



Alpha Kappa Alpha Sorority, Incorporated
Rho Kappa Omega Chapter

General Body Meeting Agenda
March 16, 2019 @ 11am
City Hall, Caucus Room 204, Jersey City, NJ 07305
Anti-Basileus Sabrina M. Riley, Presiding

Agenda Item

Responsible Soror

Call to Order	Soror Sabrina M. Riley, Anti-Basileus
Meditation	Soror Janice T. Watson, Chaplain
Adoption of Agenda	Soror Sabrina M. Riley, Anti-Basileus
Approval of Minutes (2/16/19)	Soror Corinne E. Rivers, Grammateus
Officer Reports	
Basileus	Soror Sabrina M. Riley, Anti-Basileus
Reading of Correspondence	Soror Tamara Odom, Epistoleus
Pecunious Grammateus	Soror Tynesha Banks
Tamiouchos	Soror Maya Daniels
Hodegos	Soror Charlotte Rogers-Brown
Special Business	
Sisterly Relations Activity	Soror Vanessa Jean-Louis
Protocol Presentation	Soror Charlotte Rogers-Brown, Chairman
Committee Reports	
Program	Soror Sabrina M. Riley
Auditing	Soror Nokeima Jones
Bylaws	Soror Darcell-Medley Stokes
Fundraising	Soror Trudy Miles
EAF	Soror Sabrina M. Riley
Membership	Soror Corinne E. Rivers
Publicity & Technology	Soror Tiffany M. Ryan
Graduate Advisory	Soror Sallie E. Brown
Connection	Soror Kelle Coleman
NARC Philacter Committee	Soror Darcell-Medley Stokes
NARC Registration Committee	Soror Corinne E. Rivers
New Business	
Action Items	Soror Sabrina M. Riley, Anti-Basileus
Announcements	General Membership
Philacter Report	Soror Tonia Slay-Daniels, Philacter
International Hymn/Pledge	General Membership
Adjournment	Soror Sabrina M. Riley, Anti-Basileus



General Body

Minutes

February 16, 2019

Meeting No. 2

The meeting was held on Saturday, February 16, 2019 at City Hall, Caucus Room 204, 280 Grove Street, Jersey City, New Jersey 07302. Sorors in attendance were Sobande F. Afolabi (Presiding), Tynesha Banks, Sallie Brown, Katherine E. Burno, Cimeron Bryant, Lyndsay Christian, Maya Daniels, Gloria Felder, Lucretia Glover, Jazmin Gooding, Seraphine Jean-Louis, Vanessa Jean-Louis, Nokeima Jones, Kennisha Kelly, Darcell Medley-Stokes, Trudy Miles, Leah Peoples, Vernetha Powell, Denise Ridley, Sabrina M. Riley, Corinne E. Rivers, Ashley Rogers, Charlotte Rogers-Brown, Tiffany Ryan, Tonia Slay-Daniels, Doris Taylor, Janice T. Watson. Visiting Sorors in attendance included Audrey Archer (General Member).

The meeting was called to order at 11:10am. Meditation provided by Soror Janice T. Watson. A quorum was established.

Roll Call of Active Sorors (Soror Tonia Slay-Daniels for Soror Corinne E. Rivers)

The roll of active Rho Kappa Omega (PKQ) Sorors was read.

Adoption of Agenda

The Agenda was adopted by general consent with the noted corrections.

Approval of Minutes (Soror Corinne E. Rivers)

The General Body Meeting Minutes for January 19, 2019 were approved by general consent with noted corrections.

Special Business

Auditing Committee (Soror Nokeima Jones) Written report received and on file. Highlights and updates include the following:

- On February 12, 2019, the Auditing Committee Chairman received additional documentation from the former Chairman of the Budget and Finance Committee, Soror Vernetha Hope Powell.

Point of information made by Soror Vernetha Hope Powell for confirmation that the variation between the money received and deposited will not be reflected on the Auditing Committee Report.

Point of information made by Soror Nokeima Jones that the variance indicated did not appear on either the Pecunious Grammateus Report or the Tamiouchos Report.



General Body

- ☞ The documentation submitted on February 12, 2019 by the former Chairman of the Budget and Finance Committee, Soror Vernetha Hope Powell, will be reflected in the Auditing Committee Report and a revised report will be presented to the Chapter.

Pecunious Grammateus Report (Soror Tynesha Banks) Written report received and on file. Highlights and updates include the following:

- ☞ Funds collected for the Operating, Fundraising and Scholarship Accounts were read.

Tamiouchos Report (Soror Maya Daniels) Written report received and on file. Highlights and updates include the following:

- ☞ Income and financial expenditures for the Operating, Fundraising and Scholarship Accounts were read along with the Tamiouchos Report - Tips for Review.

Officer Reports

Basileus Report (Soror Sobande F. Afolabi) Written report received and on file. Highlights and updates include the following:

- ☞ Chapter Newsletter, February 2019, Vol. 1, Issue No. 2 was read along with a summary of the Fall Mailing Part 2.
- ☞ Soror Corinne E. Rivers will be honored by the Essex County Prosecutor's Office on February 21, 2019 for her outstanding contributions to the community. The event is open to the public and will take place at the Essex County Leroy Smith Public Safety Building located at 50 West Market Street, 14th Floor, Newark, New Jersey.
- ☞ Sorors are asked to keep Soror Shevon Armstrong in prayer as she mourns the death of her mother Soror Carla Armstrong.
- ☞ Soror Denise Ridley has agreed to co-chair the Connection Committee, but a Chairman is still needed.
- ☞ AKA Day at the Capitol is scheduled for Monday, March 25, 2019 from 9am to 3pm. If interested in representing the Chapter, please contact the Basileus. An agenda has been prepared and can be shared with those who are interested in attending.
- ☞ Registration is now open for the Leadership Seminar that will take place from July 27-30, 2019 in Nashville, Tennessee. The registration fee is \$295 and the deadline to register is May 15th. Sorors must register before accessing the link to book a hotel stay.

Epistoleus Report (Soror Sobande F. Afolabi for Soror Tamara Odom) Written report received and on file. No updates

Hodegos Report (Soror Charlotte Rogers-Brown) No written report received.

- ☞ Soror Ashely Rogers was recognized for re-activating with PKQ.
- ☞ Soror Kenesha Kelly was re-introduced to the chapter.



General Body

Committee Reports

Program Committee (Soror Sabrina M. Riley) Written report received and on file. Highlights and updates include the following:

- ☞ Sorors Tynesha Banks and Jahari Jacobs were recognized for their outstanding efforts in planning PKQ's successful Pink Goes Red for Heart Health event.

Membership (Soror Corinne E. Rivers) Written report received and on file. Highlights and updates include the following:

- ☞ Sorors Sobande F. Afolabi, Darcell Medley-Stokes, Corinne E. Rivers, Tonia Slay-Daniels and Janice T. Watson completed the January Membership Activity and will be recognized at the March Chapter meeting.
- ☞ The Chapter dresses are scheduled for delivery by the end of March 2019.

EAF (Soror Sabrina Riley) Written report received and on file. Highlights and updates include the following:

- ☞ Pledge Sheets were distributed for Chapter members to personally pledge \$20.00 towards PKQ's EAF efforts by November 16, 2019.
- ☞ PKQ's Annual Karaoke for a Kause event will take place on May 30, 2019 at Brightside Tavern located at 141 Bright Street from 6:00pm - 11:00pm. The suggested cost is \$25.00/ticket. Although this event is not assessed, participation is expected and appreciated.

Publicity and Technology (Soror Tiffany Ryan) Written report received and on file. Highlights and updates include the following:

- ☞ Updates made to the Chapter website were highlighted and the instructions for accessing the Members' Only Section of the website were explained.

Awards Committee (Soror Sobande F. Afolabi) Written report received and on file. Highlights and updates include the following:

- ☞ Notification received from the Selection Committee for the 2019 NARC Awards that PKQ's nominee, Angela McKnight was chosen to receive the Alpha Kappa Alpha Sorority, Incorporated, North Atlantic Region, Community Impact Award at the Public Meeting during NARC 2019.

Bylaws Committee (Soror Darcell Medley-Stokes) Written report received and on file. Highlights and updates include the following:

- ☞ The six (6) proposed changes to the PKQ Bylaws were read.



General Body

NARC Philacters Committee (Soror Darcell Medley-Stokes) Written report received and on file. Highlights and updates include the following:

- ☞ The Committee needs Sorors to cover the Regional Director's Rehearsal on Thursday, April 4th at 2:00pm and to cover the Fourth Plenary Session and the Ivy Beyond the Wall Ceremony on Sunday, April 7th.

Graduate Advisory Committee (Soror Sallie Brown) Written report received and on file. Highlights and updates include the following:

- ☞ Tau Sigma (TS) submitted the requisite 2018 End of the Year Financial Report on time.
- ☞ TS's Rush was a success. Ten (10) prospective candidates were in attendance and submitted the required application for membership. The names will be submitted to the Regional Director today.

Motion made by Soror Sallie Brown that Soror Cimeron Bryant be provided PKQ credit for attending TS's Pink Goes Red for Heart Health Program. Motion carried.

Fundraising Committee (Soror Sobande F. Afolabi and Soror Lyndsay Christian for Soror Trudy Miles) No written report received. Highlights and updates include the following:

- ☞ HAIRitage The Play was presented to the Chapter as a possible fundraiser for Women's History Month in March.

Motion made by Soror Tonia Slay-Daniels that Soror Lyndsay Christian moves forward with exploring the fundraising possibility with HAIRitage The Play. Motion carried.

Motion made by Soror Sabrina Riley to amend the previously adopted fundraising budget to remove the Pop-up Shop and to replace it with a movie event in April and to increase the assessment from \$10.00 to \$15.00 per ticket. Motion carried.

Special Business

End of Year Reports (Soror Sobande F. Afolabi)

- ☞ PKQ submitted the requisite 2018 End of the Year Financial Report before the deadline.
- ☞ All end of the year reports were submitted on time.

Membership Activity (Soror Corinne E. Rivers) Written report received and on file. Highlights and updates include the following:

- ☞ Sorors learned a PKQ stroll taught by Soror Jazmin Gooding.



General Body

New Business

NARC Delegates (Soror Sobande F. Afolabi)

- ☞ The Chapter will vote to determine whether Sorors Corinne E. Rivers, Darcell Medley-Stokes and/or Ashley Rogers will serve as a NARC delegate in addition to PKQ's Automatic Delegates, Soror Sobande F. Afolabi (Basileus) and Soror Sallie E. Brown (Graduate Advisor).
- ☞ The Chapter will choose two (2) out of three (3) Sorors running.
- ☞ Soror Charlotte Rogers-Brown was appointed as the Tellers Committee.

Action Items (Soror Sobande F. Afolabi) Written report received and on file. Highlights and updates include the following:

- ☞ Action item number 1 was read.

Motion made by Soror Corinne E. Rivers to accept action item number 1 as presented. Motion carried.

NARC Delegates (Soror Sobande F. Afolabi)

- ☞ Soror Darcell Medley-Stokes withdrew her name for consideration and, as such, a vote was not required.
- ☞ Sorors Corinne E. Rivers and Ashley Rogers will serve as Delegates for NARC 2019.
- ☞ Sorors Darcell Medley-Stokes, Sabrina M. Riley and Soror Charlotte Rogers-Brown will serve as Alternates.

Announcements

- ☞ Soror Tonia Slay-Daniels checked in to see how Sorors are progressing with the Target 1: HBCU for LIFE Dime Drive Initiative.
- ☞ The Soror Code of Ethics was received from Sorors Janice T. Watson, Katherine E. Burno, Lucretia Glover and Denise Ridley.

Philacter Report (Soror Tonia Slay-Daniels) Written report received and on file. Highlights and updates include the following:

- ☞ There were 27 Chapter Members present, 1 visiting Soror, 28 Sorors total, 9 late Sorors, \$18 collected, and 0 alarms.

The International Hymn was sung and the Pledge was recited.

The meeting was adjourned at 1:55 pm.



General Body

The next Chapter Meeting will take place on Saturday, March 16, 2019 at 11:00 am at City Hall, Caucus Room 204, 280 Grove Street, Jersey City, New Jersey 07302.

Respectfully Submitted,

Corinne E. Rivers

Soror Corinne E. Rivers
Grammateus

Presiding,

Sobande F. Afolabi

Soror Sobande F. Afolabi
Basileus



Attendance: Chapter Members

General Membership Meeting

Date: 16 February 2019

- ✓ 1. IB
- ✓ 2. Cimeron Bryant
- ✓ 3. Sallie D Brown
- ✓ 4. Lucretia Glover
- ✓ 5. Doris Taylor
- ✓ 6. Charlotte Rogers-Brown
- ✓ 7. Tyneshe Banks
- ✓ 8. Maya Daniels
- ✓ 9. Leah Peoples
- ✓ 10. Nokema Jones
- ✓ (C) 11. Jazmin Gooding* owes \$2 pd
- ✓ (A) 12. Gloria Felder pd
- ✓ (C) 13. Trudy Miles pd
- ✓ (C) 14. Vanessa Jean Louis pd
- ✓ (C) 15. ~~Kegisha Kelly~~ Tiffany Ryan pd
- ✓ (A) 16. Katherine E. Burns pd
- ✓ 17. Ashley Rogers
- ✓ (C) 18. Denise Ridley pd
- ✓ (C) 19. Vernetha Powell pd
- ✓ 20. Lyndsay Christian
- ✓ 21. Sabrina M. Pelly
- ✓ 22. Dancelle Modley-Stokes
- ✓ 23. Ionia Slay-Daniels
- ✓ 24. Corinne Rivers

Alpha Kappa Alpha Sorority, Inc.

