



2014-2018

Alpha Kappa Alpha Sorority, Incorporated

Rho Kappa Omega Chapter

General Body Meeting Agenda

February 18, 2017 - 11:00 a.m.

Mary McLeod Bethune Life Center 140 Martin Luther King Jr. Drive Jersey City, NJ 07305

Soror Vanetha Wood-Stradford, Presiding

Call to Order	Soror Vanetha Wood-Stradford
Meditation	Soror Janice Watson
Adoption of Agenda	Soror Vanetha Wood-Stradford
Approval of Minutes	Soror Vernetha Hope Powell
Welcome	Basileus and Hodegus

New Business

Rededication Ceremony	General Body Members
2017 Chapter Photo	General Body Members

Action Items

- 1. To establish a memorial scholarship in the name of Dr. Patricia Bryant**
- 2. To have a transitional meeting with all 2016 outgoing and 2017 incoming Officers and Committee Chairmen to address all Rho Kappa Omega documentation moving forward**

Officer Reports

Basileus	Soror Vanetha Wood-Stradford
Pecunious Grammateus	Soror Tynesha Banks
Tamiouchos	Soror Hope Powell
Epistoleus	Soror Vanessa Jean Louis

Committee Reports

Program	Soror Sallie Brown
Budget & Finance	Soror Hope Powell
Graduate Advisory Committee	Soror Heather Spencer
EAF	Soror Sabrina Riley
Fundraising	Soror Siiera Robinson
Membership	Soror Shevon Armstrong
Standards	Soror Tamara Turner Odom

Unfinished Business

NARC 2017	Soror Vanetha Wood-Stradford
Delegates, Registration, Seating	

Announcements

International Hymn & Pledge	General Body Members
Adjournment	General Body Members
	Soror Vanetha Wood-Stradford

"...we help each other for we know there's no other..."

Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
General Body Meeting Minutes
Madame Basileus Wood-Stradford

Location: Mary McLeod Bethune Life Center, 140 Martin Luther King Dr., Jersey City, NJ 07305

Date: January 21st, 2017

Meeting called to order at 11:12am.

1. *Meditation provided by Soror Tynesha Banks*

Corrections to Agenda: Hodegos and Philacter report to be added, Presentation to be made by Soror Tonia Slay – Daniels

Agenda adopted by general consent

Corrections to Minutes: Grammatical Change

Minutes adopted by general consent

Officer Reports:

Basileus – presented by Basileus Wood-Stradford

- Newsletter on file
- Membership form

*Motion made by Soror Sobande Afolabi to allow sorors who paid dues on 1/21/17 or mailed dues in before 1/21/17 to be reflected as active sorors for purposes of the meeting. Motion carried.

*Motion made by Soror Sobande Afolabi to rescind the previously adopted motion (see above) regarding sorors active status. Motion carried.

*Motion made by Soror Sobande Afolabi for sorors who submitted 2017 dues and paid all 2016 assessments to be reflected as active sorors for purposes of the meeting. Motion carried.

Pecunious Grammateus – presented by Soror Tynesha Banks

- Summary of December financials received
- Report on file

Tamiouchos – presented by Soror Vernetha Hope – Powell

- Summary of December financials
- Report on file

Hodegos – presented by Soror Lyndsay Christian

- Introduction of visiting sorors

Committee Reports:

Budget and Finance Committee – presented by Soror Vernetha Hope Powell

- Discussion of dues and other financial matters
- Report on file

New Business:

Presentation to former Madame Basileus Bryant

NARC 2017 Information presented by Madame Basileus Wood-Stradford

- Overview given
- Information provided for Chapter to reserve seating for The Diamond, Golden, Silver Soror Luncheon and The Gala

*Motion made by Soror Dolores Curtis for sorors going to the NARC Golden, Diamond, Silver Soror Luncheon and/or Gala to make a \$3 payment for each event they plan to attend. Motion failed

Launching New Dimensions Celebration!

Philacter Report – presented by Soror Shevon Armstrong

- 25 Chapter sorors
- 5 Visiting sorors

Announcements

1. Soror Tiffany Ryan announced the price of the tables for NARC
2. Soror Heather Spencer announced girl scout cookie sales

International Hymn & Pledge

Meeting adjourned at 1:18

Attendance

Chapter Sorors

1. Shevon Armstrong
2. Vanetha Wood-Stradford
3. Vernetha Hope Powell
4. Cimeron Bryant
5. Maya Daniels
6. Sallie Brown
7. Tynesha Banks
8. Sabrina Riley
9. Gloria Felder
10. Tamara Odom
11. Sierra Robinson
12. Heather Spencer
13. Doris Taylor
14. Tiffany Ryan
15. Sobande Afolabi
16. Corrine Rivers
17. Dorothy Handfield
18. Elisheva M.R.
19. Gwen Anthony
20. Janice Watson
21. Natalie Russell
22. Trudy Miles
23. Lyndsay Christian
24. Dolores Curtis
25. Elisheva M.R.

Visiting Sorors

1. Andrea Mason
2. Katherine Choice – Burns
3. Ashanti Wingate
4. Monet Pleasant
5. Andrea Wright



Alpha Kappa Alpha Sorority, Incorporated

Rho Kappa Omega Chapter

Serving Hudson County since 1988



My Mission as Basileus is to continue moving Rho Kappa Omega forward in the spirit of excellence, while educating and empowering Sorors to effectively lead and serve Rho Kappa Omega, Alpha Kappa Alpha Sorority, Incorporated and the communities of Hudson County, NJ.

...Service to All Mankind

AKA: From the Inside Out

Vol. 1 Issue 2 February 2017

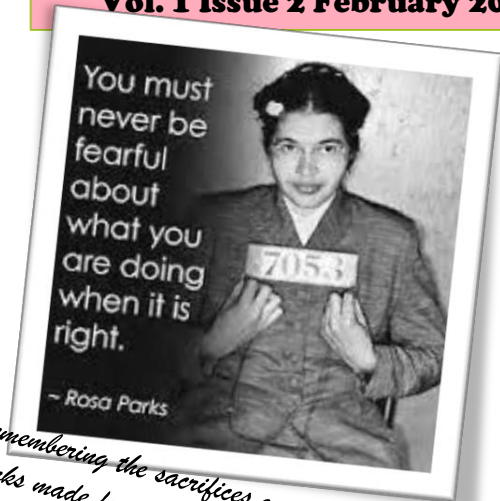
A Message from The Basileus

“Where there is no struggle, there is no strength.” ~ Oprah Winfrey

Greetings Sorors!!

One month in and I'm filled with excitement. Rho Kappa Omega is on the move! We have had not one, but two successful programs. Five sorors registered and attended Cluster IV Founders' Day and we danced the night away with "Soul Line Dancing".

“So TOGETHER A NEW we will pledge our faith and UNITED we'll forge a way...”



Remembering the sacrifices our Dear Soror Rosa Parks made for our civil rights... She was not afraid!!

Basileus' Calendar

- 1/7/17 NAR Leadership Meeting
- 1/14/17 PKQ Exec. Com. Mtg.
- 1/18/17 Basilei Council Mtg.
- 1/21/17 PKQ General Body Mtg
- 1/25/17 Basilei Council Mtg.
- 1/28/17 Special PKQ EC Mtg.
- 1/29/17 Special PKQ GB Mtg.
- 2/11/17 Cluster Founders' Day
- 2/12/17 PKQ Exec. Com. Mtg.
- 2/18/17 PKQ GB Mtg.

More inside!

Page 2.

In the News...

Cluster IV Founders' Day Was a Day to Remember!!

The Sorors of Omicron Xi Omega Chapter of Montclair, NJ hosted the 2017 Cluster IV Founders' Day Luncheon and Rededication Ceremony. The celebration will take place On Saturday, February 11, 2017 at 11:00 a.m. at the beautiful Short Hills Hilton, 41 John F. Kennedy Parkway in Short Hills, NJ.

The Service Project was a grand accomplishment! Omicron Xi Omega asked that each chapter donated at least 10 bags filled with toiletries, Rho Kappa Omega did that along with 5 packs of Pull Ups and Pampers. In addition to the donation, our own Soror Sallie Brown assisted with bundling the bags with items.

