



Alpha Kappa Alpha Sorority, Incorporated
Rho Kappa Omega Chapter

General Body Meeting Agenda
February 22, 2020 @ 11am
City Hall, Council Chambers, Jersey City, NJ 07305
Basileus Sobande F. Afolabi, Presiding

Agenda Item

Responsible Soror

Call to Order	Soror Sobande F. Afolabi, Basileus
Meditation	Soror Janice T. Watson, Chaplain
Roll Call of Active Sorors	Soror Corinne E. Rivers, Grammateus
Adoption of Agenda	Soror Sobande F. Afolabi
Approval of Minutes	Soror Corinne E. Rivers
Special Business	
Presentation on Target 5 (RAAP)	Guest Speaker Courtney Madsen, Director Jersey City Immigration & Refugee Office Church World Service
Special Presentation	Membership Committee
Officer Reports	
Basileus	Soror Sobande F. Afolabi
Epistoleus	Soror Nokeima Jones
Pecunious Grammateus	Soror Tynesha Banks
Tamiouchos	Soror Maya Bryant
Historian	Soror Seraphine Jean-Louis
Hodegos	Soror Charlotte Rogers-Brown
Committee Reports	
Program	Soror Shevon Armstrong
Graduate Advisory	Soror Sallie E. Brown
Strategic Planning	Soror Sobande F. Afolabi
Standards	Soror Ashley Rogers
Publicity & Technology	Soror Tiffany M. Ryan
Membership	Soror Darcell Medley-Stokes
Awards	Soror Keita Young
Connection	Soror Kelle Coleman
EAF	Soror Sabrina Riley
Unfinished Business	
Soror Code of Ethics	Soror Sobande F. Afolabi
New Business	
2019 End of Year Financial Report	Soror Sobande F. Afolabi
NARC Delegate Voting and Report	Soror Sobande F. Afolabi
Action Items	Soror Sobande F. Afolabi
Announcements	General Membership
Philacter Report	Soror Tonia Slay-Daniels
International Hymn/Pledge	General Membership
Adjournment	Soror Sobande F. Afolabi



General Body

Minutes

January 18, 2020

Meeting No. 1

The meeting was held on Saturday, January 18, 2020 at The Bethune Center, 140 Martin Luther King, Jr. Drive 07305. Sorors in attendance were Sobande F. Afolabi (Presiding), Shevon Armstrong, Tynesha Banks, Tammi Branch, Sallie Brown, Cimeron Bryant, Najira Burrows, Jasmine Butler, Tamica Clanton, Erika K. Coleman, Kelle Coleman, Danielle Crim, Maya Daniels, Kristin Hopkins, Jahari Jacobs, Nokeima Jones, Kennisha Kelly, Darcell Medley-Stokes, December Moore, Vernetha Hope Powell, Qiana Ray, Denise Ridley, Sabrina M. Riley, Corinne E. Rivers, Siiera Robinson, Ashley Rogers, Charlotte Rogers-Brown, Tiffany Ryan, Tonia Slay-Daniels, Marquita Smith, Dawn Spencer, Doris Taylor, April-Michelle Valmont, Janice T. Watson, Nicole Whitson, and Keita Young. Visiting Sorors in attendance included Delise Jones.

The meeting was called to order at 11:00 am. Meditation provided by Soror Janice T. Watson entitled, "Don't Be Afraid to Quit." A quorum was established.

Roll Call of Active Sorors (Soror Corinne E. Rivers)

The Roll of Active Sorors in Rho Kappa Omega Chapter (PKQ) as of January 18, 2020, 11:00am was read with updates ongoing.

Adoption of Agenda

The Agenda was adopted by general consent with noted corrections.

Approval of Minutes (Soror Corinne E. Rivers)

The General Body Meeting Minutes for December 21, 2019 were approved by general consent with noted corrections.

Special Business (Soror Sobande F. Afoabi) Written report received and on file. Highlights and updates include the following:

- ☞ **Soror Code of Ethics**: Copies of the Soror Code of Ethics to be signed by each Chapter Soror with signatory page to be submitted to the Grammateus to be kept on file.
- ☞ **2020 Standing Rules**: The 2020 Proposed Standing Rules were read.

Motion made by Soror Charlotte Rogers-Brown to accept the recommendation coming from the Executive Committee to accept the 2020 Standing Rules as presented. Motion carried.



General Body

Officer Reports

Basileus Report (Soror Sobande F. Afolabi) Written report received and on file. Highlights and updates include the following:

- ☞ Chapter Newsletter, January 2020, Vol. 2, Issue No. 1 was read.

Motion made by Soror Sabrina M. Riley to purchase a half page journal ad for Soror Shevon Armstrong's award for the Greenville Alliance at a cost of \$75.00 with funds coming from Contingency. Motion carried.

Epistoleus Report (Soror Nokeima Jones) Written report received and on file. No updates.

Pecunious Grammateus Report (Soror Tynesha Banks) Written report received and on file. Highlights and updates include the following:

- ☞ Funds collected for the Operating and Fundraising Accounts were read.
- ☞ Soror Tiffany Ryan's Chapter dues were received via QuickBooks and the amount received to be added to the Pecunious Grammateus report for January 2020. An updated January Pecunious Grammateus Report to be submitted in February 2020.

Tamiouchos Report (Soror Maya Daniels) Written report received and on file. Highlights and updates include the following:

- ☞ Income and financial expenditures for the Operating and Fundraising Accounts were read.

Hodegos Report (Soror Charlotte Rogers-Brown) No written report received. Highlights and updates include the following:

- ☞ Soror Delise Jones was introduced to the Chapter.

Committee Reports

Program Committee (Soror Shevon Armstrong) Written report received and on file. Highlights and updates include the following:

- ☞ Upcoming programs include Dr. Martin Luther Jr. International Day of Service on January 20, 2020 and Pink Goes Red for Heart Health on February 7, 2020.
- ☞ Rho Kappa Omega Black Dollar Business Bingo to commence as of January 2020. A copy of same received and on file.
- ☞ The 2019-2020 International Program Calendar was reviewed. A copy of same received and on file.



General Body

Motion made by Soror Shevon Armstrong to have a Pink Goes Red for Heart Health program on February 7, 2020. Motion carried.

Motion made by Soror Shevon Armstrong to host a Strike Out Against Breast Cancer Bowling Fundraiser. Motion carried.

Motion made by Soror Shevon Armstrong to host a Poetry Night Program. Motion carried.

Motion made by Soror Shevon Armstrong to host a Credit Repair and Financial Literacy Workshop. Motion carried.

Motion made by Soror Shevon Armstrong to host a HBCU Fundraiser to raise funds for the HBCU Endowment Fund. Motion carried.

Motion made by Soror Shevon Armstrong to make a \$250.00 donation to the Greenville Neighborhood Alliance in support of sending Hudson County Students on a one-day HBCU College Tour. Motion carried.

Motion made by Soror Shevon Armstrong to collaborate with the SALT Foundation Incorporated to host a Community Food Drive for the Homeless. Motion carried.

Graduate Advisory Committee (Soror Sallie Brown) Written report received and on file. Highlights and updates include the following:

Motion made by Soror Sallie Brown that Sorors Sallie Brown and Cimeron Bryant receive credit for attending Tau Sigma's MLK Day of Service Program. Motion carried.

Strategic Planning Committee (Soror Sobande F. Afolabi) Written report received and on file. Highlights and updates include the following:

☞ The draft Strategic Plan for 2020-2023 was reviewed.

☞ Internal Audit for 2016 and 2017 to be added to the Strategic Plan for 2020-2023.

Motion made by Soror Nokeima Jones to accept the 2020-2023 Strategic Plan as revised. Motion carried.



General Body

New Business

2019 End of the Year Reports (Soror Sobande F. Afolabi) End of the Year Reports received and on file and stored as part of the 2019 General Body Meeting Minutes. Highlights and updates include the following:

- ☞ All reports were submitted except for the Financial Operations Report, which is due on February 1, 2020 and will be submitted prior to the deadline.
- ☞ Copies of all reports to be uploaded to the Members' Only Section of the Chapter Website as requested.

2020 NAR Leadership Summit Overview (Soror Sobande F. Afolabi) Written report received and on file. Highlights and updates include the following:

- ☞ 2021 Leadership Summit to be a videoconference.
- ☞ NARC 2021 to be held in Philadelphia, PA from February 23-27.
- ☞ International Founders' Day to be held in Washington, DC in 2021.
- ☞ NARC 2022 to be held in Baltimore, MD from April 19-24.
- ☞ All new initiates are now assessed an additional \$75.00 in the requisite MIP Initiation Fee to be allocated as a donation towards HBCUs.

Action Items (Soror Sobande F. Afolabi) Written report received and on file. Highlights and updates include the following:

- ☞ Action items number 1 and number 2 previously decided by the General Body earlier in the agenda as documented.
- ☞ Action item number 3 was read, "to transfer \$210 from Contingency to the NARC Delegate budget line item."

Motion made by Soror Tonia Slay-Daniels to accept action item number 3 as presented. Motion carried.

- ☞ Action item number 4 was read, "to allocate \$225.68 from the 2019 MIP Luncheon profit to the 2020 Contingency budget line item."

Motion made by Soror Tonia Slay-Daniels to accept action item number 4 as presented. Motion carried.

- ☞ Action item number 5 was read, "to transfer \$13.94 from Contingency to the Grammateus budget line item."



General Body

Motion made by Soror Corinne E. Rivers to accept action item number 5 as presented. Motion carried.

- ☪ Action item number 6 was read, “to allocate \$85.00 from Contingency for the Sensational Silver Awardee to attend the Cluster IV Founders’ Day luncheon.”

Motion made by Soror Sabrina M. Riley to accept action item number 6 as presented. Motion carried.

NARC Delegate Selections (Soror Sobande F. Afolabi) Written report received and on file. Highlights and updates include the following:

- ☪ Sorors Ashley Rogers, Maya Daniels and Shevon Armstrong to serve as delegates for the 2020 NARC in addition to the automatic delegates, Soror Sobande F. Afolabi and Soror Sallie Brown.
- ☪ Sorors Tammi Branch and Tamica Clanton to serve as alternates.

NARC 2020 Sisterhood Brunch (Soror Sobande F. Afolabi)

- ☪ Soror Maya Daniels nominated to receive the award for PKQ at the Sisterhood Brunch during NARC 2020. Nomination accepted.
- ☪ Soror Corinne E. Rivers nominated to receive the award for PKQ at the Sisterhood Brunch during NARC 2020. Nomination respectfully declined.
- ☪ Soror Ashley Rogers nominated to receive the award for PKQ at the Sisterhood Brunch during NARC 2020. Nomination respectfully declined.

Motion made by Soror Janice Watson to close the nominations. Motion carried.

- ☪ Soror Maya Daniels to receive the award for PKQ at the Sisterhood Brunch during NARC 2020.

Announcements

- ☪ Soror Tonia Slay-Daniels and Jazmin Gooding appointed to the Membership Committee.
- ☪ Sorors attending the Cluster IV Founders’ Day luncheon are asked to notify the Basileus.
- ☪ **Soror Doris Taylor to be recognized as PKQ’s First Golden Soror at NARC 2020.** Sorors interested in attending the Diamond, Golden, Silver Luncheon should purchase a ticket via online registration at an additional cost of \$85.00 per ticket.

Motion made by Soror Sallie Brown that PKQ pay \$85.00 for Soror Doris Taylor’s ticket to the Diamond, Golden Silver Luncheon with funds coming from Contingency. Motion carried.



General Body

Motion made by Soror Vernetha Hope Powell to rescind the previously adopted motion made by Soror Corinne E. Rivers on March 18, 2017 that allows all Program and Fundraising Committees to have sole authority to plan non-monetary decisions on any and all Programs and Fundraisers without Chapter oversight and approval. Motion carried.

☞ Soror Charlotte Rogers-Brown requests that Sorors follow Courageously Curvy Boutique on Instagram.

Motion made by Soror Sabrina M. Riley that the Fundraising Committee be given autonomy to make all non-financial decisions for fundraisers. Motion carried.

☞ Soror Sabrina M. Riley requested that Sorors join the Fundraising Committee.

☞ Soror Shevon Armstrong requested that Sorors attend the Community Love Event on January 19, 2019 hosted by the SALT Foundation Inc. in partnership with Freetown Road Project located at Freetown Road Restaurant, 640 Newark Avenue, Jersey City, New Jersey 07306 from 11:00 am to 3:00 pm wherein there will be a soup kitchen and food and bags of groceries for donation.

☞ Soror Denise Ridley requested that Sorors attend the Second Annual MLK Day of Service Day Party and Donation Collection on January 20, 2020 at Cherry's Lounge, 102 Martin Luther King Drive, Jersey City, New Jersey, 07305. Items to be collected include travel size hygiene items including toothpaste, wet wipes, hand sanitizer and female hygiene products.

☞ Soror Kelle Coleman requested that Sorors join the Connection Committee.

☞ Soror Darcell Medley-Stokes welcomed back Sorors Najira Burrows, Sierra Robinson, Marquita Smith and welcomed Soror Kristin Hopkins to PKQ. Sorors interested in participating on the Membership Committee are asked to let Soror Darcell Medley-Stokes know because appointment by the Basileus is required.

☞ Soror Darcell Medley-Stokes requested that Sorors join the Bylaws Committee.

☞ Soror Darcell Medley-Stokes is selling items from her SHE Designs line. Sorors who purchase items will receive credit towards PKQ Black Dollar Business Bingo.

☞ Soror Tonia Slay-Daniels requested that Sorors sign-in upon arrival in order for the Philacter to keep an accurate count of Sorors present and voting during the meeting.

Philacter Report (Soror Tonia Slay-Daniels) Written report received and on file. Highlights and updates include the following:

☞ There were 36 Chapter Members present, 1 visiting Soror, 37 Sorors total, 15 late Sorors, \$0 collected.



General Body

The International Hymn was sung and the Pledge was recited.

The meeting was adjourned at 1:00 pm.

The next Chapter Meeting will take place on Saturday, February 22, 2020, location to be determined.

Respectfully Submitted,

Soror Corinne E. Rivers
Grammateus

Presiding,

Soror Sobande F. Afolabi
Basileus



ALPHA KAPPA ALPHA SORORITY, INCORPORATED®
RHO KAPPA OMEGA CHAPTER
Serving the Hudson County Community Since 1988

February 2020

CHAPTER NEWSLETTER

Vol 2. Issue No. 2

2019-2020 Vision Statement

Over the next two years, Alpha Kappa Alpha Sorority, Incorporated®, Rho Kappa Omega Chapter, will rebuild its brand as an award-winning Small Chapter in the North Atlantic Region by cultivating sisterhood, upholding the Soror Code of Ethics, strengthening internal operations and governance, increasing chapter participation and presence, developing future leaders, maintaining a strong, respectful, diverse and active membership, and reestablishing itself as the preeminent community service organization in Hudson County, New Jersey.

2019-2020 Chapter Goals

Rho Kappa Omega will focus on S.I.S.T.E.R.H.O.O.D. by:

1. **S**trengthening the bonds among Chapter Sorors
2. **I**mplementing the Chapter's Strategic Plan
3. **S**erving the Hudson County community
4. **T**apping into resources within the chapter
5. **E**xemplifying excellence through SISTERLY interactions and respect for one another
6. **R**etaining, reclaiming and inviting members who promote the vision, mission and guiding principles of Alpha Kappa Alpha
7. **H**olding Sorors accountable for their actions and interactions in a respectful, professional and SISTERLY manner
8. **O**perating the chapter with integrity
9. **O**btaining the highest levels of recognition on the regional and national levels
10. **D**eveloping chapter leaders

Message from the Basileus

Greetings, Sorors!

Happy Black History Month, Valentine's Day and Heart Health Month! To bring awareness to heart disease, on Friday, February 7th, the chapter observed **PINK** Goes **RED** for Heart Health Impact Day by collaborating with the Jersey City Medical Center (JCMC). Dr. Mary Abed, Chief of Cardiology, educated guests about cardiovascular diseases and the importance of maintaining a healthy lifestyle. The presentation was followed by a 30-minute yoga class with Pamela Weatherspoon, Director of Diversity and Inclusion for JCMC. JCMC also offered blood pressure and glucose screenings. Sorors, please take the time to visit your doctor and get tested for heart disease, no matter how young or old you are. It is a disease that does not discriminate. On page 5 of the Newsletter, you will find an article from the Centers for Disease Control and Prevention with pertinent information about Heart Disease. Stay Healthy, Sorors!

Congratulations to Rho Kappa Omega and Soror Sabrina Riley! On February 12th, Rho Kappa Omega was recognized by the American Cancer Society as a top donor for raising over \$4,000 towards the Making Strides of Jersey City campaign. Soror Sabrina raised over \$2,800 and received the Pacesetter Award as the top donor for PKQ's team. An honorable mention is given to Sorors Tonia Slay-Daniels and Dawn Spencer, who were ranked #2 and #3 in securing the most donations. Thank you to Sorors Gloria Felder, Sabrina Riley, Corinne E. Rivers and Tonia Slay-Daniels for representing the chapter at the recognition ceremony.

