



# **November 2016**

## **Chapter Meeting Documents**



***Alpha Kappa Alpha Sorority, Incorporated®***

***Rho Kappa Omega Chapter***

General Body Meeting Agenda

November 19, 2016 @ 11am

Mary McLeod Bethune Center 140 Martin Luther King Drive, Jersey City, NJ 07305

Basileus Cimeron Bryant, Presiding

<b><u>Time</u></b>	<b><u>Agenda Item</u></b>	<b><u>Responsible Soror</u></b>
11:00	Meditation	Soror Cimeron Bryant, Basileus
11:03	Adoption of Agenda	Soror Cimeron Bryant, Basileus
11:05	Approval of Minutes	Soror Shevon Armstrong, Grammateus
	Officers' Reports	
11:09	Basileus	Soror Cimeron Bryant
11:13	Epistoleus	Soror Vanessa Jean-Louis
11:17	Pecunious Grammateus	Soror Tynesha Banks
11:25	Tamiouchos	Soror Sobande F. Afolabi
11:33	Hodegos	Soror Vaidra Johnson
	Special Orders	
11:37	Elections	Soror Cimeron Bryant, Basileus
	Committee Reports	
11:51	Program	Soror Sallie Brown, Chairman
11:55	Budget and Finance	Soror Sobande F. Afolabi, Chairman
11:59	Auditing	Soror Natalie D. Russell, Chairman
12:09	EAF	Soror Sabrina Riley, Chairman
12:13	Fundraising	Soror Sabrina Riley, Chairman
12:17	Standards	Soror Tamra Sanchez, Chairman
12:32	Strategic Planning	Soror Janet Chavis, Chairman
	Unfinished Business	
	2017 Proposed Budgets	
12:40	Operating	Soror Sobande F. Afolabi, Tamiouchos
12:44	Program	Soror Sallie Brown, Anti-Basileus
12:48	Fundraising	Soror Sabrina Riley, Chairman
	New Business	
12:53	Tellers' Report	Appointed Tellers Committee
12:58	Action Items	Soror Cimeron Bryant, Basileus
1:04	Philacter Report	Soror Andrea Wright, Philacter
1:07	Announcements	General Body
1:12	International Hymn & Pledge	General Body
1:15	Adjournment	Soror Cimeron Bryant, Basileus

Alpha Kappa Alpha Sorority, Incorporated®  
Rho Kappa Omega Chapter  
General Body Meeting Minutes  
Basileus Cimeron Bryant, Presiding

Date: October 15, 2016

Location: Mary Mcleod Bethune Center 140 Martin Luther King Drive Jersey City, NJ

24 Sorors attended and attendance sheet attached.

Meeting called to order at 11:01

Meditation provided by Basileus Bryant.

A quorum was established.

Adoption of Agenda

- **Motion made by Soror Dolores Curtis that the special order and new business area be moved from 11:10pm - 12:10pm.**  
Motion Carried.

Minutes approved by general consent

Approval of minutes- approved by general consent

**Officer Reports**

**Basileus** – Provided by Basileus Bryant- read newsletter (newsletter on file)

**Epistoleus** – Provided by Soror Vanessa Jean- Louis (Updates)

- Two emails from former members of Tau Sigma Chapter asking for assistance on transferring to Rho Kappa Omega
- Last email from Theta Kappa Omega invitation to event Saturday, November 12

**Pecunious Grammeteus**- Provided by Soror Tynesha Banks – report on file

**Tamiouchos**- Provided by Soror Sobande Afolabi- report on file

**Hodegos**- Provided by Soror Lyndsay Christian

- Visitor Soror Tereska James initiated Lamda Gamma 1990

**Committee Reports**

**Programs:** (Highlights) Breast Cancer Walk complimentary parking at Newport Garage West ONLY

**Archives**- Report on file

**Graduate Advisor**- Report on file

**EAF:** Provided by Soror Sabrina Riley -Pledge \$19.08 or carrot cakes and cinnabun to reach platinum status (\$1650)

**Fundraising:** Provided by Soror Sabrina Riley

- **Motion made by Soror Sabrina Riley that we amend the previously adopted 2016 Fundraising Budget.**  
Motion Carried
- **Motion made by Soror Sabrina Riley to accept the proposed Lyle Love Affair event to be held on December 3, 2016 as an additional fundraiser with buy in funds coming from unused budget from the bowling event.**  
Motion Failed

- **Motion made by Soror Sabrina Riley that we amend the previously adopted 2016 fundraising budget to replace the December themed event with the December 3, 2016 Lyle Love Affair event.**

Motion Carried

**Leadership Development**-Report on File

**Sisterly Relations**- Report on File

**Philactor Report:** 6 late Sorors; \$12 collected; No Alarms

### **Announcement**

- Soror Vernetha Hope Powell. - Donate food Childhood Hunger; approximately 100 lbs of food has been donated. October 16, 2016 @ 1:30 the committee will be donating food to families at 182 Monticello JC, NJ Welcome Baptist Church
- Soror Tonia Daniels - Sip and Design please come and support and Soror Charlotte Rogers Brown will be modeling for the Circle of Sisters.
- Soror Tamara Sanchez- Thanking the chapter for all the well wishes & her son is having a fundraiser.
- Soror Vanetha Wood-Stradford - Welcome Baptist Church Comedy Show 10/15/2016; tickets are \$25; Doors Open at 5pm and Show starts at 6pm
- **Soror Sallie Brown move to amend the previously adopted motion that moves the special orders and new business from 11:10 to 12:10 to immediately.**

Motion Carried

### **Special Orders/ New Business**

**Office of Basileus:** Slate amended to add Soror Vanetha Wood-Stradford

Soror Vernetha Hope Powell nominated Soror Vanetha Wood-Stradford and was accepted.

**Office Graduate Advisor**

**Office of Tamiouchos:** Soror Sierra Robinson nominated Soror Vernetha Hope Powell and was accepted.

**Office of Grammeteus**

**Office of Hodegos**

**Office of Philactor**

**Office of Historian**

### **Proposed Fundraising Budget 2017**- Provided by Soror Sabrina Riley

- **Soror Sabrina Riley move that we accept the proposed fundraising budget for 2017 with changes discussed.**

Motion Carried

### **Proposed Operating Budget 2017**- Provided by Soror Sobande Afolabi

- **Soror Sobande Afolabi move to accept the proposed chapter operating budget for 2017 as presented.**

Motion Carried

### **Proposed Program Budget 2017**- Provided by Sallie Brown

- **Soror Sallie Brown move to increase the MLK day of service proposed budget from 2017 from \$100 to \$175.**

Motion Carried

- **Soror Sallie Brown move that we accept the proposed 2017 program budget as presented with added changes.**

Motion Carried

**Action Item: Coming from the Executive Board**

**Recommendation that 2 Boule delegates whose registration was not fully Reimbursed, receive the remaining balance of \$110 to be split evenly.**

- **Soror Corrine E. Rivers move to accept the motion as presented.**

Motion Carried

Hymn and Pledge

Meeting Adjourned at 12:13pm

**Soror Attendace:**

1. Tynesha Banks
2. Dolores L.A. Curtis
3. Tonia Slay Daniels
4. Siiera Robinson
5. Cimeron Bryant
6. Trudy Miles
7. Vernetha Hope Powell
8. Sallie Brown
9. Tamra Sanchez
10. Sabrina Riley
11. Gwendolyn Anthony
12. Lyndsay Christian
13. Janet Chavis
14. Renada Williams
15. Andrea Kwakyeh
16. Vanetha Wood- Stratford
17. Sobande Afolabi
18. Doris Taylor
19. Sharmelle Hunte
20. Vanessa J. Louis
21. Sonia Monet Pleasant
22. Corinne E. Rivers
23. Heather Spencer
24. Darcelle Medley Stokes

**Visiting Soror:**

1. Tereska James



## ALPHA KAPPA ALPHA SORORITY, INCORPORATED® RHO KAPPA OMEGA CHAPTER • MONTHLY NEWSLETTER

November 2016

Vol. 2 Issue 9

### Sisterly Greetings from the Basileus

In Oct., chapter, visiting and inactive sorors enjoyed a relaxing afternoon at the Sip and Design Reactivation event. We enjoyed painting wine glasses, good food, beverages, games, music, strolling and most importantly sisterly bounding. Job Well Done Sorors!

Thank you for your participation in the Childhood Hunger Program. With your generous donations, PKQ was able to donate over **50 pounds** of non perishable food to St. Lucy's Shelter and 6 families at Welcome Baptist Church. The recipients were very appreciative and thanked us for the donations.

For a second year in a row, PKQ implemented all 7 International Community Impact Days - MLK Day of Service, Pink Goes Red for Heart Health, 1908 Playgrounds Mobilization Day, Longest Day Alzheimer's Support, Mental Health Awareness Day, Childhood Hunger and Be the Voice Campaign, THANK YOU SORORS!! We could not have accomplished this goal without each one of you.

Sorors, history has been made with the Making Strides Against Breast Cancer Walk. Not only did we reach our goal of \$2,500 but Team Rho Kappa Omega nearly doubled the goal by raising over **\$4,466**. Thank you sorors for your efforts and a very special THANK YOU to Soror Sabrina Riley who raised **\$2,165**. Go PKQ!!!

On Nov 17th, Tau Sigma Chapter sorors will be celebrating their 3rd AKA anniversary. Thank you sorors for your continued guidance and support to our undergraduate chapter.

The chapter's annual Denim and Pearls Day Party in collaboration with Beta Alpha Omega will be held on Saturday, Nov 26th from 3-8pm at Taste Venue in Newark, NJ. Please come and support this event. Proceeds will support programs and scholarships for residents in Hudson County.

Officers and Committee Chairmen who are responsible for completing Corporate Office End of the Year reports must do so on or before December 17, 2016.

Have a safe and enjoyable Thanksgiving holiday!!

Sisterly, *Soror Cimeron*

### Basileus Itinerary for November

**Nov 13th: Executive Board Meeting**

**Nov 16th: Basilei Council Meeting**      **Nov 19th: General Body Meeting**

**Nov 26th: Rho Kappa Omega & Beta Alpha Omega Denim & Pearls Day Party**

#### 2016 Officers

**BASILEUS**  
Cimeron Bryant

**ANTI-BASILEUS**  
Sallie E. Brown

**GRAMMATEUS**  
Shevon Armstrong

**ANTI-GRAMMATEUS**  
Jazmin Gooding

**PECUNIOUS GRAMMATEUS**  
Tynesha Banks

**TAMIOUCHOS**  
Sobandé F. Afolabi, Esq.

**EPISTOLEUS**  
Vanessa Jean-Louis

**HODEGOS**  
Vaidra Boston

**PHILACTER**  
Andrea Wright

**PARLIAMENTARIAN**  
Darrell Medley-Stokes

**IVY LEAF REPORTER**  
Tiffany M. Riddick

**CUSTODIAN**  
Vanetha Wood-Stradford

**HISTORIAN**  
Heather Spencer

**GRADUATE ADVISOR**  
Corinne E. Rivers, Esq.

**CHAPLAIN**

## In the News



### **Cluster IV Updates:**

Help make history by purchasing a New Jersey AKA Specialty License Plate. The cost is \$100. For more information, please Madam Basileus.