Our Esteemed Charter Members were honored and Soror Dolores was recognized as Distinguished Soror.



BIRTHDAYS!!

Celebration Time!!

January

11 – Monet Pleasant

28 – Elisheva M. R.

30 – Sallie Brown

February

5 – Darcell Medley-Stokes

22 – Dorothy Handfield

26 – Tynesha Banks



Cluster IV Service Project

- 246 bags with 9 items in each yielded 2214 toiletries. 93 packs of pampers and pullups giving a total of 5299 pampers and pullups. 7513 ITEMS WERE DONATED TO DCC OF ESSEX COUNTY, NJ. GOOOO Alpha Kappa Alpha Sorors!!!



cont.

Sisterly Reminders

Sorors, please mark your calendars and DON'T FORGET to register for :

1. NARC 2017, Baltimore, MD
April 26-30, 2017
2. Leadership Seminar 2017, Las Vegas, NV
July 13-16, 2017
3. **Your seating at the table for The Diamond, Golden, Silver Soror Luncheon NARC 2017**

Submitted by
Vanetha Wood-Stradford, Basileus
Rho Kappa Omega Chapter

PKQ WENT RED FOR HEART HEALTH

Soror Andrea Mason came out to teach PKQ Members and our guests how to "Soul Line Dancing"!! We had fun dancing, eating some very tasty chicken salad made by Soror Sallie and of course, education is always in order. We were educated by an abundance of information provided on heart health.



Alpha Kappa Alpha Sorority Inc
Rho Kappa Omega

Pecunious Grammatheus Report January 1 - January 31, 2017

Account Name	Name	Amount	Check #/Cash	Receipt #	**Date Received	**Date Submitted	Purpose	Notes
Operating	Soror Doris Taylor	5.00	Cash	785698	1/9/2017	1/14/2017	2017 Chapter Dues	2017 Overpayment applied to 2018 Chapter Dues
Operating	Soror Sallie Brown	315.00	#409	785699	1/14/2017	1/14/2017	2017 Chapter Dues	Paid in Full
Operating	Soror Heather Spencer	315.00	Cash	785700	1/14/2017	1/14/2017	2017 Chapter Dues	Paid in Full
Operating	Soror Gloria Felder	315.00	Cash	115001	1/21/2017	1/21/2017	2017 Chapter Dues	Paid in Full
Operating	Soror Elisheva M.R.	145.00	Cash	115002	1/21/2017	1/21/2017	2017 EAF/Per Capita/Sorority documents	Paid in Full/ Undergrad Transfer
Operating	Soror Trudy Miles	190.00	#101	115003	1/21/2017	1/21/2017	2017 Chapter Dues	Life Member
Operating	Soror Kathrine Burno	255.00	#4045	115004	1/21/2017	1/21/2017	2017 Dues General Membership	Check voided due to incorrect payee
Operating	Soror Monet Pleasant	315.00	Cash	115005	1/21/2017	1/21/2017	2017 Chapter Dues	Paid in Full
Operating	Soror Dolores Curtis	190.00	#3975	115006	1/21/2017	1/21/2017	2017 Chapter Dues	Life Member
Operating	Soror Andrea Kwakveh	30.00	#016	115007	1/21/2017	1/21/2017	(2) Movie Night	Transferred into Fundraising account
Operating	Soror Andrea Kwakveh	19.08	#017	115008	1/21/2017	1/21/2017	2016 EAF 1908 Pledge	Transferred into Fundraising account
Operating	Soror Janice Watson	190.00	#049	115009	1/21/2017	1/21/2017	2017 Chapter Dues	Life Member
Operating	Soror Vanessa Jean-Louis	320.00	Cash	115010	1/21/2017	1/21/2017	2017 Chapter Dues	\$5 will be used toward 2018 Chapter Dues
Operating	Soror Karin Bryant	315.00	Cash	115011	1/26/2017	1/28/2017	2017 Chapter Dues	Paid in Full

Account Name	Name	Amount	Check #/Cash	Receipt #	**Date Received	**Date Submitted	Purpose	Notes
Operating	Soror Kathrine Burno	315.00	#4051	115012	1/28/2017	1/28/2017	2017 Chapter Dues	Paid in Full
Operating	Soror Corrine Rivers	314.73	PayPal		1/5/2017	1/10/2017	2017 Chapter Dues	Partial Payment
Operating	Soror Tiffany Ryan	315.00	PayPal		1/5/2017	1/10/2017	2017 Chapter Dues	Paid in Full
Operating	Soror Corrine Rivers	0.27	PayPal		1/5/2017	1/10/2017	2017 Chapter Dues	Paid in Full
Operating	Soror Andrea Kwakye	315.00	PayPal		1/9/2017	1/10/2017	2017 Chapter Dues	Paid in Full
Operating	Soror Angela Mason	315.00	PayPal		1/13/2017	1/14/2017	2017 Chapter Dues	Paid in Full
Operating	Soror Tynasha Banks	315.00	PayPal		1/14/2017	1/14/2017	2017 Chapter Dues	Paid in Full
Operating	Soror Sobande Afolabi	315.00	PayPal		1/19/2017	1/20/2017	2017 Chapter Dues	Paid in Full
Operating	Soror Dorothy Handfield	315.00	PayPal		1/19/2017	1/20/2017	2017 Chapter Dues	Paid in Full
Operating	Soror Charlotte Rogers	315.00	PayPal		1/19/2017	1/20/2017	2017 Chapter Dues	Paid in Full
Operating	Soror Darcell Medley Stokes	315.00	PayPal		1/26/2017	1/26/2017	2017 EAF/Per Capita/Sorority documents	Paid in Full/ Undergrad Transfer
Operating	Soror Mayya Bryant	145.00	PayPal		1/26/2017	1/26/2017		
Total Operating		6214.08						
*Total YTD								
Operating (Adj)		6257.00						

*Notes: Due to the current tamliouchos' inquiry regarding bond coverage, Soror Shevon Armstrong \$315.00 chapter dues and Soror Doris Taylor \$30.00 chapter dues were reported on the Dec. 2016 PG report. Soror Andrea Kwakye 2016 assessment \$30.00 and \$19.08 EAF Pledge should be transferred to Fundraising. Philacter fines for Soror Renada Williams \$2.00, listed in the Fundraising account, should be transferred to Operating. Soror Kathrine Burno \$255.00 was voided due to incorrect payee.

Adjusted Total YTD Operating: \$6,214.08 + \$315.00 + \$30 - \$30 - \$19.08 + \$2.00 - \$255.00 = \$6,257.00

**Date Received = Delivered to Pecunious Grammatous in-person or electronically paid via Paypal/Date Submitted = Delivered to the Tamliouchos in-person or provided electronic instructions to the Tamliouchos to deposit payment submitted via Paypal