On February 15th, Pi Theta Omega sorors hosted the Cluster IV Founders' Day Luncheon, where we celebrated 112 years of sisterhood. The theme of the Luncheon was "Celebrating a Legacy of Service". Congratulations to Soror Tonia Slay-Daniels and Soror Brianna Armour (Tau Sigma) who received the Sensational Silver Award and Unforgettable Undergraduate Award, respectively. Kudos and thank you to the Target 5 Team, Sorors and supporters who donated shoes and eyeglasses. Rho Kappa Omega was recognized as Second Place Winners for donating 127 pairs of shoes and 50 pairs of eyeglasses.

Last month, we hosted a Founders' Day Celebration and Day of Reclamation. Thank you to those sorors who planned a wonderful celebration. 58 Sorors attended: 38 Chapter Sorors, 6 Tau Sigma Sorors and 14 Guests. As a result of our reclamation efforts that evening, we reclaimed 3 sorors (Sorors Najira Burrows, Barbara Jean Etheredge and Marquita "Missy" Smith)!

Lastly, the 89th North Atlantic Regional Conference is just three weeks away. If you are attending, please advise me as a chapter gathering is being planned.

Your Humble Servant, *Soror Sebandé*

2020 OFFICERS

Basileus:	Sobande F. Afolabi, Esq.
Anti-Basileus:	Shevon Armstrong
Grammateus:	Corinne E. Rivers, Esq.
Anti-Grammateus:	Ashley Rogers
Pecunious Grammateus:	Tynesha Banks
Tamiouchos:	Maya Daniels
Epistoleus:	Nokeima Jones
Hodegos:	Charlotte Rogers-Brown
Philacter:	Tonia Slay-Daniels
Parliamentarian:	Darcell Medley-Stokes
Ivy Leaf Reporter:	Tiffany Ryan
Historian:	Seraphine Jean-Louis
Graduate Advisor:	Sallie Brown
Custodian:	Kennisha Kelly
Chaplain:	Janice T. Watson

2020 COMMITTEE CHAIRMEN

Program:	Shevon Armstrong
Budget & Finance:	Maya Daniels
Courtesy & Protocol:	Charlotte Rogers-Brown
Bylaws:	Darcell Medley-Stokes
Publicity & Technology:	Tiffany Ryan
Archives:	Seraphine Jean-Louis
Graduate Advisory:	Sallie Brown
Auditing:	Nokeima Jones
Awards:	Keita Young
Connection:	Kelle Coleman
EAF:	Sabrina M. Riley
Fundraising:	Sabrina M. Riley
Leadership Development:	Vanessa Jean-Louis
Membership:	Darcell Medley-Stokes
Nominating:	Charlotte Rogers-Brown
Sisterly Relations:	Taylor Higgins
Standards:	Ashley Rogers
Strategic Planning:	Vacant
Risk Management:	Leah Peoples
Rituals:	Karla Fuller

Basileus Contact Information

Email: pkqbasileus10@gmail.com

Phone: 973-901-4461

Basileus Itinerary

February 3: Target 2 International Webinar
February 7: **Pink** Goes **Red** Program
February 8: Sisterly Struts and Tau Sigma's Chapter Meeting
February 10-14: Tau Sigma's Skee Week
February 13: Tau Sigma's Meet the Greeks
February 15: Cluster IV Founders' Day
February 16: Executive Board Meeting
February 21: Tau Sigma's Rush
February 22: Chapter Meeting
February 26: Basilei Council Meeting

Dates to Remember

Dues:

Include 10% late fine (\$12.50)

89th North Atlantic Regional Conference

March 4-8, 2020

Connecticut Convention Center, Hartford, CT
Registration is closed. Please inform the Basileus if you are attending as a Chapter Gathering is being planned.

Upcoming Programs:

Feb 29: #CAP

March 14: Sisterly Struts

March 21: Strike Out Against Breast Cancer Program Fundraiser

March 28: Sisterly Struts and Secure Your Bag Financial Education Workshop

April 10: AKA Global Impact Day

Next Chapter Meeting:

March 21

City Hall, 280 Grove Street, Jersey City, NJ



Let's Celebrate

Happy Birthday

- Feb 5: Soror Darcell Medley-Stokes
- Feb 11: Soror Taylor Higgins
- Feb 14: Soror Andrea Mason
- Feb 15: Soror Erika Coleman
- Feb 20: Soror Tamica Clanton
- Feb 21: Soror Danielle Crim
- Feb 22: Soror Keita Young
- Feb 26: Soror Tynesha Banks



SORORS IN THE SPOTLIGHT

Soror Doris Taylor will receive her Golden Crown at this year's NARC.

Soror Sabrina Riley for receiving the Pacesetter Award at the American Cancer Society's Making Strides of Jersey City recognition ceremony on February 12, 2020.

Please notify the Basileus of any promotions, accomplishments, successes, graduations, weddings, births, etc.



Sorors, please keep Sorors Tiffany Ryan and Sallie Brown in your prayers as they mourn the loss of loved ones.

Please notify the Basileus of those needing nurturing or prayers.

LEADERSHIP CORNER

Parliamentary Procedure:

At every chapter meeting, Sorors should bring the Sorority Constitution & Bylaws and Manual of Standard Procedure, Chapter Bylaws, Standing Rules and Financial Procedures.

Rho Kappa Omega Chapter Internal Financial Procedures, Paragraph 5:

All expenditures shall be approved and submitted via the reimbursement system within 60 days of purchase. The voucher should include the original receipt and a copy with the reimbursement form. In lieu of a receipt copy, the soror can email an electronic copy to the Tamiouchos prior to request submittal.

Strategic Plan:

The Chapter Approved the Strategic Plan at its January 18, 2020 meeting. The final version will be posted on the Chapter website. Every soror is expected to review the Plan and assist the Chapter in meeting its goals.

Leadership Development:

To meet the goals of our Strategic Plan, sorors are encouraged to attend leadership conferences. If you are not attending NARC, please consider attending Boule from July 15-19, 2020 and/or the Cluster IV Leadership Conference (Date TBD).

Protocol:

In light of the upcoming Regional Conference, please keep these protocol tips in mind: Name tags should be removed when taking photographs for security and aesthetic purposes. *The Official Guide to Alpha Kappa Alpha Protocol*, p. 29 (2018).

When you wish to speak at a Plenary session, wait to be recognized by the Regional Director. Then state your full name, chapter, chapter location, and whether you are a delegate or non-delegate. *The Official Guide to Alpha Kappa Alpha Protocol*, p. 12 (2018).



Heart Disease: It Can Happen at Any Age

Heart disease doesn't happen just to older adults. It is happening to younger adults more and more often. February is Heart Month, the perfect time to learn about your risk for heart disease and the steps you need to take now to help your heart. On average, U.S. adults have hearts that are 7 years older than they should be.

Heart disease—and the conditions that lead to it—can happen at any age. High rates of obesity and high blood pressure among younger people (ages 35-64) are putting them at risk for heart disease earlier in life. Half of all Americans have at least one of the top three risk factors for heart disease: high blood pressure, high cholesterol, and smoking.

You Could Be at Risk

Many of the conditions and behaviors that put people at risk for heart disease are appearing at younger ages:

- **High blood pressure.** Millions of Americans of all ages have high blood pressure, including millions of people in their 40s and 50s. Having uncontrolled high blood pressure is one of the biggest risks for heart disease and other harmful conditions, such as stroke.
- **High blood cholesterol.** High cholesterol can increase the risk for heart disease. Having diabetes and obesity, smoking, eating unhealthy foods, and not getting enough physical activity can all contribute to unhealthy cholesterol levels.
- **Smoking.** Smoking damages the blood vessels and can cause heart disease.

Other conditions and behaviors that affect your risk for heart disease include:

- **Obesity.** Carrying extra weight puts stress on the heart.
- **Diabetes.** Diabetes causes sugar to build up in the blood, which damages blood vessels and nerves that help control the heart muscle. Nearly 1 in 10 people in the U.S. has diabetes.
- **Physical inactivity.** Staying physically active helps keep the heart and blood vessels healthy. Only 1 in 5 adults meets the physical activity guidelines of getting 150 minutes a week of moderate-intensity activity.
- **Unhealthy eating patterns.** Most Americans, including children, eat too much sodium, which increases blood pressure. Replacing foods high in sodium with fresh fruits and vegetables can help lower blood pressure. But only 1 in 10 adults is getting enough fruits and vegetables each day. Diet high in trans-fat, saturated fat and added sugar increases the risks for heart disease.

4 Ways to Take Control of Your Heart Health

Don't smoke. Smoking is the leading cause of preventable death in the United States.

Manage conditions. Work with your health care team to manage conditions such as high blood pressure and high cholesterol. This includes taking any medicines you have been prescribed.

Make heart-healthy eating changes. Eat food low in trans-fat, saturated fat, added sugar and sodium. Try to fill at least half your plate with vegetables and fruits and aim for low sodium options.

Stay active. Get moving for at least 150 minutes per week. You can even break up the 30 minutes into 10-minute blocks.

<https://www.cdc.gov/features/heartmonth/index.html> (Updated as of February 11, 2020)

RHO KAPPA OMEGA COMMITTEES AND DUTIES

***Program Committee:**

Chairman: Soror Shevon Armstrong, Anti-Basileus
Contact: akapkqprograms@gmail.com
Members: All Committee Chairmen and any soror
Duties: To implement the international program.
Helpful Skillsets: A desire to improve the community; event planning; creative; connected to Hudson County resources; marketing and advertising

Budget and Finance Committee:

Chairman: Soror Maya Daniels, Tamiouchos
Contact: akastateofmind@gmail.com
Members: Anti-Basileus, Pecunious Grammateus, Fundraising Chairman and any soror
Duties: To draw up and supervise the Operating Budget.
Helpful Skillsets: A desire to learn about chapter finances; financial background; managing and creating budgets.

Courtesy and Protocol Committee:

Chairman: Soror Charlotte Rogers-Brown, Hodegos
Contact: akacharlotterogers@gmail.com
Members: Chaplain, Philacter and any soror
Duties: To take care of all courtesies, assist with Ivy Beyond the Wall ceremonies and other rituals, keep sorors apprised of sorority protocol and provide refreshments at chapter meetings.
Helpful Skillsets: a warm and welcoming heart; friendly; interpersonal and communication skills

Bylaws Committee:

Chairman: Soror Darcell Medley-Stokes, Parliamentarian
Contact: darcellms@gmail.com
Members: Anti-Grammateus and any soror
Duties: To review Chapter Bylaws annually and propose amendments as needed; to interpret the Constitution and Bylaws of the Boule; and to advise the chapter of any proposed changes.
Helpful Skillsets: A desire to understand chapter operations and governance; writing skills

Awards Committee:

Chairman: Soror Keita Young
Contact: keita@comcast.net
Members: Any soror
Duties: To prepare chapter awards or prepare nominations for awards.
Helpful Skillsets: Creativity; Writing skills

Publicity and Technology Committee:

Chairman: Soror Tiffany Ryan, Ivy Leaf Reporter
Contact: tiffanymonique@me.com
Members: Historian, Epistoleus and any soror
Duties: To handle all publicity for the chapter; to communicate the policies and activities that affect the public's image of the chapter; to address technology issues within the chapter; and to provide strategic direction on the effective utilization of technology.
Helpful Skillsets: Social Media; Technology and Communication Skills

Archives Committee:

Chairman: Soror Seraphine Jean-Louis, Historian
Contact: ninajeanolouis@gmail.com
Members: Custodian, Ivy Leaf Reporter and any soror
Duties: To develop guidelines for the chapter to collect, store, codify, maintain, access and use the chapter's property so as to preserve the chapter's history.
Helpful Skillsets: A desire to maintain PKQ history; writing skills

Graduate Advisory Committee:

Chairman: Soror Sallie E. Brown, Graduate Advisor
Contact: teddybear1985@verizon.net
Members: Generally, appointed by the Basileus annually; but MRD appointed the current members.
Duties: To work with and advise undergraduate sorors.
Helpful Skillsets: A desire to work with and mentor undergraduate sorors; knowledgeable on sorority documents and protocol; communication skills; patience

Auditing Committee:

Chairman: Soror Nokeima Jones
Contact: soromokeima@hotmail.com
Members: Grammateus and two other sorors appointed by the Basileus annually.
Duties: To perform an annual internal audit of the chapter's financial records for the prior year and, at the request of the Basileus, to facilitate an external audit.
Helpful Skillsets: Organizational skills; Detail-oriented

EAF Committee:

Chairman: Soror Sabrina Riley
Contact: bronzeangel66@gmail.com
Members: Any chapter soror
Duties: To encourage and recommend the chapter's participation in international or regional initiatives.
Helpful Skillsets: Fundraising skills; energetic

Connection Committee:

Chairman: Soror Kelle Coleman

Contact: kncoleman33@gmail.com

Members: Any soror

Duties: To identify and study international, national and local issues that impact quality of life; to design strategies for communicating these issues to the membership; and to develop a plan for the chapter's implementation of Resolutions adopted at the Boule.

Helpful Skillsets: Connected to Hudson County; interested in social and political issues affecting communities of color

Fundraising Committee:

Chairman: Soror Sabrina Riley

Contact: bronzeangel66@gmail.com

Members: Any soror

Duties: To formulate plans to raise funds; to develop and supervise the fundraising budget; and to enforce the Fundraising Procedure.

Helpful Skillsets: A desire to raise funds for programs; fundraising skills; energetic; negotiation skills; creative; marketing and advertising

Leadership Development Committee:

Chairman: Soror Vanessa Jean Louis

Contact: nessa334033@yahoo.com

Members: Any soror

Duties: To formulate and implement strategies to educate and develop leaders in the chapter and to keep the chapter abreast of conferences.

Helpful Skillsets: A desire to develop leaders; succession planning; leadership skills; creative; engaging

Standards Committee:

Chairman: Soror Ashley Rogers

Contact: arogers1908@yahoo.com

Members: Philacter and any soror

Duties: To establish criteria and implement the evaluation of chapter operations and programs and to provide feedback and recommendations that will enable the chapter to meet its goals.

Helpful Skillsets: A desire to improve chapter events

Membership Committee:

Chairman: Soror Darcell Medley-Stokes

Contact: darcellms@gmail.com

Members: To be appointed by the Basileus annually

Duties: To monitor the chapter's membership status and trends; to recommend strategies for recruitment, retention and reactivation of members; to receive and verify credentials of prospective candidates; to assist the Basileus and Hodegos during the membership intake process; and to facilitate the reactivation of inactive members.

Helpful Skillsets: People person; friendly; energetic; warm and welcoming; communication skills

Nominating Committee:

Chairman: Soror Charlotte Rogers-Brown

Contact: akacharlotteerogers@gmail.com

Members: To be elected by the chapter every 2 years

Duties: To certify a slate of financial members who qualify to run for office as per the chapter's eligibility requirements; to report a list of all eligible members for the upcoming election chapter meeting. The committee shall create the ballot for the election.

Helpful Skillsets: Detail oriented; encouraging

Sisterly Relations Committee:

Chairman: Soror Taylor Higgins

Contact: taylorpaige211@yahoo.com

Members: Any chapter soror

Duties: To encourage all members to model the behavior of integrity, civility, respect, and care at the chapter, regional, and international levels; to plan and implement activities that foster and support core values established in our sisterly relations program and Soror Code of Ethics; and to plan activities in support of the suggested monthly themes on the Sisterly Relations Calendar.

Helpful Skillsets: People person; friendly; energetic; warm and welcoming; communication skills

Strategic Planning Committee:

Chairman: Vacant; but contact Soror Sobande F. Afolabi

Contact: pkqbasileus10@gmail.com

Members: Basileus, Anti-Basileus, former Basilei and any chapter soror

Duties: To develop, review and revise, as necessary, the Chapter's Strategic Plan and to ensure that the strategic goals are implemented into chapter operations and programs.

Helpful Skillsets: A desire to improve chapter operations and governance; Detail oriented



2020 Standing Rules:

1. Treat your SOROR as YOU would want to be treated.
2. All Committee and General Body meetings shall start at the designated time. Sorors are expected to arrive to meetings **at least 15 minutes prior to start time**. Sorors arriving to a General Body Meeting after it has been called to order shall be assessed a \$2 late fine.
3. Review chapter reports and other documents **prior to** any Executive, General Body or other committee meetings.
4. Arrive to meetings prepared with your copies of agendas, minutes, committee reports or other documents, the Sorority documents, Chapter Bylaws, Standing Rules, Financial Procedures and Robert's Rules of Order.
5. Dress professionally and appropriately for chapter meetings, programs and events. **Sorors shall wear business attire to chapter meetings, unless otherwise indicated by the Basileus.** Except that Sorors may wear business casual attire to the April, June and December Chapter Meetings. Acceptable business and business casual attire are outlined in the Alpha Kappa Alpha Protocol Manual.
6. Maintain proper decorum in business meetings.
 - a. Do not speak until recognized by the presiding officer.
 - b. Sorors shall stand and address the presiding officer.
 - c. Keep remarks brief, concise and sisterly.
 - d. Avoid unnecessary movement and individual conversations during the meetings.
 - e. Respect, support, and abide by the decision of the majority.
 - f. Turn off or place on vibrate all electronic communication devices.
 - g. Offer constructive criticism and avoid unsisterly conduct.
7. Listen attentively during meetings.
8. Participate in and attend chapter activities, programs and events.
9. Maintain chapter business within the chapter.
10. Welcome new and visiting Sorors to the chapter with a friendly and warm greeting.
11. Be familiar with and adhere to Alpha Kappa Alpha Sorority, Incorporated Constitution and Bylaws, Manual of Standard Procedure, Protocol Manual, Chapter Bylaws, Standing Rules, Financial Procedures and Robert's Rules of Order.
12. Represent the chapter and sorority in an exemplary manner at all times, including communications via all mediums (i.e., emails and social network).
13. Adhere to any chapter-approved financial and fundraising procedures.
14. Inform the Anti-Grammateus of your expected absence from an Executive Board or General Body Meeting **at least three (3) days before** said meeting.
15. To minimize disruption, food will not be served and financial transactions will not be conducted **during** the General Body Meeting.