Rho Kappa Omega Chapter



- ✓ 25. Janice J. Waters
- ✓ 26. Kennisha Kelly
- ✓ 27. Seraphine Jean-Louis pd
- 28. ~~Jahara~~
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PKQ Attendance Sheet (General Membership)

28 Total

9 late 9 pd 4 B collected ~~92~~ 27 Visiting Members



Attendance: Visitors
General Membership Meeting
Date: 16 February 2019

Name	Chapter Affiliation
1. Bernista Kelly	Rho Kappa Omega
2. Audrey V. ARCHER	GENERAL
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ALPHA KAPPA ALPHA SORORITY, INCORPORATED®

RHO KAPPA OMEGA CHAPTER
Serving the Hudson County Community Since 1988



March 2019

Vol. 1 Issue No. 3

CHAPTER NEWSLETTER

Message from the Basileus

Greetings, Sorors and Happy Women's History Month!

This month, we celebrate the greatness, strength and power of women of all ages, ethnicities and cultures. Since 1987, when Congress declared March as National Women's History Month, women have been praised, honored and recognized for their leadership, commitment, courage, talents, community service, activism and mentorship. I want to take this opportunity to recognize and thank **each of you** for your commitment and service to this chapter. You continue to make unbelievable sacrifices for the Hudson County community. I am truly honored to lead a chapter of such dynamic and diverse women. Thank you!

We are an amazing group of women with the resources, talents and passion to improve our community. But, we must remain active within the chapter in order to get to the next level. Sorors, Committee Chairmen need your help! If you haven't already done so, please join at least one committee in addition to signing up to assist with planning at least one program. We have Five Program Targets from which to choose. The Anti-Basileus and her Target Chairmen cannot plan programs by themselves. They need your helping hands, resources and commitment. If each soror chooses one Target with which to assist, then that eases the burden on the Target Chairmen. Remember sorors, **we help each other!** And these are the Chapter's Programs. Please see Soror Sabrina Riley, Anti-Basileus, to sign up for a Target.

Additionally, the Fundraising, Risk Management, Connection, Rituals and Standards Committees need members. Please let me know if you are interested in serving on any of those committees.

Lastly, the 88th North Atlantic Regional Conference is a few short weeks away. PKQ plays an integral part in the Conference's success. Please sign up to assist the Philacter and Registration Committees, as this chapter is responsible for providing resources to both. Contact Sorors Darcell Medley-Strokes or Cimeron Bryant to serve on the Philacter Committee; and Sorors Corinne Rivers or Charlotte Rogers-Brown to serve on the Registration Committee. Every soror attending NARC is expected to assist on at least one of these committees. Your assistance is greatly appreciated. Please notify me if you are attending NARC as an informal Chapter gathering will be planned. Details are forthcoming. Please be safe in your travels and during your stay.

Your Humble Servant,

Soror Sobande

Basileus News

2019 OFFICERS

Basileus:	Sobande F. Afolabi, Esq.
Anti-Basileus:	Sabrina M. Riley
Grammateus:	Corinne E. Rivers, Esq.
Anti-Grammateus:	Ashley Rogers
Pecunious Grammateus:	Tynesha Banks
Tamiouchos:	Maya Daniels
Epistoleus:	Tamara Odom
Hodegos:	Charlotte Rogers-Brown
Philacter:	Tonia Slay-Daniels
Parliamentarian:	Darcell Medley-Stokes
Ivy Leaf Reporter:	Tiffany Ryan
Historian:	Shevon Armstrong
Graduate Advisor:	Sallie Brown
Custodian:	Kennisha Kelly
Chaplain:	Janice T. Watson

2019 COMMITTEE CHAIRMEN

Program:	Sabrina M. Riley
Budget & Finance:	Maya Daniels
Courtesy & Protocol:	Charlotte Rogers-Brown
Bylaws:	Darcell Medley-Stokes
Publicity & Technology:	Tiffany Ryan
Archives:	Shevon Armstrong
Graduate Advisory:	Sallie Brown
Auditing:	Nokeima Jones
Awards:	Vacant
Connection:	Kelle Coleman
EAF:	Sabrina M. Riley
Fundraising:	Trudy Miles
Leadership Development:	Keita Young
Membership:	Corinne E. Rivers, Esq.
Nominating:	Charlotte Rogers-Brown
Sisterly Relations:	Vanessa Jean-Louis
Standards:	Vacant
Strategic Planning:	Seraphine Jean-Louis
Risk Management:	Leah Peoples
Rituals:	Karla Fuller

Let's Celebrate



Happy Birthday

March 15: Soror Sobande F. Afolabi

Inform Basileus if your birthday is in April.

Contact Information

Email: pkqbasileus10@gmail.com

Phone: 973-901-4461

Basileus Itinerary

February 25-March 1 – Tau Sigma’s Skee Week
March 3 – Executive Board Meeting
March 17-31 – Tau Sigma’s MIP
March 20 – Cluster IV Basilei Conference Call
March 25 – AKA Day at the Capitol

Dates to Remember

North Atlantic Regional Conference:

Atlantic City Convention Center
April 4-7, 2019

Upcoming Programs:

April 12 — Global Impact Day

Next Chapter Meeting:

April 20, City Hall, Caucus Room 204

Next Chapter Meeting:

Leadership Conference in Nashville, TN
June 27-30, 2019 (Registration is now open)

Undergraduate Roundup

September 21, 2019 Location: TBD

Cluster IV Leadership Conference

October 5, 2019 Location: TBD



SORORS IN THE SPOTLIGHT

Congratulations to Soror Lyndsay Christian who will serve as moderator at the Alpha Phi Alpha Fraternity, Incorporated’s Eastern Region Convention Public Program on April 25, 2019 at the Hilton Hotel in Albany, NY. The program will focus on community policing and civil rights.

Please notify the Basileus of any promotions, accomplishments, successes, graduations, etc.

LEADERSHIP CORNER

Parliamentary Procedure:

What is Parliamentary Procedure?

- *The body of rules, ethics and customs that governs meetings*
- *A system of rules used to conduct fair and efficient meetings.*
- *Used to facilitate group decision making.*
- *The method in which every soror should conduct business at Alpha Kappa Alpha events*

Why is Parliamentary Procedure Important?

- *To facilitate the smooth operation of meetings*
- *To ensure every voice is heard*
- *To protect the decision of the majority, while protecting the views of the minority*
- *To advance the business of the chapter in an orderly fashion*
- *To promote cooperation within the chapter*

Rho Kappa Omega Chapter Bylaws, Art. V, Sect. 1 Chapter Meeting:

Chapter meetings shall be held on the third Saturday of the month from January to December, or at some other time designated by the chapter during this period, except during July and August. The Executive Board may, in cases of emergency, change the date and location of the chapter meeting.

Rho Kappa Omega Chapter Internal Financial Procedures, Paragraph 5:

All expenditures shall be approved and submitted via the reimbursement system within 60 days of purchase. The voucher should include the original receipt and a copy with the reimbursement form. In lieu of a receipt copy, the soror can email an electronic copy to the Tamiouchos prior to request submittal.

Leadership Development:

To meet the goals of our Strategic Plan, sorors are encouraged to attend leadership conferences. If you are not attending NARC,

please consider attending Leadership Conference in Nashville from June 27-30, 2019.

Protocol:

In light of the upcoming Regional Conference, please keep these protocol tips in mind: Name tags should be removed when taking photographs for security and aesthetic purposes. *The Official Guide to Alpha Kappa Alpha Protocol*, p. 29 (2018).

When you wish to speak at a Plenary session, wait to be recognized by the Regional Director. Then state your full name, chapter, chapter location, and whether you are a delegate or non-delegate. *The Official Guide to Alpha Kappa Alpha Protocol*, p. 12 (2018).

Rituals Reminder:

The *Rituals* of Alpha Kappa Alpha Sorority, Incorporated represent the spiritual foundation of our Sorority and a system of values. The word "Ritual" is used to describe a collection of rites representing values held sacred by women of Alpha Kappa Alpha. Therefore, our *Rituals* must be revered and held in highest esteem. *Alpha Kappa Alpha Sorority, Incorporated, Rituals Handbook, Preface (Revised 2018)*

PKQ History:

On September 18, 1988, Rho Kappa Omega became the 14th Graduate Chapter chartered in New Jersey. Janet Ballard was the International President of Alpha Kappa Alpha Sorority, Incorporated at that time. The chartering reception took place at Il Galletto Restaurant in North Bergen, NJ. The chartering of Rho Kappa Omega was particularly astounding because the Sorority was in a moratorium from all membership activities during this period and it typically took two years to charter a new chapter. *Alpha Kappa Alpha Sorority, Incorporated, Rho Kappa Omega Chapter: 25 Years of Timeless Service to the Hudson County Community*, p. 16 (January 2014).

March is Women's History Month

As recently as the 1970's, women's history was virtually an unknown topic in the K-12 curriculum or in general public consciousness. To address this situation, the Education Task Force of the Sonoma County (California) Commission on the Status of Women initiated a "Women's History Week" celebration in 1978.

The week of March 8th, International Women's Day, was chosen as the focal point of the observance. The local Women's History Week activities met with enthusiastic response, and dozens of schools planned special programs for Women's History Week. Over one-hundred community women participated by doing special presentations in classrooms throughout the country and an annual "Real Woman" Essay Contest drew hundreds of entries. The finale for the week was a celebratory parade and program held in the center of downtown Santa Rosa, California.

The first steps toward success came in February 1980 when President Carter issued the first Presidential Proclamation declaring the Week of March 8th 1980 as National Women's History Week. In the same year, Representative Barbara Mikulski, who at the time was in the House of Representatives, and Senator Orrin Hatch co-sponsored a Congressional Resolution for National Women's History Week 1981. This co-sponsorship demonstrated the wide-ranging political support for recognizing, honoring, and celebrating the achievements of American women.

By 1986, 14 states had already declared March as Women's History Month. This momentum and state-by-state action was used as the rationale to lobby Congress to declare the entire month of March 1987 as National Women's History Month. In 1987, Congress declared March as National Women's History Month in perpetuity. A special Presidential Proclamation is issued every year which honors the extraordinary achievements of American women.

A Call to Action

Calling all Rho Kappa Omega Sorors:

- Each soror should be actively participating on **at least 1 committee AND 1 program**. Please consider joining the following Committees, in particular: Fundraising, Risk Management, Connection and Standards. Some Chairmen of these Committees are new to the Chapter and could use your support and guidance.
- Your attendance at programs, fundraisers and chapter events are essential. Please do all you can to support the chapter.
- Fundraising Committee needs everyone to hit the ground running by selling more than your assessed tickets. We need to raise thousands of dollars to support next year's programs and potential scholarships.
- Program Committee needs your help by assisting the Program Target Chairmen with planning programs that meet the International platform. Every soror should volunteer her time on at least one Target.



Alpha Kappa Alpha Sorority, Incorporated
Rho Kappa Omega
Correspondence Report – March 2019

Who: Corporate Office

What: Financial cards and chapter payment receipt

Notes: **Chapter payment receipt** for Sorors Gwendolyn Garnett, Trudy Miles, and Janice Watson. **Financial cards** received for: Sorors Sobande Afolabi, Tynesha Banks, Kathrine Bruno, Maya Daniels, Gloria Felder, Kelesha Armand, Nokeima Jones, Sabrina Riley, Lyndsay Christian, Cellestine Mabeya, Darcell Medley-Stokes, Charlotte Rogers-Brown, Corinne Rivers, Keita Young

Who: Alpha Kappa Alpha Sorority, Incorporated, Sigma Zeta Omega Chapter

What: Invitation and ad journal forms for PLUSH Premiere event

Notes: PLUSH Premiere banquet takes place on Sunday, June 23, 2019

Who: Soror Shevon Armstrong

What: Thank you card

Notes: Sorors, I cannot begin to thank you for your love and support during this difficult time. Your calls, texts, visits and all around love you have shown to my family and I have truly been appreciated. "For we help each other..." does not even compare to my Rho Kappa Omega Sorors. I will cherish your love forever. Love always, Soror Shevon

Who: Alpha Phi Alpha Fraternity, Incorporated, Zeta Iota Lambda Chapter

What: #CAPCITYDERBY19

Notes: Invitation to Cap City Derby on Saturday May 4, 2019

Who: Randal Yorker

What: Donation request

Notes: Contact Randal Yorker at 732-371-1527 to donate to Upward Bound

Who: Alzheimer's Association of Greater New Jersey

What: The Longest Day registration reminder

Notes: Complete your registration by April 1st to receive a Spring Surprise! Register now at www.alz.org/tld

Who: York Street Project

What: Invitation to Celebration of Hope

Notes: Thursday March 7th: Celebration Hope at Liberty House Restaurant; Thursday June 13th: Evening Under the Stars

Who: USPS

What: Undated renewal notice #3: Renewal due by 3/31.