The North Atlantic Region Cape is available for purchase. The cost is \$75. For more information, please visit the region's website.

## **SAVE THE DATE**

North Atlantic Leadership Meeting, **January 7, 2017** at Crowne Plaza Hotel in Cherry Hill, NJ. Registration is \$75. Registration is now open.

Cluster IV Founders' Day, **February 11, 2017** at Short Hills Hilton in Short Hills, NJ. The attire for the day is white.

86th North Atlantic Regional Conference, **April 26-30, 2017** in Baltimore, Maryland.

### **Other Updates:**

Alpha Kappa Alpha Sorority, Inc. manuals are available for purchase on the corporate office website at [www.aka1908.com](http://www.aka1908.com).

## **Monthly Calendar of Chapter Events**

**Nov 19th: General Body Meeting**

**Nov 27th: Denim & Pearls Day Party**

## **AKA - lades**

To be featured in the monthly newsletter for promotions, births, marriages, engagements, etc., please contact Basileus Bryant at [pkqbasileus7@gmail.com](mailto:pkqbasileus7@gmail.com).



### **November Birthdays**

6th - Soror Corinne E. Rivers

17th - Soror Sharmelle Hunt

24th - Soror Vernetha H. Powell

30th - Soror Maya Daniels

### **2016 Committee Chairmen**

**PROGRAM - Sallie E. Brown**

**BUDGET & FINANCE - Sobande F. Afolabi**

**COURTESY & PROTOCOL - Vaidra Johnson**

**BYLAWS - Darcell Medley-Stokes**

**PUBLICITY & TECHNOLOGY- Tiffany Riddick**

**ARCHIVES - Heather Spencer**

**GRADUATE ADVISORY - Corinne E. Rivers**

**AUDITING - Natalie Russell**

**CONNECTION - Gwen Anthony**

**EAF Captain - Sabrina Riley**

**FUNDRAISING - Sabrina Riley**

**LEADERSHIP DEVELOPMENT Vernetha Hope Powell**

**MEMBERSHIP - Tonia Slay-Daniels**

**NOMINATING - Andrea Kwakyeh**

**STANDARDS - Tamra Sanchez**

**STRATEGIC PLANNING - Janet Chavis**

**SISTERLY RELATIONS - Charlotte Rogers-Brown**

## Alpha Kappa Alpha Sorority, Inc.

### Rho Kappa Omega Chapter

#### November 2016 Correspondence Report

- Who: AKA/ Corporate Office  
What: Financial Card for Soror Tamara Turner Odom  
Notes: N/A
- Who: Positive Promotions  
What: Advertisement to purchase Barack Obama's commemorative and educational keepsakes  
Notes: Booklet will circulate during chapter meeting
- Who: Community Food Bank  
What: Request for donation  
Notes: N/A
- Who: Epsilon Upsilon Omega Chapter  
What: Check # 254 in the amount of \$100.00 as reimbursement for the AKA License Plate Campaign  
Notes: (Attention: Soror A. Mason)
- Who: Return to Sender  
What: Invitation to Sip and Design  
Notes: N/A
- Who: Ivy League Educational Foundation, Inc.  
What: Invitation to the MLK Jr. Memorial Breakfast on Monday, January 16, 2016 at the Westin Princeton at Forrestal Village in Princeton, NJ. Tickets are \$40 until December 31, 2016 and \$45 at the door. Breakfast will begin at 9am.  
Notes: Advertisement is also available for purchase, pricing chart available upon request.

Respectfully Submitted,  
Soror Vanessa Jean-Louis



**Alpha Kappa Alpha Sorority Inc**  
**Rho Kappa Omega**

**Pecunious Grammeteus Report October 1- 31, 2016**

Account Name	Name	Amount	Check #/Cash	Receipt #	Date Received	Date Submitted	Purpose	Notes
Operating	Gwendolyn Soror Anthony	200.00	#1107	785680	10/15/16	10/15/2016	2017 Partial Chapter Dues	
Operating	Soror Lyndsay Christian	12.00	Cash	785681	10/15/16	10/15/2016	Philacter Fines	
	<b>Operating</b>	<b>212.00</b>						

**Alpha Kappa Alpha Sorority Inc**  
**Rho Kappa Omega**

**Pecunious Grammeteus Report October 1- 31, 2016**

Account Name	Name	Amount	Check #/Cash	Receipt #	Date Received	Date Submitted	Purpose	Notes
Fundraising	Soror Andrea Kwakyeh	24.98	PayPal	37B94106EU6729 84L	10/11/2016	11/2/2016	(1) Bowling Ticket	
Fundraising	Soror Andrea Kwakyeh	24.98	PayPal	0YL74766475016 515	10/11/2016	11/2/2016	(1) Bowling Ticket	Assessment Met
Fundraising	Soror Andrea Kwakyeh	14.98	PayPal	TVS84764743802 91B	10/11/2016	11/2/2016	(1) Sip and Design	
Fundraising	Yvonne White	14.98	PayPal	54139985V90549 71W	10/16/2016	11/2/2016	(1) Sip and Design	
Fundraising	Charlene Gilliam	14.98	PayPal	147941882154465 08	10/16/2016	11/2/2016	(1) Sip and Design	
Fundraising	Soror Corinne Rivers	50.00	Cash	262242	10/15/2016	10/15/2016	(2) Bowling Tickets	Assessment Met
Fundraising	Gwendolyn Anthony	50.00	#1106	262244	10/15/2016	10/15/2016	(2) Bowling Tickets	Assessment Met
Fundraising	Gwendolyn Anthony	15.00	#1108	262245	10/15/2016	10/15/2016	(1) Sip and Design	

	Soror Sonia						(2) Bowling
Fundraising	Monet Pleasant	50.00	Cash	262246	10/15/2016	10/15/2016	Tickets
	Soror Tamara Sanchez						Assessment Met
Fundraising	Soror Sallie Brown	15.00	Cash	262247	10/15/2016	10/15/2016	(1) Sip and Design
Fundraising	Soror Sobande Afolabi	15.00	Cash	262248	10/15/2016	10/15/2016	(1) Sip and Design
Fundraising	Soror Sabrina Riley	19.08	Cash	262249	10/15/2016	10/15/2016	EAF Pledge (Donation)
Fundraising	Soror Sallie Brown	0.46	Cash	2662250	10/15/2016	10/15/2016	PayPal Loss
Fundraising	Audrey Archer	1.00	Cash	262255	10/15/2016	10/15/2016	Reinbursement
Fundraising	Soror Cimeron Bryant	15.00	Cash	262251	10/18/2016	11/2/2016	EAF Donation
Fundraising	Soror Sabrina Riley	15.00	#5414	262252	10/18/2016	11/2/2016	(1) Sip and Design
Fundraising	Soror Tonia Slay Daniels	55.00	Cash	262253	10/18/2016	11/2/2016	Sip and Design
Fundraising		231.00	Cash	262254	10/18/2016	11/2/2016	Dime Collection
<b>Fundraising</b>		<b>626.44</b>					

Alpha Kappa Alpha Sorority Inc  
Rho Kappa Omega  
Pecunious Grammeteus Report October 1- October 31, 2016

**Scholarship**      **0.00**



Alpha Kappa Alpha Sorority, Inc.  
Rho Kappa Omega Chapter  
Tamiouchos Report  
Operating Account  
October 1 - October 31, 2016

**Beginning Balance**

**\$14,211.12**

Income:

Rec'd	Deposit		
10/15/16	10/21/16	G. Anthony (\$200) 2017 Partial Chapter Dues (RESTRICTED), L. Christian (\$12) Philacter Fines	\$212.00
<b>Total Income</b>			<b>\$212.00</b>

Disbursements:

Date	Posted	Check #		A/C #	
10/9/16	10/11/16	1955	Tonia Slay-Daniels: Supplies for Reclamation Event	5210	\$49.10
10/9/16	10/24/16	1956	Sanon Global: Meeting Room rental fee	5510	\$100.00
<b>10/15/16</b>		<b>1957</b>	<b>Alpha Kappa Alpha: Ivy Leaf Submission with article (\$150); Ivy Beyond the Wall S</b>	<b>5270/6100</b>	<b>\$200.00</b>
10/15/16	10/17/16	1958	Sabrina Riley: Additional reimbursement of Boule Delegate Registration Fee	5920	\$55.00
<b>10/15/16</b>		<b>1959</b>	<b>Sobande Afolabi: Reimbursement of Boule Delegate Registration Fee</b>	<b>5920</b>	<b>\$282.50</b>
10/15/16	10/24/16	1960	Cimeron Bryant: Reimbursement of Registration Fee for Cluster IV Leadership Conferen	5930	\$85.00
10/15/16	10/17/16	1961	Tonia Slay-Daniels: Supplies for Reclamation Event	5210	\$174.76
<b>Total Disbursements</b>					<b>\$946.36</b>

**Summary**

<b>Beginning Balance</b>	<b>\$14,211.12</b>
<b>Total Income</b>	<b>\$212.00</b>
<b>Total Disbursements</b>	<b>\$ (946.36)</b>
<b>Total Balance to be carried forward</b>	<b>\$13,476.76</b>

Carry Over Balance	\$13,476.76
Outstanding Items	\$491.50

**OUTSTANDING DEPOSIT**

Bank Balance	\$13,968.26
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**Alpha Kappa Alpha Sorority, Inc.  
Rho Kappa Omega Chapter  
Tamlouchos Report  
Fundraising Account  
October 1 - October 31, 2016**

Beginning Balance					\$6,817.65
Income:					
Rec'd	Deposit				
10/4/2016	10/5/2016	Transfer from Paypal Account for 23 bowling tickets			\$ 574.54
10/15/2016	10/21/2016	6 bowling tickets (\$150); 3 Sip & Design tickets (\$45); EAF donation (\$20.08); \$0.46 donation to bowling event			\$ 215.54
Total Income					\$790.08
Disbursements:					
Date	Posted	Check #		A/C #	
10/15/2016	10/21/16	1548	Siiera Robinson: Reimbursement for Childhood Hunger Program	2400	\$48.94
10/15/2016	10/18/16	1549	Vanetha Wood-Stradford: Refreshments for Chapter Meeting*		\$18.48
10/15/2016	10/17/16	1550	V. Hope Powell: Reimbursement for Childhood Hunger Program	2400	\$121.90
10/23/2016		1551	Beta Alpha Omega Chapter: Chapter's buy-in for Denim & Pearls joint fundraiser		\$995.00
10/23/2016		1552	Alpha Alpha Lambda Chapter: Chapter's buy-in for Love Lyle joint fundraiser		\$800.00
Total Disbursements					\$1,984.32
Summary					
Beginning Balance					\$6,817.65
Total Income					\$ 790.08
Total Disbursements					\$ (1,984.32)
Total Balance to be carried forward					\$5,623.41
Carry Over Balance					\$5,623.41
Outstanding Items 1523/\$50, 1546/\$26.34, 1551/\$995, 1552/\$800					\$1,871.34
OUTSTANDING DEPOSIT					\$ -
Bank Balance					\$7,494.75

\*Reimbursement should have been from Operating Account, not Fundraising Account. \$18.48 will be transferred from Operating to Fundraising in November 2016.