Alpha Kappa Alpha Sorority Inc
Rho Kappa Omega

Pecunious Grammateus Report January 1- January 31, 2017

Account Name	Name	Amount	Check #/Cash	Receipt #	*Date Received	**Date Submitted	Purpose	Notes
Fundraising	Soror Renada Williams	92.00	#19629076781	203512	1/9/2017	1/14/2017	(2) Lyle Love Affair;(2) Denim and Pearl ; \$2	\$2 Philacter Fine transferred into Operating Account
Fundraising	Soror Tynasha Banks	25.00	Cash	203513	1/9/2017	1/14/2017	(1) Denim and Pearl	Assessment met
Fundraising	Soror Vanetha Wood- Stradford	25.00	#2298	203515	1/14/2017	1/14/2017	(1) Denim and Pearl	Credit Soror Dolores C.
Fundraising	Soror Heather Spencer	40.00	Cash	203516	1/14/2017	1/14/2017	(2) Lyle Love Affair	Assessment met
Fundraising	Soror Monet Pleasant	20.00	Cash	203517	1/21/2017	1/21/2017	(1) Lyle Love Affair 2016 Chapter	Assessment met
Fundraising	Soror Trudy Miles	170.00	#102	203518	1/21/2017	1/21/2017	Assessments	Assessments Met
Fundraising	Soror Trudy Miles	170.00	#103	203519	1/21/2017	1/21/2017	2016 Chapter Assessments	Credit Soror Altamese D.
Fundraising	Soror Sabrina Riley	19.08	#116	203520	1/21/2017	1/21/2017	2016 EAF 1908 Pledge	
Fundraising	Soror Gwendolyn Anthony	19.08	#302	203521	1/21/2017	1/21/2017	2016 EAF 1908 Pledge	Check voided due to incorrect payee
Fundraising	Soror Andrea Wright	140.00	Cash	203522	1/21/2017	1/21/2017	(2) Bowling; (2) Lyle Love; (2)	Assessments Met
Fundraising	Soror Sallie Brown	19.08	#410	203523	1/21/2017	1/21/2017	Denim and Pearl 2016 EAF 1908	
Fundraising	Soror Gloria Felder	20.00	Cash	203524	1/21/2017	1/21/2017	Pledge	
Fundraising	Soror Dolores Curtis	20.00	#3981	203525	1/21/2017	1/21/2017	2016 EAF 1908 Pledge	
Fundraising	Soror Doris Taylor	20.00	Cash	203526	1/21/2017	1/21/2017	2016 EAF 1908 Pledge	
Fundraising	Soror Tamara Odom	20.00	Cash	203527	1/21/2017	1/21/2017	2016 EAF 1908 Pledge	
Fundraising	Soror Maya Daniels	20.00	Cash	203528	1/21/2017	1/21/2017	2016 EAF 1908 Pledge	
Fundraising	Soror Andrea Wright	20.00	Cash	203529	1/21/2017	1/21/2017	2016 EAF 1908 Pledge	

Account Name	Name	Amount	Check #/Cash	Receipt #	*Date Received	**Date Submitted	Purpose	Notes
Fundraising	Soror Vanessa Jean-Louis	20.00	Cash	203530	1/21/2017	1/21/2017	(1) Lyle Love Affair All 2016	
Fundraising	Soror Karin Bryant	170.00	#919	203531	1/26/2017	1/21/2017	Assessments Pearl and (2)	Assessments Met
Fundraising	Soror Tiffany Ryan	80.00	Paypal		1/10/2017	1/14/2017	Movie Night	Assessments Met
Fundraising	Soror Lyndsay Christian	100.00	Paypal		1/19/2017	1/20/2017	(2) Bowling;(1) Lyle Love; (2) Movie Night	Assessments Met
Fundraising	S.H.E. Designs	25.00	Paypal		1/26/2017	1/26/2017	(1) Denim and Pearl	Credit Soror Darcell
Fundraising	Soror Angela Mason	140.01	Paypal		1/29/2017	1/29/2017	(2) Bowling; (2) Lyle Love; (2) Denim and Pearl	Assessments Met
Total Fundraising		1394.25						
*Total YTD Fundraising (Adj)		1424.25						

*Notes: Soror Andrea Kwakyeh's 2016 assessment \$30.00 and \$19.08 EAF 1908 Pledge was transferred from the Operating to Fundraising account.
 Soror Gwendolyn Anthony \$19.08 EAF 1908 Pledge was voided due to wrong payee.

Adjusted YTD Fundraising is \$1,394.25 + \$30.00 + \$19.08 - \$19.08 = \$1,424.25

**Date Received = Delivered to Pecunious Grammateus in-person or electronically paid via Paypal/Date Submitted = Delivered to the Tamiochous in-person or provided electronic instructions to the Tamiochous to deposit payment submitted via Paypal

Alpha Kappa Alpha Sorority Inc
Rho Kappa Omega
Pecunious Grammatheus Report January 1- January 31, 2017

Total	
Scholarship	0.00



Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Tamiouchos Report (Detail)
Operating Account
January 1 - January 31, 2017

Beginning Available Balance

\$13,053.30

Rec'd	Deposit		
<u>Income:</u>			
1/10/17	1/11/17	Andrea Kwakyeh: 2017 Chapter dues (Balance Paid)	\$ 315.00
1/10/17	1/11/17	Corinne Rivers: 2017 Chapter dues (Partial)	\$ 314.73
1/10/17	1/11/17	Corinne Rivers: 2017 Chapter dues (Balance Paid)	\$ 0.27
1/10/17	1/11/17	Tiffany Riddick (Tiffany Ryan): 2017 Chapter dues (Balance Paid)	\$ 315.00
1/14/17	1/17/17	Angela Mason: 2017 Chapter dues (Balance Paid)	\$ 315.00
1/14/17	VOID	Heather Spencer: Check #5639 voided-paid 2017 dues in cash	\$ -
1/14/17	1/17/17	Heather Spencer: 2017 Chapter dues (Balance Paid)	\$ 315.00
1/14/17	1/17/17	Shevon Armstrong: 2017 Chapter dues (Balance Paid)	\$ 315.00
1/14/17	1/17/17	Sallie Brown: 2017 Chapter dues (Balance Paid)	\$ 315.00
1/14/17	1/17/17	Doris Taylor: 2017 Chapter dues (2017 Overpayment applied to 2018 Chapter dues)	\$ 35.00
1/14/17	1/17/17	Tynesha Banks: 2017 Chapter dues (Balance Paid)	\$ 315.00
1/20/17	1/23/17	Sobande Afolabi: 2017 Chapter dues (Balance Paid)	\$ 315.00
1/20/17	1/23/17	Dorothy Handfield (New Member): 2017 Chapter dues (Balance Paid)	\$ 315.00
1/20/17	1/23/17	Charlotte Rogers (Charlotte Rogers-Brown): 2017 Chapter dues (Balance Paid)	\$ 315.00
1/21/17	1/23/17	Dolores L A Curtis (Life Member): 2017 Chapter dues (Balance Paid)	\$ 190.00
1/21/17	1/23/17	Janice Watson (Life Member): 2017 Chapter dues (Balance Paid)	\$ 190.00
1/21/17	1/23/17	Vanessa Jean-Louis: 2017 Chapter dues (Balance paid; \$5.00 overpayment applied to 2018 Chapter dues)	\$ 320.00
1/21/17	1/23/17	Gloria Felder: 2017 Chapter dues (Balance Paid)	\$ 315.00
1/21/17	1/23/17	Elisheva MR (Undergraduate Transfer): 2017 Per Capita/EAF/Sorority Documents (Balance Paid)	\$ 145.00
1/21/17	1/23/17	Monet Pleasant: 2017 Chapter dues (Balance Paid)	\$ 315.00
1/21/17	1/23/17	Trudy Miles (Life Member): 2017 Chapter dues (Balance Paid)	\$ 190.00
1/21/17	VOID	Kathrine Burno: Check #4045 voided - due to wrong payee	\$ -
1/26/17	1/27/17	Tiffany Riddick (Darcell Medley-Stokes: 2017 Chapter dues fully paid)	\$ 315.00
1/26/17	1/27/17	Maya Bryant (Mayya Bryant-Undergraduate Transfer): 2017 Per Capita/EAF/Sorority Documents (Balance Paid)	\$ 145.00
1/28/17	1/30/17	Kathrine Burno: 2017 Chapter dues (Balance Paid)	\$ 315.00
1/28/17	1/30/17	Karin Bryant: 2017 Chapter dues (Balance Paid)	\$ 315.00
1/30/17	1/30/17	Online transfer from Fundraising (Renada Williams' Philacter fine)	\$ 2.00
**Total Income			\$6,257.00

**Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Tamiouchos Report (Detail)
Operating Account
January 1 - January 31, 2017**

<u>Disbursements:</u>					
Date	Posted			A/C #	
1/15/17	1/20/17	ACH	Alpha Kappa Alpha: Per Capita and EAF Dues for 6 sorors	5710/ 5720	\$810.00
1/21/17	1/25/17	ACH	Alpha Kappa Alpha: Per Capita and EAF Dues for 5 sorors	5710/ 5720	\$675.00
1/21/17	1/31/17	1984	Alpha Kappa Alpha: Per Capita and EAF Dues (D. Handfield)	5710/ 5720	\$135.00
1/21/17	1/31/17	1985	Alpha Kappa Alpha: Per Capita and EAF Dues (E. MR)	5710/ 5720	\$135.00
1/21/17	1/23/17	1986	Lyndsay Christian: Jan. 2017 meeting refreshments	5290	\$51.25
1/28/17		ACH	Alpha Kappa Alpha: EAF Dues for 3 sorors; Per Capita/EAF for 5 sorors	5710/ 5720	\$705.00
1/30/17		1989	Alpha Kappa Alpha: Per Capita and EAF Dues (K. Burno)	5710/ 5720	\$135.00
1/30/17		1987	ExtraSpace Storage (Feb - Dec 2017 plus Jan 2018 - Free)	5540	\$1,422.52
1/30/17		1988	Cluster IV Basilei Council Dues	5010	\$75.00
1/31/17		ACH	Alpha Kappa Alpha: Per Capita and EAF Dues (K. Bryant)	5710/ 5720	\$135.00