Notes: 6 months at \$103; 12 months at \$206

Who: Community Food Bank of New Jersey

What: Donation request

Notes:

Who: Comcast Business

What: Advertisement

Notes: N/A

Who: Comcast Business

What: Advertisement

Notes: N/A

Who: Comcast Business

What: Advertisement

Notes: N/A

Sisterly,

Soror Tamara Odom

Epistoleus

**Operating Account
Rho Kappa Omega**

Pecunious Grammeteus Report February 1- February 28, 2019

Account Name	Name	Amount	Check #/Cash	Receipt #	Date Received	Date Submitted	Purpose	Notes
Operating Account	Soror Denise Ridley	355.00	Cash	616721	2/1/2019	2/1/2019	2019 Chapter Dues	
Operating Account	Soror Kelle Coleman	10.00	Cash	616722	2/11/2019	2/17/2019	2019 Chapter Dues	
Operating Account	Soror Lucritia Glover	375.00	Cash	616723	2/16/2019	2/17/2019	2019 Chapter Dues Reactivation	
Operating Account	Soror Ashley Rogers	375.00	Cash	616724	2/16/2019	2/17/2019	2019 Chapter Dues Reactivation	
Operating Account	Soror Doris Taylor	80.00	Cash	616725	2/16/2019	2/17/2019	2020 Chapter Dues	
Operating Account	Soror Tynesha Banks	10.00	Cash	616726	2/16/2019	2/17/2019	2020 Chapter Dues	
Operating Account	Soror Audrey Archer	15.00	Cash	616728	2/16/2019	2/17/2019	Returned Check	
Operating Account	Soror Kennisha Kelly	355.00	Cash	616729	2/16/2019	2/17/2019	2019 Chapter Dues	
Operating Account	Soror Tonia Slay Daniels	18.00	Cash	616730	2/17/2019	2/17/2019	Philactor Fines (Feb 2019)	
Operating Account	Soror Jahari Jacobs	355.00	Cash	616731	2/16/2019	2/17/2019	2019 Chapter Dues	
Total Operating		1948.00						

Rho Kappa Omega

Pecunious Grammeteus Report February 1- February 28, 2019

Account Name	Name	Amount	Check #/Cash	Receipt #	Date Received	Date Submitted	Purpose	Notes
Fundraising Account	Soror Sabrina Riley	105.00	Cash	692110	2/1/2019	2/1/2019	Heart Health Donations	
Fundraising Account	Soror Ashley Rogers	202.00	Cash	692112	2/16/2019	2/17/2019	2015 Chapter Assessments	\$0.22 overage
Fundraising Account	Soror Vanessa Jean Louis	30.00	Cash	692113	2/16/2019	2/17/2019	2018 Chapter Assessments for Seraphine Jean Louis	
Fundraising Account	Soror Kennisha Kelly	30.00	Cash	692114	2/17/2019	2/17/2019	2018 Chapter Assessments	
Total Fundraising		367.00						

Rho Kappa Omega

Pecunious Grammeteus Report February 1- February 28, 2019

Account Name	Name	Amount	Check #/Cash	Receipt #	Date Received	Date Submitted	Purpose	Notes
Scholarship Account								
Total Scholarship		0.00						

Alpha Kappa Alpha Sorority, Incorporated - Rho Kappa Omega Chapter
 February 2019 Operating Account
 Tamouchos Report - Account Detail

Received or Disbursement Date	Deposit or Posted Date	Transaction Type	#	Name	Mem/Description	Account Allocation	Debit	Credit	Amount
Opening Balance from Bank							\$ 9,052.47		\$ 9,052.47
02/01/19	02/03/19				DEPOSIT XXXXX898		\$ 710.00		\$ 710.00
				Soror Denise Ridley - 2019 Chapter Dues		Chapter Dues		\$355.00	
				Soror Seraphine Jean Louis - 2019 Chapter Dues		Chapter Dues		\$355.00	
					DEPOSIT XXXXX585		\$ 1,593.00		
				Soror Kelle Coleman - 2019 Chapter Dues		Chapter Dues		\$ 10.00	
				Soror Lucretia Glover - 2019 Chapter Dues (Reactivation)		Chapter Dues		\$375.00	
				Soror Ashley Rogers - 2019 Chapter Dues (Reactivation)		Chapter Dues		\$375.00	
				Soror Audrey Archer - Returned Check Fee		5500 Bank Service Charges		\$ 15.00	
				Soror Kemisha Kelly - 2019 Chapter Dues		Chapter Dues		\$355.00	
				Soror Doris Taylor - 2020 Dues		2020 Chapter Dues		\$ 80.00	
				Soror Tynesha Banks - 2020 Dues		2020 Chapter Dues		\$ 10.00	
				Soror Tonia Slay-Daniels - Philactor Fines		Philactor Fines		\$ 18.00	
				Soror Jakiari Jacobs - 2019 Chapter Dues		Chapter Dues		\$355.00	
Total Income									\$ 2,303.00

DISBURSEMENTS									
Received or Disbursement Date	Deposit or Posted Date	Transaction Type	#	Name	Mem/Description	Account Allocation	Debit	Credit	Amount
02/01/2019	02/01/2019			ACH PNC Bank	Returned check fee	5500 Bank Service Charges	\$ 15.00		\$ (15.00)
02/01/2019	02/28/19			2116 Soror Sobande Afolabi	Parking for Meet the Greeks at NJCU - Voucher #10375	5280 Graduate Advisory Committee	\$ 10.00		\$ (10.00)
02/01/2019	02/13/2019			2115 AKA Corporate Office	Reactivation dues for 3 Sorors - Voucher #10383	5720 EAF Dues	\$ 465.00		\$ (465.00)
02/16/2019	PENDING			2118 Soror Karla Fuller	Reactivation fee reimbursement/incentive - Voucher #10385	5730 Reactivation Fees	\$ 20.00		\$ (20.00)
02/16/2019	PENDING			2117 Soror Leah Peoples	Reactivation fee reimbursement/incentive - Voucher #10385	5210 Membership Committee	\$ 20.00		\$ (20.00)
02/16/2019	02/19/19			2120 Soror Jazmin Gooding	Supplies for Tau Sigma Rush - Voucher #10341	5060 Graduate Advisor	\$ 126.05		\$ (126.05)
02/17/19	02/25/2019			2121 AKA Corporate Office	Reactivation dues for 4 Grad Sorors and Transfer Dues for 1 Soror - Voucher #10387	5720 EAF Dues	\$ 600.00		\$ (600.00)
02/17/19	02/25/2019			ACH AKA Corporate Office	EAF Dues and Per Capita for 1 Grad Soror - Voucher #10391	5720 EAF Dues	\$ 405.00		\$ (405.00)
02/20/19	02/25/2019			ACH AKA Corporate Office	EAF Dues and Per Capita for 3 Grad Sorors - Voucher #10388	5710 Per Capita Tax	\$ 135.00		\$ (135.00)
02/26/2019	PENDING			2125 Soror Maya Daniels	Mailing expenses to Corporate office - Voucher #10384	5310 Other Standing Committees	\$ 519.00		\$ (519.00)
02/26/2019	PENDING			2124 Soror Vernetha Powell	Corporate office mailing for Sorors Andrea and Angela Mason (2018) - Voucher #10348	5900 North Atlantic Region & Boule Assessments	\$ 14.70		\$ (14.70)
02/26/2019	PENDING			2123 Nu Xi Omega	Cluster IV Donation - Voucher #10376	6100 Contingency	\$ 10.92		\$ (10.92)
02/26/2019	PENDING			2122 Soror Maya Daniels	Quickbooks Payment through 2/23/202 - Voucher #10389				
Total Disbursements									\$ (2,435.97)
Ending Book Balance									\$ 8,919.80

Restricted Balances:
 Soror Doris Taylor - \$120.00 (2020 Dues)
 Soror Janice Watson - \$10.00 (2019 Dues Overpayment)
 Soror BJ Ethernidge - \$ 51 (Carryforward from 2018)
 Soror Tynesha Banks - \$10.00 (2020 Dues)

Alpha Kappa Alpha Sorority, Incorporated - Rho Kappa Omega Chapter
 February 2019 Fundraising Account
 Tamiochos Report - Account Detail

Received or Disbursement Date	Deposit or Posted Date	Transaction Type	#	Name	Memo/Description	Account Allocation	Debit	Credit	Amount	
Opening balance from bank							\$ 10,521.24		\$ 10,521.24	
					DEPOSIT XXXXX5900		\$ 105.00		\$ 105.00	
02/01/19	02/03/19	Income		Soror Sabrina Riley - Heart Health Donation		4703 Donation (Pink Goes Red for Heart Health)	\$ 105.00		\$ 105.00	
					DEPOSIT XXXXX5283		\$ 262.00			
					Soror Vanessa Jean Louis - 2018 Chapter Assessments for Seraphine Jean Louis		4753 2018 Assessments	\$ 30.00		
					Soror Ashley Rogers - 2015 Chapter Assessments		4752 Outstanding Assessments	\$ 202.00		\$ 262.00
02/17/19	02/20/19			Soror Kennisha Kelly - 2018 Chapter Assessments		4753 2018 Assessments	\$ 30.00			
Total Income								\$ 367.00		
DISBURSEMENTS										
02/01/19	PENDING	Expenses	1607	Soror Tynasha Banks	Heart health event food and decorations - Voucher #10240	1200 Target 2 (Women's Healthcare & Wellness):1203 Heart Health		\$ 130.46	\$ (130.46)	
Total Disbursements									\$ (130.46)	
Ending Book Balance									<u>\$ 10,757.78</u>	



Alpha Kappa Alpha Sorority, Incorporated - Rho Kappa Omega Chapter
February 2019
Tamiouchos Report - Budget to Actual