NOTE: Philacter Fines of \$17 were erroneously deposited into Fundraising Account in September 2016. \$17 will be transferred from Fundraising to Operating Account in November 2016.



Alpha Kappa Alpha Sorority, Inc.  
 Rho Kappa Omega Chapter  
 Tamiouchos Report  
 Scholarship Account  
 October 1 - October 31, 2016

<b>Beginning Balance</b>				<b>\$3,805.05</b>
<u>Income:</u>				
Rec'd	Deposit	No income received during this reporting period.		\$0.00
<b>Total Income</b>				<b>\$0.00</b>
<u>Disbursements:</u>				
Date	Posted	Check #	A/C#	
		No disbursements were made during this reporting period.		\$0.00
<b>Total Disbursements</b>				<b>\$0.00</b>

**Summary**

<b>Beginning Balance</b>	<b>\$3,805.05</b>
<b>Total Income</b>	<b>\$0.00</b>
<b>Total Disbursements</b>	<b>\$ -</b>
<b>Total Balance to be carried forward</b>	<b>\$3,805.05</b>
Carry Over Balance	\$3,805.05
Outstanding Items	
Bank Balance	\$3,805.05

**Alpha Kappa Alpha Sorority, Inc.  
Rho Kappa Omega Chapter  
Chapter Operations  
Tamiouchos Report  
Comparison of Budget to Actual 2016**

**As of October 31, 2016**

**Approved Budget  
\$23,630.00**

<b>A/C#</b>	<b>Category</b>	<b>Approved Budget</b>	<b>Actual YTD</b>	<b>Remaining in Budget</b>
<b><u>Officers' Expenditures</u></b>				
5010	Basileus	\$2,200.00	\$2,033.32	\$166.68
5020	Grammateus	\$75.00		\$75.00
5030	Epistoleus	\$73.00	\$20.48	\$52.52
5040	Tamiouchos	\$40.00		\$40.00
5050	Pecunious Grammateus	\$100.00		\$100.00
5060	Graduate Advisor	\$1,317.00	\$957.44	\$359.56
5070	Other Officers' Expenditures	\$50.00		\$50.00
5080	Custodian	\$200.00	\$39.58	\$160.42
<b><u>Standing Committees' Expenditures</u></b>				
5200	Standards Committee	\$45.00		\$45.00
5210	Membership Committee	\$350.00	\$223.86	\$126.14
5220	Connection Committee	\$50.00		\$50.00
5230	Archives Committee	\$255.00	\$140.00	\$115.00
5240	Leadership Development Team	\$600.00		\$600.00
5250	Awards Committee	\$255.00	\$191.28	\$63.72
5260	EAF Committee	\$125.00		\$125.00
5270	Publicity	\$870.00	\$619.19	\$250.81
5280	Graduate Advisory Committee	\$200.00		\$200.00
5290	Courtesies	\$800.00	\$178.68	\$621.32
5300	Sisterly Relations Committee	\$250.00	\$15.51	\$234.49
5310	Other Standing Committees' Expenditures	\$50.00		\$50.00
<b><u>Other Expenditures</u></b>				
<b><u>Administrative Expenditures</u></b>				
5500	Bank service charges	\$75.00	\$174.31	\$ (99.31) (4) See Below
5510	Monthly Meeting (room rental)	\$1,800.00	\$523.95	\$1,276.05
5520	Officers' Bonding	\$300.00		\$300.00
5530	P.O. Box Medium	\$200.00	\$200.00	\$0.00
5540	Storage Facility	\$1,800.00	\$1,691.65	\$108.35
5560	External Audit	\$500.00		\$500.00
5570	Pan Hellenic Council Dues	\$85.00		\$85.00
<b><u>Corporate Office Expenditures</u></b>				
5700	Chapter Tax	\$300.00		\$300.00
5710	Per Capita Tax	\$4,140.00	\$1,980.00	\$2,160.00 (1) See Below
5720	EAF Dues	\$490.00	\$230.00	\$260.00 (2) See Below
5730	Reactivation Fees	\$360.00	\$120.00	\$240.00
5740	Constitution & Bylaws/ Manual of Standard Procedure	\$55.00		\$55.00
<b><u>Conference Expenditures</u></b>				
5900	North Atlantic Region & Boule Assessments	\$100.00	\$75.00	\$25.00
5910	NARC Delegates	\$649.00	\$555.00	\$94.00
5920	Boule Delegates	\$1,365.00	\$1,365.00	\$0.00
5930	Other Conferences (Roundup and Cluster)	\$620.00	\$175.00	\$445.00
<b><u>Other Expenditures</u></b>				
6100	Contingency	\$1,891.00	\$740.82	\$1,150.18
6140	Tau Sigma Contingency	\$770.00	\$189.06	\$580.94

**Alpha Kappa Alpha Sorority, Inc.  
Rho Kappa Omega Chapter  
Chapter Operations  
Tamiouchos Report  
Comparison of Budget to Actual 2016**

**As of October 31, 2016**

**Chapter Activities**

<b>6300</b>	Founders' Day	<b>\$100.00</b>	\$17.40	\$82.60
<b>6310</b>	Membership Intake	<b>\$125.00</b>	\$0.00	\$125.00
	<b>Total</b>	<b>\$23,630.00</b>	\$12,456.53	\$11,173.47

**YTD Philacter Fines collected      \$124.00** (3) See Below

**YTD Chapter Members Only Internal Fundraiser**

**Notes:**

- (1) 1/28/16-- Per Capita paid for 16 sorors; 1/30/16-- Per Capita paid for 2 sorors; 1/31/16-- Per Capita paid for 1 soror; 3/1/16-- Per Capita paid for 2 sorors; 5/10/16-- Per Capita paid for 1 soror.
- (2) 1/28/16-- EAF paid for 16 sorors; 1/30/16-- EAF paid for 3 sorors; 1/31/16-- EAF paid for 1 soror; 3/1/16-- EAF paid for 2 sorors; 5/10/16-- EAF paid for 1 soror
- (3) 1/16-- \$24; 2/20--\$16; 3/19--\$18; 4/5--\$8; 5/31--\$18; 7/1--\$28; 10/15--\$12
- (4) NSF of \$12 was erroneously transferred from Paypal to Fundraising Account. The NSF will be transferred from Fundraising to Operating in April 2016.
- \$33 Bank Service Fee was charged for stop payment on check #1869, payable to US Postal Service. Replacement Check #1898 in the amount of \$200 was issued on 2/20/16. \$129.31 was charged for printing new supply of bank checks.

**Alpha Kappa Alpha Sorority, Inc.**  
**Rho Kappa Omega Chapter**  
**Program / Fundraising / Scholarship**  
**Tamiouchos Report**  
**Comparison of Budget to Actual 2016**

**As of October 31, 2016**

**Approved Budget**  
**\$14,450.00**

<b>A/C#</b>	<b>Category</b>	<b>Approved Budget</b>	<b>Actual YTD</b>	<b>Remaining in Budget</b>
<b><u>Chapter Programs</u></b>				
1100	Back to School Health and Safety Fair	\$1,568.00	\$1,500.00	\$68.00 (7) SEE BELOW
1200	Martin L. King Jr. Day of Service Program	\$300.00	\$193.00	\$107.00 (7) SEE BELOW
1400	Rho Kappa Omega Scholarship	\$7,700.00	\$7,700.00	\$0.00 (6) SEE BELOW
1500	Making Strides Against Breast Cancer	\$500.00		\$500.00
1600	Go Red for Heart Health	\$350.00	\$308.50	\$41.50 (1) SEE BELOW
1800	Program Advertising	\$800.00	\$150.00	\$650.00
1900	Africare	\$100.00	\$100.00	\$0.00
2100	1908 Playgrounds Mobilization	\$400.00	\$596.90	\$ (196.90) (4) SEE BELOW
2200	The Longest Day Alzheimer's Support	\$400.00	\$343.49	\$56.51
2300	Mental Health Awareness Day	\$500.00	\$378.91	\$121.09
2400	Childhood Hunger Awareness	\$500.00	\$170.84	\$329.16
2500	Contingency	\$550.00	\$250.00	\$300.00 (1) SEE BELOW
2700	Fiscal Responsibility Workshop	\$450.00	\$450.00	\$0.00 (5) SEE BELOW
2800	Seasonal Wraps	\$200.00		\$200.00
2900	Thanksgiving Dinner	\$442.30	\$442.30	\$0.00 (5) SEE BELOW
2910	2016 Sustainability Conference	\$100.00	\$32.69	\$67.31 (3) SEE BELOW
	<b>Total</b>	<b>\$14,860.30</b>	<b>\$12,583.94</b>	<b>\$2,243.67</b>

**Approved Budget**  
**TBD**

<b><u>Fundraising Events</u></b>				
4100	Bowling For AKA	\$1,600.00	\$604.34	\$995.66
4710	Movie Event 2016	\$100.00	\$462.11	\$ (362.11) (2) SEE BELOW
4720	Skating Party			\$0.00
4730	Themed Dinner Party		\$400.00	\$ (400.00)
	<b>Total</b>	<b>\$1,700.00</b>	<b>\$604.34</b>	<b>\$995.66</b>

**Notes:**

- (1) On January 16, 2016, the chapter voted to increase Go Red for Heart Health Program from \$200 to \$350, with \$150 coming from program contingency. On February 20, 2016, the chapter voted to create budget line item for 2016 Sustainability Conference with \$100 coming from contingency (Cross-reference to Footnote 3 below).
- (2) \$370.15 was taken from the proceeds generated from this fundraiser.
- (3) Per Chapter vote on February 20, 2016, \$100 is to be taken from contingency to create a budget for this conference.
- (4) \$200 in donations were received for the 1908 Playgrounds Mobilization Project, which increased the budget to \$600. On August 24, 2016, \$1.50 was reimbursed to this budget line item due to an overpayment.
- (5) Per Chapter vote on June 18, 2016, the balance remaining in the Fiscal Responsibility Workshop (\$242.30) is to be transferred to the Thanksgiving Dinner budget line item.
- (6) \$7,700 was transferred from Fundraising Account to Scholarship Account on 9/7/16. As of 9/30/16, 4 scholarship checks for \$1000 each were issued to the recipients, and a reimbursement for \$439.50 was also issued. This leaves a balance of \$3260.50 for 2016 scholarships.
- (7) Per Chapter vote on September 17, 2016, \$68 was moved from MLK Program to Back to School Health & Safety Program.



