowledge and celebrate Sorors' accomplishments in chapter newsletter, committee reports, Ivy Leaf submissions, regional newsletters and announcements during chapter meetings.** | **Basileus, Sisterly Relations Committee, Membership Committee, Publicity & Technology Committee** | **Cost of Ivy Leaf Submission** | **Oct. 2018 and monthly thereafter** | **None** | **The Basileus makes such acknowledgements in her monthly newsletters.** |
| **B. To Comply with the Soror Code of Ethics** | **1. Review the Soror Code of Ethics.** | **Basileus, All Sorors** | **None** | **Sept. 2018 and annually thereafter** | **None** | **September 2018 January 2019** |
| | **2. Include the Soror Code of Ethics in the Chapter Operations Manual.** | **Basileus, Leadership Development Team** | **None** | **Feb. 2019 and annually thereafter** | **None** | |
| | **3. Include the Soror Code of Ethics as a part of chapter leadership development and also provide education through various means of communications, such as Basileus Newsletter, email distribution, chapter website and sisterly exercises that test sorors' knowledge of the ethical obligations of membership and applicability to specific situations.** | **Basileus, Sisterly Relations Committee, Publicity & Technology Committee** | **None** | **Oct. 2018 and ongoing as needed** | **None** | |

## PROGRAMS GOALS

GOAL: To develop, implement and evaluate programs that encourage the membership to work collaboratively among each other and with the Hudson County community.

| Objective(s) | Specific Task(s) | Responsible Committee/Officer | Fiscal Impact | Timeline | Bylaw Impact | Progress to Date |
|---|---|---|---|---|---|---|
| **A: To Develop and Implement Programs of the New Administration.** | **1. Review the new programs as set forth by the Supreme Basileus.** | **Anti-Basileus, Program Committee** | **None** | **Sept. 2018 and ongoing as needed** | **None** | **September 2018** |
| | **2. Plan local programs that meet the national initiatives.** | **Anti-Basileus, Program Committee** | **Cost of implementing programs** | **Sept. 2018 and ongoing as needed** | **None** | **September 2018 and monthly thereafter** |
| **B: To Increase Local, Regional and National Presence.** | **1. Maintain an updated chapter website.** | **Ivy Leaf Reporter** | **None** | **Sept. 2018 and monthly thereafter** | **None** | **The chapter website was revamped in February 2019.** |
| | **2. Submit newsworthy programs in the Ivy Leaf.** | **Ivy Leaf Reporter Anti-Basileus Basileus** | **Cost of Ivy Leaf Submission** | **Jan. 2019 and quarterly thereafter** | **None** | **The ILR is submitting an article to the IL by the April 15, 2019 deadline.** |
| | **3. Provide regular and periodic releases to news print and online communications and media features highlighting successful programs and projects.** | **Publicity & Technology Committee** | **None** | **Jan. 2019 and at least quarterly thereafter.** | **None** | |

| Objective(s) | Specific Task(s) | Responsible Committee/Officer | Fiscal Impact | Timeline | Bylaw Impact | Progress to Date |
|---|---|---|---|---|---|---|
| **C: To Increase Chapter Participation in Program Planning, Implementation and Evaluation.** | **1. Implement strategies to increase soror participation in, attendance at and planning of programs.** | **Anti-Basileus, Program Committee** | **None** | **Jan. 2019 and monthly thereafter** | **None** | |
| **D: To Increase Community Participation, Attendance and Evaluation.** | **1. Enhance social media presence.** | **Ivy Leaf Reporter** | **None** | **Sept. 2018 and ongoing** | **None** | **September 2018 and ongoing as events and programs are planned** |
| | **2. Post upcoming programs in news media outlets.** | **Ivy Leaf Reporter** | **None** | **Sept. 2018 and ongoing** | **None** | |
| | **3. Identify incentives and strategies to encourage participants to evaluate each program.** | **Standards Committee Program Committee** | **None** | **Oct. 2018 and ongoing** | **None** | **As of March 2019, the Basileus had not yet appointed a Standards Chairman. One will be appointed in April 2019.** |
| **E: To Maintain and Expand Collaborative Relationships and Partnerships.** | **1. Identify and establish strategic partnerships with organizations in Hudson County that are compatible with the Sorority's mission and vision.** | **Basileus Anti-Basileus Program Committee** | **None** | **Oct. 2018 and ongoing** | **None** | **In December 2018, Basileus-Elect contacted York Street Project, Urban League and Boys & Girls Club to re-establish ongoing partnerships.** |

## FUNDRAISING GOALS ACTION PLAN

GOAL: To plan and implement activities that raise enough funds to support the chapter's programs for the upcoming year.

| Objective(s) | Specific Task(s) | Responsible Committee/Officer | Fiscal Impact | Timeline | Bylaw Impact | Progress to Date |
|---|---|---|---|---|---|---|
| **A: To Adhere to Fundraising Procedures.** | **1. Develop Fundraising Procedures that are consistent with sorority and chapter operations and protocols.** | **Fundraising Committee** | **None** | **Jan. 2019** | **Revisions may be proposed.** | |
| | **2. Revise relevant sections of the Chapter Bylaws.** | **Fundraising Committee, Parliamentarian, Bylaws Committee** | **None** | **Feb. 2019** | **Proposed revisions related to fundraising procedures.** | |
| **B: To Raise Funds for Chapter Programs** | **1. Review the 2018 Fundraising Budget and revise accordingly.** | **Fundraising Committee, Budget & Finance Committee** | **Yes if Budget is revised** | **Oct. 2018** | **None** | **October 2018** |
| | **2. Develop the 2019 Fundraising Budget.** | **Fundraising Committee, Budget & Finance Committee** | **Yes** | **Sept.-Nov. 2018** | **None** | **October 2018** |
| | **3. Implement strategies that increase soror participation in fundraising.** | **Fundraising Committee** | **None** | **Jan. 2019 and ongoing** | **None** | |

| Objective(s) | Specific Task(s) | Responsible Committee/Officer | Fiscal Impact | Timeline | Bylaw Impact | Progress to Date |
|---|---|---|---|---|---|---|
| | **4. Research and identify electronic methods of paying for ticketed events.** | **Fundraising Committee, Budget & Finance Committee** | **Yes, fees associated with such electronic methods** | **Jan. 2019** | **None** | **At the January 19, 2019 chapter meeting, the chapter voted to use Paypal as the exclusive method of paying for ticketed events.** |