		Total				Adjustment Details	
		Budget	YTD Activity	Period Activity	Remaining		
Operating Budget	OFFICERS						
	5010 Basileus	\$ 2,100.00	\$ -	\$ -	\$ 2,100.00		
	5020 Grammateus	\$ 60.00	\$ -	\$ -	\$ 60.00		
	5030 Epistoleus	\$ 35.00	\$ -	\$ -	\$ 35.00		
	5040 Tamiouchos	\$ 20.00	\$ -	\$ -	\$ 20.00		
	5050 Pecunious Grammateus	\$ 40.00	\$ -	\$ -	\$ 40.00		
	5060 Graduate Advisor	\$ 1,300.00	\$ 70.66	\$ 196.71	\$ 1,032.63	See Voucher #10341	
	5070 Other Officers	\$ 40.00	\$ -	\$ -	\$ 40.00		
	STANDING COMMITTEES						
	5200 Standards Committees	\$ 25.00	\$ -	\$ -	\$ 25.00		
	5210 Membership Committee	\$ 120.00	\$ -	\$ 60.00	\$ 60.00	See Voucher #10385	
	5220 Connections Committee	\$ 40.00	\$ -	\$ -	\$ 40.00		
	5230 Archives Committee	\$ 20.00	\$ -	\$ -	\$ 20.00		
	5240 Leadership Development	\$ 100.00	\$ -	\$ -	\$ 100.00		
	5270 Publicity and Technology Committee	\$ 500.00	\$ 175.00	\$ -	\$ 325.00		
	5280 Graduate Advisory Committee	\$ 100.00	\$ -	\$ 10.00	\$ 90.00	See Voucher #10375	
	5290 Courtesy and Protocol Committee	\$ 350.00	\$ (100.00)	\$ -	\$ 450.00		
	5300 Sisterly Relations Committee	\$ 120.00	\$ -	\$ -	\$ 120.00		
	5310 Other Standing Committees	\$ 50.00	\$ -	\$ 25.62	\$ 24.38	See Voucher #10348 and #10376	
	ADMINISTRATIVE						
	5500 Bank service charges	\$ 60.00	\$ 33.00	\$ -	\$ 27.00	See 2/1 Bank Charge and 2/17 Bank Charge payment	
	5510 Monthly Meeting (room rental)	\$ 300.00	\$ -	\$ -	\$ 300.00		
	5520 Officer Bonding	\$ 350.00	\$ -	\$ -	\$ 350.00		
	5530 P.O. Box Medium	\$ 200.00	\$ -	\$ -	\$ 200.00		
	5540 Storage Facility	\$ 1,668.00	\$ 1,686.12	\$ -	\$ (18.12)		
	5560 External Audit	\$ 300.00	\$ -	\$ -	\$ 300.00		
	CORPORATE OFFICE						
	5700 Chapter Tax	\$ 300.00	\$ -	\$ -	\$ 300.00		
	5710 Per Capita Tax	\$ 3,500.00	\$ 1,875.00	\$ (530.00)	\$ 2,155.00		
	5720 EAF Dues	\$ 330.00	\$ 180.00	\$ (70.00)	\$ 220.00	See JE 1	
	5730 Reactivation Fees	\$ 310.00	\$ -	\$ 60.00	\$ 250.00		
	5740 Constitution & Bylaws/ Manual of Standard Procedure	\$ 375.00	\$ 385.00	\$ -	\$ (10.00)		
	CONFERENCES						
	5900 North Atlantic Region & Boule Assessments	\$ 80.00	\$ -	\$ 75.00	\$ 5.00	See Voucher #10376	
	5910 NARC Delegates	\$ 555.00	\$ -	\$ -	\$ 555.00		
	5930 Undergraduate Round-up	\$ 240.00	\$ -	\$ -	\$ 240.00		
	5940 Leadership Seminar	\$ 600.00	\$ -	\$ -	\$ 600.00		
	5950 Cluster IV Conference	\$ 85.00	\$ -	\$ -	\$ 85.00		
	OTHER						
	6100 Contingency	\$ 1,043.00	\$ 132.00	\$ 519.00	\$ 392.00	See Voucher #10389	
	6140 Tau Sigma Contingency	\$ 350.00	\$ -	\$ -	\$ 350.00		
	CHAPTER ACTIVITIES						
	6300 Founders' Day	\$ 39.00	\$ 23.41	\$ -	\$ 15.59		
	6320 Ivy Beyond the Wall	\$ 40.00	\$ -	\$ -	\$ 40.00		
		\$ 15,745.00	\$ 4,460.19	\$ -	\$ 11,284.81		
	Program Budget						
		1100 Target I (HBCU for Life - A Call to Action)	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	
1200 Target 2 (Women's Healthcare & Wellness)		\$ 450.00	\$ -	\$ -	\$ 450.00		
1203 Heart Health		\$ -	\$ -	\$ 130.46	\$ (130.46)	See Voucher #10240	
Total 1200 (Women's Healthcare & Wellness)		\$ 1,450.00	\$ -	\$ -	\$ 319.54		
1300 Target 3 (Building Your Economic Legacy)		\$ 800.00	\$ -	\$ -	\$ 800.00		
1500 Target 4 (The Arts)		\$ 500.00	\$ -	\$ -	\$ 500.00		
1600 Target 5 (Global Impact Day)		\$ 300.00	\$ -	\$ -	\$ 300.00		
1700 Community Impact Days		\$ 1,250.00	\$ -	\$ -	\$ 1,250.00		
1701 AKA Founder's Day & Reactivation Day		\$ -	\$ 200.00	\$ -	\$ (200.00)		
1702 MLK Day of Service Impact Day		\$ -	\$ 139.84	\$ -	\$ (139.84)		
Total 1700 Community Impact Days		\$ 1,250.00	\$ 339.84	\$ -	\$ (339.84)		
1900 Program Contingency		\$ 560.00	\$ -	\$ -	\$ 560.00		
2000 AKA University		\$ 140.00	\$ -	\$ -	\$ 140.00		
		\$ 6,450.00	\$ 679.68	\$ -	\$ 4,509.40		
Fundraising Budget							
	4742 2017 Holiday Soiree	\$ 125.00	\$ (89.92)	\$ -	\$ 35.08		
	4752 Outstanding Assessments	\$ 575.00	\$ -	\$ 202.00	\$ 777.00	See 2/17 Bank Deposit	
	4753 2018 Assessments	\$ 90.00	\$ -	\$ 60.00	\$ 150.00		
	4761 2017 EAF Donation (Carry Forward)	\$ 150.00	\$ (150.00)	\$ -	\$ -		
	4771 2018 HBCU Donation (Carryforward Balance)	\$ 250.00	\$ (250.00)	\$ -	\$ -		
	4802 2018 Chapter Donation (Carryforward Balance)	\$ 336.92	\$ (336.92)	\$ -	\$ -		
	4703 Donation (Pink Goes Red for Heart Health)	\$ -	\$ -	\$ 105.00	\$ 105.00	See 2/1 Bank Deposit	
	\$ 1,526.92	\$ (826.84)	\$ -	\$ 962.08			

Alpha Kappa Alpha Sorority, Incorporated - Rho Kappa Omega Chapter
 February 2019
 Tamiouchos Report - Budget to Actual (Journal Entries)

	Entry #	Account #	Debit	Credit	Purpose
January Entries	JE1	4802	\$ 236.92		To allocate funds from Sisterly Village to MLK Impact Day Budget Line
		1702		\$ 236.92	
	4742	\$ 89.92		To allocate funds to cover EAF Silver Status for 2018	
4761		\$ 89.92			
JE2	6100	\$ 132.00		To allocate funds for 2019 Storage Unit Fees	
	5540		\$ 132.00		
JE1	Chapter Dues	\$2,145.00		To allocate Per Capita, EAF, and Reactivation Fees from 2019 Dues Paid	
	5710		\$1,875.00	To allocate Per Capita, EAF, and Reactivation Fees from 2019 Dues Paid (16 Grad Sorors)	
	5720		\$ 190.00	To allocate Per Capita, EAF, and Reactivation Fees from 2019 Dues Paid (16 Grad Sorors, 2 Life Members)	
	5730		\$ 80.00	To allocate Per Capita, EAF, and Reactivation Fees from 2019 Dues Paid (4 Reactivations)	



Alpha Kappa Alpha Sorority, Incorporated - Rho Kappa Omega Chapter
 February 2019
 Tamiouchos Report - QuickBooks Reconciliation Reports

Alpha Kappa Alpha Sorority, Inc. - Rho Kappa Omega Chapter
 Operations (3841), Period Ending 02/28/2019

RECONCILIATION REPORT

Reconciled on: 03/01/2019

Reconciled by: Maya Daniels

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	9,612.47
Checks and payments cleared (9)	-2,316.05
Deposits and other credits cleared (2)	2,303.00
Statement ending balance	9,599.42
Uncleared transactions as of 02/28/2019	-679.62
Register balance as of 02/28/2019	8,919.80

**Check #2113 and #2114
Cleared from Jan 2019**

Ties to Ending Balance

Alpha Kappa Alpha Sorority, Inc. - Rho Kappa Omega Chapter
 Fundraising (3892), Period Ending 02/28/2019

RECONCILIATION REPORT

Reconciled on: 03/01/2019

Reconciled by: Maya Daniels

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	11,298.00
Checks and payments cleared (4)	-757.22
Deposits and other credits cleared (2)	367.00
Statement ending balance	10,907.78
Uncleared transactions as of 02/28/2019	-150.00
Register balance as of 02/28/2019	10,757.78

**Check #1604 - #1606 and
#1608 Cleared from Jan
2019**

Ties to Ending Balance

Alpha Kappa Alpha Sorority, Inc. - Rho Kappa Omega Chapter
 Scholarship (4497), Period Ending 02/28/2019

RECONCILIATION REPORT

Reconciled on: 02/27/2019

Reconciled by: Maya Daniels

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	3,752.46
Checks and payments cleared (0)	.00
Deposits and other credits cleared (0)	.00
Statement ending balance	3,752.46
Register balance as of 02/28/2019	3,752.46

No Activity

AKA 1908

Sisterly Relations Committee

March 2019 Report

On Wednesday, February 27, 2019, 2019 a conference call was held at 8:30pm. There were three sorors on the conference call. Sorors Vanessa Jean-Louis, Jazmine Gooding, and Seraphine Jean-Louis

The following items were discussed:

2019 Sisterly Relations Goals:

- Ø Have a sisterly relations activity monthly
- Ø Recite the Sisterly Affirmations, “I Am That Soror” after each activity
- Ø Increase sorors engagement during sisterly relations activities
- Ø Establish more meaningful interactions between sorors
- Ø Foster sisterly interactions between Rho Kappa Omega and Tau Sigma in collaboration with the Graduate Advisor

March's Theme:

The theme for March is, “Intergenerational Bonding Between Sorors”. The chapter will participate in a sisterly activity that honors different generations of sisterhood.

Sisterly Affirmations

We will recite the Sisterly Affirmations during each chapter meeting.

Respectfully Submitted,

Soror Vanessa Jean-Louis



Program Committee Report

March 16, 2019

2019 Program Goals

- Plan & Execute all Community Impact days
- Increase Rho Kappa Omega's visibility in the Hudson County community
- Collaborate with other organizations to increase impact of programs
- Increase Soror participation.
- Increase Sorors to get more involved in the planning of and participation in programs
- Keep PKQ Goals S.M.A.R.T (Specific, Measurable, Achievable, Relevant & Timely)

The five program targets for 2018-2022 are:

Target 1- Target Leaders: Target Leaders Needed *****

- **HBCU for Life: A Call to Action**~ The goal is to enlighten the community regarding HBCU's as institutions of excellence with historical and current significance. Additionally, through the signature project CAP we plan to increase applications and enrollments to HBCU's and non HBCU's.

Target 2- Target Leaders: Target Leaders Needed *****

- **Women's Healthcare & Wellness**- The goal is to share information regarding breast cancer including providing mammograms, engage the community in low impact heart health activities, raise awareness on incorporating good nutrition info daily life styles and increase support available to caregivers.

Target 3- Target Leaders: Soror Sabrina & Soror Seraphine

- **Building Your Economic Legacy**: The goal is to provide financial planning information that will increase fiscal awareness in the African American community, increase awareness of the impact of credit scores, support African American businesses with black dollars, and promote African American entrepreneurs. Additionally, we plan to partner with local and national efforts to raise awareness regarding homelessness.

Target 4- Target Leaders: Soror Lyndsay & Soror Charlotte

- **The Arts**- The goal is to increase opportunities for youth engagement and community awareness of visual and performing arts during the Harlem Renaissance and the Black Arts Movement, and their influence on contemporary African American art and culture.

Target 5- Target Leaders: Soror Sabrina

- **Global Impact**: The goal is to engaged youth and adults in a large-scale community service project, collect and distribute useable items supplied by chapter and community members to send to children and adults in less developed countries through partnerships with international organizations. Additionally, we aim to assist refugees and increase awareness of refugee issues and concerns.

Community Impact Days

Pink Goes Red for Heart Health Community Impact Day - February 1, 2019

Program Chairman – Tynasha Banks & Jahari Jacobs – This event took place at Mount Olive Baptist Church located at 400 Arlington Avenue from 6:00pm – 9:00pm. We collaborated with Mount Olive Baptist Church Nurses Unit. We got our hearts pumping as we learned African dance moves taught by Nia Reed Allen. Soror Jahari educated the group on healthy food options and prepared a delicious healthy snack. We collected 20 pairs of gently worn shoes that will be donated to Soles for Souls. We collected \$105.00 in monetary donations that will be sent to The American Heart Association. There were 32 people in attendance 12 of which were chapter Sorors. Many thanks to all who helped make this program a success.

****** Making Strides Event** – On March 6, 2019 – Rho kappa Omega was presented an award from The American Cancer Society for being a top team in donations!!!

Upcoming Impact Days

Financial Fitness Workshop – March 30, 2019 – 10:30 – 12:30 - Program Chairmen - Sorors Seraphine & Sabrina. Please save the date for our financial workshop that will include speakers on credit repair, investing and savings. We are waiting on confirmation on location. If anyone has information on this topic and would like to participate in the program, please let us know.

AKA Global Impact Day – April 12, 2019 – Program Chairman Soror Sabrina. We will host a shoe & eyeglasses drive on this day from 6:00pm – 9:00pm at Mount Olive Baptist Church. We will also be cutting out pillowcase dresses that Soror Andrea Kwakyeh will sew for us. With that in mind, please bring in any pillow cases, shoes and or eyeglasses that you wish to donate to chapter meeting if you will not be able to attend the event. We will be advertising this drive and our partnership with Soles for Souls and Lions International on our chapter web and social media sites as well as our personal outlets. The committee will be working on obtaining donations of snack items. If anyone would like to assist with this program, please contact me, there is still much to be done. Set up will begin at 5:00pm. Please advise if you can assist.

AKA Assist – May 4, 2019 – 12:00pm – 5:00pm - Calvary CME Community Outreach Festival – We have been asked to set up a table and distribute Rho Kappa Omega informational brochures during this event. We would also like Tau Sigma sorors to participate as well. They have also asked if we can donate water, sodas and or juices. The purpose of this event is to gather the community organizations in one place so the community is aware of their resources. Other entities participating are JCPD, JC Sheriff's Department, JCFD, Sarah's Daughters, The Royal Men, The Antiviolence Coalition, JC Government Officials, as well as other Divine Nine Organizations. Anyone who is available to assist with this effort please advise as soon as possible. We would love to have a strong presence at this event.

Sabrina M. Riley

AntiBasileus

On behalf of the Program Committee





Auditing Committee

March 2019 Report

The Auditing Committee performed an internal audit of Rho Kappa Omega's level of compliance with the sorority's and chapter's policies and procedures during January 1, 2018 through June 30, 2018. At the February General Body Meeting additional notes and items were updated. Please see the attached Audit work-sheet that reflects all updates.

Future Action(s):

- The Auditing Committee will drafting a letter requesting documentation to complete the 2018 Annual Audit.

Committee Meeting Dates: Wednesday, March 27, 2019 via Teleconference. Teleconference information will be sent out prior to meeting date.