Correspondence Report

February 2020

Financial Mailing

- ❖ \$20 donation for Pink Goes Red from Soror Doris and Gloria.

Donation Request

- ❖ Community Food Bank: "Donate Online at cfbnj.org."

Program Invite

- ❖ Alzheimer's Association GNJ: The Longest Day 2020 Launch Party. Featuring a performance by The Amazing Kreskin A Tricky Tray, 50/50 Raffle, and drinks and appetizers. \$10 donation to the Alzheimer's Association GNJ. **Thursday, February 20th at 5pm - 8pm.** Hosted by: Crane's Mill, 459 Passaic Ave, West Caldwell, NJ 07006
- ❖ Join Alpha Delta Kappa (ADK) for the Longest Day; The Summer Solstice, June 20.

Thank You Mailing

- ❖ Thank you from York Street Project for the chapter's in-kind gift of 12 \$25 Shoprite gift card.

Submitted by Soror Nokeima Jones

Copies of the original correspondence is on file with the Grammateus

Operating Account								
Rho Kappa Omega								
Pecunious Grammeteus Report December 1- December 31, 2019								
Account Name	Name	Amount	Check #/Cash	Receipt #	Date Received	Date Submitted	Purpose	Notes
Operating Account	Pattie Tellis	160.00	4664	616775	12/1/2019	12/3/2019	Membership Luncheon Ticket (2)	Guest of Tammi Branch
Operating Account	Soror Corinne Rivers	320.00	Cash	616776	12/1/2019	12/3/2019	Membership Luncheon Ticket (4)	Guest of Tammi Branch
Operating Account	Soror Tynasha Banks	80.00	#83	616777	12/1/2019	12/3/2019	Membership Luncheon Ticket (1)	For Soror Danielle Inman
Operating Account	Soror Saraphine Jean Louis	80.00	Paypal	3XB8679746 274225T	12/1/2019	12/9/2019	Membership Luncheon Ticket (1)	
Operating Account	Soror Trudy Miles	80.00	Paypal	8GE51196PO 464080M	12/1/2019	12/9/2019	Membership Luncheon Ticket (1)	
Operating Account	Soror Tayllor Higgins	80.00	Paypal	8G476609DJ 989114X	12/1/2019	12/9/2019	Membership Luncheon Ticket (1)	
Operating Account	Soror Vanessa Jean Louis	80.00	Paypal	99A17708AP 228013J	12/1/2019	12/9/2019	Membership Luncheon Ticket (1)	
Operating Account	Soror Keita Young	80.00	Paypal	4C8699767F 888871B	12/1/2019	12/9/2019	Membership Luncheon Ticket (1)	
Operating Account	Ayanna Wilcox	80.00	Paypal	5TT10288B20 72882F	12/1/2019	12/9/2019	Membership Luncheon Ticket (1)	Guest of Alyssa Buchanan
Operating Account	Deanna Lawson	80.00	Paypal	21G17729G24 42580A	12/1/2019	12/9/2019	Membership Luncheon Ticket (1)	Chapter Basileus
Operating Account	Soror Shevon Armstrong	80.00	Paypal	40658453M5 2490834	12/1/2019	12/9/2019	Membership Luncheon Ticket (1)	
Operating Account	Micaella Duncan	80.00	Paypal	45J52161HY15 9052E	12/1/2019	12/9/2019	Membership Luncheon Ticket (1)	Guest of Alyssa Buchanan
Operating Account	Stephanie McKinnie	160.30	Paypal	2DP690637 W429241M	12/1/2019	12/9/2019	Membership Luncheon Ticket (2)	Guest of Quiana Ray
Operating Account	Oronde London	80.00	Paypal	8XY595656Y1 02411C	12/1/2019	12/9/2019	Membership Luncheon Ticket (1)	Guest of December Moore
Operating Account	Bianca Murrell	80.00	Paypal	9BE36805HM 057692W	12/1/2019	12/9/2019	Membership Luncheon Ticket (1)	Guest of Alyssa Buchanan
Operating Account	Nickwon Arvinger	80.00	Paypal	7PR63312S35 74035H	12/1/2019	12/9/2019	Membership Luncheon Ticket (1)	Guest of December Moore
Operating Account	Melani Crim	240.61	Paypal	7V742453TA 556140P	12/1/2019	12/9/2019	Membership Luncheon Ticket (3)	Guest of Danielle Crim
Operating Account	April Thomas	80.00	Paypal	3UF60237U8 647874T	12/2/2019	12/9/2019	Membership Luncheon Ticket (1)	Guest of April Thomas
Operating Account	Ashley Crim	80.00	Paypal	1HY01001K78 54481X	12/2/2019	12/9/2019	Membership Luncheon Ticket (1)	Guest of Danielle Crim
Operating Account	Melinda Young	80.00	Paypal	8JP25297KX 202291D	12/2/2019	12/9/2019	Membership Luncheon Ticket (1)	Guest of Quiana Ray
Operating Account	Bernice Clanton	160.30	Paypal	3E8029801R 8772313	12/2/2019	12/9/2019	Membership Luncheon Ticket (2)	Guest of Tamica Clanton
Operating Account	Quiana Ray	80.00	Paypal	4BD62318YU 531134L	12/2/2019	12/9/2019	Membership Luncheon Ticket (1)	Guest of Quiana Ray
Operating Account	Darius Taylor	80.00	Paypal	3AW10961XA 108221R	12/2/2019	12/9/2019	Membership Luncheon Ticket (1)	Guest of December Moore

Operating Account	Dawn Spencer	80.00	Paypal	6X936882W57358746	12/2/2019	12/9/2019	Membership Luncheon Ticket (1)	Guest of Dawn Spencer
Operating Account	Leah Ojesina	80.00	Paypal	1XN95907EV473805V	12/2/2019	12/9/2019	Membership Luncheon Ticket (1)	Guest of Alyssa Buchanan
Operating Account	Dawn Spencer	80.00	Paypal	70B293687Y3963023	12/2/2019	12/9/2019	Membership Luncheon Ticket (1)	Guest of Dawn Spencer
Operating Account	Christine Kebbie	80.00	Paypal	5KP56558S23285203	12/2/2019	12/9/2019	Membership Luncheon Ticket (1)	Guest of Tarol Jackson
Operating Account	Odara Design	160.30	Paypal	38V4886600202563P	12/2/2019	12/9/2019	Membership Luncheon Ticket (2)	
Operating Account	Andrea Auguste	80.00	Paypal	6MP01438GA0092942	12/2/2019	12/9/2019	Membership Luncheon Ticket (1)	
Operating Account	Soror Nokeima Jones	80.00	Paypal	5S515041PP846790E	12/3/2019	12/9/2019	Membership Luncheon Ticket (1)	
Operating Account	Grace SaKabo	80.00	Paypal	85H902379L959812E	12/3/2019	12/9/2019	Membership Luncheon Ticket (1)	Guest of Tarol Jackson
Operating Account	Lauren Scott	80.00	Paypal	0EF931948E084602F	12/3/2019	12/9/2019	Membership Luncheon Ticket (1)	Guest of Erika Coleman
Operating Account	Erika Coleman	80.00	Paypal	24F975604C1749619	12/3/2019	12/9/2019	Membership Luncheon Ticket (1)	Guest of Erika Coleman
Operating Account	Patricia Squire	160.30	Paypal	12M2126804646404A	12/4/2019	12/9/2019	Membership Luncheon Ticket (2)	Guest of Nicole Whitson
Operating Account	Tynesha Banks	160.00	Paypal	616778	12/5/2019	12/9/2019	Membership Luncheon Ticket (2)	Soror Sabrina and Darcelle
Operating Account	Ralph Branch	80.00	#176	616779	12/8/2019	12/8/2019	Membership Luncheon Ticket (1)	Guest of Tammie Branch
Operating Account	Sheila Bonilla	80.00	Cash	616781	12/8/2019	12/8/2019	Membership Luncheon Ticket (1)	Guest of Quiana Ray
Operating Account	Ashley Nicole Kiss LLC	50.00	Cash	616782	12/8/2019	12/8/2019	Membership Luncheon Ticket (1)	Vendor
Operating Account	Soror Lyndsay Chrisitan	360.40	Quickbooks	1002	12/8/2019	12/8/2019	2020 Chapter Dues	Assessment Pending
Operating Account	Booked X Blessed	2.00	Paypal	7M412348U3204704J	12/20/2019	12/30/2019	Philactor Fine	Soror Tiffany Ryan
Operating Account	Soror Maya Daniels	130.00	Cash	616780	12/21/2019	12/30/2019	2020 Chapter Dues	\$60 Soror Tonia Slay Daniels, \$70 Soror Maya Daniels
Operating Account	Soror Sallie Brown	350.00	#666	616783	12/21/2019	12/30/2019	2020 Chapter Dues	Paid in Full
Operating Account	Soror Cimeron Bryant	225.00	#5842	616784	12/21/2019	12/30/2019	2020 Chapter Dues + EAF	Paid in Full
Operating Account	Soror Gwendolyn Anthony	225.00	#034	616785	12/21/2019	12/30/2019	2020 Chapter Dues + EAF	Paid in Full
Operating Account	Soror Katherine Burno	280.00	#4400	616786	12/12/2019	12/30/2019	2020 Chapter Dues + MIP Luncheon Ticket	\$200 Chapter Dues, \$80 MIP Luncheon Ticket
Operating Account	Soror Janice Watson	225.00	#1512	616787	12/21/2019	12/30/2019	2020 Chapter Dues + EAF	Paid in Full
Operating Account	Soror Shevon Armstrong	360.00	Cash	616788	12/21/2019	12/30/2019	2020 Chapter Dues	Paid in Full + \$10
Operating Account	Soror Kelle Coleman	175.00	Cash	616789	12/21/2019	12/30/2019	2020 Chapter Dues	Paid in Full

Operating Account	Soror Sobande Afolabi	350.00	Cash	616790	12/21/2019	12/30/2019	2020 Chapter Dues	Paid in Full	
Operating Account	Soror Andrea Mason	350.00	#318	616792	12/21/2019	12/30/2019	2020 Chapter Dues	Paid in Full	
Operating Account	Soror Corinne Rivers	360.40	Quickbooks	1009	12/31/2019	12/31/2019	2020 Chapter dues	Paid in Full	
Total Operating		7284.61							
Fundraising Account									
Rho Kappa Omega									
Pecunious Grammeteus Report December 1- December 31, 2019									
Account Name	Name	Amount	Check #/Cash	Receipt #	Date Received	Date Submitted	Purpose	Notes	
Fundraising Account	Soror Gwendolyn Anthony	30.00	#273	692187	12/21/2019	12/30/2019	2019 Assessments	Assessment Met	
Fundraising Account	Soror Lucretia Glover	60.00	Cash	692188	12/21/2019	12/30/2019	Dime Donation		
Fundraising Account	Soror Cimeron Bryant	10.00	#5843	692189	12/21/2019	12/30/2019	Dime Donation		
Fundraising Account	Soror Shevon Armstrong	220.00	#6979135729	692190	12/29/2019	12/30/2019	Zinburger Donation		
Fundraising Account	Soror Tamara Odom	50.00	Paypal	6NN016418G 456764N	12/17/2019	12/30/2019	Assessment 2019 1 Ticket Comedy Show 1 Ticket Harriet Movie Event	Assessment Met	
Fundraising Account	Maxine Rogers	100.00	Paypal	OM694159M D583290F	12/22/2019	12/30/2019	2 Tickets Avenger Movie Event 2 Tickets Comedy Show	Soror Ashley Rogers Assessment Met	
Fundraising Account	Soror Tonia Slay Daniels	490.00	Cash	692190	12/31/2019	01/08/2020	Dime Donation		
Fundraising Account	Soror Tynesha Banks	10.00	#086	692191	12/31/2019	01/08/2020	Dime Donation		
Total Fundraising		970.00							
Scholarship Account									
Rho Kappa Omega									
Pecunious Grammeteus Report December 1 - December 31, 2019									
Account Name	Name	Amount	Check #/Cash	Receipt #	Date Received	Date Submitted	Purpose	Notes	
Total Scholarship		0.00							

Operating Account								
Rho Kappa Omega								
Pecunious Grammeteus Report January 1- January 31, 2020								
Account Name	Name	Amount	Check #/Cash	Receipt #	Date Received	Date Submitted	Purpose	Notes
Operating Account	Soror Tynesha Banks	680.00	#087	616801	1/1/2020	1/7/2020	2020 Chapter Dues	\$350 - Sabrina Riley and \$330 Tynesha Banks
Operating Account	Soror Jasmine Butler	139.17	Quickbooks	1010	1/3/2020	1/3/2020	2020 Chapter Dues	Paid in Full
Operating Account	Soror Tiffany Ryan	360.40	Quick books	1004	1/8/2020	1/8/2020	2020 Chapter Dues	Paid in Full
Operating Account	Soror Kelesha Armand	360.40	Quickbooks	1011	1/11/2020	1/11/2020	2020 Chapter Dues	Paid in Full
Operating Account	Soror Karla Fuller	350.00	Cash	616802	1/15/2020	1/18/2020	2020 Chapter Dues	Paid in Full
Operating Account	Soror Gloria Felder	50.00	Cash	616803	1/15/2020	1/18/2020	2020 Chapter Dues	Paid in Full
Operating Account	Soror Trudy Miles	225.00	Cash	616804	1/15/2020	1/18/2020	2020 Chapter Dues and EAF	Paid in Full
Operating Account	Soror Jazmin Gooding	350.00	Cash	616805	1/15/2020	1/18/2020	2020 Chapter Dues	Paid in Full
Operating Account	Soror Charlotte Rogers Brown	350.00	Cash	616806	1/15/2020	1/18/2020	2020 Chapter Dues	Paid in Full
Operating Account	Soror Najira Burrows	380.00	Cash	616807	1/15/2020	1/18/2020	2020 Chapter Dues + Documents + Reactivation	Paid in Full
Operating Account	Soror Cellestine Mabeya	350.00	Cash	616808	1/15/2020	1/18/2020	2020 Chapter Dues	Paid in Full
Operating Account	Soror Darcell Medley Stokes	350.00	Cash	616810	1/15/2020	1/18/2020	2020 Chapter Dues	Paid in Full
Operating Account	Soror Leah Peoples	360.40	Quickbooks	1013	1/17/2020	1/18/2020	2020 Chapter Dues	Paid in Full
Operating Account	Soror Taylor Higgins	139.17	Quickbooks	1014	1/17/2020	1/18/2020	2020 Chapter Dues	Paid in Full
Operating Account	Soror Ashley Rogers	350.00	Cash	616810	1/18/2020	1/18/2020	2020 Chapter dues	Paid in Full
Operating Account	Soror Vernetha Powell	350.00	Cash	616811	1/18/2020	1/18/2020	2020 Chapter Dues	Paid in Full
Operating Account	Soror Sierra Robinson	380.00	Cash	616812	1/18/2020	1/18/2020	2020 Chapter Dues + Reactivation	Paid in Full
Operating Account	Soror Nokeima Jones	150.00	Cash	616813	1/18/2020	1/18/2020	2020 Chapter Dues	Paid in Full
Operating Account	Soror Kristin Hopkins	350.00	6313	616814	1/18/2020	1/18/2020	2020 Chapter Dues	Paid in Full
Operating Account	Soror Marquita Smith	380.00	Cash	616815	1/18/2020	1/18/2020	2020 Chapter Dues + Reactivation	Paid in Full
Operating Account	Soror Denise Ridley	340.00	Cash	616816	1/18/2020	1/18/2020	2020 Chapter Dues	Paid in Full ; Transfer \$7.50 to Fundraising
Operating Account	Soror Jahari Jacobs	360.40	Quickbooks	1003	1/18/2020	1/19/2020	2020 Chapter Dues	Paid in Full
Operating Account	Soror Kennisha Kelly	350.00	Cash	616817	1/18/2020	1/18/2020	2020 Chapter Dues	Paid in Full
Operating Account	Soror Barbara-Jean Ethridge	380.00	6781129805	616819	1/18/2020	1/27/2020	2020 Chapter Dues + Reactivation	Paid in Full
Operating Account	Soror Vanessa Jean Louis	360.40	Quickbooks	1012	1/21/2020	1/21/2020	2020 Chapter Dues	Paid in Full
Operating Account	Soror Seraphine Jean Louis	372.90	Quickbooks	1015	1/23/2020	1/23/2020	2020 Chapter Dues + Late Fee	Paid in Full

