



Alpha Kappa Alpha Sorority, Incorporated  
Rho Kappa Omega Chapter

General Body Meeting Agenda  
October 19, 2019 @ 11am  
City Hall, 280 Grove Street, Jersey City, NJ  
Grammateus Soror Corinne E. Rivers, Presiding

**Agenda Item**

**Responsible Soror**

|  |  |
|--|--|
| Call to Order                            | Soror Corinne E. Rivers, Grammateus    |
| Meditation                               | Soror Janice T. Watson                 |
| Adoption of Agenda                       | Soror Corinne E. Rivers, Grammateus    |
| Approval of Minutes (9/28/19 & 10/12/19) | Soror Corinne E. Rivers, Grammateus    |
| Officers' Reports                        |  |
| Basileus                                 | Soror Corinne E. Rivers                |
| Epistoleus                               | Soror Tamara Odom                      |
| Pecunious Grammateus                     | Soror Tynesha Banks                    |
| Tamiouchos                               | Soror Maya Daniels                     |
| Committees' Reports                      |  |
| Program                                  | Soror Sabrina M. Riley                 |
| Membership                               | Soror Corinne E. Rivers                |
| Archives                                 | Soror Shevon Armstrong                 |
| Graduate Advisory                        | Soror Sallie Brown                     |
| New Business                             |  |
| Action Items                             | Soror Corinne E. Rivers                |
| Nominations                              | Soror Charlotte Rogers-Brown, Chairman |
| Draft of Operating Budget                | Soror Maya Daniels, Tamiouchos         |
| Draft of Program Budget                  | Soror Sabrina Riley, Anti-Basileus     |
| Draft of Fundraising Budget              | Soror Trudy Miles, Chairman            |
| Announcements                            | General Body                           |
| International Hymn & Pledge              | General Body                           |
| Adjournment                              | Soror Corinne E. Rivers                |

**Next Chapter Meeting will be on November 9, 2019**



## General Body

### Minutes

September 28, 2019

Meeting No. 7

The meeting was held on Saturday, September 28, 2019 at City Hall, Caucus Room 204, 280 Grove Street, Jersey City, New Jersey 07302. Sorors in attendance were Sobande F. Afolabi (Presiding), Shevon Armstrong, Tynesha Banks, Sallie Brown, Cimeron Bryant, Katherine E. Burno, Jasmine Butler, Kelle Coleman, Maya Daniels, Karla Fuller, Jazmin Gooding, Taylor Higgins, Danielle Inman, Seraphine Jean-Louis, Vanessa Jean-Louis, Nokeima Jones, Kennisha Kelly, Celestine Mabeya, Andrea Mason, Darcell Medley-Stokes, Trudy Miles, Tamara Odom, Leah Peoples, Denise Ridley, Sabrina M. Riley, Corinne E. Rivers, Ashley Rogers, Charlotte Rogers-Brown, Tiffany Ryan, Tonia Slay-Daniels, Doris Taylor and Keita Young. Visiting Sorors in attendance included Dawnasia Freeman (Delta Rho Omega), Marquita Smith (Rho Kappa Omega), and Suzanne Hill (Pi Kappa Omega).

The meeting was called to order at 11:00 am. Meditation provided by Soror Jasmine Butler entitled, "The Soror's Profile." A quorum was established.

#### **Adoption of Agenda**

The Agenda was adopted by general consent with noted corrections.

#### **Approval of Minutes** (Soror Corinne E. Rivers)

The General Body Meeting Minutes for June 15, 2019 were approved by general consent.

#### **Officer Reports**

**Basileus Report** (Soror Sobande F. Afolabi) Written report received and on file. Highlights and updates include the following:

- ☞ Chapter Newsletter, September 2019, Vol. 1, Issue No. 7 was read.

**Epistoleus Report** (Soror Tamara Odom) Written report received and on file. No updates.

**Pecunious Grammateus Report** (Soror Tynesha Banks) Written report received and on file. Highlights and updates include the following:

- ☞ Funds collected for the Operating, Fundraising and Scholarship Accounts were read.

**Tamiouchos Report** (Soror Maya Daniels) Written report received and on file. Highlights and updates include the following:

- ☞ Income and financial expenditures for the Operating, Fundraising and Scholarship Accounts were read.



## General Body

Hodegos Report (Soror Charlotte Rogers-Brown) No written report received. Highlights and updates include the following:

- ☞ Sorors Dawnasia Freeman (Delta Rho Omega), Marquita Smith (Rho Kappa Omega), and Suzanne Hill (Pi Kappa Omega) were introduced.
- ☞ Sorors Dawnasia Freeman and Suzanne Hill visited PKQ as part of their work with the Anna Easter Brown Leadership Institute.
- ☞ Soror Marquita Smith is looking to re-activate with Rho Kappa Omega Chapter.

### Committee Reports

Budget and Finance (Soror Maya Daniels) Written report received and on file. Highlights and updates include the following:

**Motion made by Soror Maya Daniels to accept the recommendation coming from the Budget and Finance Committee to amend the previously adopted motion regarding online payment sources to include Wix Payments and QuickBooks, along with Paypal. Motion carried.**

**Motion made by Soror Maya Daniels to accept the recommendation coming from the Budget and Finance Committee to eliminate the scholarship account with PNC moving those funds to our fundraising account. Motion carried.**

Program Committee (Soror Sabrina M. Riley) Written report received and on file. Highlights and updates include the following:

- ☞ Sorors are encouraged to peruse the Program Guide to identify programs that spark interest.
- ☞ Target 2- Women's Health and Wellness: (Soror Sabrina M. Riley) Upcoming events include Breast Cancer Awareness Day on October 7, 2019, Mammogram Awareness Day on October 16, 2019 and the Making Strides Against Breast Cancer Walk on October 20, 2019. Proposed Karaoke for a Kure non-assessed event at Brightside Tavern with details forthcoming.
- ☞ Additional programs include AKA Caregivers Day on November 15, 2019 (Soror Tynesha Banks) and Operation AKA Assist to be determined.
- ☞ International Day of Prayer on August 25, 2019 at Ocean Avenue Baptist Church in collaboration with Tau Sigma was a success.
- ☞ Target 1-HBCU for Life A Call to Action: (Soror Shevon Armstrong) HBCU week was a success including the Social Media postings on the PKQ Facebook and Instagram pages, the Dining to Donate at Zinburger and the HBCU Panel at the College Fair & Meet the



## General Body

Greeks at Henry Snyder High School where PKQ also kicked off registration for the #CAP Program which will start on October 26, 2019.

**Motion made by Soror Sallie Brown that Sorors Sallie Brown, Cimeron Bryant and Sobande Afolabi receive credit for the HBCU Fair due to attendance at Undergraduate Roundup. Motion carried.**

Graduate Advisory Committee (Soror Sallie Brown) Written report received and on file. Highlights and updates include the following:

- ✿ A token of thanks was presented to Sorors Ashley Rogers and Jazmin Gooding for their help with Tau Sigma's performance for Meet the Greeks on September 26, 2019.
- ✿ Any information regarding a TS Soror being on Withdrawal of Privileges is to remain confidential within PKQ as TS has not yet been advised of the Soror's membership status to date.
- ✿ Clarification received that TS did not have representation at the Leadership Seminar.

Archives Committee (Soror Shevon Armstrong) Written report received and on file. Highlights and updates include the following:

- ✿ PKQ celebrated 31 years of service to the Hudson County Community on September 18, 2019.
- ✿ PKQ transformed into "AKA Pearls" and performed a Her-Story song in honor of PKQ's chartering.
- ✿ Committee is assembling a yearbook committee to commemorate PKQ's history in 2019.

**Motion made by Soror Nokeima Jones that PKQ make the Her-Story chant the official PKQ Chapter chant. Motion carried.**

Membership Committee (Soror Corinne E. Rivers) Written report received and on file. Highlights and updates include the following:

- ✿ PKQ's Chapter Orientation Workshop to take place immediately following the September Chapter Meeting.
- ✿ PKQ's Information Session and Vote for New Members will take place on October 12, 2019.

**Motion made by Soror Corinne E. Rivers to accept the recommendation coming from the Membership Committee to increase the Fall 2019 MIP Budget from \$2400 to \$2500. Motion carried.**



## General Body

Fundraising Committee (Soror Lucretia Glover for Soror Trudy Miles) No written report received. Highlights and updates include the following:

- ☞ Committee presented a bowling fundraiser to be held at Eagle Rock Lanes in West Orange, New Jersey in the fall but the date has not been solidified. The committee to discuss forgoing the bowling event in lieu of a movie fundraiser.

**Motion made by Soror Trudy to have movie fundraiser in the fall at \$15.00 per ticket. Motion carried.**

- ☞ Committee is researching a day party to be held in 2019 and a tricky tray event and a Christmas ball to be held in 2020.

Bylaws Committee (Soror Darcell Medley-Stokes) No written report received. Highlights and updates include the following:

- ☞ The PKQ Bylaws have been updated and will be uploaded to the website.

Connection Committee (Soror Kelle Coleman) Written report received and on file. Highlights and updates include the following:

- ☞ Upcoming event includes a Democratic Presidential Debate Watch Party and Voter Registration Drive to be held on October 15, 2019 location to be determined. Possible location is the Light Rail Café.

Nominating Committee (Soror Charlotte Rogers-Brown) Written report received and on file. Highlights and updates include the following:

- ☞ Nominations for the positions up for election for 2020 will be forthcoming in October with voting in November to include Anti-Basileus, Anti-Grammateus, Pecunious Grammateus, Epistoleus, Ivy Leaf Reporter, and Custodian.
- ☞ Recommendations for a new nominating process were read.

**Motion made to accept the recommendations from the Nominating Committee as presented. Motion carried.**

## New Business

Action Items (Soror Sobande F. Afolabi) Written report received and on file. Highlights and updates include the following:

- ☞ Action item number 1 was read, "To purchase chapter stationary at a cost of \$43.30 plus shipping with funds coming from contingency."



## General Body

**Motion made by Soror Corinne E. Rivers to accept action item number 1 as presented.**

- ☞ Action item number 2 was read, “To submit a letter of support for the establishment of an interest group in Bergen County, NJ.”

**Motion made by Soror Vanessa Jean-Louis to accept action item number 2 as presented. Motion carried.**

**Motion made by Soror Corinne E. Rivers to purchase 250 envelopes at a cost of \$48.00 plus shipping with funds coming from contingency. Motion carried.**

Leadership Seminar Highlights (Soror Sobande F. Afolabi) Written report received and on file. No updates.

Publicity and Technology Training (Soror Tiffany Ryan and Soror Jasmine Butler) Written report received and on file. Highlights and updates include the following:

- ☞ Presentation given about social media etiquette.

### Announcements

- ☞ Email from Soror Lyndsay Christian was read.
- ☞ Flyer read from Soror Altamese Drummond requesting donations for SOCKTOBER. Donations to be dropped off to the home of Soror Trudy Miles. Goal is to reach 100 pairs of socks collected.
- ☞ Soror Tynesha Banks will distribute Soror assessments.
- ☞ Soror Tonia Slay-Daniels conducted the HBCU Dime Drive check-in.
- ☞ Request received from Soror Clara Mu for 100 cards for her 100<sup>th</sup> Birthday.
- ☞ Sorors were reminded of protocol and etiquette during chapter meeting.
- ☞ Soror Tiffany Ryan announced that PKQ is 100 percent compliant with the sorority’s requirements for online presence.
- ☞ Soror Shevon Armstrong’s school has free produce every Friday.
- ☞ Soror Andrea Mason advertised a Pop for Popcorn fundraiser for Shine Tumbling.
- ☞ Soror Andrea Mason invited Sorors to attend the State of the Water address for the City of Newark and to see her for tickets.
- ☞ Soror Tonia Slay-Daniels reiterated that Sorors must review and follow the attire protocol for Chapter Meeting.
- ☞ Soror Tamara Odom requested the Sorors provide her with reminders for meeting requests.
- ☞ Any videos for Breast Cancer Awareness Day are due by Thursday to Soror Lyndsay Christian.