Total Disbursements	\$4,278.77
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Summary

Beginning Available Balance	\$13,053.30
Total Income	\$6,257.00
Total Disbursements	-\$4,278.77

*Ending Available Balance	\$15,031.53
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Carry Over Balance	\$15,031.53
Pending Charges	
1977/\$10.00, 1981/\$8.99, 1982/\$6.80, ACH/\$705.00, 1989/\$135.00, ACH/135	
1987/\$1,422.52, 1988/\$75.00	\$2,498.31

OUTSTANDING DEPOSITS	\$ -
Bank Balance	\$17,529.84

*Ending balance includes Restricted balance of \$55.00 for 2018 Chapter dues.

**Variance between PG and Tam report due to the following items:

-Shevon Armstrong \$315.00 chapter dues and Doris Taylor \$30.00 chapter dues were reported on Dec 2016 report

-Andrea Kwakyeh \$30.00 2016 assessment + \$19.08 2016 EAF 1908 Pledge transferred to Fundraising

-Renada Williams \$2.00 Philacter fine transferred to Operating

-Kathrine Burno \$255.00 check was voided.



Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Tamiouchos Report (Detail)
Fundraising Account
January 1 - January 31, 2017

Beginning Available Balance		\$7,931.05
<u>Income:</u>		
Rec'd	Deposit	
1/14/17	1/17/17 Tiffany Monique Enterprises LLC (Soror Tiffany Ryan: 2016 assessments fully paid)	\$ 80.00
1/14/17	1/17/17 Vanetha Wood-Stradford (Soror Dolores LA Curtis: 2016 assessments fully paid)	\$25.00
1/14/17	1/17/17 Renada Williams: 2016 assessments (Fully Paid) + \$2 Philacter fine	\$92.00
1/14/17	VOID Heather Spencer: Check #5641 voided-paid 2016 assessments in cash	\$0.00
1/14/17	1/17/17 Heather Spencer: 2016 assessments (Fully Paid)	\$40.00
1/14/17	1/17/17 Tynesha Banks: 2016 assessments (Fully Paid)	\$25.00
1/20/17	1/23/17 Lyndsay Christian: 2016 assessments (Fully Paid)	\$100.00
1/21/17	1/23/17 Andrea Kwakyeh: 2016 assessments (Fully Paid)	\$30.00
1/21/17	1/23/17 Andrea Kwakyeh: 2016 EAF 1908 Pledge	\$19.08
1/21/17	1/23/17 Vanessa Jean Louis: 2016 assessments (Fully Paid)	\$20.00
1/21/17	1/23/17 Trudy Miles: 2016 assessments (Fully Paid)	\$170.00
1/21/17	1/23/17 Trudy Miles (Altamese Drummond: 2016 assessments fully paid)	\$170.00
1/21/17	1/23/17 Andrea Wright: 2016 assessments (Fully Paid)	\$140.00
1/21/17	1/23/17 Monet Pleasant: 2016 assessments (Fully Paid)	\$20.00
1/21/17	1/23/17 Sabrina M. Riley: 2016 EAF 1908 Pledge	\$19.08
1/21/17	VOID Gwendolyn F. Anthony: Check #302 voided - due to wrong payee	\$0.00
1/21/17	1/23/17 Sallie Brown: 2016 EAF 1908 Pledge	\$19.08
1/21/17	1/23/17 Andrea Wright: 2016 EAF 1908 Pledge	\$20.00
1/21/17	1/23/17 Maya Daniels: 2016 EAF 1908 Pledge	\$20.00
1/21/17	1/23/17 Tamara Odom: 2016 EAF 1908 Pledge	\$20.00
1/21/17	1/23/17 Doris Taylor: 2016 EAF 1908 Pledge	\$20.00
1/21/17	1/23/17 Dolores L A Curtis: 2016 EAF 1908 Pledge	\$20.00
1/21/17	1/23/17 Gloria Felder: 2016 EAF 1908 Pledge	\$20.00
1/26/17	1/27/17 S.H.E. Designs (Darcell Medley-Stokes: 2016 assessments fully paid)	\$25.00
1/28/17	1/30/17 Karin Bryant: 2016 assessments (Fully Paid)	\$170.00
1/30/17	1/31/17 Angela Mason: 2016 assessments (Fully Paid) + \$.01 donation	\$140.01
 **Total Income		\$1,424.25

<u>Disbursements:</u>				
Date	Posted		A/C #	
1/16/17		1561 Void: Beginning of new Tamiouchos administration		
1/16/17	1/23/17	1562 Ocean Avenue Baptist Church: Rental Fee for MLK Day of Service Blood Drive	1200	\$125.00
1/21/17	1/26/17	1563 Africare: Chapter Donation	1900	\$100.00
1/30/17	1/30/17	TRANS Online transfer to Operations (Renada Williams' Philacter fine)		\$2.00

Total Disbursements	\$227.00
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Summary

Beginning Available Balance	\$7,931.05
Total Income	\$1,424.25
Total Disbursements	-\$227.00
Ending Available Balance	\$9,128.30
Carry Over Balance	\$9,128.30
Outstanding Items	
1557/\$1435.16, 1559/\$284	\$1,719.16
PENDING DEPOSITS	\$0.00
Bank Balance	\$10,847.46

****Variance between PG and Tam report due to the following items:**

~Andrea Kwakyeh \$30.00 2016 assessment + \$19.08 2016 EAF 1908 Pledge transferred from Operating to Fundraising account. Gwendolyn Anthony \$19.08 EAF 1908 Pledge was voided due to wrong payee



Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Tamiouchos Report (Detail)
Scholarship Account
January 1 - January 31, 2017

	Beginning Available Balance	\$3,305.05
	<u>Income:</u>	
Rec'd	Deposit	
	Total Income	\$0.00

Disbursements:

A/C #

Date	Posted	
1/21/17	Check #1024 Voided: Start of new Tamiouchos position	\$0.00

Total Disbursements	\$0.00
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Summary

Beginning Available Balance	\$3,305.05
Total Income	\$0.00
Total Disbursements	\$0.00
Ending Available Balance	\$3,305.05
Carry Over Balance	\$3,305.05
Outstanding Items	\$0.00
Bank Balance	\$3,305.05

Alpha Kappa Alpha Sorority, Inc.
 Rho Kappa Omega Chapter
 Tamiouchos Report (Summary)
 Monthly Financial Statements
 Operating Account
 For the Period Ending January 31, 2017

CURRENT MONTH ACCOUNT SUMMARY

Available Bank Balance as of January 1, 2017		\$13,053.30
<u>Income</u>		
Income from Chapter Operations	\$6,257.00	
Total Income		\$6,257.00
<u>Expenses</u>		
Expenses for Chapter Operations	\$4,278.77	
Disbursements - January 2017		\$4,278.77
Available Bank Balance as of January 31, 2017		<u><u>\$15,031.53</u></u>

Y-T-D ACCOUNT SUMMARY

Available Bank Balance as of January 1, 2017		\$13,053.30
<u>Income</u>		
2017 Income from Chapter Operations	\$6,257.00	
Total Income		\$6,257.00
<u>Expenses</u>		
2017 Expenses for Chapter Operations	\$4,278.77	
Total Disbursements		\$4,278.77
Available Bank Balance as of January 31, 2017		<u><u>\$15,031.53</u></u>