Operating Account	Soror Tynesha Banks	25.98	Quickbooks	1016	1/23/2020	1/23/2020	Chapter Late Fee	Soror Vanessa and Soror Seraphine	
Total Operating		8594.22							
Fundraising Account									
Rho Kappa Omega									
Pecunious Grammeteus Report January 1- January 31, 2020									
Account Name	Name	Amount	Check #/Cash	Receipt #	Date Received	Date Submitted	Purpose	Notes	
Fundraising Account	Soror Lyndsay Christian	130.00	Paypal	6UR889873 H523154R	1/6/2020	1/8/2020	2019 Assessment	Assessment Met	
Fundraising Account	Soror Jazmin Gooding	50.00	Cash	406101	1/15/2020	1/18/2020	2019 Assessment	Assessment Met	
Fundraising Account	Soror Charlotte Rogers Brown	100.00	Cash	406102	1/15/2020	1/18/2020	2019 Assessments	Assessment Met	
Fundraising Account	Soror Darcell Medley Stokes	32.00	Cash	406102	1/15/2020	1/18/2020	2019 Assessments + Philactor Fine	Assessment Met	
Fundraising Account	Soror Ashlee Sullivan	256.42	#117	406104	1/15/2020	1/18/2020	Chapter Assessments	Assessment Met	
Fundraising Account	Soror Cellestine Mabeya	130.00	Cash	406105	1/15/2020	1/18/2020	2019 Chapter Assessments	Assessment Met	
Fundraising Account	Soror Yashmine Cooper	82.00	Paypal	33W21199CF 309793M	1/16/2020	1/16/2020	Chapter Assessments	Assessment Met	
Fundraising Account	Soror Kelesha Armand	130.00	Paypal	1NM11623NV1 04950S	1/11/2020	1/16/2020	2019 Chapter Assesments	Assessment Met	
Fundraising Account	Soror Leah Peoples	100.00	Paypal	2WF968006 W557050L	1/17/2020	1/18/2020	2019 Chapter Assesments	Assessment Met	
Fundraising Account	Soror Vernetha Powell	130.00	Cash	406106	1/18/2020	1/18/2020	2019 Assessments	Assessment Met	
Fundraising Account	Soror Sierra Robinson	60.00	Cash	406107	1/18/2020	1/18/2020	2018 Assessments	Assessment Met	
Fundraising Account	Soror Denise Ridley	58.00	Cash	406108	1/18/2020	1/18/2020	2019 Assessments	Assessment Met	
Fundraising Account	Soror Quiana Ray	10.00	Cash	406109	1/18/2020	1/18/2020	MLK Day of Service	Assessment Met	
Fundraising Account	Soror Tonia Slay Daniels	176.00	Cash	406110	1/18/2020	1/21/2019	Dime Donation		
Fundraising Account	Soror Vanessa Jean Louis	50.00	Paypal	6CN06385JJ 283860T	1/22/2020	1/29/2020	2019 Assessments	Assessment Met	
Fundraising Account	Soror Seraphine Jean Louis	52.00	Paypal	1H8024710T7 655344	1/22/2020	1/29/2020	2019 Assessments	Assessment Met	
Fundraising Account		1546.42							
Scholarship Account									
Rho Kappa Omega									
Pecunious Grammeteus Report January 1 - January 31, 2019									
Account Name	Name	Amount	Check #/Cash	Receipt #	Date Received	Date Submitted	Purpose	Notes	
Total Scholarship		0.00							

Alpha Kappa Alpha Sorority, Incorporated - Rho Kappa Omega Chapter
January 2020 Operating Account
Tamiouchos Report - Account Detail

Received or Disbursement Date	Deposit or Posted Date	Transaction Type	#	Name	Memo/Description	Account Allocation	Amount
Opening Balance from Bank							\$ 19,762.04
01/03/2020	01/03/2020			Soror Jasmine Butler	System-recorded deposit for QuickBooks Payments		\$ 139.17
01/07/2020	01/07/2020			Soror Tynesha Banks	2020 Chapter Dues for Sabrina Riley and TBanks		\$ 680.00
01/08/2020	01/08/2020			Soror Tiffany Ryan	System-recorded deposit for QuickBooks Payments	Operations	\$ 360.40
01/12/2020	01/12/2020			Soror Kelesha Armand	System-recorded deposit for QuickBooks Payments		\$ 360.40
01/17/2020	01/17/2020			Soror Leah Peoples	System-recorded deposit for QuickBooks Payments		\$ 360.40
					DEPOSIT xxxxx8599		\$ 5,055.00
				Soror Denise Ridley	2020 Chapter Dues		\$ 340.00
				Soror Kennisha Kelly	2020 Chapter Dues		\$ 350.00
				Soror Karla Fuller	2020 Chapter Dues		\$ 350.00
				Soror Gloria Felder	2020 Chapter Dues		\$ 50.00
				Soror Trudy Miles	2020 Chapter Dues (Life Member)		\$ 225.00
				Soror Nakeima Jones	2020 Chapter Dues		\$ 150.00
				Soror Darcell Medley-Stokes	2020 Chapter Dues		\$ 350.00
				Soror Charlotte Rogers-Brown	2020 Chapter Dues	2020 Dues	\$ 350.00
01/18/2020	1/21/2020	Deposit		Soror Sierra Robinson	2020 Chapter Dues		\$ 380.00
				Soror Jazmin Gooding	2020 Chapter Dues		\$ 350.00
				Soror Kristin Hopkins	2020 Chapter Dues - 6313		\$ 350.00
				Soror Ashley Rogers	2020 Chapter Dues		\$ 350.00
				Soror Najira Burrows	2020 Chapter Dues		\$ 380.00
				Soror Missy Smith	2020 Chapter Dues		\$ 380.00
				Soror Vernetha Powell	2020 Chapter Dues		\$ 350.00
				Soror Celestine Mabeya	2020 Chapter Dues		\$ 350.00
					System-recorded deposit for QuickBooks Payments		\$ 499.57
01/19/2020	01/19/2020			Soror Taylor Higgins	Paid via QuickBooks Payments: Payment ID PG0273967199		\$ 139.17
				Soror Jahari Jacobs	Paid via QuickBooks Payments: Payment ID P10279654900	Operations	\$ 360.40
01/21/2020	01/21/2020			Soror Vanessa Jean Louis	System-recorded deposit for QuickBooks Payments		\$ 360.40
					System-recorded deposit for QuickBooks Payments		\$ 398.88
01/23/2020	01/23/2020			Soror Seraphine Jean-Louis	Paid via QuickBooks Payments: Payment ID PK0270661537	Operations	\$ 372.90
				Soror Tynesha Banks	Paid via QuickBooks Payments: Payment ID P10280431906		\$ 25.98
01/27/2020	PENDING				DEPOSIT xxxxx18D	2020 Dues	\$ 380.00
				Soror Barbara Etheridge	2020 Chapter Dues		\$ 380.00
Total Income							\$ 8,594.22

01/02/2020			2195	North Atlantic Region	NARC Registration for 6 New Sorors Purchase Confirmation # 10404958 - V#10519	Restricted Cash	\$ (1,260.00)
01/03/2020	01/03/2020			ACH	QuickBooks Payments	Quickbooks Payment Fees	\$ (4.29)
01/08/2020	01/08/2020			ACH	QuickBooks Payments	DiscountRateFee, fee-type: Daily.	\$ (10.70)
01/10/2020			2199	Cluster IV	Cluster IV Donation - V10520	5900 North Atlantic Region & Boule Assessments	\$ (75.00)
01/12/2020			2203	Soror Sobande Afolabi	Registration for 2020 Leadership Summit - V10523	5010 Basilus	\$ (70.00)
01/12/2020			2201	Soror Sobande Afolabi	Reactivation gifts for Sorors returning to PKQ - V10522	5210 Membership Committee	\$ (26.20)
01/12/2020			2200	Soror Corinne Rivers	Binders and tabs for eboard and general body meeting minutes - V10521	5020 Grammateus	\$ (73.94)
01/12/2020	01/12/2020			ACH	QuickBooks Payments	6101 QuickBooks Payments Fees	\$ (10.70)
01/16/2020	01/16/2020			ACH	AKA Corporate Office	CORPORATE ACH 10885 AKA TRADE PAY 10885 TRADE PAY AKA	\$ (1,485.00)
01/16/2020	01/16/2020			ACH	AKA Corporate Office	CORPORATE ACH 10885 AKA TRADE PAY 10885 TRADE PAY AKA	\$ (1,390.00)
01/16/2020	01/16/2020			ACH	AKA Corporate Office	CORPORATE ACH 10885 AKA TRADE PAY 10885 TRADE PAY AKA	\$ (405.00)
01/16/2020	01/16/2020			ACH	AKA Corporate Office	CORPORATE ACH 10885 AKA TRADE PAY 10885 TRADE PAY AKA	\$ (300.00)
01/17/2020	01/17/2020			ACH	QuickBooks Payments	6101 QuickBooks Payments Fees	\$ (10.70)
01/18/2020			2208	Soror Tarol Jackson	MIP Fee Reimbursement - V10528		\$ (194.22)
01/18/2020			2207	Soror Alyssa Buchanan	MIP Fee Reimbursement - V10528	Restricted Cash	\$ (194.22)
01/18/2020			2206	Soror Dawn Spencer	MIP Fee Reimbursement - V10528		\$ (194.22)
01/18/2020			2216	Soror Sallie Brown	Reimbursement for attendance to the Leadership Summit Conference - V10527	5860 Graduate Advisor	\$ (70.00)
01/18/2020			2215	Soror Qiana Ray	MIP Fee Reimbursement - V10528		\$ (194.22)
01/18/2020	PENDING		2214	Soror April-Michelle Valmont	MIP Fee Reimbursement - V10528		\$ (194.22)
01/18/2020			2213	Soror Danielle Crim	MIP Fee Reimbursement - V10528		\$ (194.22)
01/18/2020			2209	Soror Tamica Clanton	MIP Fee Reimbursement		\$ (194.22)
01/18/2020			2211	Soror Erika Coleman	MIP Fee Reimbursement	Restricted Cash	\$ (194.22)
01/18/2020			2212	Soror Tammi Branch	MIP Fee Reimbursement - V10528		\$ (194.22)
01/18/2020			2210	Soror Nicole Whitson	MIP Fee Reimbursement - V10528		\$ (194.22)
01/18/2020			2204	Soror Karla Fuller	Supplies for MIP Final Commitment Ceremony		\$ (113.05)
01/18/2020			2205	Soror December Moore	MIP Fee Reimbursement - V10528		\$ (194.22)
01/19/2020	01/19/2020			ACH	QuickBooks Payments	6101 QuickBooks Payments Fees	\$ (14.99)
01/21/2020	01/21/2020			ACH	QuickBooks Payments	6101 QuickBooks Payments Fees	\$ (10.70)
01/23/2020	01/23/2020			ACH	QuickBooks Payments	6101 QuickBooks Payments Fees	\$ (12.06)
01/24/2020			2218	AKA Corporate Office	3 Reactivation and 1 Transfer - V10499	5730 Reactivation Fees	\$ (600.00)
01/24/2020	PENDING		2217	Soror April-Michelle Valmont	Drinks for Chapter Meeting - V10496	5290 Courtesy and Protocol Committee	\$ (10.48)
01/27/2020			2219	AKA Corporate Office	1 Reactivation - V10500	5730 Reactivation Fees	\$ (155.00)
01/27/2020			2220	Extra Space Storage	Unit #1598 for 2/1/20 - 1/31/21	5540 Storage Facility	\$ (1,837.00)
01/29/2020	01/29/2020			ACH	AKA Corporate Office	CORPORATE ACH 10885 AKA TRADE PAY 10885 TRADE PAY AKA	\$ (2,575.00)
Total Disbursements							\$ (12,656.23)
Ending Book Balance							\$ 15,700.03

Restricted Balances:
 Soror Doris Taylor - \$185.00 (2020 Dues)
 Soror BJ Etherydge - \$51 (Carryforward from 2018)
 Soror Tynesha Banks - \$10.00 (2020 Dues)
 Soror Lucretia Glover - \$17.50 (2020 Dues)
 Soror Ashley Rogers - \$17.50 (2020 Dues)
 Soror Denise Ridley - \$7.50 (2019 Dues Overpayment)
 Soror Danielle Inman - \$35.00 (2020 Dues)
 Soror Audrey Archer - \$180.00 (2019 Pro-rated Dues)
 Fall 2019 (2020 NARC) - \$1050.00 (5 Sorors @ 210.00)
 Soror Shevon Armstrong - \$10.00 (2020 Dues Overpayment)
 Soror Sobande F. Afolabi - \$20.00 (2020 Dues Overpayment)

Alpha Kappa Alpha Sorority, Incorporated - Rho Kappa Omega Chapter
January 2020 Fundraising Account
Tamiouchos Report - Account Detail

Received or Disbursement Date	Deposit or Posted Date	Transaction Type	#	Name	Memo/Description	Account Allocation	Amount	
Opening Balance							\$15,015.79	
INCOME	01/06/2020	01/06/2020		Soror Tynesha Banks	PayPal Transfer	Non-Profit Income	\$ 152.00	
							\$ 500.00	
	01/07/2020			Soror Tonia Slay-Daniels	Dime Donation HBCU	HBCU Dime Drive	\$ 490.00	
				Soror Tynesha Banks	Dime Donation HBCU		\$ 10.00	
							\$ 816.42	
	01/15/2020		Deposit		Soror Jazmin Gooding	2019 Assessments	2019 Assessments	\$ 50.00
					Soror Vernetha Powell	2019 Assessments		\$ 130.00
					Soror Charlotte Rogers-Brown	2019 Assessments		\$ 100.00
					Soror Cellestine Mabeya	2019 Assessments		\$ 130.00
					Soror Sierra Robinson	2019 Assessments		\$ 60.00
					Soror Darcell Medley-Stokes	2019 Assessments		\$ 32.00
					Soror Denise Ridley	2019 Assessments		\$ 58.00
					Soror AshLee Sullivan	Chapter Assessments - 117	Outstanding Assessments	\$ 256.42
	01/17/2020	01/17/2020		Soror Tynesha Banks	PayPal Transfer	Non-Profit Income	\$ 130.00	
01/17/2020	01/17/2020		Soror Tynesha Banks	PayPal Transfer		\$ 212.00		
						\$ 186.00		
01/18/2020	PENDING		Soror Tonia Slay-Daniels	Dime Donations	HBCU Dime Drive	\$ 176.00		
			Soror Qiana Ray	MLK Day of Service Donation		\$ 10.00		
Total Income							\$ 1,996.42	

DISBURSEMENTS	01/12/2020			1635 Soror Shevon Armstrong	Deposit for food for Founders Day dinner - V10524	1700 Community Impact Days:1701 AKA Founder's Day & Reactivation Day	\$ (122.62)
	1/18/2020	PENDING		1636 Educational Advancement Fund	\$1650 sent to corporate office EAF to attain Platinum Status - V10526	4704 EAF Donations (carryforward); 4707 Karaoke for a Kause (Carryforward)	\$ (1,650.00)
	01/24/2020			1637 Soror Shevon Armstrong	AKA Assist Donor Gift	1300 Target 3 (Building Your Economic Legacy):1304 Operation AKA Assist	\$ (45.93)
	Total Disbursements						
Ending Book Balance							\$15,193.66

Ending Balance less Check #1636 ties to Book Balance \$ 16,843.66

Alpha Kappa Alpha Sorority, Incorporated - Rho Kappa Omega Chapter
January 2020
Tamiouchos Report - Budget to Actual

	Total				Adjustment Details
	Budget	YTD Activity	Current Period	Remaining	
OFFICERS					
5010 Basileus	\$ 2,500.00	\$ -	\$ 70.00	\$ 2,430.00	
5020 Grammateus	\$ 80.00	\$ -	\$ 60.00	\$ 20.00	
5030 Epistoleus	\$ 35.00	\$ -	\$ -	\$ 35.00	
5040 Tamiouchos	\$ 540.00	\$ -	\$ -	\$ 540.00	
5050 Pecunious Grammateus	\$ 85.00	\$ -	\$ -	\$ 85.00	
5060 Graduate Advisor	\$ 1,929.24	\$ -	\$ 70.00	\$ 1,859.24	
5070 Other Officers	\$ 50.00	\$ -	\$ -	\$ 50.00	
STANDING COMMITTEES					
5200 Standards Committees	\$ 25.00	\$ -	\$ -	\$ 25.00	
5210 Membership Committee	\$ 200.00	\$ -	\$ 26.20	\$ 173.80	
5220 Connections Committee	\$ 140.00	\$ -	\$ -	\$ 140.00	
5230 Archives Committee	\$ 60.00	\$ -	\$ -	\$ 60.00	
5240 Leadership Development	\$ 400.00	\$ -	\$ -	\$ 400.00	
5270 Publicity and Technology Committee	\$ 925.00	\$ -	\$ -	\$ 925.00	
5280 Graduate Advisory Committee	\$ 450.00	\$ -	\$ -	\$ 450.00	
5290 Courtesy and Protocol Committee	\$ 900.00	\$ -	\$ 10.48	\$ 889.52	
5300 Sisterly Relations Committee	\$ 120.00	\$ -	\$ -	\$ 120.00	
5310 Other Standing Committees	\$ 35.00	\$ -	\$ -	\$ 35.00	
5320 Rituals Committee	\$ 40.00	\$ -	\$ -	\$ 40.00	
ADMINISTRATIVE					
5500 Bank service charges	\$ 100.00	\$ -	\$ -	\$ 100.00	
5510 Monthly Meeting (room rental)	\$ 1,320.00	\$ -	\$ -	\$ 1,320.00	
5520 Officer Bonding	\$ 350.00	\$ -	\$ -	\$ 350.00	
5530 P.O. Box Medium	\$ 206.00	\$ -	\$ -	\$ 206.00	
5540 Storage Facility	\$ 1,700.00	\$ -	\$ 1,837.00	\$ (137.00)	
5560 External Audit	\$ 300.00	\$ -	\$ -	\$ 300.00	
COMMUNITY AFFAIRS					
5700 Chapter Tax	\$ 300.00	\$ -	\$ -	\$ 300.00	
5710 Per Capita Tax	\$ 5,750.00	\$ -	\$ 5,500.00	\$ 250.00	
5720 EAF Dues	\$ 510.00	\$ -	\$ 490.00	\$ 20.00	
5730 Reactivation Fees	\$ 495.00	\$ -	\$ 620.00	\$ (125.00)	
5740 Constitution & Bylaws/ Manual of Standard Procedure	\$ 25.00	\$ -	\$ -	\$ 25.00	
CONFERENCES					
5900 North Atlantic Region & Boule Assessments	\$ 75.00	\$ -	\$ 75.00	\$ -	
5910 NARC Delegates	\$ 840.00	\$ -	\$ (210.00)	\$ 1,050.00	
5930 Undergraduate Round-up	\$ 400.00	\$ -	\$ -	\$ 400.00	
5960 Boule Delegates	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	
5950 Cluster IV Conference	\$ 85.00	\$ -	\$ -	\$ 85.00	
OTHER					
6100 Contingency	\$ 1,565.34	\$ -	\$ (1.74)	\$ 1,567.08	
6101 QuickBooks Payment Fees	\$ -	\$ -	\$ 180.35	\$ 180.35	
CHAPTER ACTIVITIES					
6300 Founders' Day	\$ 150.00	\$ -	\$ -	\$ 150.00	
	\$ 23,685.58	\$ -	\$ -	\$ 15,318.99	