**Approved by Chapter on 9/15/18**

**Progress as of April 9, 2019: 48 out of 81 tasks (59%) have been completed, implemented or otherwise undergoing progress. The next progress report will be issued in September 2019 for activities completed/implemented through June 2019.**

# "Her"story

**Archives Information-** There was no meeting held. Meetings will be held the last Wednesday of the month at 7p.m. **Dial in number 712-775-7031 Access code 865043182#**

**Goals of the Archives Committee**

- Assist in preparing, maintaining and updating a narrative account of the chapter's activities.
- Assist with keeping an accurate and permanent history of the chapter.
- Assist with keeping all pictures of chapter activities and obtaining any newspaper articles and flyers.
- Help the chapter become knowledgeable of PKQ History for the past 30 years.

**Old Business**

- Completed a one-page summary of Chapter history which will be included in the compilation of the history of Alpha Kappa Alpha Sorority, Inc.'s over 1,000 chapters.
- During January's chapter meeting- Sorors were quizzed from the PKQ History book about Rho Kappa Omega's "The Women of Distinction". Congratulations to winners: Soror Corinne, Soror Cimeron, and Soror Lyndsay.

**New Business**

- Rho Kappa Omega was recognized for receiving Silver Level EAF status at the 88th North Atlantic Regional Conference.
- Chapter members are encouraged to read a chapter of the PKQ history book each month, and be prepared to answer questions that will be asked during chapter meetings. **(Prizes will be provided for correct responses.)**
- For April's chapter meeting questions will be asked from Chapters 2-4. Please be prepared to respond to questions asked.
- The history chapter review for each month is listed below, and the PKQ history book can be found on our website in the Members Only section, under "Other Chapter Documents".

**February**- Chapter 2 Introducing The Charter Members of Rho Kappa Omega

**March**- Chapter 3 The Missing Decade

**April**- Chapter 4 The "New" Rho Kappa Omega

**May**- Chapter 5 Rho Kappa Omega and The Spirit of AKA

**June**- Chapter 6 Rho Kappa Omega, Extraordinary Service Program and Economics, Sisterhood and Partnerships (ESP)

**September**- Chapter 7 Rho Kappa Omega and Global Leadership Through Timeless Service

**October**- Chapter 8 Rho Kappa Omega's Chapter Presidents

**November**- Chapter 9 Rho Kappa Omega's Silver Star Members

**December**- Chapter 10 Rho Kappa Omega's Lineage

**Announcements**

- Please send pictures from all chapter events held from January- present to Soror Shevon via phone 347-489-6248 or via email shevon6281@hotmail.com.

**Submitted by Soror Shevon Armstrong on behalf of the Archives Committee**

AKA 1908

# Sisterly Relations Committee

## April 2019 Report

On Wednesday, March 27, 2019 a conference call was held at 9pm. There were two sorors on the conference call. Soror Vanessa and soror Seraphine.

2019 Sisterly Relations Goals:

- Have a sisterly relations activity monthly
- Recite the Sisterly Affirmations, "I Am That Soror" after each activity
- Increase sorors engagement during sisterly relations activities
- Establish more meaningful interactions between sorors
- Foster sisterly interactions between Rho Kappa Omega and Tau Sigma in collaboration with the Graduate Advisor

The following items were discussed:

April's Theme: Shower of Love: Diamond, Golden & Silver

The theme for April is, "Shower of Love: Diamond, Golden & Silver". The committee will have a special presentation for our Diamond, Golden & Silver sorors!

Action Items:

- April's activity "Sisterly Brunch" has been postponed. New date, TBD.
- Committee will purchase gifts for the new Tau Sigma initiates. (Gifts displayed below)

Sisterly Affirmations

We will recite the Sisterly Affirmations during each chapter meeting.

Respectfully Submitted,

Soror Vanessa Jean-Louis

Chairman

ALPHA KAPPA ALPHA SORORITY, INC.

RHO KAPPA OMEGA

# PUBLICITY & TECHNOLOGY COMMITTEE REPORT

SOROR TIFFANY M. RYAN, IVY LEAF REPORTER / PUBLICITY & TECHNOLOGY CHAIR
SOROR LYNDSAY CHRISTIAN, PUBLICITY & TECHNOLOGY CO-CHAIR

## APRIL 2019

Greetings Sorors,

Please see the following announcements for April on behalf of the Publicity & Technology Committee:

### *BIRTHDAYS*

The Publicity & Technology committee would like to acknowledge you on your special day. If you are celebrating a birthday **in May**, please advise myself or Soror Lyndsay (lynzchristianaka@yahoo.com) so that we can include you in our social media calendar.

**PUBLIC REACH SNAPSHOT (APRIL 2019)**

Website Mailing List Subscribers: 239

Facebook Followers: 1,932

Instagram Followers: 1,011

Twitter Followers: 714

### *PUBLICITY REQUEST FORMS*

To ensure that we are successful in our goal of increasing the chapter' s presence and visibility, the Publicity Committee requests that all program or event chairpersons submit a Publicity Request Form *30 days before your event*. Publicity request forms can be located in the Member's Only section of the website, or by contacting me at pkqpublicity@gmail.com.

### *CHAPTER FLYERS*

The following flyers have been created, approved & circulated by the Publicity Committee on behalf of Rho Kappa Omega since our last chapter meeting.

### *MEMBERS ONLY SECTION*

***Be on the lookout for Rho Kappa Omega's own online Chapter Directory, coming to the Members Only section of the website on (or before) May 1st!*** This new feature will allow us to have on-the-go information & access to our Chapter Sorors. This section will include your headshot & the biographical information you provided to the Membership Committee over the past 2 months. For personal security and privacy, this information will be located within the Members Only section (*accessible via personal login & password*) and will not be made available to the public. A formal notification will be distributed to the chapter when the directory has gone live.