## General Body

☞ Congratulations to Soror Tynesha Banks on the purchase of her home.

Philacter Report (Soror Tonia Slay-Daniels) Written report received and on file. Highlights and updates include the following:

☞ There were 31 Chapter Members present, 3 visiting Sorors, 34 Sorors total, 15 late Sorors, \$26 collected.

The International Hymn was sung and the Pledge was recited.

The meeting was adjourned at 1:02 pm.

The next Chapter Meeting will take place on Saturday, October 19, 2019 at 11:00 am at City Hall, Caucus Room 204, 280 Grove Street, Jersey City, New Jersey 07302.

Respectfully Submitted,

*Corinne E. Rivers*

Soror Corinne E. Rivers  
Grammateus

Presiding,

*Sobande F. Afolabi*

Soror Sobande F. Afolabi  
Basileus

1. ~~Tomia Slay-Daniels~~

2. ~~Leah Peoples~~

3. ~~Cameron Bryant~~

4. ~~Charlotte Rogers-Brown~~

5. ~~Trudy Miles~~

6. ~~Jallie E. Brown~~

7. ~~Jasmine Britt~~

8. ~~Karla Fuller~~

9. ~~Kelle Coleman~~

10. ~~Sabrina W. Rile~~

11. ~~Vanessa Jean-Louis~~

12. ~~Shevon Armstrong~~

13. ~~Nokeima Jones~~

14. ~~Ashley Rogers~~

15. ~~Corinne Rivers~~

16. ~~Kathrine E. Burnard~~

\* 17. ~~Tamara Odom~~

\* 18. ~~KEITA YOUNG~~

\* 19. ~~Denise Ridley~~

20. ~~MB~~

21. ~~Maya Daniels~~

\* 22. ~~Taylor Higgins~~

23. ~~Tynesha Banks~~

23. ~~Darcell Medley-Stokes~~

24. ~~Kennisha Kelly~~

\* 25. ~~Andrea Mason~~

\* 26. ~~Tiffany Ryan~~

\* 27. ~~Doris Taylor~~

\* 28. ~~Jazmin Gooding~~

\* 29. ~~Seraphine Jean-Louis~~

\* 30. ~~Danielle Tamm~~

\* 31. ~~Celestine Mabera~~



Visiting Sorors  
Chapter

9/28/19

1. Dawnasia Freeman

AEB Institute DRO - chapter

2. Marquita Smith

3. Suzanne Hill

Pi Kappa Omega



## Vote for New Members

Minutes

October 12, 2019

The meeting was held on Saturday, October 12, 2019 at The Mary McLeod Bethune Life Center, 140 Martin Luther King Drive, Jersey City New Jersey 07305. Sorors in attendance were Sobande F. Afolabi (Presiding), Shevon Armstrong, Tynesha Banks, Sallie E. Brown, Cimeron Bryant, Katherine E. Burno, Kelle Coleman, Maya Daniels, Gloria G. Felder, Jazmin Gooding, Vanessa Jean-Louis, Nokeima Jones, Kennisha Kelly, Celestine Mabeya, Andrea Mason, Darcell Medley-Stokes, Trudy Miles, Tamara Odom, Sabrina M. Riley, Corinne E. Rivers, Charlotte Rogers-Brown, Ashley Rogers, Tiffany Ryan, Tonia Slay-Daniels, and Doris Taylor.

The meeting was called to order at 2:16 pm.

### **Purpose** (Soror Sobande F. Afolabi)

The purpose of the meeting was solely to conduct the Vote for New Members. Parameters of the voting session and materials distributed were reviewed.

### **Voting Rules** (Soror Corinne E. Rivers)

The rules for voting were reviewed by the Membership Chairman including the following:

- ☪ Sorors are not to advocate for or against any particular candidate.
- ☪ There will be no question and answer period and/or open discussion regarding any candidate presented for a vote for membership.
- ☪ Legacy Candidates will not be listed on the ballot and are not voted upon.
- ☪ Voting will be conducted by secret ballot and distributed to all active PKQ Sorors.
- ☪ A favorable vote is two-thirds (2/3) of the votes cast by the membership voting for each prospective candidate.

**Motion made by Soror Corinne E. Rivers that all candidate materials for each candidate be read to the Chapter. Motion carried.**

### **Candidate Materials** (Soror Corinne E. Rivers)

The following Candidate Materials were distributed to active Chapter Members following annexed signature indicating receipt of same with the intent to return same immediately upon complete of the vote:

- ☪ Sponsor/Co-Sponsor Recommendation Form
- ☪ Letters of Recommendation
- ☪ Letter of Interest
- ☪ Graduate Prospective Candidate Form
- ☪ Legacy Application (if applicable)



## Vote for New Members

### **Ballots** (Soror Nokeima Jones)

Ballots were distributed to each active Soror in attendance upon receipt of annexed signature to the applicable sign-in sheet.

### **Presentation of Candidates** (Soror Corinne E. Rivers and Soror Ashley Rogers)

The Sponsor/Co-Sponsor Recommendation Forms and Recommendation Letters for each candidate were read by Soror Ashley Rogers (Anti-Grammateus) and the Graduate Prospective Candidate Forms and Letters of Interest for each candidate were read by Soror Corinne E. Rivers (Grammateus) respectively. The following candidates were recommended for membership by the eligible Sponsors/Co-Sponsors of Rho Kappa Omega Chapter and presented to the Chapter:

- ☞ Tammi Branch
- ☞ Alyssa Buchanan
- ☞ Tamica Clanton
- ☞ Erika Coleman (Legacy Candidate)
- ☞ Danielle Crim
- ☞ Lisa Hinton
- ☞ Tarol Jackson
- ☞ December Moore
- ☞ Qiana Ray
- ☞ Dawn Spencer
- ☞ April-Michelle Valmont
- ☞ Nicole Whitson

### **Tellers Committee** (Soror Sobande F. Afolabi)

Sorors Nokeima Jones, Tiffany Ryan and Cimeron Bryant were appointed as the Tellers Committee with Soror Nokeima Jones serving as the Chairman.

### **Voting Results** (Soror Sobande F. Afolabi)

The voting results were read to the Chapter as follows:



Vote for New Members

| CANDIDATE       | NUMBER OF SORORS PRESENT/ ELIGIBLE TO VOTE | NUMBER OF SORORS VOTING ON EACH | NUMBER OF YES VOTES RECEIVED | NUMBER OF NO VOTES RECEIVED | NUMBER OF ABSTENTIONS RECEIVED | 2/3 VOTE NEEDED FOR ACCEPTANCE | ACCEPTED FOR MEMBERSHIP YES/NO |
|-----------------|--|---------------------------------|------------------------------|-----------------------------|--------------------------------|--------------------------------|--------------------------------|
| TAMMI BRANCH    | 24   | 23                              | 20                           | 3                           | 1                              | 16                             | YES                            |
| ALYSSA BUCHANAN | 24   | 23                              | 20                           | 3                           | 1                              | 16                             | YES                            |
| TAMICA CLANTON  | 24   | 22                              | 19                           | 3                           | 2                              | 15                             | YES                            |
| DANIELLE CRIM   | 24   | 23                              | 20                           | 3                           | 1                              | 16                             | YES                            |
| LISA HINTON     | 24   | 21                              | 9                            | 12                          | 3                              | 14                             | No                             |
| TAROL JACKSON   | 24   | 23                              | 18                           | 5                           | 1                              | 16                             | YES                            |
| DECEMBER MOORE  | 24   | 23                              | 20                           | 3                           | 1                              | 16                             | YES                            |
| QIANA RAY       | 24   | 23                              | 19                           | 4                           | 1                              | 16                             | YES                            |
| DAWN SPENCER    | 24   | 23                              | 21                           | 2                           | 1                              | 16                             | YES                            |
| APRIL VALMONT   | 24   | 23                              | 20                           | 3                           | 1                              | 16                             | YES                            |
| NICOLE WHITSON  | 24   | 22                              | 19                           | 3                           | 2                              | 15                             | YES                            |



## Vote for New Members

The meeting was adjourned at 6:46 pm.

The next Chapter Meeting will take place on Saturday, October 19, 2019 at 11:00 am at City Hall, Caucus Room 204, 280 Grove Street, Jersey City, New Jersey 07302.

Respectfully Submitted,

*Corinne E. Rivers*

Soror Corinne E. Rivers  
Grammateus

Presiding,

*Sobande F. Afolabi*

Soror Sobande F. Afolabi  
Basileus



Attendance: Chapter Members

Vote for New Members

Date: 12 October 2019

- ✓ 1. *Jessie Banks*
- ✓ 2. *Yvonne Lee*
- ✓ 3. *Kathrine E. Burns*
- ✓ 4. *Doris Taylor*
- ✓ 5. *Gloria Filder*
- ✓ 6. *Jenny Ryan*
- ✓ 7. *Kele Al*
- ✓ 8. *Kennisha Kelly*
- ✓ 9. *Cellistine Mabuya*
- ✓ 10. *Sabrina M. Ryle*
- ✓ 11. *Trudy Miles*
- ✓ 12. *Ballie & Brax*
- ✓ 13. *Limeron Dupont*
- ✓ 14. *Tamara Odom*
- ✓ 15. *Charlotte Rogers-Brown*
- ✓ 16. *Andrea Mason*
- ✓ 17. *Maya Daniels*
- ✓ 18. *Jazmih Gooding*
- ✓ 19. *Shevon Armstrong*
- ✓ 20. *Paula Skyles*
- ✓ 21. *Darcey Medley-Stokes*
- ✓ 22. *Isabelle Sapat*
- ✓ 23. *Cunnie Rivers*
- ✓ 24. *Nokunda Jones*

Alpha Kappa Alpha Sorority, Inc.

Phi Kappa Omega Chapter



✓ 25. Ashley Rogers

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Membership Intake Process

**VOTING TALLY SHEET**

12 OCTOBER 2019

| CANDIDATE       | NUMBER OF SORORS PRESENT/ ELIGIBLE TO VOTE | NUMBER OF SORORS VOTING ON EACH | NUMBER OF YES VOTES RECEIVED | NUMBER OF NO VOTES RECEIVED | NUMBER OF ABSTENTIONS RECEIVED | 2/3 VOTE NEEDED FOR ACCEPTANCE | ACCEPTED FOR MEMBERSHIP YES/NO |
|-----------------|--|---------------------------------|------------------------------|-----------------------------|--------------------------------|--------------------------------|--------------------------------|
| TAMMI BRANCH    | 24   | 23                              | 20                           | 3                           | 1                              | 16                             | Yes                            |
| ALYSSA BUCHANAN | 24   | 23                              | 20                           | 3                           | 1                              | 16                             | Yes                            |
| TAMICA CLANTON  | 24   | 22                              | 19                           | 3                           | 2                              | 15                             | Yes                            |
| DANIELLE CRIM   | 24   | 23                              | 20                           | 3                           | 1                              | 16                             | Yes                            |
| LISA HINTON     | 24   | 21                              | 9                            | 12                          | 3                              | 14                             | No                             |
| TAROL JACKSON   | 24   | 23                              | 18                           | 5                           | 1                              | 16                             | Yes                            |
| DECEMBER MOORE  | 24   | 23                              | 20                           | 3                           | 1                              | 16                             | Yes                            |
| QIANA RAY       | 24   | 23                              | 19                           | 4                           | 1                              | 16                             | Yes                            |
| DAWN SPENCER    | 24   | 23                              | 21                           | 2                           | 1                              | 16                             | Yes                            |
| APRIL THOMAS    | 24   | 23                              | 20                           | 3                           | 1                              | 16                             | Yes                            |
| NICOLE WHITSON  | 24   | 22                              | 19                           | 3                           | 2                              | 15                             | Yes                            |

Sorors present but not voting are not counted. There shall be no proxy votes or absentee ballots.