	Total			
	Budget	YTD Activity	Current Period	Remaining
Operating Budget				
1100 Target I (HBCU for Life - A Call to Action)	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
1200 Target 2 (Women's Healthcare & Wellness)	\$ 450.00	\$ -	\$ -	\$ 450.00
1300 Target 3 (Building Your Economic Legacy)	\$ 800.00	\$ -	\$ -	\$ 800.00
1304 Operation AKA Assist	\$ -	\$ -	\$ 45.93	\$ -
Total 1300 (Building Your Economic Legacy)	\$ 800.00	\$ -	\$ 45.93	\$ 754.07
1500 Target 4 (The Arts)	\$ 500.00	\$ -	\$ -	\$ 500.00
1600 Target 5 (Global Impact Day)	\$ 300.00	\$ -	\$ -	\$ 300.00
1700 Community Impact Days	\$ 1,250.00	\$ -	\$ -	\$ 1,250.00
1701 AKA Founder's Day & Reactivation Day	\$ -	\$ -	\$ 122.62	\$ -
1702 MLK Day of Service Impact Day	\$ -	\$ -	\$ (10.00)	\$ -
Total 1700 Community Impact Days	\$ 1,250.00	\$ -	\$ 112.62	\$ 1,137.38
1900 Program Contingency	\$ 560.00	\$ -	\$ -	\$ 560.00
2000 AKA University	\$ 140.00	\$ -	\$ -	\$ 140.00
	\$ 5,000.00	\$ -	\$ 158.55	\$ 4,841.45

	Total			
	Revenue	YTD Add. Revenue/ (Expense)	Current Period Revenue/ (Expense)	Profit
Fundraising Budget				
4702 Think HBCU Donations (Carryforward)	\$ 220.00	\$ -	\$ -	\$ 220.00
4704 EAF Donations (carryforward)	\$ 956.93	\$ -	\$ (956.93)	\$ -
4707 Karaoke for a Cause (Carryforward)	\$ 884.55	\$ -	\$ (693.07)	\$ 191.48
4711 10/20/20 Dinner Party (Carryforward)	\$ (1,400.00)	\$ -	\$ -	\$ (1,400.00)
4702 Think HBCU Donations (Carry Forward)	\$ 220.00	\$ -	\$ -	\$ 220.00
4712 HBCU Dime Drive (Carryforward)	\$ 70.00	\$ -	\$ 676.00	\$ 746.00
4705 Philactor Fines	\$ -	\$ -	\$ 2.00	\$ 2.00
4701 2019 Assessments	\$ -	\$ -	\$ 1,052.00	\$ 1,052.00
4752 Outstanding Assessments	\$ -	\$ -	\$ 256.42	\$ 256.42
	\$ 1,841.48	\$ -	\$ (974.00)	\$ (242.52)

Alpha Kappa Alpha Sorority, Incorporated - Rho Kappa Omega Chapter
January 2020

Tamiouchos Report - Budget to Actual (Journal Entries)

Entry #	Account #	Debit	Credit	Purpose
1-2020	6100	\$ 210.00		Motion made by Soror Tonia Slay-Daniels to transfer \$210 from Contingency to the NARC Delegate Budget line item.
	5910		\$ 210.00	
	6100	\$ 13.94		Motion made by Soror Corinne E. Rivers to transfer \$13.94 from Contingency to the Grammateus Budget line item.
	5020		\$ 13.94	
	Restricted Cash	\$ 225.68		Motion made by Soror Maya Daniels to allocate the \$225.68 from the 2019 MIP Luncheon Profit to the 2020 Contingency Budget line item.
6100		\$ 225.68		
1-2020(a)	Undeposited Funds		\$ 835.00	To allocate 2020 dues paid by Soror Corinne, Soror Lyndsay and Soror Jasmine via QuickBooks
	2020 Dues	\$ 835.00		
	Undeposited Funds		\$ 24.97	To allocate transaction fees 2020 dues paid by Soror Corinne, Soror Lyndsay and Soror Jasmine via QuickBooks
	QuickBooks Payment Fees	\$ 24.97		
	Undeposited Funds		\$ 81.24	To allocate transaction fees 2020 dues paid by Soror Vanessa, Sera, Tiffany, Taylor, Kelesha, and Leah via QuickBooks
	QuickBooks Payment Fees	\$ 81.24		
	Undeposited Funds		\$3,070.00	To allocate transaction fees 2020 dues paid by Soror Vanessa, Sera, Tiffany, Taylor, Kelesha, and Leah via QuickBooks
2020 Dues	\$3,070.00			
1-2020(b)	2020 Dues	\$ 235.00		To allocate 2020 Dues Overpayments to Restricted Cash
	Restricted Cash		\$ 10.00	Soror Janice Watson
	Restricted Cash		\$ 10.00	Soror Shevon Armstrong
	Restricted Cash		\$ 10.00	Soror Tynesha Banks
	Restricted Cash		\$ 20.00	Soror Sobande F. Afolabi
1-2020(c)	Restricted Cash		\$ 185.00	Soror Doris Taylor
	Non-Profit Income	\$ 494.00		
	4701		\$ 492.00	To allocate funds from PayPal Transfers to Assessments and Philactor Fines
4705		\$ 2.00		



Historian Report February 2020

Assignment: International Chapter History Book Phase II

The International Chapter History book is a compilation of the history of Alpha Kappa Alpha's over 1000 chapters with a special feature celebrating the administration of Supreme Basileus, Dr. Glenda Glover.

Phase I was completed in 2019 by the previous Historian, Soror Shevon Armstrong.

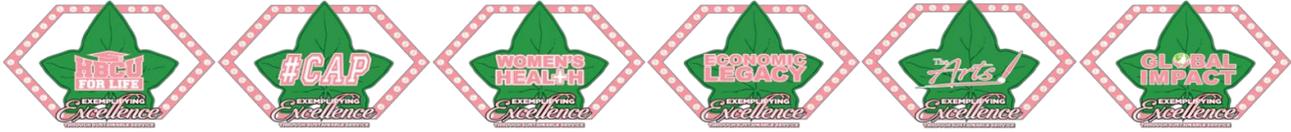
In Phase II, the chapter history book now provides chapters a unique opportunity to highlight their implementation of the excellence international program targets.

Progress to date: A draft was submitted to the Basileus on February 18, 2020.

Due Date: March 30, 2020

Historian,

Soror Seraphine Jean-Louis



Program Committee Report- February 2020

Program Goals

- Plan & Execute all Community Impact days
- Increase Rho Kappa Omega's visibility in the Hudson County community
- Collaborate with other organizations to increase impact of programs
- Increase Soror participation, get more Sorors involved as leaders and with the planning of and participation in programs.
- Keep PKQ Goals S.M.A.R.T (Specific, Measurable, Achievable, Relevant & Timely)

The program theme for 2018-2022 is *Exemplifying Excellence Through Sustainable Service*.
The International Program includes five program targets that are:

Target 1- Target Leader/s: Soror Darcell Medley- Stokes & Soror Shevon Armstrong

HBCU for Life: A Call to Action~ The goal is to enlighten the community regarding HBCU's as institutions of excellence with historical and current significance.

#CAP Leader- Soror Taylor Higgins

Signature Project #CAP~ we plan to increase applications and enrollments to HBCU's and non HBCU's.

Target 2- Target Leader/s: Soror Jazmin Gooding

Women's Healthcare & Wellness- The goal is to share information regarding breast cancer including providing mammograms, engage the community in low impact heart health activities, raise awareness on incorporating good nutrition info daily life styles and increase support available to caregivers.

Target 3- Target Leader/s: Soror Nokeima Jones & Soror Seraphine Jean- Louis

Building Your Economic Legacy: The goal is to provide financial planning information that will increase fiscal awareness in the African American community, increase awareness of the impact of credit scores, support African American businesses with black dollars, and promote African American entrepreneurs. Additionally, we plan to partner with local and national efforts to raise awareness regarding homelessness.

Target 4- Target Leader/s: Soror Alyssa Buchanan

The Arts- The goal is to increase opportunities for youth engagement and community awareness of visual and performing arts during the Harlem Renaissance and the Black Arts Movement, and their influence on contemporary African American art and culture.

Target 5- Target Leader/s: Soror Celestine Mabeya

Global Impact: The goal is to engage youth and adults in a large-scale community service project, collect and distribute useable items supplied by chapter and community members to send to children and adults in less developed countries through partnerships with international organizations. Additionally, we aim to assist refugees and increase awareness of refugee issues and concerns



Community Impact Days

Apr. 10- Global Impact Day

Aug. 23- AKA International Day of Prayer

Sept. 21- AKA HBCU Day

Oct. 5- Breast Cancer Awareness Day

Nov. 20- Caregivers' Day

Other Dates

Mar.21 – Strike Out Against Breast Cancer Program Fundraiser

Mar. 28- Secure Your Bag Financial Workshop

Apr. 2020- Financial Literacy Month

Jun. 20- World Refugee Day

Oct. 16- Mammogram Awareness Day (MAD)

Please check the Tentative Program Calendar in Google Drive Program Folder for updated information.

DID YOU KNOW?

If you would like to assist on a Target committee, please contact the Target Leader to let them know you would like to help.

Thank you!

PKQ PROGRAM SNAPSHOT

Target 1 – Please visit our social media page and chapter website to view our HBCU resource list. The Greenville Neighborhood Association will host their HBCU tour on March 19th. We can sponsor up to 10 students. If you know of any students that would like to attend, please reach out to greenvillena@ gmail.com or call 201-539-4316 for additional information. We will vote on the adoption of a new HBCU. The choices are Cheyney University, Delaware State University and Lincoln University. Check our social media pages for more information regarding HBCU's.

#CAP- Feb 29th – Collaboration with Tau Sigma. Please see flyer for additional details.

Target 2- Sisterly Struts- are held every 2nd and 4th Saturday of the month (No struts will be held on the 4th Saturday in this month). All chapter Sorors are encouraged to come out and walk. BMI will be tracked at chapter meeting. Please reach out to Soror Qiana for more information. Both activities are NOT mandatory, and your private information will be kept personal with you Sorors. If you are walking at any time please attempt 8,000 steps each day which can be logged at <http://bit.ly/walkwiththesupreme>. The goal is to walk one million steps by Boule 2020. **Strike Out Against Breast Cancer Program Fundraiser- SAVE THE DATE-** March 21st – 6-9pm- Eagle Rock Lanes- \$25per person - flyer will be posted soon.

Target 3- Black Business Bingo is in motion. Please check your email for the full details and rules for how to play. This is NOT mandatory but a fun chapter incentive to support the Black Dollar 365. Please share with Soror Nicole if you have shopped at a Black Business to be updated in our Black Business tracker. Secure Your Bag Financial Education Workshop will be held March 28, 2020 from 10- 12 pm at the Bethune Center (Flyer coming soon). All chapter Sorors that are business owners please share with Soror Dawn. We will highlight Sorors and their business for the month of March.

Target 4- Throughout the month of February, we'll highlight African-American museums and art collections. Please check our social media page for additional information. More information will be shared regarding target programs and finalized dates.

Target 5- The chapter will have a workshop presentation Feb. 22nd (Chapter Meeting) from Courtney Madsen, Director – Jersey City Immigration and Refugee Office through Church World Service. This will allow us to assist refugees/asylees of African descent who have integrated into life in the United States in the Hudson County community. ***Soles4Souls/ Lion's Club International -Please continue to collect shoe and eyeglasses for NARC.**

UPCOMING PROGRAM INFORMATION



ALPHA KAPPA ALPHA SORORITY, INCORPORATED
RHO KAPPA OMEGA & TAU SIGMA CHAPTERS PRESENT

#CAP

COLLEGE ADMISSIONS PROCESS

SAT / ACT REVIEW APPLICATION SUBMISSIONS & RESEARCH FUNDING

TARGET: HBCU FOR LIFE: A CALL TO ACTION
OPEN TO ALL HIGH SCHOOL JUNIORS & SENIORS

During *THIS* session we will:

- Research funding for colleges
- Assist with application submissions
- Assist with SAT/ ACT Review

#CAP is a step-by-step approach to facilitate college admissions, from researching various institutions and submitting applications through completion of the enrollment process.

SATURDAY, FEBRUARY 29, 2020
10:00AM - 12:00PM
Henry Snyder High School
239 Bergen Avenue
Jersey City, NJ 07305

WWW.AKARHOKAPPAOMEGA.ORG

Feb. 29th- The CAP Program will be held at Henry Snyder High school from 10- 12pm. We will focus on SAT/ACT Review, Application Submissions and Research Financial Funding. If you plan to assist, please be there by 9:30 a.m. to assist. Please share the information with any students that may want to attend.

Old Business January 2020-

- The Chapter hosted a Founders' & Reactivation Day celebration at The Factory.
- We spent MLK Day of Service in collaboration with Jersey Cares at PS. 24 creating fitness kits, scarves for the veterans, painting murals and a hopscotch board. There were 16 Sorors in attendance and 4 visitors. We helped Jersey Cares raise \$450 towards their goal of continuing to help those in need in the State of New Jersey.
- For the month of January, we had 4 Sorors that participated in Sisterly Struts with a total of 180,674 steps walked.
- Two Sorors participated in BMI tracking during January's chapter meeting.

ACTION ITEMS

Recommendations by the Program Committee:

1. To host an HBCU dining to donate to raise funds in support of HBCUs.
2. For Rho Kappa Omega to participate with Delta Sigma Theta North Jersey alumni at their college fair at the Boys and Girls Club.
3. To host a Black Author's event.

The next Program Conference Call will be held Wednesday, February 26, 2020 at 7:00 p.m. The dial in number is 712-775-7031 access code: 865043182#.