Sisterly Submitted,

Soror Nokeima Jones

Auditing Committee Chairperson

Alpha Kappa Alpha Sorority, Incorporated
 Rho Kappa Omega Chapter
 Audit Report: Fundraising Income

Pecunious Grammateus		Tamiouchos		Name	Purpose	Income	Timely Transmittal	Timely Deposit
Date Received	Date Submitted	Date Received	Date Deposited					
1/13/18	1/14/18	1/14/18	1/16/18	Soror Sabrina Riley	3 Soiree Tickets	\$ 75.00	Yes	Yes
1/20/18	1/20/18	1/20/18	1/21/18	Soror Charlotte Rogers	2017 Assessments [Remaining Balance]	\$ 100.00	Yes	Yes
1/20/18	N/A	N/A		Soror Vanetha Wood-Stradford	2 Tickets transferred to Soror Dolores Curtis from Holiday Soiree Sales	\$ 50.00	No	No
1/20/18	1/20/18	1/20/18	1/21/18	Soror Dolores Curtis	2018 Assessments	\$ 50.00	Yes	Yes
1/20/18	1/20/18	1/20/18	1/21/18	Soror Tiffany Ryan	2017 Assessments [Remaining Balance]	\$ 210.00	Yes	Yes
1/20/18	1/20/18	1/20/18	1/21/18	Soror Sobande Afolabi	\$5.00 Heart Health Donation \$5.00 Bowling Assessment Partial	\$ 10.00	Yes	Yes
1/20/18	1/20/18	1/20/18	1/21/18	Soror Dolores Curtis	2017 Assessments [Remaining Balance]	\$ 50.00	Yes	Yes
1/20/18	1/20/18	1/20/18	1/21/18	Soror Dolores Curtis	\$5.00 Heart Health Donation - Self \$5.00 Heart Health Donation - Soror Doris Taylor	\$ 10.00	Yes	Yes
1/20/18	1/20/18	1/20/18	1/21/18	Soror Maya Daniels	Soror Lyndsay Christian - 2017 Assessments [Remaining Balance]	\$ 210.00	Yes	Yes
1/20/18	1/20/18	1/20/18	1/21/18	Soror Maya Daniels	Soror Gloria Felder - 2017 Assessments [Remaining Balance]	\$ 40.00	Yes	Yes
1/28/18	2/2/18	2/2/18	2/4/18	Soror Jahari Chavis	2016 Assessments [Remaining Balance]	\$ 40.00	Yes	Yes
1/28/18	2/2/18	2/2/18	2/4/18	Soror Corinne Rivers	14 Black Panther Fundraiser Tickets	\$ 210.00	Yes	Yes
1/28/18	2/2/18	2/2/18	2/4/18	Soror Tonia Slay-Daniels	14 Black Panther Fundraiser Tickets	\$ 210.00	Yes	Yes
1/28/18	2/2/18	2/2/18	2/4/18	Soror Maya Daniels	4 Black Panther Fundraiser Tickets	\$ 60.00	Yes	Yes
1/28/18	2/2/18	2/2/18	2/4/18	Soror Darcell Stokes	2017 Assessments [Remaining Balance]	\$ 210.00	Yes	Yes
1/31/18	2/2/18	2/2/18	2/4/18	Soror Janice Watson	1 Black Panther Fundraiser Ticket	\$ 15.00	Yes	Yes
1/31/18	2/2/18	2/2/18	2/4/18	Soror Janice Watson	1 Black Panther Fundraiser Ticket	\$ 15.00	Yes	Yes
1/31/18	2/2/18	2/2/18	2/4/18	Soror Sabrina Riley	15 Black Panther Fundraiser Tickets	\$ 225.00	Yes	Yes
1/31/18	2/2/18	2/2/18	2/4/18	Soror Sobande Afolabi	12 Black Panther Fundraiser Tickets	\$ 180.00	Yes	Yes
1/31/18	2/2/18	2/2/18	2/4/18	Soror Tynesha Banks	3 Black Panther Fundraiser Tickets	\$ 45.00	Yes	Yes

Alpha Kappa Alpha Sorority, Incorporated
 Rho Kappa Omega Chapter
 Audit Report: Fundraising Income

Pecunious Grammateus		Tamiouchos		Name	Purpose	Income	Timely Transmittal	Timely Deposit
Date Received	Date Submitted	Date Received	Date Deposited					
1/31/18	2/2/18	2/2/18	2/4/18	Soror Kennisha Kelly	3 Black Panther Fundraiser Tickets	\$ 45.00	Yes	Yes
1/31/18	2/2/18	2/2/18	2/4/18	Soror Charlotte Rogers	5 Black Panther Fundraiser Tickets	\$ 75.00	Yes	Yes
1/31/18	2/2/18	2/2/18	2/4/18	Soror Vanessa Jean Louis	2 Black Panther Fundraiser Tickets	\$ 30.00	Yes	Yes
1/31/18	2/2/18	2/2/18	2/4/18	Soror Saraphine Jean Louis	2 Black Panther Fundraiser Tickets	\$ 30.00	Yes	Yes
1/31/18	2/2/18	2/2/18	2/4/18	Soror Natalie Russell	3 Black Panther Fundraiser Tickets	\$ 45.00	Yes	Yes
1/31/18	2/2/18	2/2/18	2/4/18	Soror Corinne Rivers	25 Black Panther Fundraiser Tickets	\$ 375.00	Yes	Yes
1/31/18	2/2/18	2/2/18	2/4/18	Soror Gloria Felder	2 Black Panther Fundraiser Tickets	\$ 30.00	Yes	Yes
2/2/18	2/2/18	2/2/18	2/4/18	Soror Trudy Miles	2017 Assessments [Remainng Balance]	\$ 140.00	Yes	Yes
2/2/18	2/2/18	2/2/18	2/4/18	Soror Trudy Miles	6 Black Panther Fundraiser Tickets	\$ 90.00	Yes	Yes
2/2/18	2/2/18	2/2/18	2/4/18	Soror Corinne Rivers	22 Black Panther Fundraiser Tickets	\$ 330.00	Yes	Yes
2/2/18	2/2/18	2/2/18	2/4/18	Soror Sobande Afolabi	5 Black Panther Fundraiser Tickets	\$ 75.00	Yes	Yes
2/2/18	2/2/18	2/2/18	2/4/18	Soror Sabrina Riley	1 Black Panther Fundraiser Ticket	\$ 15.00	Yes	Yes
2/2/18	2/2/18	2/2/18	2/4/18	Soror Darcell Stokes	4 Black Panther Funraiser Tickets	\$ 60.00	Yes	Yes
2/2/18	2/2/18	2/2/18	2/4/18	Soror Trudy Miles	4 Black Panther Funraiser Tickets	\$ 60.00	Yes	Yes
2/2/18	2/2/18	2/2/18	2/4/18	Soror Sabrina Riley	1 Black Panther Fundraiser Ticket	\$ 15.00	Yes	Yes
2/2/18	2/2/18	2/2/18	2/4/18	Soror Vernetha Hope Powell	2 Black Panther Fundraiser Tickets	\$ 30.00	Yes	Yes
2/2/18	2/2/18	2/2/18	2/4/18	Soror Vanetha Wood - Stradford	7 Black Panther Fundraiser Tickets	\$ 105.00	Yes	Yes
2/2/18	2/2/18	2/2/18	2/4/18	Soror Suzette Gray	1 Black Panther Fundraiser Ticket	\$ 15.00	Yes	Yes
2/2/18	2/2/18	2/2/18	2/4/18	Soror Shevon Armstong	Heart Health Donation	\$ 120.00	Yes	Yes
2/2/18	2/2/18	2/2/18	2/4/18	Soror Cimeron Bryant	Heart Health Donation	\$ 5.00	Yes	Yes
2/2/18	2/2/18	2/2/18	2/4/18	Soror Sabrina Riley	2 Black Panther Fundraiser Ticket	\$ 30.00	Yes	Yes
2/2/18	2/2/18	2/2/18	2/4/18	Soror Heather Spencer	2 Black Panther Fundraiser Ticket	\$ 30.00	Yes	Yes
2/2/18	2/2/18	2/2/18	2/4/18	Soror Sabrina Riley	3 Black Panther Fundraiser Tickets	\$ 45.00	Yes	Yes
2/10/18	2/17/18	2/17/18	2/21/18	Soror Gwen Anthony	6 Black Panther Fundraiser Tickets	\$ 90.00	Yes	Yes
2/16/18	2/17/18	2/17/18	2/21/18	Soror Shevon Armstong	5 Black Panther Fundraiser Tickets	\$ 75.00	Yes	Yes
2/16/18	2/17/18	2/17/18	2/21/18	Soror Sobande Afolabi	3 Black Panther Fundraiser Tickets	\$ 45.00	Yes	Yes
2/16/18	2/17/18	2/17/18	2/21/18	Soror Tynesha Banks	1 Black Panther Fundraiser Ticket	\$ 15.00	Yes	Yes
2/16/18	2/17/18	2/17/18	2/21/18	Soror Jahari Jacobs	3 Black Panther Fundraiser Tickets	\$ 45.00	Yes	Yes
2/16/18	2/17/18	2/17/18	2/21/18	Soror Cellestine Mabeya	1 Black Panther Fundraiser Ticket	\$ 15.00	Yes	Yes

Alpha Kappa Alpha Sorority, Incorporated
 Rho Kappa Omega Chapter
 Audit Report: Fundraising Income

Pecunious Grammateus		Tamiouchos		Name	Purpose	Income	Timely Transmittal	Timely Deposit
Date Received	Date Submitted	Date Received	Date Deposited					
2/16/18	2/17/18	2/17/18	2/21/18	Soror Sabrina Riley	7 Black Panther Fundraiser Tickets	\$ 105.00	Yes	Yes
2/16/18	2/17/18	2/17/18	2/21/18	Soror Tonia Slay-Daniels	1 Black Panther Fundraiser Ticket	\$ 15.00	Yes	Yes
2/16/18	2/17/18	2/17/18	2/21/18	Soror Kennisha Kelly	8 Black Panther Fundraiser Tickets	\$ 120.00	Yes	Yes
2/16/18	2/17/18	2/17/18	2/21/18	Soror Corinne Rivers	2 Black Panther Fundraiser Tickets	\$ 30.00	Yes	Yes
2/17/18	2/17/18	2/17/18	2/21/18	Soror Julia Oppong	Owed Assements	\$ 170.00	Yes	Yes

Note: February deposits do not reconcile with the total deposits made to the bank (\$3,601.66). \$555 was collected at the BP Movie Fundraiser. Due to the additional ticket sales, there was an additional cost associated with it (\$128.34). The cost was paid from the monies collected. This resulted in \$426.66 being deposited in the bank. The Committee acknowledged that his tranaction was an unavoidable necessity to complete the Chapter's obligations to the AMC theater for the Black Panther Fundraiser.

Alpha Kappa Alpha Sorority, Incorporated
Rho Kappa Omega Chapter
Audit Report: Operating Income

Pecunious Grammateus		Tamiouchos		Name	Purpose	Income	Timely Transmittal	Timely Deposit
Date Received	Date Submitted	Date Received	Date Deposited					
1/13/2018	1/14/2018	1/14/2018	1/16/2018	Soror Corinne Rivers	2018 Dues	\$ 320.00	Yes	Yes
1/13/2018	1/14/2018	1/14/2018	1/16/2018	Soror Natalie Russell	2018 Dues	\$ 320.00	Yes	Yes
1/14/2018	1/14/2018	1/14/2018	1/16/2018	Soror Dolores Curtis	2018 Life Member Dues	\$ 195.00	Yes	Yes
1/14/2018	1/14/2018	1/14/2018	1/16/2018	Soror Cashonda Pamplin - Grant	2018 Undergrad Transfer Dues	\$ 135.00	Yes	Yes
1/14/2018	1/14/2018	1/14/2018	1/16/2018	Soror Nokiema Jones	2018 Dues	\$ 320.00	Yes	Yes
1/15/2018	1/20/2018	1/20/2018	1/21/2018	Soror Vanessa Jean Louis	2018 Dues [Remaining Balance]	\$ 280.00	Yes	Yes
1/20/2018	1/20/2018	1/20/2018	1/21/2018	Soror Charlotte Rogers	2018 Dues	\$ 320.00	Yes	Yes
1/20/2018	1/20/2018	1/20/2018	1/21/2018	Soror Trudy Miles	2018 Life Member Dues	\$ 195.00	Yes	Yes
1/20/2018	1/20/2018	1/20/2018	1/21/2018	Soror Kennisha Kelly	2018 Undergrad Transfer Dues	\$ 135.00	Yes	Yes
1/20/2018	1/20/2018	1/20/2018	1/21/2018	Soror Tiffany Ryan	2018 Dues	\$ 320.00	Yes	Yes
1/20/2018	1/20/2018	1/20/2018	1/21/2018	Soror Saraphine Jean Louis	2018 Undergrad Transfer Dues [Remaining Balance]	\$ 75.00	Yes	Yes
1/20/2018	1/20/2018	1/20/2018	1/21/2018	Soror Doris Taylor	2019 Dues - Partial Payment	\$ 80.00	Yes	Yes
1/20/2018	1/20/2018	1/20/2018	1/21/2018	Soror Janet Chavis	Soror Jahari Chavis [2018 Reactivation Fee + Dues] - Partial Payment	\$ 320.00	Yes	Yes
1/20/2018	1/20/2018	1/20/2018	1/21/2018	Soror Kelesha Armond	2018 Reactivation Fee + Dues	\$ 350.00	Yes	Yes
1/28/2018	2/2/2018	2/2/2018	2/4/2018	Soror Darcell Stokes	2018 Dues	\$ 320.00	Yes	Yes
1/28/2018	2/2/2018	2/2/2018	2/4/2018	Soror Jahari Chavis	2018 Reactivation Fee + Dues Remaining Balance	\$ 30.00	Yes	Yes
2/2/2018	2/2/2018	2/2/2018	2/4/2018	Soror Trudy Miles	2018 Dues Late Fee	\$ 12.50	Yes	Yes
2/2/2018	2/2/2018	2/2/2018	2/4/2018	Soror Dolores Curtis	Meeting Room Deposit Reimbursement	\$ 200.00	Yes	Yes
2/2/2018	2/2/2018	2/2/2018	2/4/2018	Soror Darcell Stokes	2018 Dues Late Fee	\$ 12.50	Yes	Yes
2/9/2018	2/17/2018	2/17/2018	2/21/2018	Soror Katherine Burno	2018 Dues	\$ 320.00	Yes	Yes
2/16/2018	2/17/2018	2/17/2018	2/21/2018	Soror Keita Young	2018 Pro-rated Dues and Reactivation Fee	\$ 334.58	Yes	Yes
2/17/2018	2/17/2018	2/17/2018	2/21/2018	Soror Dolores Curtis	2018 NARC Registration	\$ 185.00	Yes	Yes
2/17/2018	2/17/2018	2/17/2018	2/21/2018	Soror Dolores Curtis	1 2018 NARC Table Seat	\$ 5.00	Yes	Yes
2/17/2018	2/17/2018	2/17/2018	2/21/2018	Soror Cimeron Bryant	3 2018 NARC Table Seats	\$ 15.00	Yes	Yes
2/17/2018	2/17/2018	2/17/2018	2/21/2018	Soror Saraphine Jean Louis	2 2018 NARC Table Seats	\$ 10.00	Yes	Yes
2/17/2018	2/17/2018	2/17/2018	2/21/2018	Soror Vanetha Wood-Stradford	2 2018 NARC Table Seats	\$ 10.00	Yes	Yes