RECONCILIATION TO BANK STATEMENT

Balance per Bank Statement as of January 31, 2017	\$17,529.84
Plus: Deposits in Transit	\$ -
Less: Outstanding Items	\$ 2,498.31
Less: Pending Bank Reconciliation	\$0.00
Adjusted Bank Balance as of January 31, 2017	<u><u>\$15,031.53</u></u>

OUTSTANDING ITEMS

<u>Payee</u>	<u>Check #</u>	<u>Date</u>	<u>Amount</u>
**Gwendolyn Anthony	1977	12/29/16	\$10.00
*Andrea Wright	1981	12/31/16	\$8.99
*Andrea Wright	1982	12/31/16	\$6.80
Alpha Kappa Alpha Sorority, Inc.	ACH	01/28/17	\$705.00
Alpha Kappa Alpha Sorority, Inc.	1989	01/30/17	\$135.00
ExtraSpace Storage	1987	01/30/17	\$1,422.52
Cluster IV Basilei Council Dues	1988	01/30/17	\$75.00
Alpha Kappa Alpha Sorority, Inc.	ACH	01/31/17	\$135.00
Total Outstanding Items as of January 31, 2017			<u><u>\$2,498.31</u></u>

DEPOSITS IN TRANSIT

Pending Deposit	\$0.00
Pending Deposit (Paypal)	\$0.00
Total Deposits in Transit as of January 31, 2017	<u><u>\$0.00</u></u>

STATEMENT OF ASSETS

<u>Type of Account</u>	<u>Account Number</u>	<u>Balance</u>
PNC Bank - Business Checking (Operations)	xxxxxxx841	\$17,529.84
Total Assets as of January 31, 2017		<u><u>\$17,529.84</u></u>

Notes:

**Gwendolyn Anthony is going to search for the check.

*Andrea Wright hasn't received the checks mailed by the previous tamiouchos. Once she receives it, she will cash it immediately.

Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Chapter Operations
Tamiouchos Report
Comparison of Budget to Actual 2017
As of January 31, 2017

<u>A/C#</u>	<u>Category</u>	<u>Approved Budget</u>	<u>*Actual YTD</u>	<u>Remaining in Budget</u>
<u>Expenditures</u>				
<u>Officers</u>				
5010	Basileus	\$1,600.00	\$75.00	\$1,525.00
5020	Grammateus	\$75.00		\$75.00
5030	Epistoleus	\$50.00		\$50.00
5040	Tamiouchos	\$30.00		\$30.00
5050	Pecunious Grammateus	\$75.00		\$75.00
5060	Graduate Advisor	\$500.00		\$500.00
5070	Other Officers	\$50.00		\$50.00
<u>Standing Committees</u>				
5200	Standards Committee	\$45.00		\$45.00
5210	Membership Committee	\$100.00		\$100.00
5220	Connection Committee	\$50.00		\$50.00
5230	Archives Committee	\$142.00		\$142.00
5240	Leadership Development	\$100.00		\$100.00
5250	Awards Committee	\$100.00		\$100.00
5270	Publicity and Technology Committee	\$600.00		\$600.00
5280	Graduate Advisory Committee	\$100.00		\$100.00
5290	Courtesy and Protocol Committee	\$600.00	\$51.25	\$548.75
5300	Sisterly Relations Committee	\$100.00		\$100.00
5310	Other Standing Committees	\$50.00		\$50.00
<u>Administrative</u>				
5500	Bank service charges	\$75.00		\$75.00
5510	Monthly Meeting (room rental)	\$1,200.00		\$1,200.00
5520	Officers' Bonding	\$300.00		\$300.00
5530	P.O. Box Medium	\$200.00		\$200.00
5540	Storage Facility	\$1,800.00	\$1,422.52	\$377.48
5560	External Audit	\$300.00		\$300.00
<u>Corporate Office</u>				
5700	Chapter Tax	\$300.00	\$300.00	\$0.00
5710	Per Capita Tax	\$4,250.00	\$3,625.00	\$625.00
5720	EAF Dues	\$380.00	\$340.00	\$40.00
5730	Reactivation Fees	\$40.00		\$40.00
5740	Constitution & Bylaws/ Manual of Standard Procedure	\$430.00		\$430.00
<u>Conferences</u>				
5900	North Atlantic Region & Boule Assessments	\$100.00		\$100.00
5910	NARC Delegates	\$740.00		\$740.00
5920	Boule Delegates	\$0.00		\$0.00
5930	Undergraduate Round-up	\$300.00		\$300.00
5940	Leadership Seminar	\$350.00		\$350.00
5950	Cluster IV Conference	\$85.00		\$85.00
5960	North Atlantic Leadership Meeting	\$300.00		\$300.00
<u>Other</u>				
6100	Contingency	\$1,623.00		\$1,623.00
6140	Tau Sigma Contingency	\$590.00		\$590.00
<u>Chapter Activities</u>				
6300	Founders' Day	\$50.00		\$50.00
6310	Membership Intake	\$100.00		\$100.00
6320	Ivy Beyond the Wall	\$150.00		\$150.00
Total		\$18,030.00	\$5,813.77	\$12,216.23

Notes: 2017 Chapter tax \$300, Per Capita \$1,125 and EAF dues \$ 110.00 (Total: \$1,535) were listed on the Dec 2016 report
*Actual YTD = \$1,535 + \$4,278.77 January 2017 expenses.

Alpha Kappa Alpha Sorority, Inc.
 Rho Kappa Omega Chapter
 Tamiouchos Report (Summary)
 Monthly Financial Statements
 Fundraising Account
 For the Period Ending January 31, 2017

CURRENT MONTH ACCOUNT SUMMARY

Available Bank Balance as of January 1, 2017		\$7,931.05
<u>Income</u>		
Income from Self-Sustaining Activities	\$1,424.25	
Total Income		\$1,424.25
<u>Expenses</u>		
Expenses for Self-Sustaining Activities	\$227.00	
Disbursements - January 2017		\$227.00
Available Bank Balance as of January 31, 2017		<u><u>\$9,128.30</u></u>

Y-T-D ACCOUNT SUMMARY

Available Bank Balance as of January 1, 2017		\$7,931.05
<u>Income</u>		
2017 Income from Self-Sustaining Activities	\$1,424.25	
Total Income		\$1,424.25
<u>Expenses</u>		
2017 Expenses for Self-Sustaining Activities	\$227.00	
Total Disbursements		\$227.00
Available Bank Balance as of January 31, 2017		<u><u>\$9,128.30</u></u>

RECONCILIATION TO BANK STATEMENT

Balance per Bank Statement as of January 31, 2017		\$9,128.30
Plus: Deposits in Transit		\$0.00
Less: Outstanding Items		\$1,719.16
Adjusted Bank Balance as of January 31, 2017		<u><u>\$7,409.14</u></u>

OUTSTANDING ITEMS

<u>Payee</u>	<u>Check #</u>	<u>Date</u>	<u>Amount</u>
*Educational Advancement Foundation	1557	12/29/2016	\$1,435.16
*Alpha Kappa Alpha Sorority, Inc.	1559	12/31/2016	\$284.00
			\$0.00
Total Outstanding Items as of January 31, 2017			<u><u>\$1,719.16</u></u>

DEPOSITS IN TRANSIT

Pending Deposit	\$0.00
Pending Deposit (PayPal)	\$0.00
Total Deposits in Transit as of January 31, 2017	<u><u>\$0.00</u></u>

STATEMENT OF ASSETS

<u>Type of Account</u>	<u>Account Number</u>	<u>Balance</u>
PNC Bank - Business Checking (Fundraising)	xxxxxxx892	\$9,128.30
Total Assets as of January 31, 2017		<u><u>\$9,128.30</u></u>

*Check #1559 was processed on 2/2/17. Check #1557 was given to Madam Basileus Wood-Stradford on 2/3/17.

**Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Fundraising
Tamiouchos Report (Year-to-Date)**

As of January 31, 2017

A/C#	Category	*Revenue	Expenses	Net Profit
<u>Fundraising Projects</u>				
4700	Bowling Party			
4710	Movie Event & Dining to Donate			
4720	Lyle Love Affair			
4730	Scholarship Awards 6/3/17			
4740	Denims & Pearls			
4750	Outstanding assessments	\$1,245.01		\$1,245.01 (1)
	Total	<u>\$1,245.01</u>		<u>\$1,245.01</u>

Notes:

(1) Corporate Office requires separate reporting for all fundraising projects. (Financial Fundamentals, Rev. Nov 2014)

*Revenue = income

Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Program
Tamiouchos Report (Year-to-Date)
Comparison of Budget to Actual 2017

As of January 31, 2017

A/C#	Category	Approved Budget	Actual YTD	Remaining in Budget
Chapter Programs				
1100	Back to School Backpacks	\$900.00		\$900.00
1200	Martin L. King Jr. Day of Service Program	\$175.00	\$125.00	\$50.00
1400	Rho Kappa Omega Scholarship	\$7,700.00		\$7,700.00
1500	Making Strides Against Breast Cancer	\$200.00		\$200.00
1600	Go Red for Heart Health	\$300.00		\$300.00
1800	Program Advertising	\$400.00		\$400.00
1900	Africare	\$100.00	\$100.00	\$0.00
2100	1908 Playgrounds Mobilization	\$800.00		\$800.00
2200	The Longest Day Alzheimer's Support	\$400.00		\$400.00
2300	Mental Health Awareness Day/Domestic Violence Awareness	\$500.00		\$500.00
2400	Childhood Hunger Awareness	\$500.00		\$500.00
2500	Contingency	\$700.00		\$700.00
2700	Fiscal Responsibility Workshop	\$250.00		\$250.00
2800	Seasonal Wraps	\$100.00		\$100.00
2900	Thanksgiving Dinner	\$400.00		\$400.00
3000	ASCEND	\$1,200.00		\$1,200.00
3100	Unity Walk	\$100.00		\$100.00
3200	One Million Backpacks	\$300.00		\$300.00
3300	THINK HBCU	\$100.00		\$100.00
	Total	\$15,125.00	\$225.00	\$14,900.00

Notes:

Alpha Kappa Alpha Sorority, Inc.
 Rho Kappa Omega Chapter
 Tamiouchos Report (Summary)
 Monthly Financial Statements
 Scholarship Account
 For the Period Ending January 31, 2017

CURRENT MONTH ACCOUNT SUMMARY

Available Bank Balance as of January 1, 2017		\$3,305.05
 <u>Income</u>		
Income for Scholarships	\$0.00	
Total Income		\$0.00
 <u>Expenses</u>		
Expenses for Scholarships	\$0.00	
Disbursements - January 2017		\$0.00
Available Bank Balance as of January 31, 2017		\$3,305.05

Y-T-D ACCOUNT SUMMARY

Available Bank Balance as of January 1, 2017		\$3,305.05
 <u>Income</u>		
2017 Income for Scholarships	\$0.00	
Total Income		\$0.00
 <u>Expenses</u>		
2017 Expenses for Scholarships	\$0.00	
Total Expenses		\$0.00
Available Bank Balance as of January 31, 2017		\$3,305.05

RECONCILIATION TO BANK STATEMENT

Balance per Bank Statement as of January 31, 2017		\$3,305.05
Plus: Deposits in Transit		\$0.00
Less: Outstanding Items		\$0.00
Adjusted Bank Balance as of January 31, 2017		\$3,305.05

OUTSTANDING ITEMS

<u>Payee</u>	<u>Check #</u>	<u>Date</u>	<u>Amount</u>
Total Outstanding Items as of January 31, 2017			\$0.00

DEPOSITS IN TRANSIT

Total Deposits in Transit as of January 31, 2017	\$0.00
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STATEMENT OF ASSETS

<u>Type of Account</u>	<u>Account Number</u>	<u>Balance</u>
PNC Bank - Business Checking (Scholarship)	xxxxxxx497	\$3,305.05
Total Assets as of January 31, 2017		\$3,305.05

*Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Scholarship
Tamiouchos Report (Year-to-Date)
Comparison of Budget to Actual 2017*

As of January 31, 2017

Notes

<u>A/C#</u>	<u>Category</u>	<u>Approved Budget</u>	<u>Actual YTD</u>	<u>Remaining in Budget</u>
7000	Annual Scholarships			
	Total			

Notes:

Alpha Kappa Alpha Sorority, Inc.

Rho Kappa Omega Chapter

February 2017 Correspondence Report

- Who: AKA/ Corporate Office
What: Winter Mailing Package
Notes: Graduate membership intake process manual, undergraduate membership intake process manual, Priceless Pearls flyer and Priceless Pearl order form was enclosed.
- Who: Extra Space Storage
What: Notification regarding access hours, the new access hours are – Mon-Sun 6am—8pm and new office hours are Mon – Fri 9:30-6pm, Sat 9-5:30pm and Sunday closed.
Notes: N/A
- Who: Community Food Bank
What: Request to donate to their organization.
Notes: N/A
- Who: American Cancer Society
What: Request to donate to their organization.
Notes: N/A
- Who: MRD/ Soror Meredith L. Henderson
What: Season's greeting card
Notes: The card reads- To the Sorors of Rho Kappa Omega, Happy New year! Thank you so much for the expression of love during this holiday season. I am so grateful for the gift card and will certainly put it to good use. Again, thank you and I look forward to working with you in 2017.
With Sisterly Love, Soror Meredith L. Henderson
- Who: Soror Delores L.A Curtis
What: One check to PKQ. : Check (3975, dated 12/19/16) - \$190.00, for 2017 chapter dues.
Notes: Christmas card was also enclosed. It reads- Sorors of Rho Kappa Omega, Christmas is a time to remember the ones who light our lives with friendship and laughter and fill our hearts with memories and love. Merry Christmas! Best wishes for a healthy, happy and successful New Year. Love, Soror Dolores.
- Who: Soror Janice T. Watson
What: One check to PKQ.
Notes: Check (0049, dated 12/30/16) - \$190.00, for 2017 chapter dues.

- Who: Soror Vaidra K. Boston
What: Check request voucher for Soror Andrea Wright for the amount of \$8.99 – December 2016 general body meeting beverages.
Notes: Receipt was enclosed. Action needed.

Respectfully Submitted,
Soror Vanessa Jean-Louis

Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter

February 2017 Committee Report

There was a Program Committee call on February 7, 2017 @ 7:02pm

2017 Program Committee Goals:

- **Meet All Community Impact Days for Launching New Dimension of Services**
- **Increase Community Participation in all Programs**
- **Collaborating with five or more Community Partners**
- **Increase Sorors participations in programs by at 50% of the chapter Sorors**
- **Donate or Collaborate to One New Organization**

Upcoming Programs

- **ASCEND- January through June 2017**
- **Financial Responsibility Workshop on March 22, 2017 @6:00pm at NJCU**
- **NAMI Awareness Day on April 8, 2017 @ Mary McLeod Bethune Center- Community Impact Day**
- **1908 Playground Mobilization Day on May 17, 2017- Community Impact Day**
- **Scholarship Luncheon on June 4, 2017**
- **The Longest Day (Alzheimer's Association) on June 20 or 21, 2017 (first day of Summer)- Community Impact Day**

The Program Committee would like to thank all the Sorors that participated in the MLK Day of Service Program and Pink Goes Red for Heart Health. Your cooperation to make the events successful is greatly appreciated. Thanks again for all you do for the families in Hudson County.

Financial Workshop is scheduled for March 22, 2017 @ NJCU and the suggestion for the workshop to have guests to create a vision for their financial future and this will make the event interactive and educational. Any suggestions to make the Financial Workshop a successful event please share your ideals or name of persons that can speak at the event. It was also suggested to collaborate with Tau Sigma on this event since they helped with the workshop on last year.

Soror Tamara Odom spoke on the THINK HBCU and one suggestion is spotlight a Soror in the chapter that attended HBCU and has the Soror picture along with the college or university information to be placed on the chapter website or social media pages in month of awareness for THINK HBCU. This is a reminder for Sorors to make donations their \$8.00 to THINK HBCU.

Scholarship Committee is in the planning stage for the 2017 Scholarship Program and the sub-committee will be meeting on the following dates:

- **Applications will be sent Hudson County High Schools via fax, email and regular mail.**
- **Deadline for scholarship is March 18, 2017 and must be postmarked by March 18, 2017**
- **Establish memorial Scholarship in the name of the our beloved Ivy Beyond Wall Soror Patricia Bryant**
- **Scholarship/Fundraiser Luncheon on June 4, 2017**

After Action Reports are due 10 days after a program has ended; the report should ensure the hours spent planning the program, volunteer hours, and reports comes to the Anti-Basileus before going to Standards.