**MEMBERSHIP INTAKE PROCESS**  
**FALL 2019**  
**CANDIDATE MATERIALS PACKET**

| <b>First Name</b> | <b>Last Name</b> | <b>Sign Out</b>         | <b>Sign In</b>           |
|-------------------|------------------|-------------------------|--------------------------|
| Sobande           | Afolabi          | <i>Sobande Afolabi</i>  | <i>Sobande Afolabi</i>   |
| Gwen              | Anthony          |                         |                          |
| Kelesha           | Armand           |                         |                          |
| Shevon            | Armstrong        | <i>Shevon Armstrong</i> | <i>Shevon Armstrong</i>  |
| Tynasha           | Banks            | <i>Tynasha Banks</i>    | <i>Tynasha Banks</i>     |
| Sallie            | Brown            | <i>Sallie E Brown</i>   | <i>Sallie E Brown</i> ✓  |
| Cimeron           | Bryant           | <i>Cimeron Bryant</i>   | <i>Cimeron Bryant</i>    |
| Katherine         | Burno            | <i>Katherine Burno</i>  | <i>Katherine E Burno</i> |



**MEMBERSHIP INTAKE PROCESS**  
**FALL 2019**  
**CANDIDATE MATERIALS PACKET**

|          |           |                       |                       |
|----------|-----------|-----------------------|-----------------------|
| Jasmine  | Butler    |                       |                       |
| Lyndsay  | Christian |                       |                       |
| Kelle    | Coleman   | <i>Kelle Coleman</i>  | <i>Kelle Coleman</i>  |
| Maya     | Daniels   | <i>Maya Daniels</i>   | <i>Maya Daniels</i>   |
| Gloria   | Felder    | <i>G. F.</i>          | <i>G. F.</i>          |
| Karla    | Fuller    |                       |                       |
| Lucretia | Glover    |                       |                       |
| Jazmin   | Gooding   | <i>Jazmin Gooding</i> | <i>Jazmin Gooding</i> |








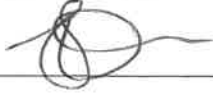
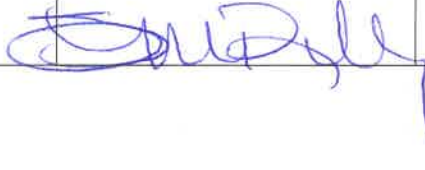



**MEMBERSHIP INTAKE PROCESS**  
**FALL 2019**  
**CANDIDATE MATERIALS PACKET**

|           |            |                       |                       |
|-----------|------------|-----------------------|-----------------------|
| Taylor    | Higgins    |                       |                       |
| Danielle  | Inman      |                       |                       |
| Jahari    | Jacobs     |                       |                       |
| Seraphine | Jean-Louis |                       |                       |
| Vanessa   | Jean-Louis | <i>Manuel Jones</i>   | <i>Manuel Jones</i>   |
| Nokeima   | Jones      | <i>Nokeima Jones</i>  | <i>Nokeima Jones</i>  |
| Kennisha  | Kelly      | <i>Kennisha Kelly</i> | <i>Kennisha Kelly</i> |
| Celestine | Mabeya     | <i>Celestine</i>      | <i>Celestine</i>      |



MEMBERSHIP INTAKE PROCESS  
FALL 2019  
CANDIDATE MATERIALS PACKET

|          |               |   |   |
|----------|---------------|---|---|
| Andrea   | Mason         |    |    |
| Darcell  | Medley-Stokes |    |    |
| Trudy    | Miles         |    |    |
| Tamara   | Odom          |    |    |
| Vernetha | Powell        |   |   |
| Leah     | Peoples       |   |   |
| Denise   | Ridley        |   |   |
| Sabrina  | Riley         |  |  |



**MEMBERSHIP INTAKE PROCESS**  
**FALL 2019**  
**CANDIDATE MATERIALS PACKET**

|           |              |                               |                               |
|-----------|--------------|-------------------------------|-------------------------------|
| Charlotte | Rogers-Brown | <i>Charlotte Rogers Brown</i> | <i>Charlotte Rogers Brown</i> |
| Tiffany   | Ryan         | <i>Tiffany Ryan</i>           | <i>Tiffany Ryan</i>           |
| Tonia     | Slay-Daniels | <i>Tonia Slay Daniels</i>     | <i>Tonia Slay Daniels</i>     |
| Doris     | Taylor       | <i>Doris Taylor</i>           | <i>Doris Taylor</i>           |
| Janice    | Watson       |                               |                               |
| Keita     | Young        |                               |                               |



ALPHA KAPPA ALPHA SORORITY, INCORPORATED®

RHO KAPPA OMEGA CHAPTER  
Serving the Hudson County Community Since 1988



October 2019

Vol. 1 Issue No. 8

## Message from the Basileus

Greetings, Sorors!

October is an exciting but busy time for Rho Kappa Omega. On October 12th, we officially kicked off the 2019 Membership Intake Process (MIP) and voted on new members. If you attended the Chapter Orientation Workshop on September 28<sup>th</sup>, then you may attend any MIP Workshop and MIP Ritual. If you are a sponsor or co-sponsor of any MIP candidate, at least one of you must attend each MIP Workshop in order for the candidate to remain eligible for membership. Please coordinate dates with your fellow co-sponsors to ensure someone is at each session. Please refer to the Membership Committee Report for the MIP Weekend dates. The final commitment will be on Sunday, December 8, 2019. All chapter sorors are expected to attend the initiation ceremony and luncheon. Please mark your calendar now. And as a sisterly reminder, please be mindful of your interactions with the candidates and do not share information about MIP. What they need to know will be communicated by the Membership Chairman. **It is every soror's responsibility to manage risk by exercising discretion.**

Rho Kappa Omega acknowledged Breast Cancer Awareness Day on October 7<sup>th</sup> via social media postings. We will continue focus on eradicating breast cancer by participating in the annual Breast Cancer Walk on October 20th. Please refer to the Program Committee Report for the time and location. It's not too late to ask family, friends and colleagues for donations. On October 26<sup>th</sup>, we will officially kick-off our #CAP joint program with Tau Sigma. We will meet monthly with the students to prepare them for the college application process. To make this signature program successful, we need sorors to participate. To determine how you can lend a hand (even behind the scenes), please contact Target Leader Soror Shevon Armstrong.

Due to logistics challenges, the screening for the Democratic Presidential Debate has been postponed to November. The date for the debate has not yet been released. The information will be shared once confirmed.

Thank you to those 10 sorors who attended the Cluster IV Leadership Conference on October 5. Although we fell short of the goal (24 sorors), I appreciate each of you spending your Saturday learning about what's going on with the sorority and region. Soror Corinne River's Delegate Report has been submitted. Please read it so that you are well informed about what information was shared at the conference.

At this month's chapter meeting, we will review the draft budgets for Operating, Fundraising and Program. Please take the time to review each draft prior to the chapter meeting so that we can have informed and efficient discussions. We will vote on the final budgets in November.

The Nominating Committee is looking for sorors to run for the positions of Anti-Basileus, Anti-Grammateus, Epistoleus, Pecunious Grammateus, Ivy Leaf Reporter and Custodian. Please contact Soror Charlotte Rogers-Brown if you are interested in any of these positions.

Lastly, our next fundraiser is the screening of Harriet on November 2<sup>nd</sup>. Tickets are \$15 each. The flyer has been posted on the website, on social media and emailed to the chapter. Please share and make this movie fundraiser more successful than the last!

# Basileus News

## *Contact Information*

**Email:** pkqbasileus10@gmail.com

**Phone:** 973-901-4461

## **Basileus Itinerary**

October 6: Church with Tau Sigma  
October 9: Workout Program with Tau Sigma  
October 12: Interest Meeting and MIP Voting Session  
October 13: Tau Sigma Chapter Meeting and PKQ's Executive Board Meeting  
October 16: Basilei Council Meeting  
October 19: Chapter Meeting  
October 20: Breast Cancer Walk  
October 26: #CAP Kick Off Meeting

## Dates to Remember

### Chapter Meetings

November 9, 2019

December 21, 2019 (Joint Meeting)

## *Let's Celebrate*

Happy Birthday to Soror Tonia Slay-Daniels  
(October 18)



### SORORS IN THE SPOTLIGHT

Congratulations to Soror Tynesha Banks on the purchase of her first home.

### 2019 OFFICERS

|                       |                          |
|-----------------------|--------------------------|
| Basileus:             | Sobande F. Afolabi, Esq. |
| Anti-Basileus:        | Sabrina M. Riley         |
| Grammateus:           | Corinne E. Rivers, Esq.  |
| Anti-Grammateus:      | Ashley Rogers            |
| Pecunious Grammateus: | Tynesha Banks            |
| Tamiouchos:           | Maya Daniels             |
| Epistoleus:           | Tamara Odom              |
| Hodegos:              | Charlotte Rogers-Brown   |
| Philacter:            | Tonia Slay-Daniels       |
| Parliamentarian:      | Darcell Medley-Stokes    |
| Ivy Leaf Reporter:    | Tiffany Ryan             |
| Historian:            | Shevon Armstrong         |
| Graduate Advisor:     | Sallie Brown             |
| Custodian:            | Kennisha Kelly           |
| Chaplain:             | Janice T. Watson         |

### 2019 COMMITTEE CHAIRMEN

|                         |                         |
|-------------------------|-------------------------|
| Program:                | Sabrina M. Riley        |
| Budget & Finance:       | Maya Daniels            |
| Courtesy & Protocol:    | Charlotte Rogers-Brown  |
| Bylaws:                 | Darcell Medley-Stokes   |
| Publicity & Technology: | Tiffany Ryan            |
| Archives:               | Shevon Armstrong        |
| Graduate Advisory:      | Sallie Brown            |
| Auditing:               | Nokeima Jones           |
| Awards:                 | Vacant                  |
| Connection:             | Kelle Coleman           |
| EAF:                    | Sabrina M. Riley        |
| Fundraising:            | Trudy Miles             |
| Leadership Development: | Keita Young             |
| Membership:             | Corinne E. Rivers, Esq. |
| Nominating:             | Charlotte Rogers-Brown  |
| Sisterly Relations:     | Vanessa Jean-Louis      |
| Standards:              | Ashley Rogers           |
| Strategic Planning:     | Seraphine Jean-Louis    |
| Risk Management:        | Leah Peoples            |
| Rituals:                | Karla Fuller            |

Please keep Sorors Corinne Rivers and Madam Basileus in prayer as they mourn the deaths of their family members. Please notify the Basileus of any promotions, accomplishments, successes, graduations, etc.

## RHO KAPPA OMEGA COMMITTEES AND DUTIES

### \*Program Committee:

Chairman: Soror Sabrina Riley

Contact: bronzeangel66@gmail.com

Members: All Committee Chairmen and any chapter soror

Duties: To implement the sorority's international program.

Helpful Skillsets: A desire to improve the community; event planning; creative; connected to Hudson County resources; marketing and advertising

**Budget and Finance Committee:** The Chairman: Soror Maya Daniels

Contact:

Members: Anti-Basileus, Pecunious Grammateus, Fundraising Chairman and any chapter soror

Duties: To draw up and supervise the Operating Budget.

Helpful Skillsets: A desire to learn about chapter finances; financial background; managing and creating budgets.