Alpha Kappa Alpha Sorority, Inc.  
Rho Kappa Omega Chapter  
Tamiouchos Report  
Monthly Financial Statements  
Operating Account  
For the Period Ending October 31, 2016

CURRENT MONTH ACCOUNT SUMMARY

Account Balance as of October 1, 2016			\$14,211.12
<u>Income</u>			
	Income from Chapter Operations	\$212.00	
	Total Income		\$212.00
<u>Expenses</u>			
	Expenses for Chapter Operations	\$946.36	
	Total Expenses		\$946.36
Account Balance as of October 31, 2016			<u>\$13,476.76</u>

Y-T-D ACCOUNT SUMMARY

Account Balance as of January 1, 2016			\$18,312.07
<u>Income</u>			
	2016 Income from Chapter Operations	\$9,468.76	
	Total Income		\$9,468.76
<u>Expenses</u>			
	2016 Expenses for Chapter Operations	\$14,304.07	
	Total Expenses		\$14,304.07
Account Balance as of October 31, 2016			<u>\$13,476.76</u>

Alpha Kappa Alpha Sorority, Inc.  
Rho Kappa Omega Chapter  
Tamiouchos Report  
Monthly Financial Statements  
Operating Account  
For the Period Ending October 31, 2016

RECONCILIATION TO BANK STATEMENT

Balance per Bank Statement as of October 31, 2016	\$13,968.26
Plus: Deposits in Transit	\$0.00
Less: Outstanding Items	\$491.50
Less: Pending Bank Reconciliation	\$0.00
Adjusted Bank Account Balance as of October 31, 2016	<u>\$13,476.76</u>

OUTSTANDING ITEMS

<u>Payee</u>	<u>Check #</u>	<u>Date</u>	<u>Amount</u>
Kelle Coleman	1902	2/20/16	\$9.00
Alpha Kappa Alpha Sorority, Inc.	1957	10/15/16	\$200.00
Sobande Afolabi	1959	10/15/16	\$282.50
Total Outstanding Items as of October 31, 2016			<u>\$491.50</u>

DEPOSITS IN TRANSIT

Pending Deposit	\$0.00
Pending Deposit (Paypal)	\$0.00
Total Deposits in Transit as of October 31, 2016	<u>\$0.00</u>

STATEMENT OF ASSETS

<u>Type of Account</u>	<u>Account Number</u>	<u>Balance</u>
PNC Bank - Business Checking (Operations)	xxxxxxx841	\$13,968.26
Total Assets as of October 31, 2016		<u>\$13,968.26</u>

Alpha Kappa Alpha Sorority, Inc.  
Rho Kappa Omega Chapter  
Tamiouchos Report  
Monthly Financial Statements  
Fundraising Account  
For the Period Ending October 31, 2016

CURRENT MONTH ACCOUNT SUMMARY

<b>Account Balance as of October 1, 2016</b>			<b>\$6,817.65</b>
<u>Income</u>			
Income from Self-Sustaining Activities	\$790.08		
Total Income			\$790.08
<u>Expenses</u>			
Expenses for Self-Sustaining Activities	\$1,984.32		
Total Expenses			\$1,984.32
<b>Account Balance as of October 31, 2016</b>			<b>\$5,623.41</b>

Y-T-D ACCOUNT SUMMARY

<b>Account Balance as of January 1, 2016</b>			<b>\$16,901.95</b>
<u>Income</u>			
2016 Income from Self-Sustaining Activities	\$4,406.61		
Total Income			\$4,406.61
<u>Expenses</u>			
2016 Expenses for Self-Sustaining Activities	\$15,685.15		
Total Expenses			\$15,685.15
<b>Account Balance as of October 31, 2016</b>			<b>\$5,623.41</b>

RECONCILIATION TO BANK STATEMENT

<b>Balance per Bank Statement as of October 31, 2016</b>	<b>\$7,494.75</b>
Plus: Deposits in Transit	\$0.00
Less: Outstanding Items	\$1,871.34
<b>Adjusted Bank Account Balance as of October 31, 2016</b>	<b>\$5,623.41</b>

OUTSTANDING ITEMS

<u>Payee</u>	<u>Check #</u>	<u>Date</u>	<u>Amount</u>
Mental Health Association of NJ	1523	04/09/16	\$50.00
Tamara Odom	1546	9/30/2016	\$26.34
Beta Alpha Omega Chapter	1551	10/23/2016	\$995.00
Alpha Alpha Lambda Chapter	1552	10/23/2016	\$800.00
<b>Total Outstanding Items as of October 31, 2016</b>			<b>\$1,871.34</b>

DEPOSITS IN TRANSIT

Pending Deposit	\$0.00
Pending Deposit (PayPal)	\$0.00
<b>Total Deposits in Transit as of October 31, 2016</b>	<b>\$0.00</b>

STATEMENT OF ASSETS

<u>Type of Account</u>	<u>Account Number</u>	<u>Balance</u>
PNC Bank - Business Checking (Fundraising)	xxxxxxx892	\$7,494.75
<b>Total Assets as of October 31, 2016</b>		<b>\$7,494.75</b>

Alpha Kappa Alpha Sorority, Inc.  
Rho Kappa Omega Chapter  
Tamiouchos Report  
Monthly Financial Statements  
Scholarship Account  
For the Period Ending October 31, 2016

CURRENT MONTH ACCOUNT SUMMARY

<b>Account Balance as of October 1, 2016</b>		<b>\$3,805.05</b>
<u>Income</u>		
Income for Scholarships	\$0.00	
Total Income		\$0.00
<u>Expenses</u>		
Expenses for Scholarships	\$0.00	
Total Expenses		\$0.00
<b>Account Balance as of October 31, 2016</b>		<b>\$3,805.05</b>

Y-T-D ACCOUNT SUMMARY

<b>Account Balance as of January 1, 2016</b>		<b>\$1,544.55</b>
<u>Income</u>		
2016 Income for Scholarships	\$8,700.00	
Total Income		\$8,700.00
<u>Expenses</u>		
2016 Expenses for Scholarships	\$6,439.50	
Total Expenses		\$6,439.50
<b>Account Balance as of October 31, 2016</b>		<b>\$3,805.05</b>

RECONCILIATION TO BANK STATEMENT

<b>Balance per Bank Statement as of October 31, 2016</b>	<b>\$3,805.05</b>
Plus: Deposits in Transit	\$0.00
Less: Outstanding Items	\$0.00
<b>Adjusted Bank Account Balance as of October 31, 2016</b>	<b>\$3,805.05</b>

OUTSTANDING ITEMS

<u>Payee</u>	<u>Check #</u>	<u>Date</u>	<u>Amount</u>
<b>Total Outstanding Items as of October 31, 2016</b>			<b>\$0.00</b>

DEPOSITS IN TRANSIT

<b>Total Deposits in Transit as of October 31, 2016</b>	<b>\$0.00</b>
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STATEMENT OF ASSETS

<u>Type of Account</u>	<u>Account Number</u>	<u>Balance</u>
PNC Bank - Business Checking (Scholarship)	xxxxxxx497	\$3,805.05
<b>Total Assets as of October 31, 2016</b>		<b>\$3,805.05</b>

***Alpha Kappa Alpha Sorority, Inc.***  
***Rho Kappa Omega Chapter***

**November 2016 Committee Report**

There was a Program Committee call on October 3, 2016 @ 7:00pm

**2016 Program Committee Goals:**

Increase community awareness of Rho Kappa Omega Programs

Increase Chapter participation to over 50% with all Programs

Increase community participation

Provide incentive for Soror's participation in programs

Increase collaboration with other sororities, fraternities and organizations with our programs

**Upcoming Program**

- On November 23, 2016 Rho Kappa Omega will participate in the Annual Thanksgiving Feed the senior's the location is at Golden Door Charter School 3044 Kennedy Blvd Jersey City, NJ from 10:00am to 8:00pm.

Committee Conference call was called to order at 8:40pm

Rho Kappa Omega provided six containers of non-perishable food items to families at Welcome Baptist Church located 182 Monticello Avenue Jersey City, NJ 07304 on October 16, 2016.

On October 23, 2016, the Breast Cancer Walk was a great success!!!!!!Thanks to all the Sorors that helped to make the walk was a success. Thanks to Soror Sabrina Riley for the great work in raising funds for the Breast Cancer Walk

On November 23, 2016 Rho Kappa Omega will be partner with Angela Care's to feed the seniors for Thanksgiving Dinner and the program is from 10:00am to 8:00pm. We are asking all Sorors to come out and support this event. The attire for the event is para tops and jeans bottoms with comfortable shoes. Please no leggings or stretch pants for this event.

We are asking all Sorors to bring new or gently used children books to November's Chapter Meeting and the donations will be given to Hope House.

Rho Kappa Omega would like to donate new or gently used toys to Hope House for their playroom and to make the playroom kid friendly and all suggestions are welcome to help

**with this project and we will be going to Hope House on December 10, 2016 from 1:30pm to 3:30pm**

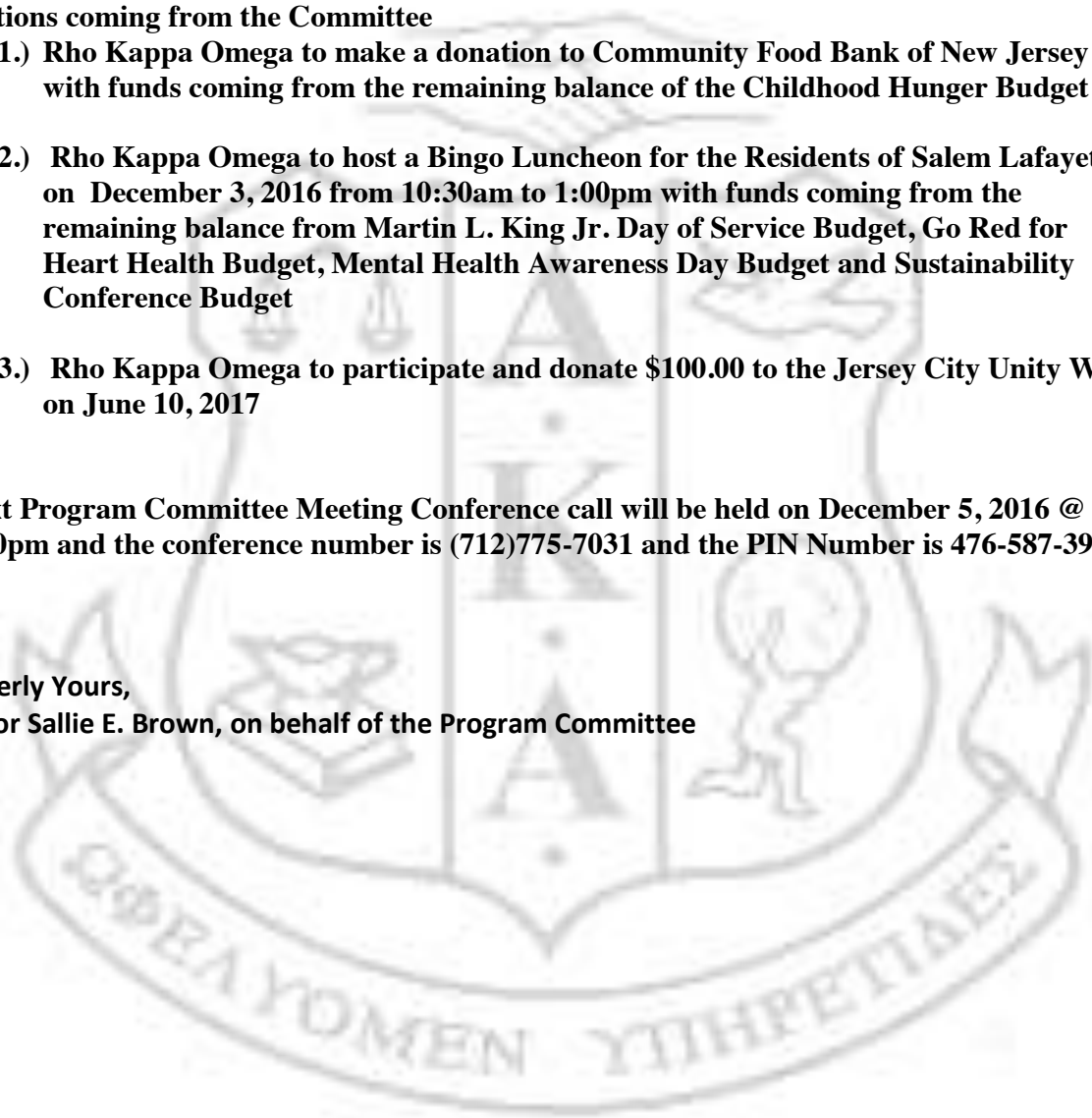
**Thanks to Rho Kappa Omega for making 2016 a great success for programs and thanks for all you do to help with programs**