NAMI Awareness Day on April 8, 2017 will be held at Mary McLeod Bethune Center. There has been outreach to NAMI/Hudson County to collaborate with Rho Kappa Omega for this event and if there are any additional suggestions and ideals the committee welcomes all input.

Rho Kappa Omega would like to collaborate with other community organizations when having events or programs and if there are any recommendations the Program Committee will contact the organization. The organizations must be willing to work together with the planning, setting up, help to organize the event and the seeing the event throughout the entire process

Recommendation from Program Committee

Rho Kappa Omega to establish a memorial scholarship in the name of Soror Patricia Bryant for students interested in majoring in education

Next Program Committee Meeting Conference call will be held on March 7, 2017 @ 7:00pm and the conference number is (712)775-7031 and the PIN Number is 476-587-395#

**Sisterly Yours,
Soror Sallie E. Brown, on behalf of the Program Committee**



Alpha Kappa Alpha Sorority, Incorporated
Rho Kappa Omega Chapter
Budget and Finance Committee
February 2017

On February 15, 2017, the former Tamiouchos fully transitioned all files in her possession.

Below is the list of received items:

1. PNC Bank deposit slips (Operating, Fundraising and Scholarship).
2. PNC deposit stamps (Operating, Fundraising and Scholarship)
3. PNC blank checks (Operating Checks #2000-2410), Operating checkbook with Check #1984-1999). PNC blank checks (Fundraising Checks #1571-1654), Fundraising checkbook with Check #1561-1570 and PNC blank checks (Scholarship Checks #1031-1252) Fundraising checkbook with Check #1031 – 1252 (Scholarship)
4. (2) 2013 Financial cards, (2) 2014 Financial cards, (4) 2015 Financial cards, (2) 2016 Financial cards, (8) 2014 Constitution and Bylaws, (8) Manual of Standard Procedures.
5. Fundraising check dated 10/16/2010 Amount: \$11.01
6. Operating check dated 11/29/2010 Amount: \$70.00
7. Blank Check Voucher Request forms, blank Rho Kappa Omega stationery and envelopes and blank Transfer verification forms.
8. 2016 Email instructions from Pecunious Grammateus to Tamiouchos to move Paypal funds.
9. 2015 Scholarship refund from SVA NYA
10. 2016 PNC Bank Return item (Fundraising) and 2015 – 2016 PNC bank statements (Operating, Fundraising and Scholarship)
11. 2016 Transmittal forms Operating and 2016 Transmittal forms Fundraising
12. 2009 Operating check stubs and voided checks.
13. 2016 Scholarship check stubs #1025-1023 and voided checks.
14. 2016 Fundraising check stubs #1514-1560 and voided checks.
15. 2016 Operating check stubs #1884-1983 and voided checks
16. 2015 Scholarship check stubs #1010-1014
17. 2015 Operating check stubs #1773-1883 and voided checks
18. 2015 Fundraising check stubs #1459-1513 and voided checks
19. 2015 Tamiouchos reports and 2016 Tamiouchos reports
20. 2015 Transmittal forms
21. 2016 Check vouchers
22. 2015-2016 Transfer verification forms

In December 2016, the former Tamiouchos and Basileus submitted Per capita and EAF payment for a soror with an outstanding assessment. In the spirit of sisterliness and leadership, the current Tamiouchos and Basileus submitted Per capita and EAF payment for two sorors with outstanding assessments. Two of the three sorors has remitted their outstanding assessments. The final payment will be made by the last soror at the February 2017 meeting.

The Statement of Financial Operations (End of the Year report) was prepared by the former Tamiouchos and submitted to Soror Powell on 1/27/17. Since system access ended 12/31/16 for the former Tamiouchos, Soror Powell electronically submitted the report to Corporate Office on 1/30/17.

Special thank you to Madam Basileus for coming to Morris County (twice) to submit sorors' Per capita and EAF to Corporate office before February 1st.

IRS back taxes owed by the chapter is \$1,715.93 (2013 and 2015). The preceding amount doesn't include our 2016 tax liability. The first payment is due on January 1, 2018.

2016 Fundraising Profit (ticketed events) raised **\$4,552.70**. The breakdown is as follows:

Bowling Event Assessed tickets (62) + Non-assessed tickets (13) **75 Total tickets**
Ticket Sales: \$1,874.96 Expenses: \$604.34 Profit: \$1,270.62

Denim and Pearl Party Assessed tickets (56) + Non-assessed tickets (22) **78 Total tickets
Ticket sales: \$1,951.04 Expenses: \$995.00 Profit: \$956.04

Lyle Love Affair Assessed tickets (54) + Non-assessed tickets (24) **78 Total tickets
Ticket sales: \$1,564.02 Expenses: \$800.00 Profit: \$764.02

Movie Night Assessed tickets (62) + Non-assessed tickets (24) **86 Total tickets**
Ticket sales: \$1,292.77 Expenses: 461.25 Profit: \$831.02

**Funds collected at the door \$248 Denim and Pearl and \$93 Lyle Love Affair.

2016 cancelled fundraiser (Chandler) \$400.00 non-refundable deposit (Treated as an expense)

2015 Outstanding assessments paid in 2016: \$790.00

2016 outstanding assessment: (7) sorors are indebted to the chapter. The total indebtedness is \$680.00.

2017 Assessment tracker will be included in the Tamiouchos report. Each soror will be listed by the last 4 numbers of their financial card # to preserve anonymity.

PNC banking policy changes:

The following changes to fee for our non-profit checking accounts were issued in November 2016:

- Monthly maintenance fee will be \$5.00 and can be avoided by maintaining an average monthly collected balance of \$500.
 - **Financial Impact: Yes. This will be assessed by the committee and reported on in March.**
- Paper Statement fee will be \$2.00 per month (no charge for online statements).
 - **Financial Impact: Yes. This will be assessed by the committee and reported on in March.**
- Monthly transaction fee for deposits, deposited items, paid items, and ACH credits and debits received will be \$.50 for each transaction over 150 per month.
 - **Financial Impact: Yes. This will be assessed by the committee and reported on in March.**

- Monthly Cash deposit fee for cash deposited over-the-counter, at the ATM, in the night depository or via Quick Deposit will be \$.25 per \$100 for cash deposited over \$5,000 per month.
 - **Financial Impact: Yes. This will be assessed by the committee and reported on in March.**
- Over the Counter Coin furnished fee will be \$.15 per roll for cash furnished in excess of 100 rolls per month.
 - **Financial Impact: Yes. This will be assessed by the committee and reported on in March.**
- Over the Counter Cash Furnished fee will be \$2.50 per \$1,000 for cash furnished in excess of \$30,000 per month
 - **Financial Impact: Yes. This will be assessed by the committee and reported on in March.**
- Bulk Currency Furnished fee will be \$2.50 per \$1,000
 - **Financial Impact: Yes. This will be assessed by the committee and reported on in March.**
- Night bag processing fee will be \$3.00 per bag.
 - **Financial Impact: Yes. This will be assessed by the committee and reported on in March.**
- Return deposited item fee will be \$15.00 per item.
 - **Financial Impact: Yes. This will be assessed by the committee and reported on in March.**

ExtraSpace Storage: Madam Basileus was able to negotiate a \$25 one-time credit and monthly rental reduction. Through her negotiation, the chapter was able to reduce the annual cost from \$1,668 to \$1,544.50. Additionally, the chapter received an extra month free (January 2018).

Palitto Insurance Agency provides bonding for (4) Rho Kappa Omega officers. These officers include the President, Treasurer, Financial Secretary and Fundraising Chairperson. According to Financial Fundamentals Guide to Chapter Financial Procedures, sorors handling funds (i.e. check signers, fund collectors) should be bonded. Additionally, Rho Kappa Omega bylaws, Article IV Section 2 outlines the Basileus, Grammateus, Pecunious Grammateus and Tamiouchos shall be bonded. The current bond expires on 2/28/2017.