### **Courtesy and Protocol Committee:**

Chairman: Soror Charlotte Rogers-Brown

Contact:

Members: Chaplain, Philacter and any chapter soror

Duties: To take care of all courtesies, assist with Ivy Beyond the Wall ceremonies and other rituals, keep sorors apprised of sorority protocol and provide refreshments at chapter meetings.

Helpful Skillsets: a warm and welcoming heart; friendly; interpersonal and communication skills

### **Bylaws Committee:**

Chairman: Soror Darcell Medley-Stokes, Parliamentarian

Contact:

Members: Anti-Grammateus and any chapter soror

Duties: To review Chapter Bylaws annually and propose amendments as needed; to interpret the Constitution and Bylaws of the Boule; and to advise the chapter of any proposed changes.

Helpful Skillsets: A desire to understand chapter operations and governance; writing skills

### **Awards Committee:**

Chairman: Vacant

Members: Any chapter soror

Duties: To prepare chapter awards or prepare nominations for awards.

Helpful Skillsets: Creativity; Writing skills

### **Publicity and Technology Committee:**

Chairman: Soror Tiffany Ryan, Ivy Leaf Reporter

Contact:

Members: Historian, Epistoleus and any chapter soror

Duties: To handle all publicity for the chapter; to communicate the policies and activities that affect the public's image of the chapter; to address technology issues within the chapter; and to provide strategic direction on the effective utilization of technology.

Helpful Skillsets: Social Media; Technology and Communication Skills

### **Archives Committee:**

Chairman: Soror Shevon Armstrong, Historian

Contact:

Members: Custodian, Ivy Leaf Reporter and any chapter soror

Duties: To develop guidelines for the chapter to collect, store, codify, maintain, access and use the chapter's property so as to preserve the chapter's history.

Helpful Skillsets: A desire to maintain PKQ history; writing skills

### **Graduate Advisory Committee:**

Chairman: Soror Sallie E. Brown, Graduate Advisor

Contact:

Members: Generally, appointed by the Basileus annually; but MRD appointed the current members.

Duties: To work with and advise the undergraduate chapter.

Helpful Skillsets: A desire to work with and mentor undergraduate sorors; knowledgeable on sorority documents and protocol; communication skills; patience

### **Auditing Committee:**

Chairman: Soror Nokeima Jones

Contact:

Members: Grammateus and two other sorors appointed by the Basileus annually.

Duties: To perform an annual internal audit of the chapter's financial records for the prior year and, at the request of the Basileus, to facilitate an external audit.

Helpful Skillsets: Organizational skills; Detail-oriented

### **\*Connection Committee:**

Chairman: Soror Kelle Coleman

Contact:

Members: Any chapter soror

Duties: To identify and study international, national and local issues that impact quality of life; to design strategies for communicating these issues to the



membership; and to develop a plan for the chapter's implementation of Resolutions adopted at the Boule.

Helpful Skillsets: Connected to Hudson County; interested in social and political issues affecting communities of color

**\*EAF Committee:**

Chairman: Soror Sabrina Riley

Contact: [bronzeangel66@gmail.com](mailto:bronzeangel66@gmail.com)

Members: Any chapter soror

Duties: To encourage and recommend the chapter's participation in international or regional initiatives.

Helpful Skillsets: Fundraising skills; energetic

**\*Fundraising Committee:**

Chairman: Soror Trudy Miles

Contact:

Members: Any chapter soror

Duties: To formulate plans to raise funds; to develop and supervise the fundraising budget; and to enforce the Fundraising Procedure.

Helpful Skillsets: A desire to raise funds for programs; fundraising skills; energetic; negotiation skills; creative; marketing and advertising

**\*Leadership Development Committee:**

Chairman: Soror Keita Young

Contact:

Members: Any chapter soror

Duties: To formulate and implement strategies to educate and develop leaders in the chapter and to keep the chapter abreast of conferences.

Helpful Skillsets: A desire to develop leaders; succession planning; leadership skills; creative; engaging

**Membership Committee:**

Chairman: Soror Corinne E. Rivers

Contact:

Members: To be appointed by the Basileus annually

Duties: To monitor the chapter's membership status and trends; to recommend strategies for recruitment, retention and reactivation of members; to receive and verify credentials of prospective candidates; to assist the Basileus and Hodegos during the membership intake process; and to facilitate the reactivation of inactive members.

Helpful Skillsets: People person; friendly; energetic; warm and welcoming; communication skills

**Nominating Committee:**

Chairman: Soror Charlotte Rogers-Brown

Contact:

Members: To be elected by the chapter

Duties: To certify a slate of financial members who qualify to run for office as per the chapter's eligibility requirements; to report a list of all eligible members for the upcoming election chapter meeting. The committee shall create the ballot for the election.

Helpful Skillsets: Detail oriented; encouraging

**Sisterly Relations Committee:**

Chairman: Soror Vanessa Jean-Louis

Contact:

Members: Any chapter soror

Duties: To encourage all members to model the behavior of integrity, civility, respect, and care at the chapter, regional, and international levels; to plan and implement activities that foster and support core values established in our sisterly relations program and Soror Code of Ethics; and to plan activities in support of the suggested monthly themes on the Sisterly Relations Calendar.

Helpful Skillsets: People person; friendly; energetic; warm and welcoming; communication skills

**\*Standards Committee:**

Chairman: Soror Ashley Rogers

Contact:

Members: Philacter and any chapter soror

Duties: To establish criteria and implement the evaluation of chapter operations and programs and to provide feedback and recommendations that will enable the chapter to meet its goals.

Helpful Skillsets: A desire to improve chapter events

**Strategic Planning Committee:**

Chairman: Soror Seraphine Jean-Louis

Contact:

Members: Basileus, Anti-Basileus, former Basilei and any chapter soror

Duties: To develop, review and revise, as necessary, the Chapter's Strategic Plan and to ensure that the strategic goals are implemented into chapter operations and programs.

Helpful Skillsets: A desire to improve chapter operations and governance; Detail oriented

**\*Needs the most assistance**



**Alpha Kappa Alpha Sorority, Incorporated**  
**Rho Kappa Omega**  
**Correspondence Report – October 2019**

Who: Bethel Church of Morristown

What: Invitation

Notes: 176th Anniversary and the Estelle “Stella” Walker Hinkins Scholarship Brunch will be held on Sunday, October 13, 2019 at 2pm at the Birchwood Manor in Whippany, NJ. Tickets cost \$100, and can be purchased by contacting Claudette Williams at [bethelpowerchurch@gmail.com](mailto:bethelpowerchurch@gmail.com) or online at [bethelanniversarybrunch176.eventbrite.com](http://bethelanniversarybrunch176.eventbrite.com). Madam Regional Director Soror Mary Bentley-LaMar and Dr. Ansley LaMar will be honored along with others for the pursuit of excellence in education and service to their communities.

Who: Alzheimer Association Greater New Jersey

What: Advertisement

Notes: Interested in hosting a fundraiser? Register now at [alz.org/tld](http://alz.org/tld). Questions? Contact Kayla at 973-437-3931x8866 or [kfclinzing@alz.org](mailto:kfclinzing@alz.org)

Who: Inkpop

What: Advertisement

Notes: [inkpop.com](http://inkpop.com) for custom Greek apparel.

Sisterly,  
Soror Tamara Odom  
Epistoleus

| Operating Account   |                          |                 |              |           |               |                |                          |                |
|---|--------------------------|-----------------|--------------|-----------|---------------|----------------|--------------------------|----------------|
| Rho Kappa Omega   |                          |                 |              |           |               |                |                          |                |
| Pecunious Grammeteus Report September 1- September 30, 2019 |                          |                 |              |           |               |                |                          |                |
| Account Name  | Name                     | Amount          | Check #/Cash | Reciept # | Date Received | Date Submitted | Purpose                  | Notes          |
| Operating Account   | Soror Tonia Slay Daniels | \$28.00         | Cash         | 616743    | 9/28/2019     | 9/30/2019      | Philactor Fines          |                |
| <b>Total Operating</b>                                      |                          | <b>\$28.00</b>  |              |           |               |                |                          |                |
| Fundraising Account   |                          |                 |              |           |               |                |                          |                |
| Rho Kappa Omega   |                          |                 |              |           |               |                |                          |                |
| Pecunious Grammeteus Report September 1- September 30, 2019 |                          |                 |              |           |               |                |                          |                |
| Account Name  | Name                     | Amount          | Check #/Cash | Reciept # | Date Received | Date Submitted | Purpose                  | Notes          |
| Fundraising Account   | Soror Andrea Mason       | \$30.00         | 806          | 692152    | 9/28/2019     | 9/30/2019      | Avenger Movie Ticket (2) | Assessment Met |
| Fundraising Account   | Soror Tynasha Banks      | \$35.00         | 79           | 692153    | 9/28/2019     | 9/30/2019      | Comedy Show (1)          | Assessment Met |
| Fundraising Account   | Soror Trudy Miles        | \$15.00         | Cash         | 692154    | 9/28/2019     | 9/30/2019      | Avenger Movie Ticket (1) | Assessment Met |
| Fundraising Account   | Katherine Burno          | \$30.00         | Cash         | 692155    | 9/28/2019     | 9/30/2019      | Avenger Movie Ticket (2) | Assessment Met |
| <b>Total Fundraising</b>                                    |                          | <b>\$110.00</b> |              |           |               |                |                          |                |
| Scholarship Account   |                          |                 |              |           |               |                |                          |                |
| Rho Kappa Omega   |                          |                 |              |           |               |                |                          |                |
| Pecunious Grammeteus Report September 1- September 30, 2019 |                          |                 |              |           |               |                |                          |                |
| Account Name  | Name                     | Amount          | Check #/Cash | Reciept # | Date Received | Date Submitted | Purpose                  | Notes          |
| <b>Total Scholarship</b>                                    |                          | <b>0.00</b>     |              |           |               |                |                          |                |

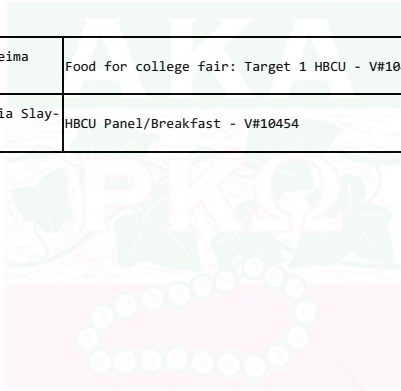
Alpha Kappa Alpha Sorority, Incorporated - Rho Kappa Omega Chapter  
 September 2019 Fundraising Account  
 Tamiouchos Report - Account Detail

| Received or Disbursement Date | Deposit or Posted Date | Transaction Type | # | Name | Memo/Description | Account Allocation | Debit              | Credit | Amount             |
|-------------------------------|------------------------|------------------|---|------|------------------|--------------------|--------------------|--------|--------------------|
| <b>Opening Balance</b>        |                        |                  |   |      |                  |                    | <b>\$14,142.01</b> |        | <b>\$14,142.01</b> |

No Income

**Total Income \$ -**

| DISBURSEMENTS | 9/28/19 | 9/30/19 | Expenses | #    | Name                     | Memo/Description               | Account Allocation   | Debit  | Credit | Amount             |
|---------------|---------|---------|----------|------|--------------------------|--------------------------------|--|--|--------|--------------------|
|               |         |         |          |      | 1626                     | Soror Nokeima Jones            | Food for college fair: Target 1 HBCU - V#10458                   | 1100 Target I (HBCU for Life - A Call to Action):1102 Think HBCU |        | \$173.00           |
|               | 9/28/19 | PENDING |          | 1625 | Soror Tonia Slay-Daniels | HBCU Panel/Breakfast - V#10454 | 1100 Target I (HBCU for Life - A Call to Action):1102 Think HBCU | \$ 6.20  |        | \$ (6.20)          |
|               |         |         |          |      |                          |                                | <b>Total Disbursements</b>                                       |  |        | <b>\$ (179.20)</b> |
|               |         |         |          |      |                          |                                | <b>Ending Book Balance</b>                                       |  |        | <b>\$13,962.81</b> |