**Motions coming from the Committee**

- 1.) Rho Kappa Omega to make a donation to Community Food Bank of New Jersey with funds coming from the remaining balance of the Childhood Hunger Budget**
- 2.) Rho Kappa Omega to host a Bingo Luncheon for the Residents of Salem Lafayette on December 3, 2016 from 10:30am to 1:00pm with funds coming from the remaining balance from Martin L. King Jr. Day of Service Budget, Go Red for Heart Health Budget, Mental Health Awareness Day Budget and Sustainability Conference Budget**
- 3.) Rho Kappa Omega to participate and donate \$100.00 to the Jersey City Unity Walk on June 10, 2017**

**Next Program Committee Meeting Conference call will be held on December 5, 2016 @ 7:00pm and the conference number is (712)775-7031 and the PIN Number is 476-587-395#**

**Sisterly Yours,  
Soror Sallie E. Brown, on behalf of the Program Committee**





Alpha Kappa Alpha Sorority, Inc.  
Rho Kappa Omega Chapter

## **Budget and Finance Committee Report November 2016**

Committee Members: Soror Sobande F. Afolabi (Tamiouchos),  
Madame Basileus Cimeron Bryant  
Soror Tynesha Banks (Pecunious Grammateus)  
Soror Sallie Brown (Anti-Basileus)  
Soror Sabrina Riley (Fundraising Chairman)

### **2017 Chapter Operating Budget:**

The proposed 2017 Chapter Operating Budget was presented to the chapter for review and discussion at the October 2016 General Body Meeting. No revisions were made to the proposed budget. The General Body will vote on the final Budget at the November 2016 meeting. Upon approval, the Budget will be submitted to Corporate Office, as required.

### **2017 Chapter Dues:**

All dues to Corporate Office are payable January 1, which means sorors should submit dues to the Pecunious Grammateus no later than the December's chapter meeting. Per the Chapter Bylaws, sorors who do not submit dues prior to January 1 will be deemed inactive and their names will be deleted from the chapter roster. Dues submitted after January 15 will be assessed at 10% late fee. Please refer to the Constitution & Bylaws, Manual of Standard Procedure and Rho Kappa Omega Bylaws.

The week of December 26-31, 2016, the Tamiouchos will submit a payment to Corporate Office for all sorors who submitted their dues on or before such date, as well as the Chapter Tax. Any dues collected after that date will be submitted to Corporate Office by the incoming Tamiouchos.

### **2016 Chapter Assessments:**

Please be reminded that per the Chapter Bylaws, assessments are due within 30 days of the fundraising event, or by December's chapter meeting, whichever date comes first. The Pecunious Grammateus will advise sorors if assessments are still outstanding. Corporate Dues will not be submitted until all assessments and chapter dues have been paid in full.

### **Sorority Documents:**

If you have not received your 2014 Constitution & Bylaws and/or Manual of Standard Procedure, please contact the Tamiouchos.

### **2016 Corporate Office End of Year Report**

The Tamiouchos is prepared to submit the financial End of Year Reports by the respective deadlines. The 2017 Operating Budget will be submitted no later than December 31, 2016 and the Statement of Financial Operations will be submitted no later than February 1, 2017.

Respectfully Submitted,

Soror Sobande F. Afolabi, Chairman



*Alpha Kappa Alpha Sorority, Inc.  
Rho Kappa Omega Chapter*

*Auditing Committee Report  
Internal Audit of Calendar Year 2014*

The purpose of the Internal Audit of Calendar Year 2014 is to “determine the adequacy, completeness and accuracy of the financial records maintained by the” Rho Kappa Omega 2014 financial officers and bonded officers. (*Alpha Kappa Alpha Sorority, Incorporated, Financial Fitness*). The committee followed the Internal Audit Procedures set forth in *Alpha Kappa Alpha Sorority, Incorporated, Financial Fitness*; *Rho Kappa Omega Chapter Bylaws*; and *Rho Kappa Omega Chapter Internal Controls*.

The committee reviewed a sampling of 2014 financial documents/correspondence to ensure:

- ☑ Pecunious Grammateus (“PG”) receives all funds
- ☑ PG records all funds received in a Triplicate Receipt Book
- ☑ PG records all funds received in a Cash Receipt Journal
- ☑ PG gives all funds received to Tamiouchos (“TAM”) within five to seven business days of receipt
- ☑ Amounts recorded in Triplicate Receipt Book correspond with the amounts recorded in the Cash Receipt Journal
- ☑ TAM records all funds received in a cash received journal
- ☑ TAM deposits Cash/Check/Money Order deposits within five to seven business days of receipt
- ☑ Amounts recorded in cash received journal correspond with the amounts reflected in monthly PNC bank statements
- ☑ TAM reconciles bank statements monthly, reflected on monthly reports
- ☑ Bank statements are preserved as a paper copy and signed by the Basileus
- ☑ Check Request Vouchers are signed by the Preparer, Chairman/Officer, and Basileus or bonded officer, and TAM
- ☑ Proof of payment included with Check Request Vouchers



- 📌 PayPal monies transferred to bank account correspond to amounts reflected on PayPal printout
- 📌 PayPal transfer written request from PG to TAM
- 📌 Voided checks retained
- 📌 Check amounts correspond to amounts reflected on monthly TAM reports, bank statements, and TAM cash disbursement journal
- 📌 All checks are numerically controlled and accounted for in cash disbursement journal
- 📌 Chapter approves use of contingency funds prior to disbursement
- 📌 Chapter-approved monies from contingency reflected in End-of-Year TAM Budget-to-Actual report

The Internal Audit of Calendar Year 2014 was successfully completed. January 2014 PG documents were not evaluated because the Chapter does not have access to the records. The committee concluded that the financial records maintained in 2014 are in compliance with *Alpha Kappa Alpha Sorority, Incorporated, Financial Fitness*; *Rho Kappa Omega Chapter Bylaws*; and *Rho Kappa Omega Chapter Internal Controls*, with the exception of the aforementioned unevaluated documents.

The committee makes the following suggestions:

- 📌 The PayPal procedures, reflected in the Budget and Finance Committee records, to be incorporated into the *Rho Kappa Omega Chapter Bylaws*.
- 📌 The amounts used from the Operating Budget Contingency, to be recorded in the footnotes of the Budget-to-Actual and updated when the amount is finalized.
- 📌 Procedures for use of the chapter debit card to be incorporated into the *Rho Kappa Omega Chapter Bylaws*.

Sisterly,

Soror Natalie Deneen Russell (chairman), Soror Renada Williams (committee member), and Soror Maya Daniels (committee member)

Submitted: November 2016



*Alpha Kappa Alpha Sorority, Inc.  
Rho Kappa Omega Chapter*

*Auditing Committee Report  
Internal Audit of Calendar Year 2015*

The purpose of the Internal Audit of Calendar Year 2015 is to “determine the adequacy, completeness and accuracy of the financial records maintained by the” Rho Kappa Omega 2015 financial officers and bonded officers. (*Alpha Kappa Alpha Sorority, Incorporated, Financial Fitness*). The committee followed the Internal Audit Procedures set forth in *Alpha Kappa Alpha Sorority, Incorporated, Financial Fitness*; *Rho Kappa Omega Chapter Bylaws*; and *Rho Kappa Omega Chapter Internal Controls*.

The committee reviewed a sampling of 2015 financial documents/correspondence to ensure:

- ☑ Pecunious Grammateus (“PG”) receives all funds
- ☑ PG records all funds received in a Triplicate Receipt Book
- ☑ PG records all funds received in a Cash Receipt Journal
- ☑ PG gives all funds received to Tamiouchos (“TAM”) within five to seven business days of receipt
- ☑ Amounts recorded in Triplicate Receipt Book correspond with the amounts recorded in the Cash Receipt Journal
- ☑ TAM records all funds received in a cash received journal
- ☑ TAM deposits Cash/Check/Money Order deposits within five to seven business days of receipt
- ☑ TAM reconciles bank statements monthly, reflected on monthly reports
- ☑ Bank statements are preserved as a paper copy and signed by the Basileus
- ☑ Check Request Vouchers are signed by the Preparer, Chairman/Officer, and Basileus or bonded officer, and TAM
- ☑ Proof of payment included with Check Request Vouchers
- ☑ PayPal monies transferred to bank account correspond to amounts reflected on PayPal printout

- 📌 PayPal transfer written request from PG to TAM
- 📌 Voided checks retained
- 📌 Check amounts correspond to amounts reflected on monthly TAM reports and TAM cash disbursement journal
- 📌 All checks are numerically controlled and accounted for in cash disbursement journal

The Internal Audit of Calendar Year 2015 was successfully completed. The following discrepancies were noted:

- 📌 Voided Check 1010: The voided check was maintained but not recorded in the January TAM report.
- 📌 October 2015 PNC Bank Statement: The statement was maintained in paper form but was not signed by the Basileus.
- 📌 Several vouchers were missing the signature of the committee chairman and/or preparer.

The committee concluded that the discrepancies discovered were minor oversights. To be in compliance with *Alpha Kappa Alpha Sorority, Incorporated, Financial Fitness*; *Rho Kappa Omega Chapter Bylaws*; and *Rho Kappa Omega Chapter Internal Controls* the committee suggests the discrepancies be corrected.