Sorors, if you have not done so already, please submit your request for access to the Members Only Section of the website so you can have access to critical chapter information and documents. *As a reminder, Sorors are required to be an active member in good standing of Rho Kappa Omega chapter to gain access to the members-only area of the site*.

***SOUVENIR JOURNAL AD (SOROR DOLORES CURTIS)***

The chapter has successfully submitted & confirmed receipt of a full page ad on behalf of Soror Dolores Curtis, former member & charter member of Rho Kappa Omega. A copy of that ad has been included for the chapter record.

This concludes the April 2019 Publicity & Technology Committee Report. Thank you for the opportunity to serve!

Sisterly,

Soror Tiffany M. Ryan
*Ivy Leaf Reporter / Publicity & Technology Committee Chair*
*Rho Kappa Omega Chapter*
*Alpha Kappa Alpha Sorority, Incorporated*

# Graduate Advisory Committee Report

# April 2019

**Members of Graduate Advisory Committee**

- Soror Sallie E. Brown - Graduate Advisor
- Soror Sobande Afolabi- Basileus
- Soror Cimeron Bryant

**Members of Tau Sigma**

- Soror Taylor Higgins
- Soror Brianna Armour
- Soror Jasmine Butler
- Soror Rakyra Cooper
- Soror Tera McGee
- Soror Sharae Miller
- Soror Aurora Moore
- Soror Brittany Santiago

**Goals for Graduate Advisory Committee**

- Establish open and effective line of communication with Tau Sigma
- Setup chapter operations workshops for Tau Sigma
- Establish mentorship program with Tau Sigma
- Review Tau Sigma Chapter documents, governance and structure
- Tau Sigma to work in conjunction with Rho Kappa Omega Chapter regarding the Strategic Plan

- Please join in and welcome our newest Sorors to Alpha Kappa Alpha Sorority, Inc., Tau Sigma Chapter at New Jersey City University: Brianna Armour, Jasmine Butler, Rakyra Cooper, Tera McGee, Sharae Miller, Aurora Moore and Brittany Santiago. Please continue to support and encourage our Undergraduate Sorors as Rho Kappa Omega is their supervising graduate chapter
- Thanks to the Graduate Advisory Committee for your help and support in having a successful MIP.
- Thanks to Rho Kappa Omega Sorors for their contributions to buy the new Sorors of Tau Sigma line jackets.
- Thanks to all the Sorors that helped with the Chapter Orientation, Workshops, Ceremonies, Creating the Program and Welcome Boards, Designing the shirts and hats, Printing the Luncheon Program, Serving as Philacters for the Final Commitment and Luncheon, Decorating for the Luncheon, Providing the Mediation and Grace for the Luncheon, Serving as the Mistress of Ceremony, Providing Ivies for the Final Commitment Ceremony, Attending the Luncheon and for the words of encouragement. It is appreciated on behalf of the Sorors of Tau Sigma and GAC.
- Remember the boundaries between Graduate Sorors and Undergraduate Sorors interacting with each other. The Graduate Advisor or a member from the GAC must be present.
- Corporate Office will only accept paperwork for MIP Dates for Undergraduates are January 15-April 15 and August 24-October 24. Undergraduate chapters are encouraged to have Membership Intake Process every year.
- Supporting Tau Sigma Sorors as they are going to Leadership Conference from June 26-30, 2019 and the registration was extended until April 15, 2019
- Tau Sigma collected shoes for Soles4Souls for Global Impact Day on April 12, 2019.
- Madam Basileus and the GAC are working with the Regional Director to schedule a Mentoring Workshop and Clarifications with Undergraduate and Graduate Sorors Interactions immediately following April's Chapter. The presentation will be conducted by a Regional Representative. Madam Basileus will provide confirmation.

- Mentors has been selected for Tau Sigma Sorors and they are as follows:

| **Mentee** | **Mentor** |
|---|---|
| Soror Brianna Armour | Soror Sabrina Riley |
| Soror Jasmine Butler | Soror Lynsday Christian |
| Soros Rakyra Cooper | Soror Sobande Afolabi |
| Soror Tera McGee | Soror Tonia Slay-Daniels |
| Soror Sharae Miller | Soror Cimeron Bryant |
| Soror Aurora Moore | Soror Shevon Armstrong |
| Soror Brittany Santiago | Soror Charlotte Rogers-Brown |
| Soror Taylor Higgins | Soror Sallie Brown |

- New Jersey City University Inter-Greek Council is hosting a Yard Show on April 18, 2019 @ 7:00pm. The event will take place in the front of the Library. If you are interested in attending this event please email or text me privately at (201)637-8373.
- Sorors please remember if there is any correspondences or interactions with the Sorors of Tau Sigma ensure that the Graduate Advisor is made aware.

**Motion from GAC**

The Committee recommends that $200.00 from Tau Sigma Contingency be used towards the hotel expenses for those Tau Sigma Sorors attending the 2019 Leadership Conference. The motion was carried at the Executive Committee Meeting on April 14, 2019 and will be present to the Chapter for approval.

The Graduate Advisory Committee next meeting will take place on May 1, 2019 @ 7:30pm.

Respectfully submitted,

Soror Sallie E. Brown
Graduate Advisor

# Budget and Finance Committee Report [Q1]

March 28th, 2019 – 7:00pm

Dial-In: 712-775-7031 | Access Code: 865043182#

- Call to Order
  - The meeting was called to order at 7:02pm
- Roll Call
  - Soror Tynesha Banks, Soror Maya Daniels, Soror Nokiema Jones and Soror Vernetha Hope Powell
- Meditation
  - Provided by Soror Maya Daniels
- Committee Meeting Schedule
  - The Committee agreed to meet at least once quarterly, and in between if needed.
- **Chapter Financial Procedures**
  - Discussion of Suggested Amendments
    - The Committee reviewed drafted revisions to the Chapter Financial Procedures previously adopted in September of 2017. Some updates include, revisions to the reimbursement policy, timing of budget preparation, etc. Soror Maya to make changes and updates and present to the Committee again in April.
  - Vote to Present to General Body
    - Per the direction of Madam Basileus and Soror Maya Daniels, it was agreed to postpone the presentation of the revised procedures until after Soror Maya attended the Financial Officers Certification Class at NARC.
- PayPal vs. QuickBooks Ticket Sales
  - Pros and Cons
    - Soror Maya presented a list of pros and cons of PayPal, QuickBooks, and Wix Payments (on the recommendation of the Ivy Leaf Reporter) to the committee.
  - **Suggested Internal Procedures**
  - Need to Amend Previous Motion?
    - Procedures and motion pending Financial Officers Certification Class at NARC.
- Questions or Other Discussion Matters
- Adjournment
  - The meeting was adjourned at 7:22pm