Submitted by Soror Shevon Armstrong, Anti- Basileus on behalf of the Program Committee



Rho Kappa Omega- TENTATIVE 2020 Program Calendar (At a Glance)

January 2020	February 2020	March 2020	April 2020
<p>1/15- Founder's Day and AKA Reactivation Day- 6:00pm- 9:00pm- The Factory – 451 Communipaw Avenue, Jersey City, NJ.</p>	<p>Community Impact Day- 2/7- Pink Goes Red for Heart Health – TBD</p>	<p>Target 1: HBCU College Fair- (Ran by Greenville Neighborhood Alliance)</p>	<p>Community Impact Day- 4/10- AKA Global Impact Day- TBD</p>
<p>Community Impact Day- 1/20- MLK Day of Service- 9:00 a.m. - 12:00 p.m. - Chaplain Charles Watters School (P.S. 24) - 220 Virginia Avenue, Jersey City, NJ</p>	<p>Target 1: Promote HBCU's- social media</p>	<p>Target 2: Strike out Against Breast Cancer Bowling Fundraiser (Eagle Rock Lanes, West Orange, NJ) 3-21 6:00- 9:00 p.m. *Tickets \$25</p>	<p>Target 1: College Fair with Delta Sigma Theta North Jersey Alumni (Boys and Girls Club of Hudson County) 4-25 12- 3pm</p>
<p>1/25- #CAP Program-10:00 a.m. - 12:00p.m.- Henry Snyder High School- 239 Bergen Avenue, Jersey City, NJ - CANCELLED</p>	<p>Target 2: Sisterly Struts ONLY- 2/8 No 4th Saturday Strut will be held</p>	<p>Target 3: Credit Repair/ Financial Literacy Workshop (Bethune Center) 3- 28- 2020</p>	<p>Target 2- Sisterly Struts 4/11 and 4/25</p>
<p>Target 1: Promote HBCU Resource List- social media</p>	<p>Target 3: Entrepreneurship Social Media Blitz</p>	<p>Target 4: Poetry Night Program- Date- TBD</p>	<p>Target 3: Operation AKA Assist- TBD</p>
<p>Target 2: 1/11 and 1/25- Sisterly Struts- The Mills at Jersey Gardens 651 Kapkowski Road, Elizabeth, NJ 8:00-a.m.</p>	<p>Target 4: HBCU Arts Highlight- Social Media</p>	<p>Target 5: Shoe & Eyeglasses Collection</p>	<p>Target 4: Black Author's Discussion TBD</p>



Target 3 - Black Business Bingo- Internal Chapter incentive	Target 5 - Church World Services Asylee Presentation (Feb.22nd - Chapter Meeting)			
Target 4 - Varnette Honeywood- HBCU Arts Highlight- social media	#CAP Program- 2/29 10 - 12pm Snyder High School	#CAP Program 3/28- Led by Tau Sigma	#CAP Program 4/25 12- 3pm Boys and Girls Club	
Target 5 - Soles4Souls and Lion's Club International Shoes & Eyeglasses Donations				



Graduate Advisory Committee Report

February 9, 2020

Members of Graduate Advisory Committee

- Soror Sallie E. Brown - Graduate Advisor
- Soror Sobande Afolabi- Basileus
- Soror Cimeron Bryant

Members of Tau Sigma

- Soror Brianna Armour
- Soror Rakyra Cooper
- Soror Tera McGee
- Soror Sharae Miller
- Soror Aurora Moore
- Soror Brittany Santiago

Goals for Graduate Advisory Committee

- Establish open and effective line of communication with Tau Sigma
 - Setup chapter operations workshops for Tau Sigma Chapter each month at their chapter meeting
 - Establish mentorship program with Tau Sigma
 - Review Tau Sigma Chapter documents, governance and structure
 - Tau Sigma to work in conjunction with Rho Kappa Omega Chapter regarding the Strategic Plan
 - To assist Tau Sigma Chapter with updating their chapter bylaws
-
- Tau Sigma has a Campus Advisor and she is Louise Stanton
 - The Financial Report that was due on February 1, 2020 was submitted on by Tau Sigma Chapter
 - Tau Sigma Chapter had a successful Pink Goes Red for Health Program that took place at West Campus Village and they a stroke victim to come and talk about her experience and them a workout session
 - Skee Week February 9-14, 2020
February 9- Brunch at Brightside from 12:00pm to 2:00pm
February 10-HBCU at West Campus Village from 7:00pm to 10:00pm
February 11- Open Mic from 6:08 to 8:00pm GSUB
February 12-Women's Wellness from 7:00pm to 8:30pm NJCU Gym
February 13- Social Media Posting on #CAP
February 14- Tabling from 5:00pm to 7:00pm

- February 13, 2020- Inter-Greek Councils presents Meet the Greeks
Doors open at 6:00pm and the cost is \$5.00

- Tau Sigma Collaboration with Zeta Phi Beta Sorority, Inc. for the following events:

February 24-Tabling from 2:00pm to 4:00pm

February 25-Paneling Discussion from 7:00pm to 9:00pm

- Tau Sigma Chapter submitted \$195.61 to the Educational Advancement Foundation
- Tau Sigma Chapter has been approved to have a Membership Intake Process and the paperwork was submitted on January 21, 2020 and approval was granted on January 27, 2020.
- Tau Sigma Chapter Membership Intake Orientation completed on February 6, 2020
- Tau Sigma intake is scheduled to start March 22, 2020 with Final Commitment Ceremony taking place on April 5, 2020@ 10:45am
- Sorors from Rho Kappa Omega Chapter showing up for Tau Sigma Program without prior approval
- The Regional Director is updated with all developments of Tau Sigma Chapter

Mentee

Soror Brianna Armour

Soros Rakyra Cooper

Mentor

Soror Sabrina Riley

Soror Sobande Afolabi

Soror Tera McGee Soror Tonia Slay-Daniels
Soror Sharae Miller Soror Cimeron Bryant
Soror Aurora Moore Soror Shevon Armstrong
Soror Brittany Santiago Soror Charlotte Rogers-Brown

- **Sorors please remember if there is any correspondences or interactions with the Sorors of Tau Sigma ensure that the Graduate Advisor is made aware**

The Graduate Advisory Committee next meeting will take place on March 4, 2020 @ 7:00pm

Respectfully submitted,

Soror Sallie E. Brown
Graduate Advisor



Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Strategic Planning Committee
February 2020 Report

Committee Members: Sorors Sobande F. Afolabi (required as current Basileus), Shevon Armstrong (required as current Anti-Basileus) and Cimeron Bryant (required as former Basileus). Additional sorors are needed and welcomed.

Meeting Dates: TBD, but a meeting will be planned for March 2020

What is the Strategic Planning Committee? It is a group of chapter sorors who are charged with developing and implementing a multi-year plans to grow the chapter in the areas of membership, sisterly relations, finance, operations, leadership development, programs and undergraduate/graduate relations. The members are diverse in age (real and AKA), experience, profession, leadership and initiating chapters.

What is Strategic Planning? It is an organizational activity that is used to: set priorities; focus energy and resources; strengthen operations; ensure chapter sorors are working toward common goals; establish agreement around intended outcomes/results; and assess and adjust the chapter's direction in response to a changing environment. It is a disciplined effort that produces fundamental decisions and actions that shape and guide what this chapter is, who it serves, what it does, and why it does it, with a focus on the future.

What is a Strategic Plan? It is roadmap developed and used to communicate the chapter's goals, the actions needed to achieve those goals and a tool to measure the success (or lack thereof) of meeting the established goals.

Why does Rho Kappa Omega need a Strategic Plan? Over the last few years, Corporate Office has encouraged chapters to follow its lead in developing a Strategic Plan. It is important that Rho Kappa Omega develops a multi-year plan in which sorors and chapter leaders can follow to ensure growth, sustainability and relevance in the communities it serves.

What are the goals of this Committee?

1. Draft Chapter Strategic Plan based on results of survey and S.W.O.T. analysis
2. Finalize Chapter Strategic Plan upon chapter approval
3. Evaluate Chapter's progress (or lack thereof) after Plan has been implemented
4. Work with Officers and Committee Chairmen to meet the established goals
5. Recommend changes to the Strategic Plan, as appropriate
6. Perform a Committee S.W.O.T. Analysis, as appropriate
7. Conduct Chapter Survey with entire membership, as appropriate

What can you do to assist this Committee? You can familiarize yourself with the Strategic Plan and participate on committees to ensure established goals are being met. If and when distributed, please complete and provide your honest feedback on any anonymous Chapter Member Surveys. Your answers will be used to conduct a S.W.O.T. (Strengths, Weaknesses, Opportunities, Threat) Analysis and/or to make recommendations to revise the Strategic Plan.

What are the immediate next steps?

1. Read the 2020-2023 Strategic Plan.
2. Officers and/or Committee Chairmen are asked to incorporate the Strategic Plan goals in their committee goals and monthly reports.
3. Sorors are asked to join at least one committee to assist the committee in meeting the established goals.

Sorors, on behalf of the SP Committee, we thank you in advance for your commitment in moving this chapter forward and being the change agent that Hudson County needs and deserves.

Submitted on behalf of the Strategic Planning Committee,
Soror Sobande F. Afolabi

Alpha Kappa Alpha Sorority, Incorporated

Rho Kappa Omega Chapter

2020-2023 Strategic Plan



VISION STATEMENT

Alpha Kappa Alpha Sorority, Incorporated, Rho Kappa Omega Chapter is the premier unique sisterhood of distinguished professional women united to serve humankind, particularly in Hudson County, New Jersey.

MISSION STATEMENT

The purpose of Alpha Kappa Alpha Sorority is to cultivate and encourage high scholastic and ethical standards, to promote unity and friendship among college women, to study and help alleviate problems concerning girls and women in order to improve their social stature, to maintain a progressive interest in college life, and to be of service to all mankind. (Article II – Purpose)

GUIDING PRINCIPLES

- Sisterhood – Our behavior will cultivate an atmosphere in which women are encouraged to achieve their highest goals, hopes and dreams.
- Unity – Our performance will foster unity and friendship among people of all races, genders, ages, nationalities, religions, and cultural backgrounds.
- High Ethical Standards – Our members and officers will exemplify high ethical standards.
- Character – Our activities will strengthen character among members and others.
- Respect – Our organization will encourage mutual respect among all members of the human race.
- Communication – Our organization will foster an environment of effective communication.
- High Scholastic Achievement – Our initiatives will promote, support and encourage high scholastic achievement.
- Leadership – Our activities will advance the training and development of leaders.
- Education – Our initiatives will advocate lifelong learning for the people we serve.
- Health – Our initiatives will facilitate standards of health to ensure a better quality of life.
- Family – Our initiatives will enhance family life.
- Arts – Our initiatives will sustain the arts.
- Technology – Our organization will effectively utilize appropriate technologies to continually improve organizational efficiency.
- Economics – Our organization will endorse solid economic practices and economic empowerment.

PURPOSE

The purpose of this three-year Strategic Plan is to provide a roadmap for the chapter to follow to ensure it continues to operate with integrity and respect. This Strategic Plan is an extension of the 2018-2019 Plan that was approved by the Chapter on September 15, 2018.

This Strategic Plan covers a three-year period and shall be effective from January 1, 2020 through December 31, 2023. It will outline goals and objectives for each aspect of the chapter's operations and governance. Along with the Basileus, each assigned Officer and/or Chairmen will monitor the progress in meeting such goals and objectives, and provide updates or changes, as needed.

ALPHA KAPPA ALPHA SORORITY, INCORPORATED
RHO KAPPA OMEGA CHAPTER
Strategic Planning Action

STRUCTURE, OPERATIONS AND GOVERNANCE ACTION PLAN

GOAL: To maintain an efficient and effective cooperative governance structure.

Objective(s)	Specific Task(s)	Responsible Committee/Officer	Fiscal Impact	Timeline	Bylaw Impact
A: To Understand Alpha Kappa Alpha Governance, Procedures, Standards and Protocol.	1. Review and sign Soror Code of Ethics. 2. Provide monthly trainings, workshops and/or reminders on proper sorority and chapter governance, procedures, standards and protocol as set forth in Alpha Kappa Alpha Sorority and Rho Kappa Omega Chapter documents.	Basileus, Grammateus Basileus, Leadership Development Team, Courtesy and Protocol Committee	None None	Jan. 2020 Jan. 2021 Jan. 2022 Jan. 2023 Jan. 2020 and every month thereafter	None None
	3. Review Supreme Basileus' Anti-Hazing video.	Basileus	None	Annually when video is available	None
	4. Draft Standing Rules.	Basileus, Executive Committee	None	Jan. 2020 Jan. 2021 Jan. 2022 Jan. 2023	None
	5. Draft Chapter Operations Manual	Basileus, Leadership Development Team	None	Mar. 2020	None

Objective(s)	Specific Task(s)	Responsible Committee/Officer	Fiscal Impact	Timeline	Bylaw Impact
	6. Review (and revise accordingly) Chapter Operations Manual	Basileus, Leadership Development Team	None	Mar. 2021 Mar. 2022 Mar. 2023	None
	7. Conduct Chapter Operations Workshop.	Basileus, Financial Officers, Leadership Development Team	Cost of conducting workshop	During Annual Chapter Retreat or at some other time as designated by Basileus	None
	8. Review the 2020-2023 Strategic Plan annually and revise accordingly.	Strategic Planning Committee, Basileus, Executive Committee	None	Jan. 2021 Jan. 2022 Jan. 2023	None

RISK MANAGEMENT GOALS

GOAL: To sustain and protect the chapter's local, regional and global image.

Objective(s)	Specific Task(s)	Responsible Committee/Officer	Fiscal Impact	Timeline	Bylaw Impact
A: To Develop Strategies to Identify, Quantify and Manage Risk Exposure to the Chapter.	1. Develop a Risk Management Plan.	Risk Management Committee	None	Apr. 2020	None
	2. Conduct risk management workshops for the entire chapter.	Risk Management Committee	None	Feb. 2020 Feb. 2021 Feb. 2022 Feb. 2023	None
B: To Maintain a culture of respect with zero tolerance for verbal abuse or physical violence.	1. Create a Grievance Sub-Committee within the Risk Management Committee to examine and mediate internal threats before they escalate into major threats.	Basilus, Risk Management Committee Chairman	None	Mar. 2020	Yes to reflect responsibilities that the Grievance Committee has in resolving internal conflicts

FINANCIAL STABILITY AND SUSTAINABILITY ACTION PLAN

GOAL: To be a financially stable and viable chapter.

Objective(s)	Specific Task(s)	Responsible Committee/Officer	Fiscal Impact	Timeline	Bylaw Impact
A: To Ensure Continued Compliance With Financial Policies, Procedures and Protocol.	1. Conduct an internal audit of financial transactions from January 1, 2016 to December 31, 2016.	Auditing Committee	None	Dec. 31, 2020	None
	2. Conduct an internal audit of financial transactions from January 1, 2017 to December 31, 2017.	Auditing Committee	None	Dec. 31, 2020	None
	3. Conduct an internal audit of financial transactions from July 1, 2018 to December 31, 2018.	Auditing Committee	None	Mar. 31, 2020	None
	4. Conduct an internal audit of financial transactions from January 1, 2019 to December 31, 2019.	Auditing Committee	None	June 30, 2020	None
	5. Coordinate an external audit of financial transactions from January 1, 2015 to December 31, 2019.	Auditing Committee, Basileus, External Auditor	Cost of audit	June 30, 2020	None

Objective(s)	Specific Task(s)	Responsible Committee/Officer	Fiscal Impact	Timeline	Bylaw Impact
	6. Conduct internal audits of financial transactions from January 1 to December 31 of each year	Auditing Committee	None	June 30 of the following year	None
	7. Coordinate external audits of financial transactions every two years, regardless of whether Tamiouchos serves a second term.	Auditing Committee, Basileus, External Auditor	Cost of audit	June 30 of the following year	Consider adding due date
	8. Revise financial procedures and/or implement “Best Practices” as recommended by External and/or Internal Auditor.	Tamiouchos, Pecunius Grammateus, Budget & Finance Committee	Perhaps	Within sixty (60) days of External or Internal Auditor’s recommendation(s)	Perhaps, depending on recommendation
B: To Strengthen Financial Procedures.	1. Review chapter-approved Financial Procedures to ensure adherence to Alpha Kappa Alpha documents, protocol and standards.	Finance Committee	None	February of every year	None
	2. Propose and/or update revisions to the Chapter Bylaws regarding financial procedures and processes.	Finance Committee, Bylaws Committee	None	As needed.	Proposed revisions related to financial obligations and processes.

Objective(s)	Specific Task(s)	Responsible Committee/Officer	Fiscal Impact	Timeline	Bylaw Impact
	3. To track and document in the corporate online tool any assessments owed to the chapter.	Pecunious Grammateus, Tamionuchos, Basileus	None	December 31 of every year	None
C. To Understand the Chapter's Finances and Available Cash	1. Review the 2020 Operating Budget and revise accordingly.	Tamionuchos, Budget & Finance Committee	Possibly	Mar. 2020	None
	2. Review the 2020 Program Budget and revise accordingly.	Tamionuchos, Budget & Finance Committee	Possibly	Mar. 2020	None
	3. Prepare a draft of the following year's Operating Budget.	Tamionuchos, Budget & Finance Committee	Yes	Oct. 2020	None
	4. Prepare a draft of the following year's Program Budget.	Tamionuchos, Budget & Finance Committee	Yes	Oct. 2020	None
	5. Review and revise accordingly the current year's operating, program and fundraising budgets	Tamionuchos, Budget & Finance Committee, Anti-Basileus, Program Committee, Fundraising Committee	Possibly	March of every year	None

Objective(s)	Specific Task(s)	Responsible Committee/Officer	Fiscal Impact	Timeline	Bylaw Impact
D. To Encourage Financial Transparency	1. Make available binder(s) of all Year-to-Date bank statements, signed vouchers and checks to any financial chapter member at every Executive Board and Chapter Meeting. 2. Require Basileus to review, initial and date every bank statement within 30 days. 3. Provide a signed copy of each bank statement to the Chairman of the Auditing Committee within fifteen (15) calendar days following the end of each fiscal year, or as requested by the Auditing Chairman.	Tamiouchos Basileus, Tamiouchos, Bylaws Committee	None None	Jan. 2020 and monthly thereafter Jan. 2020 and monthly thereafter	None Consider adding requirement to Bylaws. Consider adding requirement to Bylaws.
E: To Leverage Technology in Financial Procedures	1. To utilize online payment systems for operating and fundraising payments	Tamiouchos, Budget & Finance Committee, Ivy Leaf Reporter, Publicity & Technology Committee	Yes	Annually	Budget & Finance Committee to consider whether a Bylaw change is needed.

Objective(s)	Specific Task(s)	Responsible Committee/Officer	Fiscal Impact	Timeline	Bylaw Impact
F: To Investigate Ways To Reduce Operating Costs	1. Re-evaluate which officers should be bonded and revise Bylaws accordingly.	Tamionuchos, Budget & Finance Committee	Coverage Cost	Mar. 2020 and annually thereafter prior to renewal	To add or delete who is bonded.
	2. Review current bond coverage and determine whether such coverage is sufficient.	Tamionuchos, Budget & Finance Committee	Coverage Cost	Mar. 2020 and annually thereafter prior to renewal	None
	3. Evaluate whether current bonding insurance carrier is the most beneficial to the chapter, considering coverage and cost.	Tamionuchos, Budget & Finance Committee	Coverage Cost	Mar. 2020 and annually thereafter prior to renewal	None

MEMBERSHIP ACTION PLAN

GOAL: To maintain a strong, respectful, diverse and actively-involved membership who promotes the vision, mission and guiding principles of Alpha Kappa Alpha.