2017 Goals:

1. To prepare and present detailed, summary and year-to-date financial reports for the following Rho Kappa Omega's accounts; Operations, Program/Fundraising and Scholarship.
2. To educate chapter members regarding internal and external financial policy changes impacting the chapter's current and future growth potential.
3. To review the External and Internal Audit reports to determine how to integrate recommendations into the chapter financial procedures.

4. To create an electronic Chart of Accounts combining all account codes into one complete list.

Submitted by

Soror Vernetha Hope Powell, Chairman on behalf of the Budget and Finance Committee



Alpha Kappa Sorority, Inc.
Rho Kappa Omega Chapter
Graduate Advisory Committee Report
February 8, 2017
9:00pm – 10:29pm

Committee Goals: Not yet finalized

1. Tau Sigma Chapter's Fall 2016 mailing was never received from Corporate Office. TS submitted its 2016 year end reports on time. Also, the grade report was submitted in January as required.
2. The TS Basileus completed and signed the Prospective Financial Officer Candidate Disclosures Form and it is held in a confidential Nominating Committee file as required.
3. In January, a transition meeting was held between the Graduate Advisor, the TS former Basileus and the current Basileus. All TS property has been exchanged. The former TS Graduate Advisor transferred property the current TS Basileus and the current Graduate Advisor. The materials included check books, receipts, banking information and binders prepared and reviewed for the SET Visit held in 2016 covering the 2014 and 2015 service years.
4. TS Basileus is financial and the GA and TS Basileus are listed on the bank account as required.
5. Tau Sigma Chapter has been approved and is conducting a Membership Intake Process – spring 2017. Premise: Membership Makes Me **S.M.I.L.E.**! (Sisterhood is Multidimensional, Innovative, Lifelong and Engaging). The Formal Rush flyer has been hung throughout the university.
**The only non-Tau Sigma sorors who may attend the MIP are the PKQ Basileus, Graduate Advisor, and Graduate Committee Members and workshop presenters.
**The Final Commitment Ceremony will be held on Sunday, April 9, 2017 from 10:45a-12:00 and the MIP Luncheon will be held from 2:00p -5:00pm. Only financially active Sorors may attend the Final Commitment Ceremony.
** Sorors confirmed to facilitate workshops, the undergraduate chapter member and the officers listed above must participate in an MIP Chapter Orientation Workshop prior to participation.
6. Requests to have TS Basileus reserve a room at NJCU must be emailed to the GA 60 days in advance of the of event date. Event type, date, time and number of anticipated participants should be included in email.
7. TS Basileus has sent request to MRD for a Letter of Good Standing so TS can be formally recognized on the campus.
8. TS is hosting a bake sale on 3/1/17, donations are welcome. A TS/PKQ collaborative Financial Program is being arranged to be held at NJCU for Wed, 3/22/17.



The meeting was called to order at 9:03 p.m.

Meditation – Meditation provided Madam Basileus

2016 Fundraising Review:

Bowling

Denim & pearls

Lyle love

Movie night

2017 Fundraising:

Movie event:

Suggestions - Movie theater in Bayonne and/or Secaucus, Kerasotes. Suggested movie: "The Shack" , " I am not your Negro".

Motion made by Soror Hope Powell that Rho Kappa Omega view The Shack movie as the movie event fundraiser.

Motion not carried.

Motion made by Soror Hope Powell that the Fundraising committee present various movie options for the upcoming movie event.

Motion carried.

Discussion

Recommendations/action:

Have a movie event where we use a projector/screen and not actually go to a theater.

Bowling event:

Suggestions - Hudson Lane, look at prices for games/food. Try to get a cost about or lower than the price of last year which was \$504.00 for 2016.

Lyle love - try to make it a cosponsor ship and see which chapters are willing to partner with the chapter. See when others are available.

Suggestions:

Dinning to donate (can occur after movie).

Intimate Fundraisers, where sorors have more time to interact with one another. It was also suggested that the chapter does not hold fundraisers back to back - can be stressful financially.

Goals/Objectives – The committee going forward wants to decrease the number of tickets that are assessed and increase ticket sales. Fundraiser events are highly supported by assessments and not actual sales via analysis. Therefore to increase ticket sales the committee wishes to work with other organizations, which will help external sales. The committee's goal is to also begin to have internal fundraisers which are actually FUN.

Announcements – none

Adjournment – The meeting was adjourned at 9:53 p.m.

Submitted by

Soror Siiera Robinson, Chairman on behalf of Fundraising Committee



**Alpha Kappa Alpha Sorority, Incorporated
Rho Kappa Omega**

**Membership Committee Report
Meeting: Thursday, February 9, 2017
Dial In: 712-775- 7031
Access Code: 865043182#**

Call Participants: Soror Shevon Armstrong (Chairman), Soror Sobande Afolabi, Soror Gwendolyn Anthony- Garnett, Soror Sabrina Riley, Madame Basileus Vanetha Wood- Stratford

Meeting called to order- 6:07p.m.

Membership Committee Goals

Reclamation – the committee will work to reclaim our lost pearls and work to bring inactive members to return to active membership.

New Member Breakfast/Mentoring Program- the committee will host activities to acclimate new Sorors to the chapter.

Chapter Activities- the committee will host activities and events to help foster sisterly interactions throughout the chapter.

Committee Call Information

Reclamation- The committee will make efforts along with the support of the chapter to try and reclaim our lost pearls. The incentive for Sorors that are successfully able to bring a Soror to the chapter and reactivate their membership will possibly be \$10.00 off their next year's dues or waiving one of their assessment fees.

New Member Recognition- The committee would like to extend a welcome to our new members to the chapter by hosting a breakfast for them before next chapter meeting on Saturday, February 18, 2017. The breakfast will begin at 10:30 a.m. and we will try to collaborate with the Courtesy committee to host this event.

- The committee will look into obtaining a Chapter Manual of Procedures for new members, and getting a hard copy of the chapter directory.
- Mentoring Program- Sorors will be assigned a Soror buddy to work with and get to know throughout the year. This will begin at February's chapter meeting starting with choosing a Soror Valentine.

Chapter Activities

Chapter House Party- The committee would like to host a Spring Soror House Party (themed event). This event will foster sisterly relations along with activities, food and fun. Date and time will be determined later.

Chapter T-shirt- the committee is looking to prepare a chapter T-shirt with a theme that represents Rho Kappa Omega. We would to have this available for NARC. Any Soror that has expertise in this area of getting shirts made please reach out to the Membership committee if you would like to assist with this.

Clubs- The committee would like to begin clubs within the chapter that will establish better relationships among Sorors. Ex: Mommies Club, Book Club, Cooking Club. We will consider forming these clubs and reach out to Sorors that have information on these ideas.

Other Business

- The committee will handle presenting a Soror with a special gift for NARC.
- The committee will present monthly awards “Soror Spotlight, and “Soror of the Month”.
- The committee will look into making babysitting available for Sorors during chapter meetings.
- Membership Intake Process- the committee will address this at a later time

Meeting adjourned 6:54p.m.

UPDATE: After participating in the Courtesy Committee Conference Call, it was suggested to move the New Member Recognition breakfast to March’s chapter meeting.

Standards Committee Meeting Report - February 9, 2017

Sorors Present: Sorors Sobande, Shevon, Tamara, Madame Basileus Vanetha

Called to order - 7:07pm

Agenda

1. Call to Order - Soror Tamara
2. Meditation - Soror Tamara
3. Pink Goes Red Evaluation
 - a. 16 guests and 21 Sorors present; Great turnout from Sorors and guests
 - b. 10 evaluations from guests and 9 from Sorors
 - c. Biggest areas of opportunity from evaluations were the late start time and no music
 - d. Suggestion to communicate more effectively before events so we can better split up who is bringing items and doing tasks at events
4. 2017 Goals/Objectives
 - a. Communicate more effectively to properly plan for events and programs
 - b. Sharing mid year and end of year assessments, evaluation results with entire chapter
 - c. Sharing evaluation results will support the chapter's growth
 - d. Complete all assessments required by International Standards committee in a timely manner, completing event evaluations within one week for the after-action report

Adjournment at - 7:21pm