The committee also makes the following suggestions:

- 📌 The procedure for reimbursement when a receipt is lost to be defined in the *Rho Kappa Omega Chapter Bylaws*. Currently, if a soror loses a receipt, she submits a letter.
- 📌 A verification of the amounts paid via check/DBT to Alpha Kappa Alpha Corporate Office or North Atlantic Region to accompany vouchers.
- 📌 When a monetary donation is made to an organization, a copy of the Donation Letter from PKQ to the organization to accompany vouchers.

Sisterly,

Soror Natalie Deneen Russell (chairman), Soror Renada Williams (committee member), and Soror Maya Daniels (committee member)

Submitted: November 2016



## November 2016 Report

**Mission** – The mission of the Alpha Kappa Alpha Educational Advancement Foundation, Inc. is to promote lifelong learning. This is accomplished by securing charitable contributions, gifts and endowed funds to award scholarships, fellowships and grants.

2016 Theme is Fascinated with EAF

You can support EAF by:

- Increasing our online giving through [www.donate.akaeaf.org](http://www.donate.akaeaf.org)
- Purchasing an EAF History Book
- Making a donation of \$150.00 at our new Philanthropist level
- Reach Platinum Chapter level status before February 15, 2017



- Give through AmazonSmile
- HELP YOUR REGION CAPTURE THE EAF MEMBERSHIP COMPETITION CUP!!!!!!
- Become at least a Silver status chapter or maintain/move your chapter to the GOLD or PLATINUM level.
  - The Region with the greatest percentage increase per status level by June 15, 2017 will grab the cup!

As your EAF Captain I have come up with a few ways for our chapter to reach platinum status! To reach Platinum we need to raise \$1650.00

- Pledge \$19.08 by 1/21/17 – 42 Sorors x 19.08 = 801.36

\*\*\*\*\* So far 12 Sorors have committed (\$228) Please sign the pledge!!!

- Hadley Farms Cinnabun /Carrot cake sale - \$4.00 each – profit \$2.00  
If each Soror sells 10 items we will make a profit of 840.00

\*\*\*\* Sorors if you have sold any Hadley Farms items please bring your order forms and cash to chapter meeting so that the order can be placed.

So Sorors, Let's get FASCINATED with EAF by reaching PLATINUM status! We are small in size but **mighty** in accomplishments!!!!

#### EAF Fundraisers 2016

Wine Basket Raffle (Bowling)	\$232
Pledge Sheet (12 Sorors)	\$228.96
Dime Collection	\$77
Wine & Design	\$160.00
	Total = 697.96 (\$952.04) needed

Sisterly,  
Soror Sabrina Riley  
EAF Captain



Alpha Kappa Alpha Sorority, Inc  
*Rho Kappa Omega Chapter*  
*Fundraising Committee Report*  
*November 2016*

**Fundraising Committee 2016 Goals:**

- Raise \$15,000 from fundraisers
- Collaborate with another committee and an outside organization – 9/30, 11/26 ,12/2
- Foster Pan Hellenic Relationships through event collaboration
- Raise \$500 through internal fundraisers – 156.16 as of 3/17/16
- Put the Fun back in Fundraising
- Inspire Sorors to increase ticket sales

2016 Fundraisers						
Event	Date	Soror Assessment	Sales Goal	Expenses	Profit	Description
Movie Event	April 16	2 @ \$15	120 tickets = \$1800 55 Tickets = Actual Sale 825.00	\$100 Actual = 91.62 (\$8.32)	\$1173.54  Includes 510.00 owed in assessments	Host Movie Premier of Barbershop THE NEXT CUT Aviation 12 Theater in Linden
Bowling Party	September 30	2@ \$25	50 Tickets = \$1250.00 Actual Sold = 62 Total = 1550.00	1600.00 Actual = 50.00  (1550.00)	\$1500.00 +900.00 In assessments 2400.00	Bowl Rite lanes Union City
Denim & Pearls	November 26	2 @ \$25	<b>150 Tickets = \$3750</b>	<b>1000.00</b> Actual = <b>\$995</b> <b>(5.00)</b>	\$2750.00 Not including door sales	Collaborative Event with BAQ Taste Venue
Lyle Love Affair	December 2	2 @ \$20	250 Tickets = \$5000	\$5500 Actual = \$800 (\$4700)	\$5000.00	Collaboration with The Alphas Taste Venue
<b>Totals</b>		<b>\$ 170.00</b>	<b>\$11,125.00</b>	<b>\$1,936.62</b>	<b>\$11,555.54</b>	

**ACTUAL SALES, EXPENSES AND PROFIT IN BOLD**

**Outstanding Assessments**

**Soror Assessments owed for Movie Event = 510.00**

**Soror (18) Assessments owed for bowling party = 900.00**

**Internal Fundraisers – Dates to be determined**

**Shop Till You Drop:**

**Relaxation Basket Raffle :**

**Wine Basket Raffle :**

**50/50 Raffle:**

**Paid Para Day :**

- Motion was made to have a paid casual para day for December 17,2016 at the cost of \$3.00 per Soror. Motion passed by committee. Will be brought to Chapter for approval
- We need Sorors for set up & clean up for both the Denim & Pearls & Lyle Love Affair Events Please advise Fundraising Chair of your choices for both.
- Sorors please remember that all ticket monies are due before the day of events. Please contact Soror Tyneisha Banks for her availability to collect funds. Soror Tyneisha has extra tickets should you need any.
- We would like to have a Shop Til You Drop event at December's Chapter Meeting. Please advise if you have any items you would like to donate.

COME ON SORORS LETS SELL SELL SELL !!!!!!!!!!!!!

Soror Sabrina Riley (Chairman), on behalf of the Fundraising Committee

**ALPHA KAPPA ALPHA SORORITY INCORPORATED**  
**Rho Kappa Omega Chapter**  
**Strategic Planning Committee Report**



On November 3, 2016 at 7:35pm the Rho Kappa Omega Chapter opened the committee meeting conference call. The meditation was given by Soror Janet Chavis. Meeting was attended by Madame Basileus Cimeron Bryant and Madame Anti Basileus Sallie Brown. The meeting was adjourned at 8:07 pm.

Soror Janet gave a brief overview of a Strategic Plan, its purpose and the process. Soror Janet revisited the basic Steps as outlined in the SPC Manual . They are: Mission Statement, Vision Statement, Guiding Principles, Goals and objectives, Action Plan and / Evaluation/Follow-up.

Sorors were made aware of an invitation from Corporate Office to participate in a Strategic Planning Webinar on Tuesday October 11. The charge of the committee was shared and the chair reminded members that the first step to collecting information was to discuss the SPC survey. All members were made aware of an invitation from Corporate Office to participate in a Strategic Planning Webinar on Tuesday October 11, 2016. An email notice of open invitation was sent to entire committee to join the session. As a result, two committee members participated in the webinar.

A number of questions were asked by Webinar participants one of which was the extension of a due date in light of the timing of the Training session via webinar. Corporate office is requesting that all chapters complete a chapter Strategic Plan to be submitted on or before the date of their respective Regional Conference.

Members were asked to carefully review and provide input on all aspects of the survey. After much deliberation, the group determined the survey as distributed was quite lengthy, very comprehensive and may be too much to complete in one sitting.

The team decided the survey will be distributed at the November General Body meeting for initial review, and will be emailed to chapter member to complete at their leisure, returning on or before the December 2016 chapter meeting. We were reminded that many older Sorors may not be technology savvy and may prefer completing the survey during chapter meeting or thereafter and might benefit from receiving a stamped self-addressed envelope in order to return the survey. Prior to the meeting close, we agreed to reconvene on the following Thursday, November 10<sup>th</sup> @ 7:30 to revisit and discuss any confusing items in the survey prior to presenting to chapter.

On November 10, 2016, The second SPC meeting was held via teleconference. Soror Janet Chavis opened the meeting at 7:05 with Sorors, Madame Basileus Cimeron Bryant and Madame Anti Basileus Sallie Brown in attendance. It was decided during the second committee call that the survey would be distributed to the chapter with a brief introduction of the Who, What, When, Why and How of the Alpha Kappa Alpha Strategic Planning Initiative. This would serve to give those members unfamiliar the Strategic planning process and overview of the charge as well, an opportunity to share the Sorority Strategic Planning Documents. There was a brief review of the survey, and an overview of the Webinar session was discussed. The meeting was adjourned at 7:54 pm

Next meeting: December 1, 2016 @ 7:30pm via conference call. (712) 451-0011 – Participant code: 638998

Respectfully Submitted,  
November 15, 2016  
Janet D Chavis, Chairman



## Rho Kappa Omega Strategic Planning Survey

*"The Strategic Planning Committee shall develop, review and revise, as necessary, the Chapter's Strategic Plan and shall ensure that the strategic goals are implemented into chapter operations and programs." – Rho Kappa Omega Chapter Bylaws Article 7, Section 2q.*

### VISION STATEMENT ( sample)

*Rho Kappa Omega Chapter of Alpha Kappa Alpha will continue to be known as the premier unique sisterhood of distinguished professional women united to serve humankind throughout the entire county of Hudson County, New Jersey*

***✍️ Soror, your thoughts are important to this process so tell us a little about yourself. Be sure to share comments as directed in each section. These comments will lead and inform the work of this committee. Thank you!***

Member of AKA (years)	___1-8 ___9-16 ___17-25+	Initiation Level:	Graduate / Undergrad
Member of PKQ (years)	___0-10 ___11-27	Current Age:	25-29 30-39 40-49 50-55 56+
Initiated into PKQ	___Yes ___No	# of Excutive BD Positions Held	0 1-3 4-7 8-10 10+
Chapter Officer currently	___Yes ___No	# committee chair positions held	0 1-3 4-7 8-10 10+
Committee Chair currently	___Yes ___No	Have you ever considered General membership?	___Yes ___No
I have am comfortable with my knowledge of the Sorority Program Targets, Protocols and Rituals			Would be interested in learning about: ___Yes ___No

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## Rho Kappa Omega Strategic Planning Survey

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**IMPORTANT!** *Be sure to share comments as directed in each section.*

*Soror, your thoughts are important to this process as you complete the next set of questions. As you are formulating your responses, we ask that you keep chapter goals in mind as these become our Strategic Plan's benchmarks toward success.*

*AGAIN, These comments will lead and inform the work of this committee. Thank you!*

### **2016 Proposed Chapter Goals**

1. To improve sisterly relations by adhering to the Soror Code of Ethics.
2. To reclaim our lost pearls and retain charter and chapter Sorors.
3. To become more knowledgeable and comply with Alpha Kappa Alpha Sorority, Inc. documents and Robert's Rules of Order Newly Revised (11th edition).
4. To create a learning environment where knowledge and skills are shared with chapter Sorors.
5. To establish a mentoring program to develop future leaders within the chapter.
6. To increase Sorors attendance at Cluster, Regional and International conferences.
  7. To be a support system to Tau Sigma Chapter.
8. To revise the Chapter Operations Manual and conduct a Chapter Operation Workshop.
  9. To submit an article to the Ivy Leaf magazine every quarter.
10. To submit and win Small Chapter of the Year Award and receive the Star