Alpha Kappa Alpha Sorority, Incorporated - Rho Kappa Omega Chapter  
 September 2019 Operating Account  
 Tamiouchos Report - Account Detail

| Received or Disbursement Date | Deposit or Posted Date | Transaction Type | # | Name | Memo/Description | Account Allocation | Debit      | Credit | Amount      |
|-------------------------------|------------------------|------------------|---|------|------------------|--------------------|------------|--------|-------------|
| Opening Balance               |                        |                  |   |      |                  |                    | \$6,094.55 |        | \$ 6,094.55 |

No Income

Total Income \$ -

|               |         |         |         |      |                              |  |   |                     |             |               |
|---------------|---------|---------|---------|------|------------------------------|--|---|---------------------|-------------|---------------|
| DISBURSEMENTS | 9/15/19 | 9/17/19 | Expense | 2148 | Soror Sallie Brown           | Hotel reimbursement for Leadership 2019 Conference in Nashville, TN - V#10453            | 5000 Graduate Advisor                                   |                     | \$ 156.00   | \$ (156.00)   |
|               | 9/15/19 | 9/17/19 |         | 2147 | Soror Sallie Brown           | Reimbursement for registration for Leadership 2019 Conference - V#10414                  | 5940 Leadership Seminar                                 |                     | \$ 295.00   | \$ (295.00)   |
|               | 9/28/19 | 9/28/19 |         | 2150 | Soror Sobande Afolabi        | Undergraduate Round-Up Conference Fee - V#10440  | 5930 Undergraduate Round-up (\$80) 5010 Basileus (\$20) |                     | \$ 100.00   | \$ (100.00)   |
|               | 9/28/19 | 9/28/19 |         | 2151 | Soror Sobande Afolabi        | Basileus Certification Fee (\$85); Hotel Stay at Leadership Seminar (\$484.36) - V#10439 | 5010 Basileus   |                     | \$ 569.36   | \$ (569.36)   |
|               | 9/28/19 | 9/28/19 |         | 2152 | Soror Sobande Afolabi        | Reimbursement for Leadership Seminar - V#10437   | 5940 Leadership Seminar                                 |                     | \$ 295.00   | \$ (295.00)   |
|               | 9/28/19 | 9/28/19 |         | 2139 | Soror Charlotte Rogers-Brown | Refreshments and utensils for Chapter Meeting - V#10459                                  | 5290 Courtesy and Protocol Committee                    |                     | \$ 110.19   | \$ (110.19)   |
|               | 9/28/19 | 9/28/19 |         | 2149 | Soror Maya Daniels           | Rolling Cart for Tamiouchos documents - V#10460  | 5040 Tamiouchos   |                     | \$ 20.00    | \$ (20.00)    |
|               |         |         |         |      |                              |  |   | Total Disbursements |             | \$ (1,546.15) |
|               |         |         |         |      |                              |  | Ending Book Balance                                     |                     | \$ 4,548.40 |               |

**Restricted Balances:**

- Soror Doris Taylor - \$310.00 (2020 Dues)
- Soror Janice Watson - \$10.00 (2019 Dues Overpayment)
- Soror BJ Ethersyde - \$.51 (CarryForward from 2018)
- Soror Tynasha Banks - \$10.00 (2020 Dues)
- Soror Lucretia Glover - \$17.50 (2020 Dues)
- Soror Ashley Rogers - \$17.50 (2020 Dues)
- Soror Denise Ridley - \$17.50 (2019 Dues)
- Soror Katherine Burno - \$150.00 (2020 Dues)
- Soror Danielle Inman - \$35.00 (2020 Dues)

Alpha Kappa Alpha Sorority, Incorporated - Rho Kappa Omega Chapter

June - August 2019

Tamiouchos Report - Budget to Actual

|  | Total        |              |                |             | Adjustment Details              |
|--|--------------|--------------|----------------|-------------|---------------------------------|
|  | Budget       | YTD Activity | Current Period | Remaining   |                                 |
| <b>OFFICERS</b>  |              |              |                |             |                                 |
| 5010 Basileus  | \$ 2,100.00  | \$ 1,486.37  | \$ 589.36      | \$ 24.27    | See Check 2151 and partial 2150 |
| 5020 Grammateus  | \$ 60.00     | \$ -         | \$ -           | \$ 60.00    |                                 |
| 5030 Epistoleus  | \$ 35.00     | \$ -         | \$ -           | \$ 35.00    |                                 |
| 5040 Tamiouchos  | \$ 20.00     | \$ -         | \$ 20.00       | \$ -        | See Check 2149                  |
| 5050 Pecunious Grammateus                                | \$ 40.00     | \$ -         | \$ -           | \$ 40.00    |                                 |
| 5060 Graduate Advisor                                    | \$ 1,300.00  | \$ 1,015.52  | \$ 156.60      | \$ 127.88   | See Check 2148                  |
| 5070 Other Officers                                      | \$ 40.00     | \$ -         | \$ -           | \$ 40.00    |                                 |
| <b>STANDING COMMITTEES</b>                               |              |              |                |             |                                 |
| 5200 Standards Committees                                | \$ 25.00     | \$ -         | \$ -           | \$ 25.00    |                                 |
| 5210 Membership Committee                                | \$ 120.00    | \$ 60.00     | \$ -           | \$ 60.00    |                                 |
| 5220 Connections Committee                               | \$ 40.00     | \$ -         | \$ -           | \$ 40.00    |                                 |
| 5230 Archives Committee                                  | \$ 20.00     | \$ -         | \$ -           | \$ 20.00    |                                 |
| 5240 Leadership Development                              | \$ 100.00    | \$ -         | \$ -           | \$ 100.00   |                                 |
| 5270 Publicity and Technology Committee                  | \$ 500.00    | \$ 357.95    | \$ -           | \$ 142.05   |                                 |
| 5280 Graduate Advisory Committee                         | \$ 100.00    | \$ 30.00     | \$ -           | \$ 70.00    |                                 |
| 5290 Courtesy and Protocol Committee                     | \$ 350.00    | \$ (47.18)   | \$ 110.19      | \$ 286.99   | See Check 2139                  |
| 5300 Sisterly Relations Committee                        | \$ 120.00    | \$ 104.96    | \$ -           | \$ 15.04    |                                 |
| 5310 Other Standing Committees                           | \$ 50.00     | \$ 25.62     | \$ -           | \$ 24.38    |                                 |
| <b>ADMINISTRATIVE</b>                                    |              |              |                |             |                                 |
| 5500 Bank service charges                                | \$ 60.00     | \$ 33.00     | \$ -           | \$ 27.00    |                                 |
| 5510 Monthly Meeting (room rental)                       | \$ 300.00    | \$ -         | \$ -           | \$ 300.00   |                                 |
| 5520 Officer Bonding                                     | \$ 350.00    | \$ -         | \$ -           | \$ 350.00   |                                 |
| 5530 P.O. Box Medium                                     | \$ 200.00    | \$ 206.00    | \$ -           | \$ (6.00)   |                                 |
| 5540 Storage Facility                                    | \$ 1,668.00  | \$ 1,686.12  | \$ -           | \$ (18.12)  |                                 |
| 5560 External Audit                                      | \$ 300.00    | \$ -         | \$ -           | \$ 300.00   |                                 |
| <b>CORPORATE OFFICE</b>                                  |              |              |                |             |                                 |
| 5700 Chapter Tax   | \$ 300.00    | \$ -         | \$ -           | \$ 300.00   |                                 |
| 5710 Per Capita Tax                                      | \$ 3,500.00  | \$ 1,345.00  | \$ -           | \$ 2,155.00 |                                 |
| 5720 EAF Dues  | \$ 330.00    | \$ 110.00    | \$ -           | \$ 220.00   |                                 |
| 5730 Reactivation Fees                                   | \$ 310.00    | \$ 60.00     | \$ -           | \$ 250.00   |                                 |
| 5740 Constitution & Bylaws/ Manual of Standard Procedure | \$ 375.00    | \$ 415.00    | \$ -           | \$ (40.00)  |                                 |
| <b>CONFERENCES</b>                                       |              |              |                |             |                                 |
| 5900 North Atlantic Region & Boule Assessments           | \$ 80.00     | \$ 75.00     | \$ -           | \$ 5.00     |                                 |
| 5910 NARC Delegates                                      | \$ 555.00    | \$ 555.00    | \$ -           | \$ -        |                                 |
| 5930 Undergraduate Round-up                              | \$ 240.00    | \$ -         | \$ 80.00       | \$ 160.00   | See parital Check 2150          |
| 5940 Leadership Seminar                                  | \$ 600.00    | \$ -         | \$ 590.00      | \$ 10.00    |                                 |
| 5950 Cluster IV Conference                               | \$ 85.00     | \$ -         | \$ -           | \$ 85.00    | See Check 2151 and 2149         |
| <b>OTHER</b>   |              |              |                |             |                                 |
| 6100 Contingency   | \$ 1,043.00  | \$ 716.00    | \$ -           | \$ 327.00   |                                 |
| 6140 Tau Sigma Contingency                               | \$ 350.00    | \$ -         | \$ -           | \$ 350.00   |                                 |
| <b>CHAPTER ACTIVITIES</b>                                |              |              |                |             |                                 |
| 6300 Founders' Day                                       | \$ 39.00     | \$ 23.41     | \$ -           | \$ 15.59    |                                 |
| 6320 Ivy Beyond the Wall                                 | \$ 40.00     | \$ -         | \$ -           | \$ 40.00    |                                 |
| <b>Total</b>   | \$ 15,745.00 | \$ 8,257.77  | \$ 1,546.15    | \$ 5,941.08 |                                 |

|   | Total       |              |                |             | Adjustment Details      |
|---|-------------|--------------|----------------|-------------|-------------------------|
|   | Budget      | YTD Activity | Current Period | Remaining   |                         |
| 1100 Target I (HBCU for Life - A Call to Action)              | \$ 1,000.00 | \$ -         | \$ -           | \$ 1,000.00 |                         |
| 1101 Signature Project CAP                                    | \$ -        | \$ 40.43     | \$ -           | \$ 40.43    |                         |
| 1102 Think HBCU   | \$ -        | \$ -         | \$ 179.20      | \$ 179.20   | See Check 1625 and 1626 |
| <b>Total 1100 Target I (HBCU for Life - A Call to Action)</b> | \$ 1,000.00 | \$ 40.43     | \$ 179.20      | \$ 780.37   |                         |
| 1200 Target 2 (Women's Healthcare & Wellness)                 | \$ 450.00   | \$ -         | \$ -           | \$ 450.00   |                         |
| 1203 Heart Health   | \$ -        | \$ 205.46    | \$ -           | \$ 205.46   |                         |
| <b>Total 1200 (Women's Healthcare &amp; Wellness)</b>         | \$ 450.00   | \$ 205.46    | \$ -           | \$ 244.54   |                         |
| 1300 Target 3 (Building Your Economic Legacy)                 | \$ 800.00   | \$ 285.63    | \$ -           | \$ 514.37   |                         |
| 1304 Operation AKA Assist                                     | \$ -        | \$ 200.00    | \$ -           | \$ 200.00   |                         |
| <b>Total 1300 (Building Your Economic Legacy)</b>             | \$ 800.00   | \$ 485.63    | \$ -           | \$ 314.37   |                         |
| 1500 Target 4 (The Arts)                                      | \$ 500.00   | \$ 49.85     | \$ -           | \$ 450.15   |                         |
| <b>1600 Target 5 (Global Impact Day)</b>                      | \$ 300.00   | \$ 35.19     | \$ -           | \$ 264.81   |                         |
| 1700 Community Impact Days                                    | \$ 1,250.00 | \$ -         | \$ -           | \$ 1,250.00 |                         |
| 1701 AKA Founder's Day & Reactivation Day                     | \$ -        | \$ 200.00    | \$ -           | \$ 200.00   |                         |
| 1702 MLK Day of Service Impact Day                            | \$ -        | \$ 139.84    | \$ -           | \$ 139.84   |                         |
| <b>Total 1700 Community Impact Days</b>                       | \$ 1,250.00 | \$ 339.84    | \$ -           | \$ 910.16   |                         |
| 1900 Program Contingency                                      | \$ 560.00   | \$ -         | \$ -           | \$ 560.00   |                         |
| 2000 AKA University   | \$ 140.00   | \$ -         | \$ -           | \$ 140.00   |                         |
| <b>Total</b>  | \$ 5,000.00 | \$ 1,156.40  | \$ 179.20      | \$ 3,664.40 |                         |