**88th North Atlantic Regional Conference Delegate Report**

The 88th North Atlantic Regional Conference ("Conference") was hosted by Cluster IV at the Atlantic City Convention Center in Atlantic City, New Jersey from April 3-7, 2019. The theme was "Leading with a High Note." The following delegate report was jointly prepared by: Sorors Sobande F. Afolabi, Sallie E. Brown, Darcell Medley-Stokes and Corinne E. Rivers.

## FIRST PLENARY/OPENING SESSION

The First Plenary/Opening Session was called to order at 8:30am on Friday, April 5, 2019. Soror Norma R. Evans, Conference Chairman, presided over the opening agenda items. Soror Sonya Bowen, Central Regional Director, provided the meditation, followed by a selection by the Notable Notes. Soror Frances Frost, NAR Protocol Chairman, introduced the Dais followed by the Welcome Presentation led by Soror Roselyn Grant, NARC Vice Chairman, Social, and Sorors Liz Tillman and Shelley Worrell, Co-Chairman, NARC Welcome Committee. Soror Andrea Webster, 87th North Atlantic Regional Conference Chairman, provided the response.

The Notable North Atlantic Region's Living Legends presented Soror Mary Bentley LaMar, North Atlantic Regional Director with a Gavel Presentation. NARD Bentley LaMar officially called the 88th NARC to order at 9:16 am followed by the Rededication Ceremony. NARD Bentley LaMar seated the delegates.

Soror Nicole May-Bynes, NARC Registration Chairman conducted the Report of Registration. As of April 4, 2019 at 11:00pm, there were 3,124 conference registrants, of which: 2,963 were graduate sorors; 191 were undergraduate sorors; 9 guests; 186 general members; 386 Certified Delegates out of 712 entitled.

Soror Sharon Hopson, NARC Grammateus and Soror Chika Oparaocha, NARC Vice-Chairman, led the Roll Call for Graduate and Undergraduate Chapters respectively, followed by the Report of the Rules Committee wherein Soror Gia James, NARC Rules Committee Chairman, read 28 rules.

**The delegates accepted the rules as presented by consensus.**

NARD Bentley LaMar presented her appointments of the Conference Officers, who included: Soror Dorothy Jackson, Parliamentarian; Soror Sharon Hopson, Grammateus; Soror Kamala Alllen, Anti-Grammateus; Soror Darcell Medley-Stokes, Philacter, after which NARD Bentley LaMar presented the Regional Conference Agenda (Agenda).

**Motion made to adopt the agenda with noted changes and flexibility. Motion carried.**

Soror Shelley Worrel, 87th NARC Minutes Review Committee along with Soror Sabrina Fontenot, 87th NARC Grammateus, presented the NARC 2017 Report of the Minutes Review Committee. Corrections received from chapters were noted and made.

**Motion made to accept the minutes with noted corrections. Motion carried.**

Soror Arlene Leland, Chairman NAR Soror Bill of Rights Committee, introduced the North Atlantic Regional Director.

## State of the Region Report

NARD Bentley LaMar presented the State of the Region Report. The North Atlantic Region began on a high note with 9,997 Sorors active in the NAR as of 12/31/18. There are 4 interest groups (2 in Maryland and 2 in Delaware) and an Undergraduate Chapter (Upsilon Iota) was chartered at Bridgewater State University in 2018. There were 3 Hazing investigations completed with 2 remaining along with 2 allegations of financial impropriety to also be investigated. Regional communication is in line with corporate including Facebook pages, Regional blasts, callings posts for Golden Sorors and AKArazzi. The NAR has instituted the Anna Easter Brown Leadership Institute and 9 Leadership Fellows are from the NAR. Fiscally, the NAR is in the Black with no assessments required to Chapters or NAR Sorors. The NAR bills are current and there is money in the bank to cover all outstanding invoices. Corporate sponsorship is over $105,000 raised. An Audit was conducted into the NAR Administration from 2014-2018 and the Immediate Past Regional Director was placed on Withdrawal of Privileges after the preliminary findings of the Audit were made available and until the Final Audit is complete. The NAR issued a $2,000 check representing donations to have been made during 2018 NARC.

**Motion made to accept the State of the Region Report with highest commendation. Motion carried.**

## International Committee Reports

**Nominations** (Soror Lavdena Adams Orr, NARR to the International Nominating Committee)
The So You Want to Run for Office Resource Guide has been updated. Deadline for nominations were read along with positions up for election in the coming year.

**The Nominating Report was accepted by consensus.**

**Connection** (Soror Erma Barron, NARR to the International Connection Committee)
Sorors were reminded that Alpha Kappa Alpha Sorority, Incorporated does not endorse candidates running for political office and were cautioned not to even wear paraphernalia at political events as there is to be no association with the sorority to any candidate. Connection initiatives include When Vote. The Report highlighted AKA Day at the Capital, support of Mrs.

Obama's efforts to increase voting and Sorority efforts to advocate for local, state and federal legislation.

**The Connection Committee Report was accepted by consensus.**

**Chapter History Book** (Soror Charlane Brown-Wyands, NARR to the International Archives Committee)
For the first time, the history book will focus on Individual Chapter History. The NAR is 77% compliant with the request to submit a Chapter History Page. Pages that have been submitted are currently being reviewed and edited.

**The Chapter History Book Report was accepted by consensus.**

**Membership** (Soror Arla J. Bentley, NARR to the International Membership Committee)
The Membership Committee has been split into two Committees, Membership will focus on current members including reactivation. Reactivation Day was January 15, 2019 with more than 4,000 Sorors reactivated in one day. Sorors should continue to reach out to inactive Sorors to reactivate.