## Rho Kappa Omega Strategic Planning Survey

Overall Statement	Strongly Disagree	Disagree	Agree	Strongly Agree	Limited knowledge
PKQ is an Effective Chapter					
PKQ is an Efficient Chapter					
PKQ Programs Meets Community Needs					
PKQ Makes Significant Scholarship Donations					

**Comment:**

Chapter Leadership - Executive Board (Chapter Officers and Committee Chairpersons)	Strongly Disagree	Disagree	Agree	Strongly Agree	Limited knowledge
Is adequately trained					
Is knowledgeable of AKA policies and procedures					
Is knowledgeable of PKQ policies and procedures					
Is receptive to new ideas					
Presents sufficient information to the Body in order to make informed decisions					
Makes good decisions on behalf of the Body					
Is prepared at General Body Meetings					
Represents the General Body Well internally and externally					
Members are approachable					
Are responsive to the needs of the Body					
Value each other's opinion					
Value the opinion of the Body					
Identifies sorors' strengths and utilize them					
Identifies sorors' weaknesses and develop them					

**Comments**

*How would you like to see officer training completed (via conferences, purchasing materials, implementing a 1 year mentor/transition program?)*

## Rho Kappa Omega Strategic Planning Survey

The Membership of Rho Kappa Omega	Strongly Disagree	Disagree	Agree	Strongly Agree	Limited knowledge
Is diverse					
Is actively involved in the Chapter					
Actively participates in Programs					
Attends meetings regularly					
Demonstrates respect for Leadership					
Participates in local and national conferences					
Participates in committees					
Is knowledgeable of AKA policies and procedures					
Is knowledgeable of PKQ policies and procedures					
Demonstrates Sisterly decorum					
Is comprised of a few cliques					
<b>Comment:</b>					

Rho Kappa Omega Programs	Strongly Disagree	Disagree	Agree	Strongly Agree	Limited knowledge
Meet Corporate Standards					
Meet the needs of the Hudson County Community					
Are adequately funded					
Have a significant impact on the attendees					
Are presented on a professional level					
Generally start on time					
Are well attended by guests					
Are well attended by sorors					
Are relevant					
<b>Comment:</b>					

## Rho Kappa Omega Strategic Planning Survey

Rho Kappa Omega Fundraisers	Strongly Disagree	Disagree	Agree	Strongly Agree	Limited knowledge
Are diverse					
Are representative of the Body					
Meet the target goals					
Are cost effective for guests					
Are cost effective for sorors					
Are planned well in advance					

***Please indicate the type of fundraiser you prefer along with average ticket price for each, for example, PKQ dances, bowling, formals, etc.***

Rho Kappa Omega Scholarships	Strongly Disagree	Disagree	Agree	Strongly Agree	Limited knowledge
Has significant impact on the recipients					
Are awarded on an annual basis					
Are adequately funded annually					
Should be awarded biennially					
Selection process reaches the target population					

***Comment:***

Rho Kappa Omega Meeting Location	Strongly Disagree	Disagree	Agree	Strongly Agree	Limited knowledge
Is adequate					
Is consistent					
Is updated to the website in a timely manner					
Attempts have been made to accommodate all sorors					
Should be at a permanent place					

***Use this space to share logistical characteristics of the ideal chapter meeting place.***

## Rho Kappa Omega Strategic Planning Survey

<i><b>I will</b></i>	Strongly Disagree	Disagree	Agree	Strongly Agree	Considering
Recommend Rho Kappa Omega to a local organization					
Sponsor a new person into the Chapter					
Assist in the recruitment efforts of the Chapter					
Remain active with the Chapter in 2016					
Run for an elected office for 2016					
Make a personal commitment to better sisterly relations					
Be the change that I want to see					
<i><b>Comment:</b></i>					

Identify Rho Kappa Omega Chapter Strengths. Please be specific.

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Identify Rho Kappa Omega Chapter Weaknesses. Please be specific.

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## Rho Kappa Omega Strategic Planning Survey

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*Identify major barriers to completing long-term goals. Please be specific.*

Do you think there should be sanctions for sorors who violate the Soror Code of Ethics? If so, utilizing a progressive discipline approach what would be your recommendations? Please be specific.

If you could change something about the Chapter, what it be? How would you go about implementing the change? Please be specific.

**PLEASE DO NOT LEAVE BLANK**

**What kind of Chapter would Rho Kappa Omega be if all of the sorors were just like me? Please reflect on your participation, or lack thereof, to make a true assessment of the role you play in the Chapter and cite ways in which you can improve/enhance your contribution.**

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## Rho Kappa Omega Strategic Planning Survey

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What 5 Priorities would you like to see the Chapter accomplish in the next 3-5 years?

Comment: **PLEASE DO NOT LEAVE BLANK**

We help Each Other For We Know There's No Other

Like Our Sisterhood

Alpha Kappa Alpha!

Thank you for your participation



# ALPHA KAPPA ALPHA SORORITY, INC.

## STRATEGIC PLANNING FOR A SUCCESSFUL APPROACH



ALPHA KAPPA ALPHA SORORITY, INCORPORATED

JULY 2010-2020 STRATEGIC PLAN



### What is Strategic Planning?

Strategic planning is an organization's process of defining its strategy, or direction, and making decisions on allocating its resources to pursue this strategy. It may also extend to control mechanisms for guiding the implementation of the strategy. Strategic planning became prominent in corporations during the 1960s and remains an important aspect of strategic management.

A strategic plan is a roadmap that allows us to examine our strengths, weaknesses, opportunities, and risks through a structured approach that begins with the mission of the organization.

#### Alpha Kappa Alpha Sorority, Incorporated Strategic Planning Action Plan

##### STRATEGIC GOALS

###### Membership Goals

1. Maintain and broaden a strong, unified, diverse, respectful and actively-involved membership of distinguished women consistent with the mission to cultivate and encourage high academic and ethical standards and promote unity and friendship among college women.
2. Implement programs, activities and training that empower members to be leaders within the international organization and in their chapters, communities and workplaces consistent with the mission to cultivate and encourage high academic standards and to help alleviate problems concerning women in order to improve their social status.
3. Underwrite initiatives that encourage collaborative working relationships among the members and the community at large consistent with the mission to promote unity and friendship among college women and to be of service to all mankind.

###### Sisterly Relations & Ethics Goal

Address the moral & cultural issues of character, respect, high ethical standards and unity of purpose and commitment, adopting methods of conflict resolution that allow us to disagree and address our differences without undermining our esteemed or its principles or the integrity of our operations, provide oversight mechanisms that address major issues and/or problems.

###### Structure and Operations Goals

1. Maintain an efficient and effective corporate governance structure and corresponding office operations in support of an active volunteer membership.

REVISED

November 2016

## Key Components to Develop a Strategic Plan

- **The mission statement** is a statement of the organizational purpose.
- **The vision statement** is a description of what an organization will look like if it succeeds in implementing its strategies and achieves its full potential.
- **The guiding principles** establish the framework within which an organization will pursue its visions.
- **The values statement** What a chapter envisions for itself. This depicts the priorities in how the chapter carries out activities with its constituents and stakeholders.
- **The strategic goals** are long term organizational targets. They state what the organization plans to accomplish over the next several years.
- **The action plan** is the guide to achieving strategic goals. It is a plan that includes what the organization is going to do, who is going to do it, and the time frame in which it will be done.
- **The follow up** is the step that examines whether the organization achieved what is has planned. It measures the organization's success in executing action plans prior to starting the process again.

## Rho Kappa Omega - Organization Strategic Planning Process

- Convene a Strategic Planning Sub committee
- Who: Open to all members but must include: Past and Present Chapter Administration
- What- Corporate Office driven initiative
- Survey Membership
- SWOT Analysis- (Strengths Weaknesses Opportunities Threats)
- Develop goals and action plan
- Create opportunity to generate Chapter "Buy In"
- Evaluate Chapter Compliance with Program Initiatives

## **Rho Kappa Omega Chapter Strategic Plan Format**

- I. MISSION STATEMENT.** Article II – Purpose
- II. VISION STATEMENT.** Alpha Kappa Alpha Sorority, Inc. is the premier unique sisterhood of distinguished professional women united to serve humankind.
- III. VALUES STATEMENT.** What Rho Kappa Omega envisions for itself. The priorities in how the chapter carries out activities with its constituents and stakeholders, internal and external.
- IV. STRATEGIC GOALS.** How the strategic issues will be addressed. The goals and strategies should closely aligned with our mission, vision.
- V. STRATEGY TO REACH THE GOALS.** PKQ will identify and design specific, measurable, acceptable ways to achieve the goals set.
- VI. RECOMMENDATIONS, OBJECTIVES, RESPONSIBILITIES, TIMELINES.** Recommendations based on input and from chapter Soror extracted from various stakeholder groups.
- VII. HOW IMPLEMENTATION OF THE STRATEGIC PLAN WILL BE MONITORED AND EVALUATED.** Determine how often the chapter will check the status of implementation to make sure goals and objectives are being met.
- VIII. COMMUNICATION-HOW PLAN WILL BE SHARED WITH Rho Kappa Omega Membership.** Determine how to present the plan to the chapter.
- IX. Dynamic Sustainability - Feedback loop-** creation and monitoring instrument to measure change: Sorority, chapter goals, community needs and Chapter impact

# Survey Membership

- Questions about membership
  - Time in chapter (0-5 years, 6-10 years...)
  - Are you an officer, committee chair
- Questions related to issues that the strategic planning committee need to address
  - Are you familiar with the chapter mission statement?
  - Has the chapter been effective in ...
  - Questions related to current goals.
  - Please list three goals or priorities that you believe the next strategic plan should address.