Objective(s)	Specific Task(s)	Responsible Committee/Officer	Fiscal Impact	Timeline	Bylaw Impact
A: To Improve Communication With The Membership	<ol style="list-style-type: none"> 1. Maintain an updated “Members Only” section of the chapter website and include links to the regional and corporate websites. 2. Provide clear and concise officer and committee reports. 3. Develop and implement strategies to inform seasoned and/or special needs sorors of chapter and sorority business. 	<p>Basileus, Publicity Committee</p> <p>All Officers and Committee Chairmen</p>	<p>Cost of Website Maintenance</p> <p>None</p>	<p>Jan. 2020 and monthly thereafter</p> <p>Jan. 2020 and monthly thereafter</p>	<p>None</p> <p>None</p>
B: To Implement Strategies That Empower and Encourage Members to be Respectful.	<ol style="list-style-type: none"> 1. Create strategies that retain, increase participation and address the needs, talents and challenges of new graduates, new/single mothers, elderly members and other member groups with special needs. 	<p>Membership Committee</p>	<p>Cost of implementing new strategies</p>	<p>Jan. 2020 and monthly thereafter</p>	<p>None</p>
C: To Reduce the Generation Gap	<ol style="list-style-type: none"> 1. Involve members of all age groups in leadership positions. 	<p>Basileus</p>	<p>None</p>	<p>Jan. 2020 and annually thereafter</p>	<p>None</p>

Objective(s)	Specific Task(s)	Responsible Committee/Officer	Fiscal Impact	Timeline	Bylaw Impact
	2. Develop and implement an effective mentoring program to include steps that improve the relationships between Rho Kappa Omega and Tau Sigma, as well as the generational issues between members within Rho Kappa Omega.	Membership Committee, Sisterly Relations Committee, Graduate Basileus, Graduate Advisor, Graduate Advisor Committee	None	January 2020 and annually thereafter	None
	3. Evaluate the use and effectiveness of the mentoring program and obtain feedback from members utilizing surveys and other technology.	Membership Committee, Standards Committee, Publicity & Technology Committee	None	May & Nov. 2020 May & Nov. 2021 May & Nov. 2022 May & Nov. 2023	None
	4. Design, promote and implement programs and other initiatives that encourage collaboration, unity and respect between the different age groups/generations.	Membership Committee, Sisterly Relations Committee	None	Jan. 2020 and monthly thereafter	None

Objective(s)	Specific Task(s)	Responsible Committee/Officer	Fiscal Impact	Timeline	Bylaw Impact
D: To Provide Resources for New Members to Understand and Become Familiar With Chapter Operations	<ol style="list-style-type: none"> 1. Re-establish the New Member Training Manual and Workshop for sorors new to Rho Kappa Omega. 2. Identify sorors who are willing to serve as mentors to sorors new to the chapter 3. Assign Mentors to sorors new to the chapter 4. Develop a formal Mentorship Program 	<p>Membership Committee</p> <p>Basileus, Membership Chairman</p> <p>Membership Committee</p>	<p>Cost of binders and printing materials</p> <p>None</p> <p>None</p> <p>None</p>	<p>Jan. 2020 and monthly thereafter</p> <p>January of every year</p> <p>Upon the welcoming of new sorors</p> <p>March 2020</p>	<p>None</p> <p>None</p> <p>None</p> <p>Perhaps</p>
E. To Identify the Resources Within the Membership	<ol style="list-style-type: none"> 1. Create a database of sorors' expertise, talents and resources that the chapter can draw upon. 	<p>Membership Committee</p>	<p>None</p>	<p>Feb. 2020 and ongoing</p>	<p>None</p>

GRADUATE-UNDERGRADUATE RELATIONS ACTION PLAN

GOAL: To foster good, sisterly and ethical relationships with the chapter's undergraduate chapter.

Objective(s)	Specific Task(s)	Responsible Committee/Officer	Fiscal Impact	Timeline	Bylaw Impact
A: To Implement Strategies and Initiatives That Support the Transition From Undergraduate to Graduate Chapter.	1. Develop a formal mentorship program.	Graduate Advisor, Graduate Advisor Committee, Basileus, Sisterly Relations Committee	None	Jan. 2020 and ongoing	None
	2. Actively engage with undergraduate chapter by planning sisterly relations activities.	Graduate Advisor, Graduate Advisor Committee, Basileus, Sisterly Relations Committee	Cost of activities	Jan. 2020 and ongoing	None
	3. Survey undergraduate and graduate chapter sorors to understand how to strengthen the relationship.	Graduate Advisor Committee, Basileus, Sisterly Relations Committee	None	Jan. 2020 and ongoing	None

LEADERSHIP DEVELOPMENT ACTION PLAN

GOAL: To develop future leaders in the chapter and on the regional and national levels.

Objective(s)	Specific Task(s)	Responsible Committee/Officer	Fiscal Impact	Timeline	Bylaw Impact
A: To Register Officers for Workshops That Relate to Their Respective Roles and Responsibilities	1. Basileus to register for Basileus Certification workshop.	Basileus	Cost of Registration	As offered at NARC, Leadership Seminar or Boule	None
	2. Pecunious Grammateus and Tamiouchos to register for Financial Certification workshop.	Pecunious Grammateus, Tamiouchos	Cost of Registration	As offered at NARC, Leadership Seminar or Boule	None
	3. Parliamentarian, Anti-Basileus, Grammateus and Anti-Grammateus to register for Parliamentary Workshop.	Parliamentarian, Anti-Basileus, Grammateus, Anti-Grammateus	Cost of Registration	As offered at NARC, Leadership Seminar or Boule	None
	5. Custodian to register for a workshop related to collecting, recording and maintaining chapter property.	Custodian	Cost of Registration	As offered at NARC, Leadership Seminar or Boule	None
	6. Historian to register for Archives Workshop	Historian	Cost of Registration	As offered at NARC, Leadership Seminar or Boule	None
	7. Epistolous to register for Public Relations Workshop.	Epistolous	Cost of Registration	As offered at NARC, Leadership Seminar or Boule	None
	8. Hodegos and Philacter to register for Protocol workshop.	Hodegos, Philacter	Cost of Registration	As offered at NARC, Leadership Seminar or Boule	None

Objective(s)	Specific Task(s)	Responsible Committee/Officer	Fiscal Impact	Timeline	Bylaw Impact
	9. Ivy Leaf Reporter to register for Public Relations Workshop.	Ivy Leaf Reporter	Cost of Registration	As offered at NARC, Leadership Seminar or Boule	None
	10. Graduate Advisor to register for Anti-Hazing workshop.	Graduate Advisor	Cost of Registration	As offered at NARC, Leadership Seminar or Boule	None
	11. Graduate Advisor, Graduate Basileus and Graduate Advisor Committee to register for Undergraduate Roundup.	Graduate Advisor, Graduate Basileus, Graduate Advisor Committee	Cost of Registration	2020 and annually thereafter	None
B: To Encourage Current and Future Officers To Attend Leadership Conferences.	1. All Officers to attend annual North Atlantic Regional Conference, Leadership Seminar, Boule and/or Cluster IV Leadership Conference.	All Officers	Cost of Attendance	2020 and annually thereafter	None
C: To Plan for Leadership Succession	1. Implement leadership development programs and trainings that empower and encourage members to be leaders within the chapter and region and on the national level.	Leadership Development Team	None	January 2020 and ongoing	None
	2. Develop future leaders by providing training modules to promote leadership, equip members with the knowledge and understanding of chapter and sorority operations and	Leadership Development Team	None	January 2020 and ongoing	None

Objective(s)	Specific Task(s)	Responsible Committee/Officer	Fiscal Impact	Timeline	Bylaw Impact
	protocol, and prepare members for leadership roles on the chapter, region and national levels.				
	3. Increase the number of chapter members who attend leadership conferences.	Leadership Development Team, All Chapter Members	None	Ongoing	None
	4. Maintain a database that reflects workshops, leadership trainings and conferences attended by each member.	Leadership Development Team	None	Jan. 2020 and ongoing	None

SISTERLY RELATIONS & ETHICS GOALS

GOAL: To promote the moral and cultural issues of character, respect, high ethical standards and unity of purpose and commitment, as set forth in the Soror Code of Ethics.

Objective(s)	Specific Task(s)	Responsible Committee/Officer	Fiscal Impact	Timeline	Bylaw Impact
A: To Promote Sisterly Relations as an Essential Part of the Alpha Kappa Alpha Sorority Culture.	<ol style="list-style-type: none"> 1. Conduct a Conflicts Resolution workshop for the entire chapter. 2. Implement the strategies in Alpha Kappa Alpha Sorority's <i>Sisterly Relations Handbook</i>. 3. Acknowledge and celebrate Sorors' accomplishments in chapter newsletter, committee reports, Ivy Leaf submissions, regional newsletters and announcements during chapter meetings. 	Sisterly Relations Committee Leadership Development Team	Cost of training	May 2020 and annually thereafter during Joint Meeting	None
B: To Comply with the Soror Code of Ethics	<ol style="list-style-type: none"> 1. Review the Soror Code of Ethics. 2. Include the Soror Code of Ethics in the Chapter Operations Manual. 	Basileus, Sisterly Relations Committee, Membership Committee, Courtesy & Protocol Committee, Publicity & Technology Committee Basileus, All Sorors	Cost of Ivy Leaf Submission	Jan. 2020 and every other month thereafter Jan. 2020 and each January thereafter	None
		Basileus, Leadership Development Team	None	Mar. 2020 and annually thereafter	None

Objective(s)	Specific Task(s)	Responsible Committee/Officer	Fiscal Impact	Timeline	Bylaw Impact
	<p>3. Include the Soror Code of Ethics as a part of chapter leadership development and also provide education through various means of communications, such as Basileus Newsletter, email distribution, chapter website and sisterly exercises that test sorors' knowledge of the ethical obligations of membership and applicability to specific situations.</p>	<p>Basileus, Sisterly Relations Committee, Publicity & Technology Committee</p>	<p>None</p>	<p>Jan. 2020 and ongoing as needed</p>	<p>None</p>

PROGRAMS GOALS

GOAL: To develop, implement and evaluate programs that encourage the membership to work collaboratively among each other and with the Hudson County community.

Objective(s)	Specific Task(s)	Responsible Committee/Officer	Fiscal Impact	Timeline	Bylaw Impact
A: To Develop and Implement Programs of the Current Administration.	1. Review the new programs as set forth by the Supreme Basileus.	Anti-Basileus, Program Committee	None	Jan. 2020 and ongoing as needed	None
	2. Plan local programs that meet the national initiatives.	Anti-Basileus, Program Committee	Cost of implementing programs	Jan. 2020 and ongoing as needed	None
B: To Increase Local, Regional and National Presence.	1. Maintain an updated chapter website.	Ivy Leaf Reporter	None	Jan. 2020 and monthly thereafter	None
	2. Submit newsworthy programs in the Ivy Leaf.	Ivy Leaf Reporter Anti-Basileus Basileus	Cost of Ivy Leaf Submission	Quarterly or as funds are available	None
	3. Provide regular and periodic releases to news print and online communications and media features highlighting successful programs and projects.	Publicity & Technology Committee	None	At least quarterly	None
C: To Increase Chapter Participation in Program Planning, Implementation and Evaluation.	1. Implement strategies to increase soror participation in, attendance at and planning of programs.	Anti-Basileus, Program Committee	None	Jan. 2020 and monthly thereafter	None

Objective(s)	Specific Task(s)	Responsible Committee/Officer	Fiscal Impact	Timeline	Bylaw Impact
D: To Increase Community Participation, Attendance and Evaluation.	1. Maintain social media presence.	Ivy Leaf Reporter	None	Jan. 2020 and ongoing	None
	2. Post upcoming programs in news media outlets.	Ivy Leaf Reporter	None	Jan. 2020 and ongoing	None
	3. Identify incentives and strategies to encourage participants to evaluate each program.	Standards Committee Program Committee	None	Jan. 2020 and ongoing	None
E: To Maintain and Expand Collaborative Relationships and Partnerships.	1. Identify and establish strategic partnerships with organizations in Hudson County that are compatible with the Sorority's mission and vision.	Basileus Anti-Basileus Program Committee	None	Jan. 2020 and ongoing	None

FUNDRAISING GOALS ACTION PLAN

GOAL: To plan and implement activities that raise enough funds to support the chapter's programs for the upcoming year.

Objective(s)	Specific Task(s)	Responsible Committee/Officer	Fiscal Impact	Timeline	Bylaw Impact
A: To Adhere to Fundraising Procedures.	1. Develop Fundraising Procedures that are consistent with sorority and chapter operations and protocols.	Fundraising Committee	None	Feb. 2020	Revisions may be proposed.
	2. Revise relevant sections of the Chapter Bylaws.	Fundraising Committee, Parliamentarian, Bylaws Committee	None	Feb. 2020	Proposed revisions related to fundraising procedures.
B: To Raise Funds for Chapter Programs	1. Review the 2018 Fundraising Budget and revise accordingly.	Fundraising Committee, Budget & Finance Committee	Yes if Budget is revised	Mar. 2020	None
	2. Develop the following year's Fundraising Budget.	Fundraising Committee, Budget & Finance Committee	Yes	October of each year	None
	3. Implement strategies that increase soror participation in fundraising.	Fundraising Committee	None	Jan. 2020 and ongoing	None
	4. Research and identify electronic methods of paying for ticketed events.	Fundraising Committee, Budget & Finance Committee	Yes, fees associated with such electronic methods	Jan. 2020	None
C: To Raise Funds for EAF	1. Identify fundraising opportunities for EAF	EAF Committee	Possibly	Annually	None

CONNECTION AND SOCIAL AWARENESS GOALS

GOAL: To engage the chapter and community in local and national elections, to educate the chapter and community on local and national matters that impact the community and encourage residents to take action by voting in such elections.

Objective(s)	Specific Task(s)	Responsible Committee/Officer	Fiscal Impact	Timeline	Bylaw Impact
A: To Educate, Register and Mobilize Voters	1. Educate the Hudson County community about issues relevant to International Connection Committee initiatives, AKA Legislative Agenda, voting, election candidates, and actual or potential changes in the law that impact the community through forums or other community activities.	Connection Committee	Cost of education materials	Annually, as local and national elections approach	None
	2. Register Hudson County residents to vote in local and national elections through organized voter registration drives and providing relevant/informational paperwork on voting.	Connection Committee	None	Annually	None
	3. Organize and participate in <i>When We All Vote</i> campaign and activities.	Connection Committee	Possibly	Annually as long as campaign is active	None
	4. Mobilize voters to the polls.	Connection Committee	None	During local and national elections	None
	5. Utilize marketing tools, e.g. social media, e-mail, newsletters, etc. to advance	Connection Committee, Publicity	None	During local and national elections	None

Objective(s)	Specific Task(s)	Responsible Committee/Officer	Fiscal Impact	Timeline	Bylaw Impact
	the AKAs L.E.A.D. Get-Out-The-Vote message.	& Technology Committee			
	Host forums and workshops on issues that impact the community	Connection Committee	Cost of hosting forums	Annually	None
	Become more active in the community by attending community, local government and school board meetings, and participating in letter writing campaigns.	Connection Committee	None	Annually	None

ARCHIVE ACTION PLAN

GOAL: To maintain an accurate written account of Chapter history, including but not limited to programs, fundraisers and events.

Objective(s)	Specific Task(s)	Responsible Committee/Officer	Fiscal Impact	Timeline	Bylaw Impact
A: To Ensure Chapter History is accurate and maintained.	1. Provide the chapter with a written account of chapter events at least twice per year. 2. Participate in the <i>Exemplifying Excellence Through Sustainable Service</i> AKA Chapter History Book project.	Historian, Archives Committee	None	June and December of 2020, 2021, 2022 and 2023	None
B: To Maintain and Safeguard Chapter Property	1. Organize the chapter's storage unit. 2. Assess storage unit size, pricing and location. 3. Maintain an inventory of chapter property. 4. Develop procedures for accessing storage unit and chapter property.	Custodian, Archives Committee	Yes	Annually	None
		Custodian, Tamionchos	Yes	Annually prior to renewal	None
		Custodian, Archives Committee	Yes	Annually	None
		Custodian, Archives Committee	No	Annually	None

STANDARDS ACTION PLAN

GOAL: To ensure the chapter's operations, governance, events, programs and fundraisers are evaluated.

Objective(s)	Specific Task(s)	Responsible Committee/Officer	Fiscal Impact	Timeline	Bylaw Impact
A: To Evaluate Chapter's Operations and Events	1. Distribute evaluations of chapter's programs, fundraisers and events. 2. Conduct Chapter's End of Year Assessment.	Standards Committee Standards Committee	Cost of printed materials Cost of printed materials	Monthly, as needed Between October and December every year	None None
B: To Analyze the Evaluations and Provide Recommendations for Improvement	1. Provide written feedback and recommendations to the chapter and appropriate chairman.	Standards Committee	None	Monthly, as needed	None
C: To Provide Guidance on Transition Meetings	1. Ensure that each Officer and Committee Chairman completes and documents the transition. 2. Maintain Transition Checklist in chapter files.	Standards Committee Standards Committee	None None	Between November and December every year Annually	None None

AWARDS ACTION PLAN

GOAL: To obtain the highest levels of recognition on the regional and national levels.