**The Membership Committee Report was accepted by consensus.**

**Membership Intake Process Committee** (Soror Yvette Gray, NARR to the International Membership Intake Process Committee)
The MIP Committee will focus on recruitment and initiation of new members. The rules for active participation have been relaxed in an effort to assist smaller chapters with conducting MIP and in an effort to relax the commitment of current Sorors seeking to sponsor/co-sponsor a potential candidate. The Fall 2018 MIP cycle was the most number of graduate Sorors initiated.

**The MIP Committee report was accepted by consensus.**

Logistics were discussed and the First Plenary Sessions was recessed.

**SECOND PLENARY**
The Second Plenary was called to order at 3pm on April 5, 2019. The Meditation was provided by Soror Danette Anthony Reed, First Supreme Anti-Basileus, followed by the Introduction of the Supreme Basileus, which was given by Soror Joy Elaine Dailey, the International Regional Director and the 30th North Atlantic Regional Director.

State of the Sorority

The State of the Sorority was reported by the Supreme Basileus, Soror Glenda Glover. Highlights include:

- $1.2 Million were raised in one day to support HBCUs.
- Walking With the Supreme—sorors are encouraged to walk at least 8,000 steps each day; 29,000 members joined the social media page
- The Sorority partnered with Region Bank to host financial workshops during the 2019 conferences.
- During the 2018 Undergraduate Roundups and Cluster Conferences: 15,531 little dresses and shirts were made for Haiti; 81,106 shoes were collected; and 16,278 eyeglasses and contacts were collected.
- Breast Cancer Awareness Day (Impact Day on October 1, 2018)—the focus was on early detection and providing mammogram screenings.
- AKA Caregivers Day (Impact Day on November 16, 2018)—the Sorority partnered with AARP
- MLK Day of Service (Impact Day on January 21, 2019)—Sorority members participated in a commemorative march in Nashville and celebrated 111th Founders' Day with an emphasis on reactivation.
- Pink Goes Red Day (Impact Day on February 1, 2019)—the Sorority collaborated with the American Heart Association with an emphasis on nutrition and exercise
- A total of 780 chapters and 67,000 sorors participated in Global Impact Days
- As of December 31, 2018, there are 80,200 active members.
- Reactivation Workbook has been released.
- There are 1,020 chapters with $50M in assets

**The State of the Sorority Report was accepted with a standing ovation, applause and highest commendation.**

Program Report

The Program Report was given by Soror Tonja L. Ringgold, North Atlantic Region Representative to the International Program Committee. Highlights related to the North Atlantic Region include:

- Target 1:
  - 26,332 volunteer hours to HBCUs
  - 2,001 #CAP students enrolled
  - Goals are to raise $10 Million for HBCUs and enroll 50,000 students in #CAP
- Target 2:
  - 11,349 volunteer hours
  - Goal is to reach 100,000 women
- Target 3:
  - 21,035 volunteer hours

    - Goal is to touch 20,000 lives for each initiative; with adding AKA Operation Assist, the goal is to reach 100,000 lives
- Target 4:
    - 905 volunteer hours
    - Goal is to expose 20,000 students to the Arts
- Target 5:
    - 10,507 shoes collected
    - 890 eyeglasses collected
    - 375 pillowcase dresses and shirts made
    - Goals are to collect 500,000 shoes, 50,000 eyeglasses and 75,000 pillowcase shirts and dresses

**The Program Report was accepted by consensus.**

Technology Report

The Technology Report was given by Soror Andrea R. Webster, North Atlantic Region Representative to the International Technology Committee. Highlights include:

- The results of the Technology Survey were shared regarding sorors' use of social media
    - 83% use FaceBook
    - 67% use YouTube
    - 37% use Twitter
    - 51% use Pinterest
    - 53% use Instagram
- 2/3 of respondents have used the AKA1908 app at least once per month.
- Sorors have suggested using technology in the following areas:
    - Chapter operational efficiencies
    - Financial procedures, like Paypal and Quickbooks
    - Workshops and trainings

**The Technology Report was accepted by consensus.**

HBCU Outreach

Madam Supreme Basileus issued a Call to Action to sorors in attendance to raise money during the plenary session to help HBCUs. Madam Supreme began the Call to Action by pledging $1,000. Sorors followed suit by announcing their pledges that ranged from $500 to $2500. In the last plenary, it was reported that $100,000 was raised/pledged during this Call to Action.

**Madam Regional Director ordered the Second Plenary in recess.**

**THIRD PLENARY**

Meditation was provided by Soror Erma Barron, 27th North Atlantic Regional Director.

**International Committee Reports**

Constitution Committee

- Recommendations that were passed at the 2018 Boule were sent in the fall mailing and were updated in the current Bylaws and Manual of Standard Procedure.
- Chapters are expected to update chapter bylaws which coincides with international bylaws.
- Developed two educational articles for regional newsletter
    - Parliamentary Pearls Promoting Excellence
    - The Role of the Parliamentarian
- Developed regional conference workshop entitled "Exemplifying Excellence By Knowing our Documents.

Undergraduate Activities Committee

- The UAC focuses on their Level Up Campaign which is Sisterhood, Exposure, AKA pipeline, and Professional Development. Programs focuses on College Admission Process, Money Monday, and Wellness Wednesday.

Educational Advancement Foundation Committee:

EAF was founded in 1980 to assist undergraduate chapters.

- EAF has $15 million in assets. $650,000 has been awarded to more than 500 students.
- 46% of chapters in NAR participated in 2018. As of February 1, 2019, 49% (72 chapters) has participated.
- Rho Kappa Omega and Tau Sigma were recognized as Silver Level.
- $31,000 was given to Madam Regional Director's Endowment "Caring for Those Who Care."

**Regional Committee Reports**

Recommendations

- Late fees will be donated to the Chicken Bone Beach Historical Foundation. Motion carried.
- Diamond Sorors are to receive complimentary registration for NARC and Cluster Conferences. Motion carried.
- North Atlantic Region to establish a new endowment in the name of Diamond Sorors for students who wish to attend an HBCU STEM Program. Motion carried.