Alpha Kappa Alpha Sorority, Incorporated
Rho Kappa Omega Chapter
Audit Report: Scholarship Income

Voucher Date	Voucher #	Date Received	Date Deposited	Name	Purpose	Income	Properly Signed Voucher	Comments
2/21/2018	10238	2/21/2018	2/21/2018	Online Banking Transfer	PKQ Scholarship	\$ 3,500.00	<input checked="" type="checkbox"/> Yes	Approved in Feb 2018 Minutes

Alpha Kappa Alpha Sorority, Incorporated
 Rho Kappa Omega Chapter
 Audit Report: Fundraising Disbursements

Voucher Date	Date Issued	Posted	Check #	Voucher #	Payee	Amount	Purpose	Receipt Attached	Properly Signed Voucher	Comments
1/19/18	1/22/18	1/23/18	1590	10227	Sobande Afolabi	\$ 95.82	Giveaways & Snacks	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	Christmas Tree Shop Receipts
1/20/18	1/22/18	1/23/18	1591	10221	Sobande Afolabi	\$ 96.98	Giveaways & Decorations	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	Office Depot & Dollar General Receipts
2/2/18	2/2/18	2/6/18	1592	100140	AMC Aviation 12	\$ 1,358.50	Black Panther Screening	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	AMC Invoice

Yes

Yes

Alpha Kappa Alpha Sorority, Incorporated
Rho Kappa Omega Chapter
Audit Report: Operating Disbursements

Voucher Date	Date Issued	Posted	Check #	Voucher #	Payee	Amount	Purpose	Receipt Attached	Properly Signed Voucher	Comments
1/3/18	1/3/18	1/18/18	2050	10222	Alpha Kappa Alpha	\$ 270.00	Per Capita & EAF Dues	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	Transfer Reports attached
1/6/18	1/6/18	1/29/18	ACH	10226	Alpha Kappa Alpha	\$ 270.00	Per Capita & EAF Dues	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	Transfer receipt attached
1/14/18	1/20/18	1/22/18	2051	100139	Maya Daniels	\$ 23.74	Receipt Books	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	Staples Receipts
12/30/17	1/20/18	1/22/18	2052	10228	Tiffany Ryan	\$ 246.85	2017 Ivy Leaf Submission & Website expenses	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	Wix.com Invoices provided.
1/22/18	1/22/18	1/29/18	2053	10192	Alpha Kappa Alpha	\$ 270.00	Per Capita & EAF Dues	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	Transfer Reports attached
1/22/18	1/22/18	1/29/18	ACH	10200	Alpha Kappa Alpha	\$ 820.00	EAF Dues & Per Capita	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	Transfer receipt attached
1/29/18	1/29/18	2/8/18	2054	10219	Alpha Kappa Alpha	\$ 155.00	Reactivation Fees	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	Reactivation Form attached
1/29/18	1/29/18	2/1/18	ACH	10320	Alpha Kappa Alpha	\$ 270.00	Per Capita & EAF Dues	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	Transfer receipt attached
1/29/18	1/29/18	2/1/18	ACH	10214	Alpha Kappa Alpha	\$ 135.00	Per Capita & EAF Dues	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	Transfer receipt attached
2/7/18	2/7/18	2/14/18	ACH	10315	Alpha Kappa Alpha	\$ 145.00	EAF Dues	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	Transfer receipt attached
2/7/18	2/7/18	2/27/18	2055	10314	Alpha Kappa Alpha	\$ 155.00	Reactivation Fees	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	Reactivation Form attached
2/17/18	2/17/18	2/20/18	2056	10251	Vanessa Jean-Louis	\$ 43.53	Supplies	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	Office Depot & Dollar Daze Receipt
2/17/18	2/17/18	Stop Payment	2057	10299	Alpha Kappa Alpha	\$ 155.00	1/2 Page Souvenir Journal	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	Feb 2018 General Body Minutes
2/20/18	2/20/18	4/18/18	2059	10300	Alpha Kappa Alpha	\$ 75.00	2018 Cluster IV Basilei Dues	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	Cluster IV Invoice
2/26/18	2/26/18	3/9/18	2058	10216	Alpha Kappa Alpha	\$ 155.00	Reactivation Fees	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	Reactivation Form attached
3/1/18	3/1/18	3/5/18	2060	10268	AKA NAR	\$ 185.00	Dolores Curtis' 2018 NARC Reg	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	Email Payment Confirmation
3/1/18	3/1/18	3/5/18	2061	10269	Extra Space Storage	\$ 1,390.00	3/1/18-12/31/18 Storage Rental	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	Extra Storage Payment Receipt
2/2/18	3/1/18	3/8/18	2062	10247	Vanetha Wood-Stratford	\$ 657.15	110th Anniversary Reg & Hotel Exp	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	Registration & Hotel Receipt
2/2/18	3/1/18	3/8/18	2063	10248	Vanetha Wood-Stratford	\$ 75.00	2018 NAR Leadership Meeting	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	Email Registration Confirmation
2/2/18	3/1/18	3/12/18	2064	10249	Vernetha Powell	\$ 75.00	2018 NAR Leadership Meeting	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	Email Registration Confirmation

Alpha Kappa Alpha Sorority, Incorporated
 Rho Kappa Omega Chapter
 Audit Report: Operating Disbursements

Voucher Date	Date Issued	Posted	Check #	Voucher #	Payee	Amount	Purpose	Receipt Attached	Properly Signed Voucher	Comments
2/17/18	3/1/18	3/12/18	2065	10250	Vernetha Powell	\$ 17.78	Feb 2018 Mtg Refreshments	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	BJ & Walmart Receipt
3/1/18	3/1/18	3/8/18	2066	10258	Vanetha Wood-Stratford	\$ 837.00	2018 NARC Hotel Expense	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	Receipt provided 4/1/18
3/1/18	3/1/18	3/23/18	2067	10290	Palitto Insurance Agency	\$ 325.00	Officer Bonding (3/1/18-2/29/19)	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	Invoice attached
3/12/18	3/12/18	3/14/18	2068	10286	Vanetha Wood-Stratford	\$ 1,992.38	I-Team Hotel & Mtg Rooms	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	Hotel Contract & Receipts
			2069		Void			<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	
			2070		Void			<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	
	3/18/18	4/2/18	2071		Adoja Gzifa	\$ 40.33	I-Team Mileage Reimbursement	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes	Investigator's Expense Voucher
3/18/18	3/18/18	3/23/18	2072	10272	Vivan Glover	\$ 22.52	I-Team Tolls	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	Investigator's Expense Voucher
3/18/18	3/18/18	3/19/18	2073	10273	Gail Davis	\$ 223.60	I-Team Mileage Reimbursement	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	Investigator's Expense Voucher
3/18/18	3/18/18	3/29/18	2074	10278	Vanetha Wood-Stratford	\$ 1,122.98	I-Team Lodging, Internet & Food	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	\$434 Unauthorized Transaction
			2075		Void			<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	
4/10/18	4/14/18	4/19/18	2076	10285	US Postal Service	\$ 222.00	PO Box Rental + Late Fee	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	USPS receipt

Yes

Yes

Alpha Kappa Alpha Sorority, Incorporated
 Rho Kappa Omega Chapter
 Audit Report: Scholarship Disbursements

Voucher Date	Date Issued	Posted	Check #	Voucher #	Payee	Amount	Purpose	Receipt Attached	Properly Signed Voucher	Comments
	2/1/18	2/1/18			PNC Bank	\$ 5.00	Service Charge and Fee	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	Monthly Charge

Yes

Yes



Bylaws Committee Report

March 2019

Greetings Sorors,

The Committee met on February 25, 2019 via conference call. Committee members established three goals for the year 2019 and they are as follows:

1. To keep Rho Kappa Omega Chapter Bylaws updated according to Alpha Kappa Alpha Sorority documents.
2. To ensure that executive board and general body meetings are conducted according to Alpha Kappa Alpha's Constitution and Bylaws, Manual of Standard Procedure, Rho Kappa Omega Chapter Bylaws, Rho Kappa Omega Chapter Standing Rules, and Robert's Rules of Order 11th edition.
3. To conduct at least one parliamentary procedure workshop.

There were six recommendations presented to the chapter in February regarding changes to the Rho Kappa Omega Chapter bylaws. The proposed changes will be voted upon at March chapter meeting.

There were two bylaws amendments submitted by two Sorors. These amendments will be discussed during the Committee's next meeting in March.

Please be aware that any financial Soror of Rho Kappa Omega can submit a bylaws change or amendment to the Parliamentarian at any time. If you need assistance or have any questions, please contact the Parliamentarian at darcellms@gmail.com.

2019 Bylaws Committee Members

Soror Sobandé Afolabi, ex officio

Soror Darcell Medley-Stokes, chairman

Soror Corinne E. Rivers, Esq.

Soror Tiffany M. Ryan

DID YOU KNOW?

The Directorate shall have the power to hear and to act upon all appeals brought before it by members, chapters, or regions. It shall have the power to make recommendations to the Boule, approve the proposed program of the Boule, submit for circulation, proposed amendments to the Alpha Kappa Alpha Constitution and Bylaws.

Alpha Kappa Alpha Sorority, Inc., Constitution and Bylaws (2018). Article V, Section 1a., p. 3.