Objective(s)	Specific Task(s)	Responsible Committee/Officer	Fiscal Impact	Timeline	Bylaw Impact
A: To Submit for Regional Awards	1. Identify and submit for the awards for which the chapter is eligible to apply	Awards Committee, Basileus	Yes	Annually	None

Approved by Chapter on January 18, 2020



Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Standards Committee Report

Greetings Sorors,

On November 23, 2019 we held the second CAP Session. Overall attendees enjoyed the event. They specifically felt the benefit of getting one on one help with writing their essays. Sorors enjoyed the event as well but felt that there should have been more students in attendance. On December 7, 2019 we held the COAT Drive at Triangle Park. Overall attendees and Sorors enjoyed the event. Sorors suggested that we have surveys in English and Spanish. Sorors, please make sure that we are promoting all chapter programs and events on our social media outlets and word of mouth.

Sisterly,

Soror Ashley



PUBLICITY & TECHNOLOGY COMMITTEE REPORT

SOROR TIFFANY M. RYAN, IVY LEAF REPORTER / PUBLICITY & TECHNOLOGY CHAIR

SOROR LYNDISAY CHRISTIAN, PUBLICITY & TECHNOLOGY CO-CHAIR

FEBRUARY 2020

Greetings Sorors,

The Publicity Committee met on Tuesday, February 12, 2020 @ 8:00PM. Following is a summary of the key notes discussed during that meeting.

PUBLICITY REQUEST FORMS

To ensure that we are successful in our goal of increasing the chapter's presence and visibility while meeting the need of event chairs & the Publicity Committee, we are asking that ALL future requests be submitted **45 days in advance via the designated publicity request form only** (not email; text). To assist with this effort, an electronic version of this form will be made available in the coming weeks via the Members' Only section. Those with requests may submit their forms using the paper or electronic version, beginning March 2020. If you have any questions or concerns you may reach Soror Tiffany at pkqpublicity@gmail.com.

PUBLIC REACH SNAPSHOT **(FEBRUARY 2020)**

Website Mailing List Subscribers: 270
Facebook Followers: 2,001
Instagram Followers: 1,110
Twitter Followers: 743

CHAPTER FLYERS & ADVERTISEMENTS

The following flyers and/or advertisement have been created, approved & circulated by the Publicity Committee on behalf of Rho Kappa Omega since our last chapter meeting.



CHAPTER DIRECTORY

We are in the process of revising the online Chapter Directory for our current service year. If you have not already taken a headshot for the directory, please advise Soror Tiffany to that this can be arranged. We will also be in direct contact with those Sorors whose information remains incomplete too that your profile can be updated.

Sorors, if you have not done so already, please submit your request for access to the Members Only Section of the website so you can have access to critical chapter information and documents. *As a reminder, Sorors are required to be an active member in good standing of Rho Kappa Omega chapter to gain access to the members-only area of the site.*

SOUVENIR JOURNAL AD (North Atlantic Regional Conference)

The chapter has successfully submitted & confirmed receipt of a half page ad for the North Atlantic Regional Conference. A copy of that ad has been included below for the chapter record.



Congratulations to
**SOROR MARY BENTLEY LAMAR, NORTH ATLANTIC REGIONAL DIRECTOR
& THE SORORS OF CLUSTER V**

Best Wishes for a Successful & Productive
89TH NORTH ATLANTIC REGIONAL CONFERENCE
RHO KAPPA OMEGA CHAPTER - HUDSON COUNTY, NEW JERSEY
SOBANDE F. AFOLABI, BASILEUS
WWW.AKARHOKAPPAOMEGA.ORG



ATTENDANCE TRACKER

The Publicity Committee has moved forward with the process of purchasing an attendance and event tracker for the chapter. This tracker will help manage the record of attendance of Sorors at chapter meetings & events. It is also our hope that this tracker be utilized by registered / paying guests at events and fundraisers who have purchased tickets online for our events. We hope to have more information - or - begin the process of implementation of this at March's meeting.

EVENT ADVERTISEMENTS / BUDGET

The Publicity Committee had a lengthy discussion regarding event marketing and advertisements. We currently have a very limited budget that does not allow for paid advertisements or marketing efforts. While we have various free options to exploit to promote our events, our efforts to promote said events are stifled by lack of funding for marketing. Additional funds would allow for the duplication of hard copy flyers/postcards, online promotional ad campaigns and more which would enhance the reach and attendance at our programs and events. The Publicity Committee will continue to explore as many options as possible for increasing our promotional reach, but are asking event chairs to advise if any funds are available in the event budget (via the Publicity Request form submission) for broader promotional efforts. Further discussion will be had later in the year for consideration as we prepare for the 2021 service year.

This concludes the February 2020 Publicity & Technology Committee Report. Thank you for the opportunity to serve!

Sisterly,

Soror Tiffany M. Ryan

Ivy Leaf Reporter / Publicity & Technology Committee Chair

Rho Kappa Omega Chapter

Alpha Kappa Alpha Sorority, Incorporated



Membership Committee Report February 2020

Greetings Sorors,

The Committee will meet on February 19, 2020 via conference call.

Goals

The focus of this year's committee will be reclamation and soror mentorship.

Reclamation

The chapter would like to welcome back Sorors Najira Burrows, Barbara Jean Etheridge, Siiera Robinson and Marquita Smith.

NARC Gathering

The Committee is in the process of planning a sisterly gathering at the 2020 North Atlantic Regional Conference. Information will be forthcoming.

2020 Membership Committee Members

Soror Sobande Afolabi, ex officio

Soror Darcell Medley-Stokes, chairman

Soror Jazmin Gooding

*Soror Kennisha Kelly**

*Soror Ashley Rogers**

Soror Tonia Slay Daniels

**to be appointed*

112TH FOUNDERS' DAY CELEBRATION AWARDS



Alpha Kappa Alpha Sorority, Incorporated®

NORTH ATLANTIC REGION - CLUSTER IV

*****FOR CHAPTER BASILEI*****

For our 2020 Founders' Day, we will recognize Cluster IV sorors who exemplify “...**A Legacy of Service**” attitude as an Alpha Kappa Alpha woman. Recognition focused on noteworthy Community *and* Soror Service will be given as follows:

- Graduate Sorors: **SENSATIONAL SILVERS**
- Undergraduate Sorors: **UNFORGETTABLE UNDERGRADS**

We are requesting one nomination from each chapter.

In selecting your chapter's Service Award recipient, please include the following:

The Soror's:

- ✓ Chapter and year of initiation
- ✓ Current chapter affiliation
- ✓ Photo (high resolution headshot)

THE SELECTION CRITERIA SHOULD FOCUS ON:

- Community involvement - Is the soror an active servant leader who impacts her community (e.g. civic engagement, school or church involvement, local and state government, non profit volunteer service, etc.)?
- Has she contributed to the success and growth of her chapter through exemplary service at the local, cluster, region and/or national level?
- Does the Soror serve as a Service Mentor or example for other sorors?

All honorees will be highlighted at the 2020 Cluster IV Founders' Day Celebration to be held at the Hanover Marriott Hotel in Whippany, NJ on Saturday, February 15, 2020.

Please email the attached form and a photo of your chapter's honoree by January 25, 2020 c/o Founders' Day Awards to pithetaomega@gmail.com.

Cluster IV Founders' Day Sensational Silver Service Award

In 2-3 sentences, tell us why your chapter member has been nominated to receive this Service Award during the 2020 Founders' Day Celebrations:

Soror Tonia Slay-Daniels, a servant leader, mentor and Silver Soror for 8 years, exemplifies excellence in sisterhood and service. Since joining Rho Kappa Omega in 2006, Soror Tonia has proven to be a true woman of integrity who chapter members often confide in and rely on to provide sound advice, emotional support and guidance. As the Chapter's Philacter, Soror Tonia is firm, but loving, when advising sorors when they are out of order or not in compliance with proper protocol. We are honored to have such a dynamic and committed soror as a member of Rho Kappa Omega and enthusiastically nominate her to receive the Sensational Silver Award.



2020 NARC Sisterhood Award

Rho Kappa Omega Chapter enthusiastically nominates Soror Maya Daniels to receive the 2020 NARC Sisterhood Award. Soror Maya exhibits the qualities that make this sisterhood supreme in service—a woman of high ethical and moral standards; a leader who is dedicated to lifelong learning; and a sister with a servant heart. Since joining Rho Kappa Omega in 2014, Soror Maya has been active, dependable and kind-hearted. Her friendly personality, calming and selfless spirit, sisterly disposition and humility are what make Soror Maya special to the chapter. Without hesitation, she continually accepts the call of being a leader both inside and outside of Alpha Kappa Alpha. Professionally, Soror Maya works as the Senior Associate in Risk Management at KPMG, where she also assists with campus recruitment and serves as a mentor to new hires and interns. Within Rho Kappa Omega, Soror Maya is just as dedicated to leadership. In addition to serving as the current Tamiouchos, she has served as the Chairman of the Auditing Committee, the Anti-Grammateus and the Pecunious Grammateus. Most recently, she played a major role in welcoming 11 dynamic women into the sisterhood. Soror Maya works hard for Alpha Kappa Alpha but is not one who commands the spotlight. Rho Kappa Omega believes it is time that Soror Maya be recognized publicly for her contributions to the chapter, which is why she deserves the 2020 NARC Sisterhood Award.





February 2020 Report

- Each North Atlantic Region Chapter was asked to donate \$20.00 towards a gift basket that will be raffled off at the EAF Breakfast at NARC. A motion is forthcoming for our donation to be sent before 2/24/20.
- As you know, it is once again time for us to Level Up in EAF! We are currently holding Platinum status!!! In order to maintain that level, the EAF Committee will again ask for EAF Pledges of \$20.00 per chapter member. The sheet will be available at our chapter meeting. Please sign up.
- Our annual **Karaoke for a Cause Fundraiser** is scheduled for **May 21, 2020 – Bright Side Tavern** – 141 Bright Street in Jersey City from **6:00pm- Midnight**. This is not an assessed fundraiser, but ticket sales to this event have catapulted us to Platinum Status for the past few years. It is my hope that we can once again sell enough tickets to fill the venue and reach our goal. The flyer request for this event has been submitted and will be posted on our website with the link to purchase tickets when our Publicity Team starts the hype!!!
- Gift Basket Raffle – Last year we raffled off two gift baskets and were able to make an additional \$100.00 towards our goal. If any Soror has a connection with a vendor or store that would be willing to donate a basket or two, please let me know as soon as possible.

Please find below the information and links on EAF scholarships and criteria along with submission deadlines.

Undergraduate Scholarships

Scholarships are the primary means by which EAF carries out its mission. The Foundation awards Merit, Financial Need and Youth Partners Accessing Capital (Y.P.A.C.) scholarships.

Merit Scholarship Eligibility

To be eligible for this one-year one-time only scholarship, the applicant must:

- Be a full-time, sophomore or beyond;
- Be currently enrolled in an accredited degree-granting institution;
- Have a minimum GPA of 3.0 ("B" average);
- Demonstrate community service and involvement.

Merit scholarship applications and supporting documents for Undergraduate students are due April 15, 2020. Awards will be announced in August 2020.

Apply Here: <https://donate.akaef.org/scholarship-login>

Financial Need Scholarship Eligibility

To be eligible for this one-year one-time only award, the applicant must:

- Be a full-time, sophomore or beyond;
- Be currently enrolled in an accredited degree-granting institution;
- Have a minimum GPA of 2.5 ("C+" average);
- Demonstrate community service and involvement.

Financial Need scholarship applications and supporting documents for Undergraduate students are due April 15, 2020. Awards will be announced in August 2020.

Apply Here: <https://donate.akaef.org/scholarship-login>

Graduate Scholarships

Scholarships are the primary means by which EAF carries out its mission. The Foundation awards Merit and Financial Need graduate scholarships.

Merit Scholarship Eligibility

To be eligible for this one-year one-time only scholarship, the applicant must:

- Be a full-time student;
- Be currently enrolled in an accredited degree-granting institution;
- Have a minimum GPA of 3.0 ("B" average);
- Demonstrate community service and involvement.

Merit scholarship applications and supporting documents for Graduate students are due August 15, 2020. Awards will be announced by December 2020.

Apply Here: <https://donate.akaef.org/scholarship-login>

Financial Need Scholarship Eligibility

To be eligible for this one-year one-time only award, the applicant must:

- Be a full-time student;
- Be currently enrolled in an accredited degree-granting institution;
- Have a minimum GPA of 2.5 ("C+" average);
- Demonstrate community service and involvement.

Financial Need scholarship applications and supporting documents for Graduate students are due August 15, 2020. Awards will be announced by December 2020.

Apply Here: <https://donate.akaef.org/scholarship-login>

Youth Partners Accessing Capital (Y.P.A.C.) Scholarship Eligibility

- Be a member of Alpha Kappa Alpha Sorority, Inc.
- Be at least a college sophomore
- Have a minimum 3.0 GPA
- Demonstrate exceptional academic achievement or extreme financial need
- Participate in leadership, volunteer, civic or campus activities

Youth P.A.C. scholarship applications and supporting documents are due April 15, 2020. Awards will be announced in August 2020.

Apply Here: <https://donate.akaef.org/scholarship-login>

Youth Partners Accessing Capital (Y.P.A.C.) Service Award Scholarship Eligibility

Youth P.A.C. scholarship applications and supporting documents are due April 15, 2020. Awards will be announced in August 2020.

Apply Here: <https://donate.akaef.org/scholarship-login>

Community Assist Awards

Community Assistance Awards are awarded to assist individuals and organizations for a specific civic, educational or human service program or project.

Some of the projects that receive funding involve partnerships with longstanding service organizations such as Habitat for Humanity, the American Red Cross and the American Kidney Foundation. Others empower service-minded individuals and organizations at the local level by supporting everything from homeless children in Dayton, OH to an English proficiency program for immigrants in Chicago IL. Foundation grants have also underwritten scores of advanced mathematics and science programs and camps for middle school students from South Central Los Angeles to Shreveport, LA.

One of our most unusual grants was to Yei Diocese in Sudan to provide room and board, tuition and fees for ten Sudanese orphan girls to attend boarding school. "I was kind of surprised because we rarely get grants from the United States," said Father Damian Aduga, who applied for the grant. "Most of our grants come from Europe, so it was really something that the Foundation had gone outside of its scope to help in Africa."

Community Assistance Awards support initiatives designed and implemented by individuals who know their community's needs best, Community Assistance Awards help leverage funds in a manner that does the most good.

Scholarship Eligibility

Eligible projects must address one of Alpha Kappa Alpha Sorority's Signature Program Initiatives.

Community Assistance Award applications and supporting documents are due August 15, 2020. Awards will be announced in December 2020.

Apply Here: <https://donate.akaef.org/scholarship-login>

Alpha Chapter AKA - Howard University Fund Scholarship Eligibility

Howard University is the founding home of Alpha Kappa Alpha Sorority, Inc. On January 15, 2008, as part of the Centennial Celebration, EAF made contributions to two institutions through the Alpha Chapter AKA-Howard University Fund.

In recognition of the charitable spirit of the founders, the Sorority established the Nellie M. Quander Memorial Scholarship Fund and the Alpha Kappa Alpha Archives in Howard University's Moorland-Spingarn Research Center.

Apply Here: <https://donate.akaef.org/scholarship-login>

Initiatives

Alice S. Marriott Scholarship Fund Scholarship Eligibility



Marriott International has partnered with Alpha Kappa Alpha Educational Advancement Foundation, Inc. to grant scholarships for 2012 to 2019. The scholarships are offered to students from traditionally underrepresented groups who are interested in careers in hospitality.

Alice S. Marriott married J. Willard Marriott in 1927. In addition to her corporate and family responsibilities, Alice devoted time to a number of civic, charitable and cultural institutions and causes. She held several high-ranking roles in the Republican Party, including treasurer of the national conventions. Alice was also a trustee of the John F. Kennedy Center for Performing Arts and served two ten-year terms on its board and its executive and finance committees. Her personal philosophy of volunteerism is remembered in the Alice S. Marriott Award for Community Service, an honor bestowed annually on a Marriott business unit that exemplifies the volunteer spirit. The Alice S. Marriott Scholarship Fund was created to honor the memory of Marriott's co-founder and mother of Chairman and CEO Bill Marriott.

Completed application packets and supporting documents for the 2020 Alice S. Marriott Scholarship Fund are due May 1, 2020.

Criteria Specifications:

Please read all instructions carefully before completing the application form.

To be eligible for the scholarship, the applicant must meet the following criteria listed below.

- Must be an undergraduate student at a degree institution
- Must have a minimum 3.0 GPA
- Major in Hospitality Management or Hotel/Motel Management Curriculum at a degree granting institution

Apply Here: <https://donate.akaef.org/scholarship-login>

Submitted,
Sabrina M. Riley
EAF Captain



FEBRUARY 22, 2020 ACTION ITEMS*

Recommendations from the Executive Committee:

1. To host an HBCU dining to donate event to raise funds in support of HBCUs.
2. To participate with Delta Sigma Theta Sorority, Incorporated North Jersey Alumni Chapter at their College Fair at the Boys & Girls Club of Hudson County.
3. To host a Black Author's event.
4. To donate requested \$20 towards basket raffles at the NARC EAF Breakfast with funds coming from contingency.

*Action Items are recommendations that were approved by the Executive Committee on February 16, 2020. They are being presented to the General Body for final approval.