Awards

- There were three new awards created: Pretty is As Pretty Does, Spotlight Public Relations, and Exemplifies Citizenship Award.
- There were 267 award submissions: 185 graduate submissions and 82 undergraduate submissions.

Registration

- Total registrants as of April 6, 2019: 4,261.
    - 3,577 graduates
    - 411 undergraduates
    - 262 general
    - 11 guests
    - 486 certified delegates

Finance

- There was a deficit of $337,000 as of 7/31/2018.
    - 2017-$178, 823 which included $128,184 for AV and $28, 283 for unrelated business (taxes)
    - 2018-$158,181 which included $105, 792 for entertainment and $28,958 unrelated business (taxes)
- Income received

    - $16, 390 in September 2018
    - $10,000 in January 2019
    - $5,000 in March 2019
- There was $2,100 in bills from prior administration paid out since July 2018.
- There was $5,600 in uncashed checks from fund development.
- The deficit decreased to $306,000 as of March 31, 2019.
- The plan moving forward.
    - Establish a budget
    - All vouchers to be reviewed by Finance Team and Regional Director
    - Negotiate
    - Be creative i.e. NAR currency
    - Timely deposits.
        - 91.6% of deposits have been made within 2 weeks.
    - Credit balance corrections
- Current NAR Bank Balance
    - $951,949 as of 2/8/19
    - $964,079 as of 3/31/19
- Event Summary
    - NAR Leadership-$4,488 profit
    - Undergraduate Roundup-$7,000 profit
    - Cluster Conference-$32,000 profit
    - Total estimated revenue of NARC $1,146,020.00 with 4200 attendees budgeted
        - Estimated expenses $1,013,353
        - Estimated profit $132,667

- No chapter or Soror assessment.
- Total expense per Soror $169.

**FOURTH PLENARY**

The fourth plenary session was called to order at 10:00am and the mediation was done by Soror C. Edith Booker 29th North Atlantic Regional Director.

The Philacter Report was submitted by Soror Darcell Medley-Stokes from Rho Kappa Omega Chapter, Hudson County, New Jersey, and there was a total of $1,226.05 collected in late fees and the funds will be donated to the Chicken Bone Beach Historical Foundation.

**Time and Place Report**

| | |
|---|---|
| Leadership Conference | June 27-30, 2019, Nashville, Tennessee |
| Undergraduate Roundup | September 20-21,2019- LTBD |
| Cluster IV | October 4, 2019- Pi Theta Omega Chapter will host |
| Leadership Summit | January 4, 2020-Location: TBD |
| NARC 2020 | March 4-8, 2020 in Hartford, CT (Cluster V) |
| Boule 2020 | Philadelphia, Pennsylvania-<br>Theme for the Regional Gathering will be Christmas in July and will be chaired by Soror Roselyn Holmes Grant |
| Leadership 2021 | New Orleans, Louisiana |
| NARC 2021 | Cluster I (DC) |
| NARC 2022 | Cluster II |
| NARC 2023 | Cluster III |
| NARC 2024 | Cluster IV |
| NARC 2025 | Cluster V |

**Final Report of Registration- Total 4,261**

3,577-Graduate Sorors
411-Undergraduate Sorors
262-General Members
11-Guests

**Resolutions**

- H.R. 615-Refugee Sanitation Facility Safety Act of 2019
- 2020 US Census
- Defund National Endowment for the Humanities Act of 2019
- Congratulations to Cluster IV for successfully Regional Conference
- Congratulations to the North Atlantic Regional Director on her first conference

A motion was made for each Resolution and all five Resolutions were accepted.

$12, 200.88 was collected for mammogram and the region was able to provide 16 screenings.

Soles4Souls collection total 2, 739 shoes- 2,320 was new shoes and 419 gently used shoes

A total of 1,729 eyeglasses were collected for the Lions Club

## WORKSHOPS

**Workshop 1: Membership is Pearlfection**

The workshop was conducted by Soror Arla J. Bentley, NARR to the International Membership Committee. Supreme Basileus Glenda Baskin Glover also joined the workshop and took questions. The workshop focused on ways to reactivate and retain members in the Sorority and included tips and tools that Chapters can use including, but not limited to, having a Succession Planning Committee, a Soror Benevolence Program and a Membership Satisfaction Survey.

The workshop also discussed undergraduate to graduate membership transition including conducting new member orientation, offering financial incentives for undergraduates who transfer into graduate chapters and having an undergraduate to graduate award. Chapters are also encouraged to implement a chapter mentoring plan, mentor-mentee activities and mentoring moments.

Reactivation Day took place on January 15, 2019 and a toolkit was mailed to Chapters wherein Chapters were given access to an online list of inactive Sorors. More than 4,000 Sorors reactivated in a single day. Sorors should reach back to reactivate Sorors but should allow Sorors to go at their own pace. Retention is the single most important thing for the sorority's growth and Sorors are encouraged to educate, assist and follow-up with Sorors who are reactivating and/ or transferring.

**Workshop 2: MIP Graduate: MIP Excels with Excellence: Steps One, Two and Three**

The MIP Workshop was conducted by Soror Yvette Gray, NARR to the International Membership Intake Process Committee. MIP is to be conducted for 9 days over 3 weeks within a 4 week time period. Graduate prospective forms are now emailed to the candidate. Legacy family members must be financial for over 24 months prior to the legacy application being submitted. MIP test to be administered in 3 parts and there is no passing score but should be used by the Chapter as an indication as to how well the information is being received by the

candidates. The video for the Chapter Orientation Workshop is online and should be shown at the Information Session and the First Day of MIP in addition to at the Chapter Orientation Workshop.

Recommendation letters need an original signature and should be typewritten. Candidate Handbooks are to be ordered and are different from the Graduate MIP Manual. After the vote is conducted, letters of regret and approval are sent simultaneously. The Chapter retention rate is 66% and is verified by Corporate Office. Post MIP Workshop is suggested. The Membership Chairman shall never have been suspended for hazing. Practice ALL Rituals before MIP. Share a summary of the MIP process with the Chapter. Conduct more than one MIP Session. The requirements for Sponsor/Co-Sponsorship have been relaxed. The goal is to make it less punitive for the Sorors so only 1 out of 3 of the Sponsors is required to be present on any given day. A Soror may Sponsor 2 candidates and Co-Sponsor an infinite number of candidates. Corporate Office is accepting applications now for the fall.