## Review Survey Results

1. Items the chapter must address based on data/survey.
2. Identify major immediate and near-term issues that must be addressed.
3. Look at common themes, dominant responses, etc.
4. Incorporate inputs from the chapter that will help with buy-in



## Alpha Kappa Alpha Sorority, Incorporated Chapter Budget for Budget Year 2017

Chapter Name: Rho Kappa Omega  
Chapter Mailing Address: P.O. Box 15537 Jersey City, NJ  
Employee Identification Number: 36-3605185

### I. Estimated Income

1. Dues, assessments, and initiations fees.	\$	10,830.00
2. Interest on savings and other temporary cash investments		
3. Dividends and interest from securities.		
4. Jewelry deposits, histories, supplies from Corporate Office		
5. Other (Explain)	Carry Over Balance (\$7200)	\$ 7,200.00
TOTAL INCOME (Sum of 1-5)		<b>\$ 18,030.00</b>

### II. Estimated Expenditures

#### (A) Alpha Kappa Alpha Corporate Office

1. Chapter Tax	\$	300.00
2. Per Capita Tax	\$	4,250.00
3. Constitutions, Histories, etc...		0.00
4. Other Explain	EAF Dues, Reactivation Fees & Documents	\$ 850.00

Total Alpha Kappa Alpha Corporate Office (Sum 1-4) \$ 5,400.00 (A)

#### (B) Conference Attendance

1. Delegates to Boule		-
2. Delegates to Regional Conference	\$	740.00
3. Other Conferences		1035.00

Total Conference Attendance (Sum 1-3) 1,775.00 (B)

#### (C) Chapter Activities

1. Operational Expenses		
a. Basileus' Expenses	\$	1,600.00
b. Grammateus' Expenses	\$	75.00
c. Pecunious Grammateus' Expenses	\$	75.00
d. Tamiouchos' Expenses (Supplies & Bond)	\$	30.00
d. Epistoleus' Expenses	\$	50.00
e. Graduate Advisor	\$	500.00
f. Other Officers	\$	50.00
g. Standing Committees	\$	787.00
h. Rent - Chapter Meeting Room	\$	1,200.00

i. Pan Hellenic Council Dues		0.00	
j. Publicity/Promotion		\$ 600.00	
k. Courtesies		\$ 600.00	
l. Bank Charges		\$ 75.00	
m. Regional Conference/Boule Assessments		100.00	
n. Bonding		\$ 300.00	
	Storage Facility (\$1800), PO Box Medium (\$200), External Audit (\$300), Ivy Beyond the Wall (\$150)		
o. Other (Explain)		\$ 2,450.00	
Total Operating Expenditures (Sum of a-o)		\$ 8,492.00	(C1)

2. Other Activities			
a. Membership Intake		\$ 100.00	
b. Homecoming Activities			
c. Founders' Day		\$ 50.00	
d. Other (Explain)	Tau Sigma	590.00	
Total Operating Expenditures (Sum of a-d)		\$ 740.00	(C2)

3. Program Activities			
a. Initiative I - Emerging Young Leaders		0.00	
b. Initiative II - Health & Wellness		0.00	
c. Initiative III - Global Poverty		0.00	
d. Initiative IV - Economic Security		0.00	
e. Initiative V - Social Justice and Human Rights		0.00	
f. Initiative VI - Internal Leadership Training for External Service		0.00	
g. Other (Explain)_____		0.00	
Total Program Activities (Sum of a-g)		0.00	(C3)

**(D) Contingency Funds**

1. Contingency Funds	\$ 1,623.00	(D)
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<b>TOTAL EXPENDITURES (Sum of A+B+C1+C2+C3+D)</b>	<b>\$ 18,030.00</b>	
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Please Note: Total Income Should Equal To Total Expenditures  
Please Note: Total Income Should Equal To Total Expenditures



**Alpha Kappa Alpha Sorority, Inc.,**

**Rho Kappa Omega Chapter**

**2017 Proposed Program Budget**

**Launching New Dimensions Targets**

- 1.) Educational Enrichment (ASCEND, One Million Backpacks, THINK HBCU)
- 2.) Health Promotion (Alzheimer's , Stroke, Heart Disease and Mental Health)
- 3.) Family Strengthening (Childhood Hunger, Family Seasonal Wraps and Fiscal Responsibility)
- 4.) Environmental Ownership (1908 Playground and Acts of Green)
- 5.) Global Impact (UNA-USA and Africare)

Date	Program	Description	Target	Budget
January- June	ASCEND	Rho Kappa Omega will provide college preparatory workshops focusing on desired college major and career choices, promote positive self-esteem and confidence, and provide study and test preparation skills, opportunities for cultural awareness, global citizenship and community engagements. Monies will be used for venue, snacks at the meetings, HBCU/College Tours, Cultural Outings and transportation for the students to and from the events	1	\$1200

January 16, 2017  Monday	MLK Day of Service	<p>BLOOD DRIVE</p> <p>Rho Kappa Omega will partner a blood bank. Sorors will assist with crowd control, registration and talking with participants. Monies will be spent on decorations, tablecloths, balloons, snacks, volunteer certificates and venue</p>	<p>5</p> <p>(Community Impact Day)</p>	\$175
January	Africare	<p>DONATION</p> <p>Rho Kappa Omega will make a monetary donation to Africare (Africare only accepts monetary donations)</p>	<p>5</p>	\$100
February 3, 2017	Go Red For Heart Health	<p>HEART HEALTH SEMINAR</p> <p>Rho Kappa Omega will partner with the American Heart Association to provide information on Heart Health. Followed by Line Dancing and the monies will be used on decorations, snacks, volunteer certificates, venue and gifts for the presenters</p>	<p>2</p> <p>(Community Impact Day)</p>	\$300



March 2017	Fiscal Responsibility	Rho Kappa Omega will host a workshop about financial responsibility on budgeting, financial planning and benefits of home ownership	3	\$250
March-October 2017	One Million Backpacks	Rho Kappa Omega will donate 24 backpacks for each conference that the chapter attends. The chapter is required to donate 24 backpacks at each conference	1	\$300
April 8, 2017	Mental Health Awareness /Domestic Violence Awareness	<p>DISCUSSION</p> <p>Rho Kappa Omega will partner with NAMI to bring awareness of how mental health impacts on our community. Serve as a mechanism to educate and bring awareness to the African American community. There will be a presentation on domestic violence awareness</p> <p>Monies will be spent on the venue, decorations, snacks, copies of materials, handouts and gifts for the presenters</p>	2 (Community Impact Day)	\$500
May 20, 2017	1908 Playgrounds Mobilization Day	<p>COMMUNITY PARK CLEANUP</p> <p>Rho Kappa Omega will partner several community organizations including the Mayor's office to beautify and restore a park. Monies will be spent on a plaque, bench, cleaning supplies, paint, paint supplies and volunteers certificates</p>	4 Community Impact Day	\$800

June 2017	Scholarship	<p><b>SCHOLARSHIPS</b></p> <p>Scholarships for high school seniors (essays will incorporate the targets) and HBCU Freshman. Monies will be used for scholarships and for the presentation program.</p>	1	\$7,700
June 20 or 21, 2017	The Longest Day Alzheimer's Support	<p><b>LONGEST DAY SUPPORT</b></p> <p>Rho Kappa Omega will volunteer at facility where patients with Alzheimer's live. The chapter will play games with the residents. Monies will be used for snacks, gifts bags, purple ribbons, Alzheimer's silicone bracelets,</p>	<p>2</p> <p>Community Impact Day</p>	\$400
August 2017	Back To School Backpacks	<p><b>BACK TO SCHOOL BACK PACK DRIVE</b></p> <p>Rho Kappa Omega will host or collaborate on this event. The chapter will donate over 150 bookbags filled with school supplies to the students in Hudson County. Monies will be spent on book bags, school supplies and venue</p>	1	\$900
September 2017	Seasonal Wraps	<p><b>COLLECTIONS AND DONATIONS</b></p> <p>Rho Kappa Omega will collect and donate NEW socks, hats, gloves and scarves. Monies will be spent to purchase the seasonal wraps, bins or bags to present the items in</p>	2	\$100

September 2017	THINK HBCU	<p>HBCU AWARENESS</p> <p>HBCU'S are jewel in the cap of American higher education particularly among families of color. The contributions these schools make to the fabric of American life are indisputable. These institutions are models of perseverance, hardwork, quality instruction, meaningful research and service to their communities.</p> <p>The monies will be for materials on HBCU's, and gift for presenter</p>		\$100
October 16, 2017	Childhood Hunger Awareness	<p>CHILDHOOD HUNGER</p> <p>Rho Kappa Omega will partner with a local organization to send children home with food for a weekend.</p>	<p>3</p> <p>Community Impact Day</p>	\$500
October 2017	Breast Cancer Walk	<p>DONATION</p> <p>Rho Kappa Omega will walk and make a donation. Monies will be used to donate and /or purchase Breast Cancer items to raise funds</p>	<p>2</p>	\$200
November 2017	Thanksgiving Dinner	<p>THANKSGIVING DINNER</p> <p>Rho Kappa Omega will partner</p>	<p>3</p>	\$400

		with We Are One or Angeles Cares to serve Thanksgiving Dinner		
	Contingency	Program Budget should have a contingency line item		\$700
	Advertising	Printing and promotions for programs		\$400
<b><u>TOTAL</u></b>			<b><u>\$15,025</u></b>	



Alpha Kappa Alpha Sorority, Inc  
*Rho Kappa Omega Chapter*  
*Proposed Fundraisers for 2017*

**Fundraising Committee 2017 Goals:**

- Raise \$15,000 from Fundraisers
- Collaborate with another committee and an outside organization
- Foster Pan Hellenic Relationships through event collaboration
- Raise \$500 through Internal Fundraisers
- Put the Fun back in Fundraising
- Raise \$1650.00 – To Reach Platinum for EAF
- Secure Venues for 2018 in 2017
- Inspire Sorors to increase ticket sales

2017 Fundraisers						
Event	Date	Soror Assessment	Sales Goal	Expenses	Profit	
Movie Event & Dining to Donate	January 14	2 @ \$15	120 tickets = \$1800	\$150	\$1700	
Lyle Love Affair	April	2 @ 20	200 tickets = \$4000	\$640.00	\$3360.00 Not including door sales	
Scholarship Awards	June 3 12-4	2 @ \$60	100 Tickets = \$6000 Journal Ads = \$1000 7 Vendors = \$ 700 50/50 Raffle = \$400 Tricky Tray = \$500 Total = \$8600	\$5500	\$3100	**\$400.00 Deposit made
Bowling Party	September	2@25	250 Tickets = \$6250	\$1600	\$4650	
Denim & Pearls	November	2 @ \$25	150 tickets = \$3750	\$1000.00	\$2900.00	
<b>Totals</b>		<b>\$ 290.00</b>	<b>\$24,400.00</b>	<b>\$8890.00</b>	<b>\$15,710.00</b>	

**ACTUAL SALES, EXPENSES AND PROFIT IN BOLD**

**Internal Fundraisers – Dates to be determined**

**Shop Till You Drop:**

**Relaxation Basket Raffle :**

**Wine Basket Raffle :**

**50/50 Raffle:**

**Casual Para Days:**

**Dining to Donate:**

Soror Sabrina Riley (Chairman), on behalf of the Fundraising Committee

*Alpha Kappa Alpha Sorority, Inc.*  
*Rho Kappa Omega Chapter*

**ACTION ITEMS**

**from Executive Board Committee**

**to be presented at November 19, 2016 General Body Meeting**

1. Recommendation that Rho Kappa Omega make a donation to Community Food Bank of New Jersey with funds coming from the remaining balance of the Childhood Hunger budget.
2. Recommendation that Rho Kappa Omega host a Bingo Breakfast/Luncheon for the residents at Salem Lafayette in December 2016 with remaining funds coming from MLK Day - \$107, Go Red for Heart Health - \$41.50, Mental Health Awareness - \$121.09, Sustainability Conference - \$67.31 for a total of \$336.90.