BYLAWS COMMITTEE RECOMMENDATIONS

Article III. Membership:	Proposed Amendments	Rationale	If passed, will read as:
<p data-bbox="279 159 388 183">Section 2b</p> <p data-bbox="102 212 562 924">A soror who desires to serve as the sponsor or co-sponsor of a prospective candidate for membership in Rho Kappa Omega must be active based on the following criteria: (1) must have been financially active in Rho Kappa Omega for at least two (2) consecutive years (24 months) immediately prior to being a sponsor/co-sponsor; (2) must have participated in fifty percent (50%) of planned chapter programs, fundraisers and sisterly relations activities and events voted on by the chapter for the twelve (12) months immediately prior to sponsorship/co-sponsorship; (3) must have attended at least seventy percent (70 %) of chapter meetings for the twelve (12) months immediately prior to sponsorship/co-sponsorship; (4) must have attended at least two (2) of the following over the last two (2) years: a Boule, Regional Conference, or Cluster IV Leadership or International Leadership or Conference; and (5) must be currently active on at least one (1) committee and/or currently serving as an officer. For purposes of this section, participation means the donation of supplies, a monetary contribution or the planning of or attendance at a program, activity or event.</p>	<p data-bbox="579 159 714 183"><i>To delete (2):</i></p> <p data-bbox="579 212 1094 345">must have participated in fifty percent (50%) of planned chapter programs, fundraisers and sisterly relations activities and events voted on by the chapter for the twelve (12) months immediately prior to sponsorship/co-sponsorship;</p> <p data-bbox="579 370 762 394"><i>To insert after (2):</i></p> <p data-bbox="579 423 1104 505">must have participated in at least three (3) chapter activities within the past two years which include committee work, program attendance, and fundraisers;</p> <p data-bbox="579 529 714 553"><i>To delete (3):</i></p> <p data-bbox="579 583 1094 664">must have attended at least seventy percent (70 %) of chapter meetings for the twelve (12) months immediately prior to sponsorship/co-sponsorship</p> <p data-bbox="579 688 762 712"><i>To insert after (3):</i></p> <p data-bbox="579 742 1083 823">must have attended at least fifty percent (50%) of chapter meetings for the twelve (12) months prior to sponsorship/co-sponsorship;</p> <p data-bbox="579 847 762 872"><i>To insert after (4):</i></p> <p data-bbox="579 901 1094 982">must have attended at least one (1) chapter-sponsored sisterly relations activity within the past twelve (12) months;</p> <p data-bbox="579 1006 762 1031"><i>To insert after (5):</i></p> <p data-bbox="579 1060 1104 1166">must have attended at least two (2) of the following over the last two (2) years: a Boule, Regional Conference, Undergraduate Roundup, or Cluster IV Leadership or International Leadership or Conference;</p> <p data-bbox="579 1190 693 1214"><i>To add (6):</i></p> <p data-bbox="579 1243 1104 1406">must be currently active on at least one (1) committee and/or currently serving as an officer. For purposes of this section, active means participating in or attending committee meetings, donating supplies, providing a monetary contribution, or planning or attending a program, activity or event.</p>	<p data-bbox="1131 159 1507 240">To be consistent with the revised Membership Intake Process guidelines adopted in the MIP Manual (2018).</p> <p data-bbox="1131 264 1377 289">Financial Impact: None</p>	<p data-bbox="1535 159 1990 982">A soror who desires to serve as the sponsor or co-sponsor of a prospective candidate for membership in Rho Kappa Omega must be active based on the following criteria: (1) must have been financially active in Rho Kappa Omega for at least two (2) consecutive years (24 months) immediately prior to being a sponsor/co-sponsor; (2) must have participated in at least three (3) chapter activities within the past two years which include committee work, program attendance, and fundraisers; (3) must have attended at least fifty percent (50%) of chapter meetings for the twelve (12) months prior to sponsorship/co-sponsorship; (4) must have attended at least one (1) chapter-sponsored sisterly relations activity within the past twelve (12) months; (5) must have attended at least two (2) of the following over the last two (2) years: a Boule, Regional Conference, Undergraduate Roundup, or Cluster IV Leadership or International Leadership or Conference; and (6) must be currently active on at least one (1) committee and/or currently serving as an officer. For purposes of this section, active means participating in or attending committee meetings, donating supplies, providing a monetary contribution, or planning or attending a program, activity or event.</p>

<u>Article IV Officers: Section 2f</u>	<u>Proposed Amendment</u>	<u>Rationale</u>	<u>.If passed, will read as:</u>
<p>The Tamiouchos shall receive all monies from the Pecunious Grammateus and shall deposit all funds within five (5) to seven (7) business days of the date of receipt. She shall keep an orderly record of all income and expenditures, maintain a cash received and a cash disbursement journal and keep copies of Transmittal of Funds Reports. She shall reconcile bank statements monthly and provide monthly reports to the chapter of income received and its sources, expenditures and their purposes, and the opening and closing of bank balances as is reflected on the last day of the month. She shall maintain the chapter checkbook(s) and issue checks upon receipt of properly executed vouchers. She shall present an annual report in December that includes monies received and expended along with the current state of the chapter's finances accompanied by the chapter's approved upcoming fiscal year's budget. She shall secure approval for taking non-budgeted monies for an item from the contingency fund. She shall sign checks along with the Basileus or any other authorized officer. She shall prepare and submit annual financial reports in accordance with corporate office guidelines. She shall serve as Chairman of the Budget and Finance Committee. She shall be bonded. She shall perform other chapter duties at the request of the Basileus.</p>	<p>To insert before the last sentence:</p> <p>A Soror who has been criminally, civilly, legally, or internally sanctioned for misappropriation of funds shall notify the Basileus immediately and shall immediately resign or be removed from office.</p>	<p>To be consistent with Alpha Kappa Alpha Sorority, Incorporated Manual of Standard Procedure (Chapter Officers and Duties, p. 21-22) (2018)</p> <p>Financial Impact: None</p>	<p>The Tamiouchos shall receive all monies from the Pecunious Grammateus and shall deposit all funds within five (5) to seven (7) business days of the date of receipt. She shall keep an orderly record of all income and expenditures, maintain a cash received and a cash disbursement journal and keep copies of Transmittal of Funds Reports. She shall reconcile bank statements monthly and provide monthly reports to the chapter of income received and its sources, expenditures and their purposes, and the opening and closing of bank balances as is reflected on the last day of the month. She shall maintain the chapter checkbook(s) and issue checks upon receipt of properly executed vouchers. She shall present an annual report in December that includes monies received and expended along with the current state of the chapter's finances accompanied by the chapter's approved upcoming fiscal year's budget. She shall secure approval for taking non-budgeted monies for an item from the contingency fund. She shall sign checks along with the Basileus or any other authorized officer. She shall prepare and submit annual financial reports in accordance with corporate office guidelines. She shall serve as Chairman of the Budget and Finance Committee. She shall be bonded. A Soror who has been criminally, civilly, legally, or internally sanctioned for misappropriation of funds shall notify the Basileus immediately and shall immediately resign or be removed from office. She shall perform other chapter duties at the request of the Basileus.</p>

<u>Article IV Officers: Section 2m</u>	<u>Proposed Amendment</u>	<u>Rationale</u>	<u>If passed, will read as:</u>
<p>The Graduate Advisor shall be the liaison between the graduate and undergraduate chapters, and between the undergraduate chapter and the Regional Director. She shall establish a working relationship with the appropriate university or college officials. She shall serve as the advisor to the undergraduate chapter in the interpretation and implementation of the Alpha Kappa Alpha Program, the Constitution and Bylaws, Manual of Standard Procedure, the Undergraduate Membership Intake Process Manual, the Alpha Kappa Alpha Sorority Incorporated Anti-Hazing Handbook, and other Official Handbooks. She shall adhere to the Graduate Advisor's Manual. The Graduate Advisor, or her designee, shall attend all meetings and activities of the undergraduate chapter. Where colleges or universities appoint their own faculty advisor(s), the Graduate Advisor shall work in cooperation with the faculty advisor(s) appointed by the college or university. The responsibility for supervision of the undergraduate chapter shall be with the graduate chapter which provides the graduate advisor to the undergraduate chapter. She shall be elected when there is an active undergraduate chapter and shall be an automatic delegate for all conferences, meetings and events. She shall serve as Chairman of The Graduate Advisory Committee. She shall be the bonded officer of the undergraduate chapter. She shall perform other chapter duties at the request of the Basileus.</p>	<p>To insert before last sentence:</p> <p>A Soror who has been criminally, civilly, legally, or internally sanctioned for misappropriation of funds shall notify the Basileus immediately and shall immediately resign or be removed from office.</p>	<p>To be consistent with Rho Kappa Omega's Bylaws based on Article IV, Section 3d (Qualifications of Officers) (p.8)</p>	<p>The Graduate Advisor shall be the liaison between the graduate and undergraduate chapters, and between the undergraduate chapter and the Regional Director. She shall establish a working relationship with the appropriate university or college officials. She shall serve as the advisor to the undergraduate chapter in the interpretation and implementation of the Alpha Kappa Alpha Program, the Constitution and Bylaws, Manual of Standard Procedure, the Undergraduate Membership Intake Process Manual, the Alpha Kappa Alpha Sorority Incorporated Anti-Hazing Handbook, and other Official Handbooks. She shall adhere to the Graduate Advisor's Manual. The Graduate Advisor, or her designee, shall attend all meetings and activities of the undergraduate chapter. Where colleges or universities appoint their own faculty advisor(s), the Graduate Advisor shall work in cooperation with the faculty advisor(s) appointed by the college or university. The responsibility for supervision of the undergraduate chapter shall be with the graduate chapter which provides the graduate advisor to the undergraduate chapter. She shall be elected when there is an active undergraduate chapter and shall be an automatic delegate for all conferences, meetings and events. She shall serve as Chairman of The Graduate Advisory Committee. She shall be the bonded officer of the undergraduate chapter. A Soror who has been criminally, civilly, legally, or internally sanctioned for misappropriation of funds shall notify the Basileus immediately and shall immediately resign or be removed from office. She shall perform other chapter duties at the request of the Basileus.</p>

<p align="center">Article V. Meetings: Section 6 Electronic Meetings</p>	<p align="center">Proposed Amendment</p>	<p align="center">Rationale</p>	<p align="center">If passed, will read as:</p>
<p>Executive Board, Committee, and special meetings may be held via teleconference and video conference in addition to in-person meetings at the discretion of the committee chairman.</p>	<p>Add "(a)" to first paragraph.</p> <p>To insert after last sentence:</p> <p>(b) Chapter Meetings shall not be held electronically, except under exigent circumstances and as permitted in subsection (c) below.</p> <p>(c) In the event of an emergency that makes travel to a Chapter Meeting hazardous, the Executive Board should first make an effort to reschedule the meeting. A documented emergency and the permission of the Regional Director are required before the chapter is permitted to meet electronically.</p> <p>The emergency must be capable of preventing a quorum from assembling for the meeting. The absence of any one or more members, inclusive of the Basileus, is not sufficient cause.</p> <p>The chapter shall have two days to secure the permission. If the Regional Director cannot be reached, the Basileus should make the decision and must notify the Regional Director within two days that an electronic meeting was held and why. In the latter case, documented information regarding why the meeting was held, should be submitted to the Regional Director within the same two-day margin. A copy of the if the information that is sent to the Regional Director should be retained in the chapter's files.</p>	<p>To be consistent with Alpha Kappa Alpha Sorority, Incorporated Manual of Standard Procedure (Duties and Powers of Chapters, p. 18-19) (2018)</p> <p>Financial Impact: None</p>	<p>(a) Executive Board, Committee, and special meetings may be held via teleconference and video conference in addition to in-person meetings at the discretion of the committee chairman.</p> <p>(b) Chapter Meetings shall not be held electronically, except under exigent circumstances and as permitted in subsection (c) below.</p> <p>(c) In the event of an emergency that makes travel to a Chapter Meeting hazardous, the Executive Board should first make an effort to reschedule the meeting. A documented emergency and the permission of the Regional Director are required before the chapter is permitted to meet electronically.</p> <p>The emergency must be capable of preventing a quorum from assembling for the meeting. The absence of any one or more members, inclusive of the Basileus, is not sufficient cause.</p> <p>The chapter shall have two days to secure the permission. If the Regional Director cannot be reached, the Basileus should make the decision and must notify the Regional Director within two days that an electronic meeting was held and why. In the latter case, documented information regarding why the meeting was held, should be submitted to the Regional Director within the same two-day margin. A copy of the if the information that is sent to the Regional Director should be retained in the chapter's files.</p>

<u>Article VII. Committees:</u> <u>Section 2n.</u>	<u>Proposed Amendment</u>	<u>Rationale</u>	<u>If passed, will read as:</u>
<p>The Chairman of the Membership Committee shall be appointed by the Basileus annually. Any financial member may serve on the Membership Committee. The Membership Committee shall monitor the chapter's membership status and trends and shall recommend strategies for recruitment, retention and reactivation of members. The committee shall receive and verify credentials of prospective candidates and assist the Basileus and Hodegos during the membership intake process. The committee shall facilitate the reactivation of inactive members.</p>	<p>To insert in the first sentence after “Committee”: “and its members”</p> <p>To insert at the end of the first sentence after “annually”: and shall never have been suspended for hazing.</p> <p>To delete: Any financial member may serve on the Membership Committee.</p>	<p>To be consistent with Alpha Kappa Alpha Sorority, Incorporated Constitution and Bylaws (Membership Intake Process, Article IV, Section 29, p. 35) (2018).</p> <p>To be consistent with the current Membership Intake Process Manual (2018).</p> <p>Financial Impact: None</p>	<p>The Chairman of the Membership Committee and its members shall be appointed by the Basileus annually and shall never have been suspended for hazing. The Membership Committee shall monitor the chapter's membership status and trends and shall recommend strategies for recruitment, retention and reactivation of members. The committee shall receive and verify credentials of prospective candidates and assist the Basileus and Hodegos during the membership intake process. The committee shall facilitate the reactivation of inactive members.</p>

<p align="center">Article VIII. Conferences: Section 2c.</p>	<p align="center">Proposed Amendment</p>	<p align="center">Rationale</p>	<p align="center">If passed, will read as:</p>
<p>Each delegate shall submit her own individual written report to the Grammateus by the second chapter meeting immediately following the conference or within thirty (30) days of the conference, whichever comes first, to be eligible for reimbursement.</p>	<p><u>To delete current 2c. and insert after 2c:</u></p> <p>Delegates seeking reimbursement of Boule or Regional Conference registration fee(s) must submit a written report that may be jointly prepared by all delegates. Such written report must include a summary from each plenary session and workshops attended by each delegate. Each delegate shall sign the joint report certifying that she contributed to its contents. To be eligible for reimbursement, the jointly written report shall be submitted to the Grammateus within sixty (60) days of the conference.</p> <p>(d) A soror seeking reimbursement of registration fees for any other conference or seminar not covered in subsection (c) above, must submit a written report, within sixty (60) days of the conference, summarizing the information presented at the conference.</p>	<p>(c) Rather than receive up to four reports with the same information (which can include up to 10-15 pages each), one collective delegate report can be submitted. Chapter sorors, in turn, will only need to read <i>one</i> report, rather than four. To ensure that every delegate contributes to the joint report, she will certify as such. Additionally, the change in when the report is due is consistent with the chapter's approved financial procedures that state reimbursements are to be made within sixty (60) days.</p> <p>(d) Sorors seeking reimbursement of registration fees for any other conference should be required to share the information presented at such conference prior to reimbursement. If the chapter is paying for the soror to attend the conference, then the information should be shared with the chapter members.</p>	<p>Delegates seeking reimbursement of Boule or Regional Conference registration fee(s) must submit a written report that may be jointly prepared by all delegates. Such written report must include a summary from each plenary session and workshops attended by each delegate. Each delegate shall sign the joint report certifying that she contributed to its contents. To be eligible for reimbursement, the jointly written report shall be submitted to the Grammateus within sixty (60) days of the conference.</p> <p>(d) A soror seeking reimbursement of registration fees for any other conference or seminar not covered in subsection (c) above, must submit a written report, within sixty (60) days of the conference, summarizing the information presented at the conference.</p>

ALPHA KAPPA ALPHA SORORITY, INC. RHO KAPPA OMEGA - FUNDRAISING COMMITTEE

Date: February 27, 2019

Time: 7:06 PM – 7:52 PM

Facilitator: Soror Trudy Miles

In Attendance

Soror Trudy Miles – Chair

Soror Lyndsay Christian

Soror Lucretia Glover

Approval of Minutes

Due to the Fundraising Committee recently forming, there were no previous minutes to discuss.