**Workshop 3: Graduate/Undergraduate Task Force Repotting the Ivy: Strengthening the Vines Between Graduate and Undergraduate Chapters**

**Suggestions:**

- Host ½ day or full day joint chapter retreat
- Invite Undergraduate Seniors to a Graduate Chapter Meeting (in addition to joint meetings)
- Regularly review Protocol, Soror Code of Ethics and other Sorority Documents
- During joint meetings, identify 1-2 topics of joint interest to discuss (i.e., protocol, financial procedures, parliamentary procedures, rituals, etc.)
- During the joint meetings, ALL sorors should lead by example:
    - Be on time—plan ahead
    - Be sisterly—lead with positive intent/purpose
    - Be dressed appropriately—business attire and be prepared to have uncomfortable conversations with sorors not appropriately dressed with the intent of helping
    - Be excellent—exemplify high standards at all times
- Prepare goodie bags/ care packages for undergraduate sorors during exam time

- Invite undergraduates to graduate chapter gatherings (i.e., at NARC)
- Don't isolate undergraduates from graduate sorors; identify opportunities where both groups of sorors can interact and get to know each other
- Host an end of year and/or graduation celebrations and make signing transfer papers a big deal. (Signing transfer papers can be done even before final grades and degree are confirmed. This is just ceremonial in nature. Papers should not be forwarded to Corporate Office until the degree is conferred.)
- Host a "Mentoring in A Minute" Speed Mentoring Program (similar to Speed Dating). This is a great opportunity for Undergraduates and Graduates to meet each other; and perhaps mentorship opportunities can evolve from this interaction.
- Embrace Millennium Sorors—appoint them to serve in leadership roles; give them tools and resources to succeed and transition into the graduate chapter.
- Develop activities to encourage and help facilitate the Undergraduate transition to graduate chapter upon graduation. One suggestion is to have a Signing Day, where the graduate signs her transfer paper and is celebrated by the graduate (and even the undergraduate) chapter(s). This can get the graduating soror exciting about transferring into graduate life.
- Offer incentives to newly graduated sorors to transfer into graduate chapter.
- Host chapter orientation workshops for newly transferred/graduated sorors.

**Interactions between Graduate and Undergraduate Sorors:**

- Graduate Advisor should extend to graduate sorors invitations to attend undergraduate events/programs. Graduate sorors must inform Graduate Advisor of attendance.
- There should be no interaction with undergraduates if the graduate soror is not on the GAC or is not a mentor. However, clarification will be provided by the Task Force with regard to the level of interaction between line sisters who have graduated and those who are still in the undergraduate chapter. Toting this fine line seems to be a concern throughout the Region and is blurry.

- Graduate Advisors should identify ways to get those recently graduated sorors an opportunity to return to campus to support the chapter from which they just graduated. This will help sorors to continue building sisterly bonds with their line sisters who are still in the undergraduate chapter.
- Undergraduates are encouraged to connect to the Undergraduates Activities Committee on social media: @aka_uac

**Strategies the Task Force Plans to Implement:**

- Semi-annual newsletters with transition preparation guidelines
- Graduate Chapter Signing Days
    - Celebrate the graduate's signing of transfer papers.
- Graduate Chapter Orientation Day
    - Plan a day to provide orientation to graduate about the graduate chapter.
- Undergraduate Transition Road Map
    - What are the goals for graduate chapter membership?
    - What are the graduate's interests in serving on committees?
    - What are the graduate's strengths?
    - Scheduled activities based on May and December graduating classes.
    - FAQ section
    - Guidance and tips pertaining to graduation, career development, transitioning and reactivation
- Exit Assessment
    - Assess the undergraduate experience?
    - What can make the undergraduate chapter better/stronger?
    - Will be due by June 15, 2019.

**Workshop 4: Exemplifying Excellence Through Effective Risk Management: It's Every Soror's Business**

1. What is Risk?
    a. Risk is anything that jeopardizes the health, safety or welfare of an individual or organization. It affects every organization, including the sorority.
    b. Greatest Risk to Alpha Kappa Alpha:
        i. Hazing
        ii. MIP/Disputes—including bullying
        iii. Reputation
        iv. Operations
        v. Financial

2. Hazing
    a. Strictly prohibited and will not be tolerated in any form by Alpha Kappa Alpha
    b. Hazing does not represent the values of Alpha Kappa Alpha
    c. Examples of Hazing:
        i. Attending unauthorized meetings or rehearsals
        ii. Performing errands and tasks for Sorors
        iii. Requiring the removal of garments or wearing ridiculous clothing
        iv. Pressuring to eat or drink anything
        v. Being subjected to any form of verbal, physical or mental harassment or intimidation
    d. Risk Mitigation Strategy
        i. Know your documents
        ii. Adhere to Anti-hazing policy
        iii. Adhere to MIP Manual

iv. Adhere to Soror Code of Ethics

v. Challenge old beliefs and undocumented traditions

vi. Be a positive role model

vii. Just say no!

viii. See Something, Say Something

ix. Conduct Risk Management Training

x. Devote 10 minutes of chapter meetings to discuss anti-hazing policy

xi. Engage newly initiated sorors in what expectations/concerns are regarding hazing/anti-hazing

3. Reputational Risk

    a. Is a threat to the reputation, good name and legacy of Alpha Kappa Alpha

    b. Can occur through actions or activities of sorority, the actions of sorors or third parties

    c. Examples: Unauthorized use of trademark; inappropriate social media postings; inappropriate step show content, language, music and attire; derogatory, demeaning and insulting remarks

4. Chapter Operational Risk

    a. Occurs when there is inadequate, inefficient and outdated policies and procedures that threaten the sustainability of the organization.

    b. Examples: chapter documents conflict with international documents; failure to properly transition new officers; failure to develop and train officers and membership; failure to consistently comply with ALL sorority documents; failure to disseminate, communicate and/or share; inadequate records management and retention; inadequate chapter leadership succession plan

    c. Risk Mitigation Strategy:

        i. Hold annual chapter retreats to ensure ongoing training

        ii. Establish metrics for success

        iii. Evaluate for continuous improvement

iv. Integrate succession planning

v. Photograph, Media and Video Authorization Release Forms should be used when appropriate