|   | Total       |                             |                                   |             |
|---|-------------|-----------------------------|-----------------------------------|-------------|
|   | Revenue     | YTD Add. Revenue/ (Expense) | Current Period Revenue/ (Expense) | Profit      |
| 4742 2017 Holiday Soiree                          | \$ 125.00   | \$ (89.92)                  | \$ -                              | \$ 35.08    |
| 4752 Outstanding Assessments                      | \$ 575.00   | \$ 477.00                   | \$ -                              | \$ 1,052.00 |
| 4753 2018 Assessments                             | \$ 90.00    | \$ 60.00                    | \$ -                              | \$ 150.00   |
| 4761 2017 EAF Donation (Carry Forward)            | \$ 150.00   | \$ (150.00)                 | \$ -                              | \$ -        |
| 4771 2018 HBCU Donation (Carryforward Balance)    | \$ 250.00   | \$ (250.00)                 | \$ -                              | \$ -        |
| 4802 2018 Chapter Donation (Carryforward Balance) | \$ 336.92   | \$ (336.92)                 | \$ -                              | \$ -        |
| 4703 Donation (Pink Goes Red for Heart Health)    | \$ -        | \$ 105.00                   | \$ -                              | \$ 105.00   |
| 4704 EAF Donation                                 | \$ -        | \$ 956.93                   | \$ -                              | \$ 956.93   |
| 4705 Philactor Fines                              | \$ -        | \$ 84.00                    | \$ -                              | \$ 84.00    |
| 4700 Avengers Movie Fundraiser                    | \$ -        | \$ 609.61                   | \$ -                              | \$ 609.61   |
| 4706 Unity Walk Donations                         | \$ -        | \$ (9.00)                   | \$ -                              | \$ (9.00)   |
| 4707 Karaoke for a Cause                          | \$ -        | \$ 884.55                   | \$ -                              | \$ 884.55   |
| 4708 Father's Day Comedy Show                     | \$ -        | \$ 1,153.24                 | \$ -                              | \$ 1,153.24 |
| 4709 Breast Cancer Awareness Donation             | \$ -        | \$ 200.00                   | \$ -                              | \$ 200.00   |
| <b>Total</b>                                      | \$ 1,526.92 | \$ 3,694.49                 | \$ -                              | \$ 5,221.41 |

Alpha Kappa Alpha Sorority, Incorporated - Rho Kappa Omega Chapter  
 September 2019  
 Tamiouchos Report - QuickBooks Reconciliation Reports

Alpha Kappa Alpha Sorority, Inc. | Rho Kappa Omega Chapter  
 Fundraising (3892), Period Ending 09/30/2019

RECONCILIATION REPORT

Reconciled on: 10/08/2019

Reconciled by: Maya Daniels

Any changes made to transactions after this date aren't included in this report.

| Summary                                      | USD              |
|--|------------------|
| Statement beginning balance.....             | 14,191.86        |
| Checks and payments cleared (1).....         | -173.00          |
| Deposits and other credits cleared (0).....  | 0.00             |
| Statement ending balance.....                | <u>14,018.86</u> |
| Uncleared transactions as of 09/30/2019..... | -56.05           |
| Register balance as of 09/30/2019.....       | 13,962.81        |

Check 1626 Cleared;  
 Check 1619 and 1625  
 Pending  
 Ties to Book Balance

Alpha Kappa Alpha Sorority, Inc. | Rho Kappa Omega Chapter  
 Operations (3841), Period Ending 09/30/2019

RECONCILIATION REPORT

Reconciled on: 10/08/2019

Reconciled by: Maya Daniels

Any changes made to transactions after this date aren't included in this report.

| Summary                                      | USD             |
|--|-----------------|
| Statement beginning balance.....             | 6,257.07        |
| Checks and payments cleared (7).....         | -1,578.48       |
| Deposits and other credits cleared (0).....  | 0.00            |
| Statement ending balance.....                | <u>4,678.59</u> |
| Uncleared transactions as of 09/30/2019..... | -130.19         |
| Register balance as of 09/30/2019.....       | 4,548.40        |
| Cleared transactions after 09/30/2019.....   | 0.00            |
| Uncleared transactions after 09/30/2019..... | -104.00         |
| Register balance as of 10/08/2019.....       | 4,444.40        |

Check 2147 - 2152  
 Cleared; Check 2117 -  
 2139 Pending  
 Ties to Book Balance

Alpha Kappa Alpha Sorority, Inc. | Rho Kappa Omega Chapter  
 Scholarship (4497), Period Ending 09/30/2019

RECONCILIATION REPORT

Reconciled on: 10/01/2019

Reconciled by: Maya Daniels

Any changes made to transactions after this date aren't included in this report.

| Summary                                     | USD             |
|---|-----------------|
| Statement beginning balance.....            | 3,752.46        |
| Checks and payments cleared (0).....        | 0.00            |
| Deposits and other credits cleared (0)..... | 0.00            |
| Statement ending balance.....               | <u>3,752.46</u> |
| Register balance as of 09/30/2019.....      | 3,752.46        |

Ties to Book Balance



## Program Committee Report

October 19, 2019

### 2019 Program Goals

- Plan & Execute all Community Impact days & Programs
- Increase Rho Kappa Omega's visibility in the Hudson County community
- Collaborate with other organizations to increase impact of programs
- Increase Soror participation.
- Encourage Sorors to get more involved in the planning of and participation in programs
- Keep PKQ Goals S.M.A.R.T (Specific, Measurable, Achievable, Relevant & Timely)

### The five program targets for 2019-2022 are:

#### **Target 1- Target Leaders: Target Leader - Soror Shevon Armstrong**

- **HBCU for Life: A Call to Action**~ The goal is to enlighten the community regarding HBCU's as institutions of excellence with historical and current significance. Additionally, through the **Signature Project #CAP** we plan to increase applications and enrollments to HBCU's and non HBCU's.

#### **Target 2- Target Leaders: Soror Sabrina Riley**

- **Women's Healthcare & Wellness**- The goal is to share information regarding breast cancer including providing mammograms, engage the community in low impact heart health activities, raise awareness on incorporating good nutrition into daily life styles and increase support available to caregivers.

#### **Target 3- Target Leaders: Soror Seraphine Jean Louis**

- **Building Your Economic Legacy**: The goal is to provide financial planning information that will increase fiscal awareness in the African American community, increase awareness of the impact of credit scores, support African American businesses with black dollars, and promote African American entrepreneurs. Additionally, we plan to partner with local and national efforts to raise awareness regarding homelessness.

#### **Target 4- Target Leaders: Target Leaders Needed**

- **The Arts**- The goal is to increase opportunities for youth engagement and community awareness of visual and performing arts during the Harlem Renaissance and the Black Arts Movement, and their influence on contemporary African American art and culture.



### **Target 5- Target Leaders: Target Leaders Needed**

- **Global Impact:** The goal is to engage youth and adults in a large-scale community service project, collect and distribute useable items supplied by chapter and community members to send to children and adults in less developed countries through partnerships with international organizations. Additionally, we aim to assist refugees and increase awareness of refugee issues and concerns.

### **Target 2 – Women’s HealthCare & Wellness – Target Leader – Soror Sabrina M. Riley**

**10/7/19 – Breast Awareness Day** - We created a social media blitz on Facebook & Instagram pages as well as our chapter website stressing the importance regular check-ups, testing and awareness.

**10/16/19 – Mammogram Awareness Day (MAD)** – We created a social media blitz on Facebook & Instagram pages as well as our chapter website stressing the importance regular Mammograms.

### **Upcoming Events –**

### **Target 2 – Women’s HealthCare & Wellness – Target Leader – Soror Sabrina M. Riley**

**10/20/19 – Making Strides Walk** – Lincoln Park – Jersey City NJ – Registration starts at 8:30am. Walk starts promptly at 10:00am. To date, we only have 3 team members. The Team has raised \$549.00. Our team goal is \$4000.00. We are \$3451.00 short of reaching it. Please register for the walk. Join the Team! Download the Making Strides App and start getting donations for this extremely worthy cause. An estimated 9.6 million deaths worldwide were due to cancers in 2018. If we each collect just \$100.00 in donations, we will meet our goal. We have received an award for the past 2 years... lets do it again this year! I would love to see our name on a tent again!!! Come on Team PKQ!!! Let’s GO!!! **Attire for walk** - is Casual Para per Madam Basileus.

### **Target 1- HBCU for Life A Call to Action- Target Leader – Soror Shevon Armstrong**

**10/26/19 - #CAP First Session & Kick Off** - 10:00am at Henry Snyder High School – 239 Bergen Avenue in Jersey City. Your assistance will be needed before, during and after this event. Please contact Soror Shevon to advise when you can help. Thanks in advance... **Attire for #CAP** - is Business Casual per Madam Basileus.

### **Upcoming Impact Days –**

**11/15/19 - AKA Care Givers Day – Impact Leader – Soror Tynesha Banks** – We are still in the planning stages for this event. Please join our conference call on 10/30/19 at 7:00pm to assist. If you can’t join the call, please contact Soror Tynesha or me with any ideas or suggestions to make this a successful event. Your input would be greatly appreciated.

**Operation AKA Assist** – As the end of the year draws near the Program Committee is trying to find creative and effective ways to assist the Hudson County Community for the Thanksgiving & Christmas Holidays. So far, we have received and or thought of the following possibilities:

- 1) Coat, Toy, Shoe, Warm Wraps & Eyeglasses Drive
  - 2) Provide a monetary donation toward a feeding at a chosen homeless shelter & volunteer during feedings
  - 3) Donate unwanted pocketbooks filled with toiletry items to give to a women's shelter
- PKQ, what say you? Do you like any of the listed suggestions? Do you have any suggestions that you would like to share? Please join the call on 10/30/19 at 7:00pm so that we can start to plan.

**Program Committee Calls** are held on the 4<sup>th</sup> **Wednesday** of the month. Please join the calls to assist in the planning of events. **Next Call will be 10/30/19 @ 7pm Dial In Number – 712-775-7031 Access Code -865043182#**

**\*\*\*Programs are only as good as the minds and hands that plan them. Let us exemplify excellence! \*\*\*\*\***

Sabrina M. Riley  
AntiBasileus  
On behalf of the Program Committee





Alpha Kappa Alpha Sorority, Inc.  
Rho Kappa Omega Chapter  
Membership Committee  
Soror Corinne E. Rivers, Chairman

## OCTOBER 2019 REPORT

### 2019 Membership Committee Focus

The Membership Committee will focus on the **R** in **SISTERHOOD** as outlined in Rho Kappa Omega's (PKQ) 2019 Chapter Goals by, **"Retaining, reclaiming and inviting members who promote the vision, mission and guiding principles of Alpha Kappa Alpha."**

### 2019 Membership Committee Goals

1. To facilitate meaningful membership activities at Chapter meetings.
2. To reclaim Sorors through planned reclamation events, programs and impromptu activities.
3. To develop a mentorship program for Sorors new to PKQ.
4. To initiate new members through the Membership Intake Process (MIP) in the Fall of 2019.