The committee discussed proposing two fundraisers in addition to the HAIRitage Play fundraiser for the 2019 fiscal year.

New Business (See Details Below)

1. HAIRitage Play
2. Professional Mixer – Pink Ice
3. The Winter Masquerade Ball (Semi-Formal)

HAIRitage Play

In starting the meeting, the Fundraising Committee opened with discussing the logistics for the HAIRitage play that was presented at the February 16, 2019 Chapter Meeting. In taking on the play as fundraiser for the 2019 fiscal year, the Fundraiser Committee made a proposal for the event date, time, and cost for attendance. In further planning the event, Soror Lyndsay agreed to speak with Soror Vanessa Jean-Louis to gather additional information about the availability and booking of the multipurpose room at New Jersey City University.

Location: New Jersey City University

2039 John F. Kennedy Blvd. Jersey City, NJ 07305

Proposed Date: Saturday, May 18, 2019

Proposed Start Time: 6:00 PM

Proposed Tickets: \$25 - \$35

Possible Assessment: 2 Tickets

Professional Mixer – Pink Ice

Currently the Tau Omega Chapter located in the Harlem Community as well as some local fraternities host a professional mixer. The Fundraising Committee would like to propose that Rho Kappa Omega host two professional mixers throughout the year. In hosting the first event, the Fundraising Committee proposed the following:

Location: The Factory Restaurant & Lounge (Downtown Jersey City)

451 Communipaw Ave, Jersey City, NJ 07304

Proposed Date: Friday, June 14, 2019

Proposed Time: 6:00 PM

Proposed Ticket: \$15 - \$20

Assigned To: Soror Trudy and Soror Lucretia

Additional Information: Due to the cost of the local venues in New Jersey and Newark, the Fundraising Committee selected a potential site location that would allow for the chapter to capitalize on the low overhead cost. Although the Fundraising Committee would need to complete the logistics, we anticipate paying for the cost of a DJ and minimal decorations. Tickets for the event would be sold in advance and at the door. Although the Fundraising Committee is not proposing an assessment fee for this event, they will suggest members of the chapter invite at least 10 people to attend. Tickets will be sold in advance and perhaps an additional charge at the door.

Winter Masquerade Ball (Semi-Formal)

Currently PSI Chapter located in Columbia, SC hosts a winter ball called the Pink Ice that raises money for scholarships. In doing something similar, the Fundraising Committee would like for the members of Rho Kapp Omega to consider hosting a winter ball. Although the committee would like to propose a hotel, the overhead cost appears to overbudgeted. As an alternative, the Fundraising Committee would like to propose that such an event take place at the following:

Location: Chart House

Lincoln Harbor Pier D-T, Weekhawken, NJ 07086

Proposed Date: Saturday, December 14, 2019

Proposed Cost: \$65+

Proposed Time: 7:00 PM – 12:00 PM or 8:00 PM – 12:00 PM

Potentially Lead Person: Speak with Soror Sabrina

Next Meeting

Tentative Date: After the next Chapter Meeting

Motion to adjourn was made at 7:52 p.m. and was passed unanimously.

The minutes for this meeting were recorded by Soror Lucretia Glover.



Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Membership Committee
Soror Corinne E. Rivers, Chairman

MARCH 2019 REPORT

2019 Membership Committee Focus

The Membership Committee will focus on the **R** in **SISTERHOOD** as outlined in Rho Kappa Omega's (PKQ) 2019 Chapter Goals by, "**Retaining, reclaiming and inviting members who promote the vision, mission and guiding principles of Alpha Kappa Alpha.**"

2019 Membership Committee Goals

1. To facilitate meaningful membership activities at Chapter meetings.
2. To reclaim Sorors through planned reclamation events, programs and impromptu activities.
3. To initiate new members through the Membership Intake Process (MIP) in the Fall of 2019.

Old Business

January Membership Activity

Sorors Sobande Afolabi, Karla Fuller, Darcell Medley-Stokes, Corinne E. Rivers, Tonia Slay-Daniels and Janice T. Watson completed their 2019 Resolution Pillows and will be recognized at the March Chapter Meeting.

February Membership Activity

Sorors learned a stroll taught by Soror Jazmin Gooding at the February Chapter Meeting. The 2019 Membership Directory Questionnaire was distributed at the Chapter Meeting. Nine (9) Questionnaires are outstanding. Follow-up to occur in March.

February Reclamation Activity

Sorors met at AMC Jersey Gardens 20 on Saturday, February 9, 2019 at 7:00pm to watch What Men Want. 12 Sorors were in attendance.

New Members Brunch

The Committee met at Fire and Oak on Sunday, February 24, 2019 to welcome Sorors who are new to/returning to PKQ. 7 Sorors were in attendance.

New Business

Next Membership Activity

The Committee is exploring a Spa Day at Sojo Spa to take place on Saturday, May 11, 2019.

Mentorship Program

The Committee will forgo instituting a formal Mentorship Program in lieu of cultivating informal meaningful relationships with Sorors who are new to PKQ.

Membership Intake Process (MIP)

The Committee will facilitate the vote for a Fall 2019 MIP at the April Chapter Meeting.



Graduate Advisory Committee Report

March 6, 2019

Members of Graduate Advisor Council

- Soror Sallie E. Brown - Graduate Advisor
- Soror Sobande Afolabi- Basileus
- Soror Cimeron Bryant

Members of Tau Sigma

- Soror Taylor Higgins

Goals for Graduate Advisor Council

- Establish open and effective line of communication with Tau Sigma
- Setup chapter operations workshops for Tau Sigma
- Establish mentorship program with Tau Sigma
- Review Tau Sigma Chapter documents, governance and structure
- Tau Sigma to work in conjunction with Rho Kappa Omega Chapter regarding the Strategic Plan

- Thanks for the continued support and assistance of the Graduate Advisor Committee and it is greatly appreciated.

- The hotel cancelled the visit for February 18, 2019 and rescheduled the visit to March 9, 2019@ 12:00 to see the Renaissance Hotel located at 1000 Spring Street Elizabeth, NJ 07201 for the Membership Intake Luncheon

- Collaboration with Rho Kappa Omega and Tau Sigma Chapter and how Rho Kappa Omega can teach Tau Sigma Chapter Sorors how to do a service project. How the collaboration would look
 - 1) Tau Sigma Chapter follows the same program and targets set by the International Program
 - 2) Will the programs be held on the campus or in the community
 - 3) Tau Sigma targets the college students, and will the college students come to events in the community

- 4) Tau Sigma has limited funds and is able to donate their time or maybe a case of water
 - 5) Will discuss with Tau Sigma Chapter which programs they would like to collaborate with Rho Kappa Omega on
- Update on Membership Intake Process and has been approved for five prospective candidates from Corporate Office and waiting final approval from Regional Director
 - Rho Kappa Omega Sorors helping with the presentation please email all Powerpoint and presentations to Soror Taylor and myself seven days prior to the presentation
 - Rho Kappa Omega Sorors that are not presenting on the day should not be at the Membership Intake Process unless they are presenting on that day
 - Undergraduate Roundup is scheduled for September 20 and 21, 2019 location to be announced
 - We should encourage Tau Sigma Sorors to attend Leadership Conference in Nashville, Tennessee and

registration for Undergraduate is \$165.00-Online and \$170.00 mail in up until March 31, 2019 and April 1-15, 2019 online registration is \$195.00-Online and \$200.00-Mail In.

The Graduate Advisor Committee next meeting will take place on April 1, 2019 @ 7:30pm

Respectfully submitted,

Soror Sallie E. Brown

Graduate Advisor

Awareness

Knowledge

Action



RHO KAPPA OMEGA CONNECTION COMMITTEE
March 2019 Report

Committee Members:

Soror Kelle Coleman, Chairman
Soror Leah Peoples
Soror Denise Ridley

AKA Day at the Capitol:

AKA Day at the Capitol will be held on Monday, March 25, 2019 at the New Jersey State House, 125 West State Street, Trenton, NJ 08608. Continental Breakfast and Interactive Info Sessions will begin at 9am. Boxed lunch will be served, prior to the Legislative Session that will begin at 2pm.

If you are interested in attending, please advise Soror Kelle Coleman via email at: kncoleman33@gmail.com. You must also register via Eventbrite so that there is an accurate headcount. Please register by searching "NJ AKA Day @ the Capitol 2019" or by using the following URL:

<https://www.eventbrite.com/e/nj-aka-day-the-capitol-2019-tickets-56656919371?aff=eac2>

General Admission Tickets are Free. You may also purchase a Pearl Sponsorship which requires a donation from \$25-\$100; a Rose Sponsorship which requires a donation from \$101-\$199; or a Diamond Sponsorship which requires a donation of \$200. Paid sponsorships are due by March 15, 2019.

Please refer to the attached flyer for more information.

Join the Committee:

If you are interested in joining the committee, please contact Soror Kelle Coleman, Chairman. Committee Meetings will be scheduled and announced to the Chapter.

Awareness
Knowledge
Action



**NJ AKA DAY @
THE CAPITOL 2019
MON., MARCH 25**

9 a.m. - 1 p.m.

Interactive Info Sessions

Continental breakfast

Workshops & Forums with Influential Law & Policy Makers

Boxed lunch

2 p.m.

Legislative Session

Eventbrite Search:

NJ AKA Day@ the Capitol 2019

Members of Alpha Kappa Alpha Sorority, Incorporated are cordially invited to join the New Jersey Connection Coordinators in the capital city of Trenton for **AKA Day at the Capitol 2019**.

Help us converge on the capital to engage lawmakers and discuss policy issues that impact our local communities across the state.

empowerment:

Influencing
the Political Process

Elnardo J. Webster, III Esq.



Run Sister Run:

Preparing to Run
for Political Office
Debbie Walsh, Director
Center for American Women in
Politics/Eagleton Institute



Public Policy Forum:

A Lawmakers Forum
Addressing
**Economic Growth,
Higher Education,
Law & Public Safety**



**Alpha Kappa Alpha
Sorority, Inc.**

Glenda Glover,
International President

Mary Bentley LaMar,
North Atlantic Regional
Director

Carol Lynn Patterson,
NJ Connection Coordinator



88th North Atlantic Regional Conference
 “Leading with a High Note”
 Atlantic City, New Jersey
 April 3-7, 2019

Soror Mary Bentley LaMar, North Atlantic Regional Director
 Soror Norma R. Evans, Conference Chairman

Philacters Committee
Soror Darcell Medley Stokes Chairman
Sorors Cimeron Bryant & Gina Stevens Vice-Chairmen

Summary of Progress to Date
 March 11, 2019

Progress to Date	Tasks to be Completed	Status
<ul style="list-style-type: none"> • The Committee held it’s meeting via conference call on 2/25/2019. The committee has a total of 47 members. • The Committee has received the Philacter ribbons which were created by the students from Newark Technology High School. • The re-entry wristbands have been ordered and shall be delivered in the next week. • Stand By Philacters have been created for the DGS Luncheon and Step and Stroll. • The doodle link has been sent to Chapter Sorors in order to select what plenary session they are available to Philacter. 	<ul style="list-style-type: none"> • Sorors are needed to assist with philactering the Legacy Parade on Saturday April 6, 2019 at 2pm. 	<ul style="list-style-type: none"> • The next committee meeting will be held via conference call on March 21, 2019.



ACTION ITEMS*

Recommendations from the Executive Committee:

1. To hold September's Chapter meeting on September 28, 2019.

The following appointments were approved by the Executive Committee. Chapter approval is not needed. This is for informational purposes only.

1. To appoint Soror Leah Peoples as Chairman of Risk Management Committee.
2. To appoint Soror Karla Fuller as Chairman of Rituals Committee.
3. To appoint Soror Kelle Coleman as Chairman of Connection Committee.
4. To appoint Soror Ashley Rogers as Anti-Grammateus.

*Action Items are recommendations that were approved by the Executive Committee on March 3, 2019. They are being presented to the General Body for final approval.