5. Personal Injury

    a. Occurs when there is a lack of a contingency plan; when planning an event is not in alignment with the sorority's mission and purpose; executing an event without the appropriate consultation, insurance coverage

    b. Mitigation Strategy:

        i. Know your documents

        ii. Renew insurance policies and coverage limits every year

        iii. Evaluate appropriateness of partnerships to ensure they don't harm the image of sorority or conflict with its programs, concerns and values

        iv. Review contracts for events

        v. Prior to each event, review sorority's insurance policy to determine if additional coverage is needed and submit appropriate paperwork and fees to ensure coverage is obtained

6. Property Damage

    a. Damage to a facility during the course of an event

    b. Damage to uninsured personal property

    c. Insufficient staffing to support the event

7. Financial Risk

    a. Chapter fails to adhere to guidelines provided in the Fiscal Guide

    b. Examples:

        i. Theft of property

        ii. Operating at a deficit

        iii. Lack of separate bank accounts

iv. Unrealistic budgets

c. Mitigation Strategies:

i. Bond officers

ii. Ensure strong financial controls

iii. Establish Risk Management Committee

iv. Risk Manager to attend chapter events

**Workshop 5: Protocol: Exemplifying Excellence in Alpha Kappa Alpha Protocol**

By: Soror Tracey Simmons and Soror Kristia Watkins

Defining Protocol: Guide to conducting behavior in the right manner.

Directorate Protocol:

- Become familiar with all the members of the Directorate. When you see them, greet them.

Basics:

Protocol is the responsibility of all Sorors.

Rituals:

- Should be conducted with dignity and reverence.
- Inactive Sorors can participate in rituals with the exception of MIP.

- Attire
    - White conservative w/ sleeves.
    - Jewelry (single strand of pearls).
    - No black stockings for rituals (white or flesh tone).
    - No pants at installation of officers and rededication (refer to rituals handbook).

Badge

- Not referred to as a pin.
- Worn over our hearts (whatever garment is closets to your heart).

- Never to be manipulated or transformed.
- Not to be worn with pants or casual attire.

Pledge

- No (s) in strength.
- Never at public events.

Protocol at Regional and International Events

- Wear appropriate attire (refer to registration packet to be updated on attire).
- No sneakers. You should wear comfortable shoes/flats.
- No children at events (or meetings).
- No saving seats or changing tables.
- Stand for Madam Regional Director and Madam Supreme.
- No walking during reports/ greetings outside of emergencies.
- Addressing leader (Madam Regional Director and/or Madam Supreme Basileus).

Protocol Committee within Chapter

- Chapter mtg attire is business attire unless Basileus states otherwise (Chapter Basileus decides if cardigans can be worn to chapter meeting).
- No children at meetings (Chapters can decide on options for children i.e. babysitters etc).
- Protocol committee advises the Basileus or presiding officer/chair
- Courtesy should be included in budget for event and programs when needed
- Annual protocol workshops should be conducted
- Protocol committee should be aware of who chapter members are as wells as VSGs, Directorate, International and Regional Committee members
- Greeting at chapter meeting ("Good Morning Madam Basileus, Former Basilei and all who serve Alpha Kappa Alpha") should be stated by each person speaking

Points to Remember:

- We are an International Organization.
- In public (Board of Directors, not Directorate).
- MRD should be made aware if you invite Madam Supreme to any chapter events.
- When introducing the Dias ( "It is my pleasure to introduce the members of the Dias").
- Founders' Day not Founder's Day.
- Regional Conference not Regionals.

- EAF is not international (Madam Supreme is the President of EAF not International President).
- No recordings at meetings.
- Rank determines seating (refer to protocol manual).

**Workshop 6: Constitution: Exemplifying Excellence by Knowing Your Documents**

There are six classifications of members in Alpha Kappa Alpha.

- Undergraduate
- Graduate
- General
- Associate
- Honorary
- Life

Rules of Govern

1. Federal Law
2. Constitution and Bylaws
3. Manual of Standard Procedure
4. Chapter Charter
5. Chapter Bylaws
6. Special Rules of Order
7. Robert's Rules of Order
8. Standing Rules
9. Customs

Parliamentary Procedure

- Majority vote=more than half of members present
- 2/3 vote=members present once quorum is established
- Basileus and parliamentarian cannot vote. Can only vote when vote is taken by secret ballot.

Parliamentarian is to assist presiding officer, not to interact with body, and only speak when asked of.

Review by Order

- Constitution and Bylaws
- Manual of Standard Procedure
- Graduate/Undergraduate MIP Manual

- Protocol
- Anti-Hazing Guide
- Chapter Bylaws
- Sisterly Relation Manual
- International Constitution Resource Guide.

Bylaws defines the primary characteristics of the organizations and serves as the fundamental instrument conforming to the chapter charter.

- Includes all rules that the society considers so important that they cannot be changes without previous notice to the members: and the vote of a specified large majority.
- Cannot be suspended.

Please note that one Delegate was asked during the Regional Conference to serve as a facilitator for both sessions of the Risk Management Workshop.

Respectfully Submitted,
Soror Sobande F. Afolabi
Sallie E. Brown
Darcell Medley-Stokes
Corinne E. Rivers

RHO KAPPA OMEGA
ALPHA KAPPA ALPHA SORORITY, INC.

## ACTION ITEMS*

Recommendations from the Executive Committee:

1. To use $200.00 from Tau Sigma Contingency towards the hotel expenses for those Tau Sigma Sorors attending the 2019 Leadership Conference.
2. To conduct a MIP in the Fall of 2019.
3. To provide a letter of support to establish a Jersey City Chapter of Alpha Phi Alpha Fraternity, Incorporated.

The following appointments were approved by the Executive Committee. Chapter approval is not needed. This is for informational purposes only.

1. To appoint Soror Soror Ashley Rogers as Chairman of the Standards Committee.

*Action Items are recommendations that were approved by the Executive Committee on April 14, 2019. They are being presented to the General Body for final approval.