### MIP Activities

☞ Chapter Orientation Workshop (September 29, 2019): The Chapter Orientation Workshop was conducted on September 29, 2019. Sorors in attendance signed the Soror Commitment Form as attached. A copy of same was emailed to the Regional Director immediately following the close of the Chapter Orientation Workshop. **Only Sorors who attended the Chapter Orientation Workshop and Signed the Soror Commitment Form may participate in MIP Activities. Sorors who did not attend the Chapter Orientation Workshop may only attend the Final Commitment Ceremony and the MIP Luncheon.**

☞ Sponsor/Co-Sponsor Recommendation Form (September 29, 2019): The following Sponsor-Co-Sponsor Forms with coordinating Letters of Recommendation were received by September 29, 2019:

- Soror Corinne E. Rivers Sponsor for **Tammi Branch** with Sorors Tonia Slay-Daniels and Sabrina M. Riley serving as Co-Sponsors.
- Soror Corinne E. Rivers Sponsor for **Alvssa Buchanan** with Sorors Tonia Slay-Daniels and Maya Daniels serving as Co-Sponsors.
- Soror Sabrina M. Riley Sponsor for **Tamica Clanton** with Sorors Shevon Armstrong and Sobande F. Afolabi serving as Co-Sponsors.
- Soror Tonia Slay-Daniels Sponsor for **Erika Coleman** (Legacy Candidate) with Sorors Sabrina M. Riley and Tynesha Banks serving as Co-Sponsors.

- Soror Maya Daniels Sponsor for **Danielle Crim** with Sorors Tonia Slay-Daniels and Corinne E. Rivers serving as Co-Sponsors.
- Soror Tamar Odom Sponsor for **Lisa Hinton** with Sorors Sabrina M. Riley and Trudy Miles serving as Co-Sponsors.
- Soror Sobande F. Afolabi Sponsor for **Tarol Jackson** with Sorors Tynesha Banks and Vanessa Jean-Louis serving as Co-Sponsors.
- Soror Shevon Armstrong Sponsor for **December Moore** with Sorors Sobande F. Afolabi and Corinne E. Rivers serving as Co-Sponsors.
- Soror Shevon Armstrong Sponsor for **Qiana Ray** with Sorors Sobande F. Afolabi and Charlotte Rogers-Brown serving as Co-Sponsors.
- Soror Sabrina M. Riley Sponsor for **Dawn Spencer** with Sorors Shevon Armstrong and Corinne E. Rivers serving as Co-Sponsors.
- Soror Charlotte Rogers-Brown Sponsor for **April-Michelle Valmont** with Sorors Doris Taylor and Trudy Miles serving as Co-Sponsors.
- Soror Tonia Slay-Daniels Sponsor for **Nicole Whitson** with Sorors Charlotte Rogers-Brown and Sabrina M. Riley serving as Co-Sponsors.

☞ Invitation to the Information Session (September 29, 2019): A formal invitation to the Information Session was sent via email and regular mail to Tammi Branch, Alyssa Buchanan, Tamica Clanton, Erika Coleman, Danielle Crim, Lisa Hinton, Tarol Jackson, December Moore, Qiana Ray, Dawn Spencer, April-Michelle Valmont and Nicole Whitson on September 29, 2019. A follow-up mail correspondence was sent on October 3, 2019 with the Guide to Graduate Membership Brochure enclosed.

☞ Information Session: The Information Session was conducted on October 12, 2019 at City Hall, 280 Grove Street, Jersey City, New Jersey from 10:00 am – 12:00 pm. All Candidates for Membership were in attendance and requisite signatures were collected on the Information Session Sign-In Form in accordance with the Graduate MIP Manual as attached. A copy of same was emailed to the Regional Director immediately following the close of the Information Session.

☞ Vote for New Members (October 12, 2019): The Vote for New Members was conducted on October 12, 2019. 12 Candidates were submitted to the Chapter for a vote with 11 candidates being approved for membership as indicated in the attached Voting Tally Sheet. A copy of the Voting Tally Sheet was emailed to the Regional Director immediately following the close of the Voting Session. The vote was approved on October 13, 2019 and PKQ was cleared to proceed with issuing background check letters and letters of regret.

☞ Background Check Letters (October 13, 2019): Background Check Letters were emailed to Tammi Branch, Alyssa Buchanan, Tamica Clanton, Erika Coleman, Danielle Crim, Tarol Jackson, December Moore, Qiana Ray, Dawn Spencer, April-Michelle Valmont and Nicole Whitson with a deadline of October 18, 2019 for completion.

☞ Letter of Regret (October 13, 2019): A Letter of Regret was sent via email and regular mail to Lisa Hinton and a Letter of Regret was emailed to Sponsoring Soror Tamara Odom. Ms.

Hinton tastefully and eloquently responded via email to Soror Sobande F. Afolabi (Basileus) and Soror Corinne E. Rivers (Membership Chairman) with the following: “Dear Ladies, Thank you for getting back to me about your decision. While I am disappointed to hear that I was not selected to move forward, I appreciate that I was considered for membership. Best Regards, Lisa L. Hinton.” Ms. Hinton’s response was appreciated by the Membership Chairman and thus is conveyed to the Chapter in this report.

☞ The following original MIP Packets were mailed overnight via Fed-ex to Corporate Office on October 14, 2019 for the 11 candidates approved for membership:

- ✓ Graduate Prospective Candidate Form
- ✓ Graduate Legacy Application
- ✓ One (1) Sponsor/Co-Sponsor Membership Recommendation Form (Part/Page 2 Only)
- ✓ Graduate MIP Form
- ✓ Graduate Legacy MIP Form
- ✓ Information Session Attendance Sheet
- ✓ Official Transcripts
- ✓ Signed Soror Commitment Form

☞ Upon notification from the Corporate Office that MIP packets and background checks have cleared, the Regional Director will electronically send approval to proceed with MIP.



Alpha Kappa Alpha Sorority, Inc.  
 Rho Kappa Omega Chapter  
 Membership Committee  
 Soror Corinne E. Rivers, Chairman

| <b><u>PKQ MIP Schedule for Fall 2019</u></b>                           |   |
|--|---|
| <b><u>Event</u></b>  | <b><u>Date</u></b>  |
| Request for Authorization to Conduct MIP in Fall 2019 submitted to MRD | September 1, 2019   |
| Chapter Orientation Workshop   | September 28, 2019  |
| Deadline to Submit Sponsor/Co-Sponsor Forms and Recommendation Letters | September 29, 2019  |
| Invitation to Information Session sent to Candidates                   | September 29, 2019  |
| Information Session  | October 12, 2019  |
| Voting   | October 12, 2019<br>Immediately Following the Information Session   |
| MIP Sessions   | <u>Week 1</u><br>November 15, 16, 17<br><u>Week 2</u><br>November 22, 23, 24<br><u>Week 3</u><br>December 6, 7, 8 |

**Section VIII**

**Soror Commitment Form**

Chapter Rho Kappa Omega

Proposed Date of Initiation December 8, 2019

As a financial member of the above chapter, I agree not to participate in any activity that violates the *Constitution and Bylaws* of Alpha Kappa Alpha Sorority, Incorporated, and I agree to report any violations. I realize that violations by members and/or chapters are subject to withdrawal of member and/or chapter privileges, expulsion, and/or criminal or civil prosecution. I have received a copy of the Alpha Kappa Alpha Anti-Hazing Policy and the Soror Code of Ethics. I will do all in my power to maintain the high standards and purposes of Alpha Kappa Alpha Sorority, Incorporated.

| Print Name             | Signature              | Date      |
|------------------------|------------------------|-----------|
| Tonia Slay-Daniels     | Tonia Slay-Daniels     | 9/28/19   |
| Danceell Medley-Stokes | Danceell Stokes        | 9/28/19   |
| Cameron Bryant         | Cameron Bryant         | 9/28/2019 |
| Daris Taylor           | Daris Taylor           | 9-28-19   |
| Jazmin Gooding         | Jazmin Gooding         | 9/28/19   |
| Charlotte Rogers-Brown | Charlotte Rogers-Brown | 9/28/19   |
| Maya Daniels           | Maya Daniels           | 9/28/19   |
| Tynisha Banks          | Tynisha Banks          | 9/28/19   |
| VANESSA JEAN-LOUIS     | Vanessa Jean-Louis     | 9/28/19   |
| Seraphine Jean-Paul    | Seraphine Jean-Paul    | 9-28-19   |
| Andrea L. Mason        | Andrea L. Mason        | 9/28/19   |
| Celestine Mabera       | Celestine Mabera       | 9/28/19   |
| Kenasha Kelly          | Kenasha Kelly          | 9/28/19   |
| Nokeima Jones          | Nokeima Jones          | 9/28/19   |
| Sheron Armstrong       | Sheron Armstrong       | 9/28/19   |
| Tiffany Ryan           | Tiffany Ryan           | 9/28/19   |
| Ashley Rogers          | Ashley Rogers          | 9/28/19   |

|                     |                            |                            |         |
|---------------------|----------------------------|----------------------------|---------|
| Membership Chairman | <b>Corinne E. Rivers</b>   | <i>Corinne E. Rivers</i>   | 9/28/19 |
|                     | Print Name                 | Signature                  | Date    |
| Chapter Basileus    | <b>Sobande' F. Afolabi</b> | <i>Sobande' F. Afolabi</i> | 9/28/19 |
|                     | Print Name                 | Signature                  | Date    |

Duplicate and distribute form for Sorors to sign **AFTER** they complete the MIP Chapter Orientation Workshop. Send signed original(s) to the Corporate Office with candidates' materials, a copy to the Regional Director, and retain a copy for chapter files.

**Section VIII**

**Soror Commitment Form**

Chapter Rho Kappa Omega

Proposed Date of Initiation December 8, 2019

As a financial member of the above chapter, I agree not to participate in any activity that violates the *Constitution and Bylaws* of Alpha Kappa Alpha Sorority, Incorporated, and I agree to report any violations. I realize that violations by members and/or chapters are subject to withdrawal of member and/or chapter privileges, expulsion, and/or criminal or civil prosecution. I have received a copy of the Alpha Kappa Alpha Anti-Hazing Policy and the Soror Code of Ethics. I will do all in my power to maintain the high standards and purposes of Alpha Kappa Alpha Sorority, Incorporated.

Print Name

Signature

Date

Kelle Coleman

Kelle Coleman

9/28/19

Sobande' F. Afolabi

Sobande' F. Afolabi

9/28/19

Karla Fuller

Karla Fuller

9/28/19

Jabara M. Riley

Jabara M. Riley

9/28/19

Tamara Odorn

Tamara Odorn

9/28/19

Sallie E. Brown

Sallie E. Brown

09/28/19

Tandy D. Miles

Tandy D. Miles

09-28-2019

Corinne E. Rivers

Corinne E. Rivers

9/28/19

Membership Chairman Corinne E. Rivers

Print Name

Corinne E. Rivers

Signature

9/28/19

Date

Chapter Basileus Sobande' F. Afolabi

Print Name

Sobande' F. Afolabi

Signature

9/28/19

Date

Duplicate and distribute form for Sorors to sign **AFTER** they complete the MIP Chapter Orientation Workshop. Send signed original(s) to the Corporate Office with candidates' materials, a copy to the Regional Director, and retain a copy for chapter files.



# Section IV



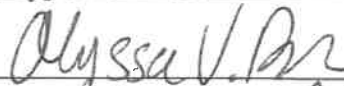
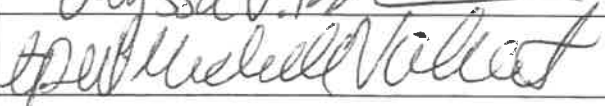
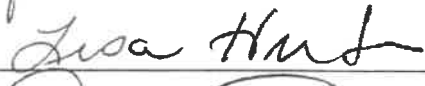


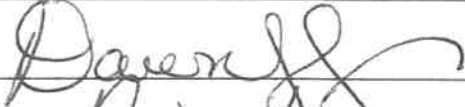




# Information Session Attendance Sheet

Chapter: Rho Kappa Omega

Date of Information Session: October 12, 2019

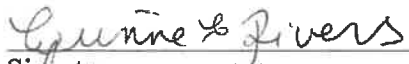
Region: North Atlantic

Location: Hudson County, New Jersey

| Name (Printed)         | Signature  |
|------------------------|--|
| Tammi Branch           |    |
| Danielle Crim          |    |
| Alyssa Buchanan        |    |
| April-Michelle Valmont |    |
| Lisa Minton            |    |
| December Moore         |    |
| TAMICA CLANTON         |    |
| Dawn S Spencer         |   |
| Nicole Whitson         |  |
| Olana Ray              |  |
| TANOL JACKSON          |  |
| Erika Coleman          |  |

We confirm that everyone signing this sheet attended the entire Information Session.

Corinne E. Rivers  
Membership Chairman (Print Name)

  
Signature

10/12/19  
Date

Sobande' F. Afolabi  
Basileus (Print Name)

  
Signature

10/12/19  
Date

*Duplicate and have Information Session attendees sign after completing the Information Session. Send signed original to Corporate Office with candidate materials, a scanned copy to the Regional Director, and retain a copy for chapter files.*

# Section IV

# Information Session Attendance Sheet

Chapter: Rho Kappa Omega

Date of Information Session: October 12, 2019

Region: North Atlantic

Location: Hudson County, New Jersey

| Name (Printed)         | Signature                     |
|------------------------|-------------------------------|
| Sobandé F. Afolabi     | <i>Sobandé F. Afolabi</i>     |
| Sabrina M. Riley       | <i>Sabrina M. Riley</i>       |
| Darcell Medley-Stokes  | <i>Darcell Medley-Stokes</i>  |
| Maya Daniels           | <i>Maya Daniels</i>           |
| Tonia Slay-Daniels     | <i>Tonia Slay-Daniels</i>     |
| Tynisha Banks          | <i>Tynisha Banks</i>          |
| Vanessa Jean-Louis     | <i>Vanessa Jean-Louis</i>     |
| Trudy Miles            | <i>Trudy Miles</i>            |
| Charlotte Rogers-Brown | <i>Charlotte Rogers-Brown</i> |
| Tiffany M. Ryan        | <i>Tiffany M. Ryan</i>        |
| Corinne E. Rivers      | <i>Corinne E. Rivers</i>      |
| Ashley Rogers          | <i>AR</i>                     |

We confirm that everyone signing this sheet attended the entire Information Session.

Corinne E. Rivers

Membership Chairman (Print Name)

*Corinne E. Rivers*  
Signature

10/12/19  
Date

Sobandé F. Afolabi

Basileus (Print Name)

*Sobandé F. Afolabi*  
Signature

10/12/19  
Date

*Duplicate and have Information Session attendees sign after completing the Information Session.*

*Send signed original to Corporate Office with candidate materials, a scanned copy to the Regional Director, and retain a copy for chapter files.*

## Section IV

## Information Session Attendance Sheet

Chapter: Rho Kappa Omega  
 Region: North Atlantic

Date of Information Session: October 12, 2019  
 Location: Hudson County, New Jersey

| Name (Printed)   | Signature  |
|------------------|--|
| Tamara Odom      |    |
| Andrea L. Mason  | A Mason  |
| Jazmin Gooding   | Jazmin Gooding   |
| Kennisha Kelly   | Kennisha Kelly   |
| Cameron Bryant   | Cameron Bryant   |
| Sallie E. Brown  | Sallie E. Brown  |
| Shevon Armstrong | Shevon Armstrong   |
| Celestine Mabera |  |
| Kelle Coleman    | Kelle Coleman  |
| Doris Taylor     | Doris Taylor   |
| NOKEIMA Jones    | NOKEIMA Jones  |
|                  |  |

We confirm that everyone signing this sheet attended the entire Information Session.

Corinne E. Rivers  
 Membership Chairman (Print Name)

Corinne E. Rivers  
 Signature

10/12/19  
 Date

Sobande' F. Afolabi  
 Basileus (Print Name)

Sobande' F. Afolabi  
 Signature

10/12/19  
 Date

*Duplicate and have Information Session attendees sign after completing the Information Session.  
 Send signed original to Corporate Office with candidate materials, a scanned copy to the Regional Director, and retain a copy for chapter files.*

*Alpha Kappa Alpha Sorority, Inc.*  
*Phi Kappa Omega Chapter*



Membership Intake Process  
**VOTING TALLY SHEET**  
12 OCTOBER 2019

| CANDIDATE       | NUMBER OF SORORS PRESENT/ ELIGIBLE TO VOTE | NUMBER OF SORORS VOTING ON EACH | NUMBER OF YES VOTES RECEIVED | NUMBER OF NO VOTES RECEIVED | NUMBER OF ABSTENTIONS RECEIVED | 2/3 VOTE NEEDED FOR ACCEPTANCE | ACCEPTED FOR MEMBERSHIP YES/NO |
|-----------------|--|---------------------------------|------------------------------|-----------------------------|--------------------------------|--------------------------------|--------------------------------|
| TAMMI BRANCH    | 24   | 23                              | 20                           | 3                           | 1                              | 16                             | yes                            |
| ALYSSA BUCHANAN | 24   | 23                              | 20                           | 3                           | 1                              | 16                             | yes                            |
| TAMICA CLANTON  | 24   | 22                              | 19                           | 3                           | 2                              | 15                             | yes                            |
| DANIELLE CRIM   | 24   | 23                              | 20                           | 3                           | 1                              | 16                             | yes                            |
| LISA HINTON     | 24   | 21                              | 9                            | 12                          | 3                              | 14                             | No                             |
| TAROL JACKSON   | 24   | 23                              | 18                           | 5                           | 1                              | 16                             | yes                            |
| DECEMBER MOORE  | 24   | 23                              | 20                           | 3                           | 1                              | 16                             | yes                            |
| QIANA RAY       | 24   | 23                              | 19                           | 4                           | 1                              | 16                             | yes                            |
| DAWN SPENCER    | 24   | 23                              | 21                           | 2                           | 1                              | 16                             | yes                            |
| APRIL THOMAS    | 24   | 23                              | 20                           | 3                           | 1                              | 16                             | yes                            |
| NICOLE WHITSON  | 24   | 22                              | 19                           | 3                           | 2                              | 15                             | yes                            |

Sorors present but not voting are not counted. There shall be no proxy votes or absentee ballots.



# “Her” story

**Archives Information-** The next meeting will be held Wednesday, November 6<sup>th</sup> at 7pm. **Dial in number 712-775-7031 Access code 865043182#**

## **Goals of the Archives Committee**

- AncestryAKA: Remember the T.I.M.E.S- Taking Inventory of the Memories that Embody our Sisterhood.
- Assist in preparing, maintaining and updating a narrative account of the chapter’s activities.
- Assist with keeping an accurate and permanent history of the chapter.
- Assist with keeping all pictures of chapter activities and obtaining any newspaper articles and flyers.
- Help the chapter become knowledgeable of PKQ History for the past 31 years.

## **Old Business**

- Completed a halfway history page of what the chapter has accomplished for the first half of the year that was shared at June’s chapter meeting.
- During June’s chapter meeting -Played the game “I have, who has” with Chapter members to teach chapter history from the past 30 years.
- Chapter Retreat- Chapter members made their own “pocketbooks” of history to keep in their purses.
- Rho Kappa Omega celebrated 31 years of service to the Hudson County community September 18, 2019. Video was submitted to chapter to honor the celebration.
- Created chapter chant “PKQ Her- Story” which was voted to be the official chapter chant.

## **New Business**

- Chapter members are encouraged to continue to read a chapter of the PKQ history book each month. The history chapter review for each month is listed below, and the PKQ history book can be found on our website in the Members Only section, under “Other Chapter Meeting Documents”- Rho Kappa Omega Timeless History
- The Archives Committee had a conference call on 10/3 to discuss the idea of creating a yearbook to culminate this year’s history. It was decided that we will make the yearbook a long-term project to be completed next year.

**February-** Chapter 2 Introducing the Charter Members of Rho Kappa Omega

**March-** Chapter 3 The Missing Decade

**April-** Chapter 4 The “New” Rho Kappa Omega

**May-** Chapter 5 Rho Kappa Omega and The Spirit of AKA

**June-** Chapter 6 Rho Kappa Omega, Extraordinary Service Program and Economics, Sisterhood and Partnerships (ESP)

**September-** Chapter 7 Rho Kappa Omega and Global Leadership Through Timeless Service

**October-** Chapter 8 Rho Kappa Omega’s Chapter Presidents

**November-** Chapter 9 Rho Kappa Omega’s Silver Star Members

**December-** Chapter 10 Rho Kappa Omega’s Lineage

**Announcements**

- Please send pictures from all chapter events held from January- present to Soror Shevon via phone 347-489-6248 or via email [shevon6281@hotmail.com](mailto:shevon6281@hotmail.com).

**Submitted by Soror Shevon Armstrong on behalf of the Archives Committee**



## **Graduate Advisory Committee Report**

**October 12, 2019**

### **Members of Graduate Advisory Committee**

- Soror Sallie E. Brown - Graduate Advisor
- Soror Sobande Afolabi- Basileus
- Soror Cimeron Bryant

### **Members of Tau Sigma**

- Soror Brianna Armour
- Soror Rakyra Cooper
- Soror Tera McGee
- Soror Sharae Miller
- Soror Aurora Moore
- Soror Brittany Santiago

### **Goals for Graduate Advisory Committee**

- Establish open and effective line of communication with Tau Sigma
- Setup chapter operations workshops for Tau Sigma
- Establish mentorship program with Tau Sigma
- Review Tau Sigma Chapter documents, governance and structure
- Tau Sigma to work in conjunction with Rho Kappa Omega Chapter regarding the Strategic Plan

### **Report**

- GAC met on October 2, 2019 and discussed the concerns impacting Tau Sigma Chapter and how to ensure that effective measures are put in place to offset challenges that are happening within the chapter. The GAC is exploring Conflict Resolutions with the chapter, more team building activities and Sisterly Relation Activities.

- Tau Sigma Sorors are our Undergraduates and as the supervising chapter we are responsible for nurturing our undergraduates. We are responsible for addressing inappropriate and unsisterly conduct.
- Tau Sigma Chapter Sorors were provided with the Soror Code of Ethics and signed copies are on file. Also, they were provided with the roles and responsibilities of each officer in the chapter.
- Tau Sigma Chapter celebrated Skee-Week from October 6-12, 2019.
- During Undergraduate Roundup Conference, Tau Sigma donated eyeglasses and shoes.
- There was conference call held with the Regional Director on September 30, 2019 to provide an update and concerns with Tau Sigma Chapter and the discussion was to continue to document the behavior of the Sorors, provide deadlines as to when Sorors are to submit requested information to the Graduate Advisor.
- On September 30, 2019, there was a meeting held with Jeffrey Dessources, Director of Campus Life at New Jersey City University. He stated that the Tau Sigma Chapter should promote the organization on campus, support other organizations on the campus, show their appearance on campus. Expectation is that AKA's are leaders on NJCU campus. NJCU Fall Intake Process begins October 4- November 22, 2019.
- The GAC and Mentors for Tau Sigma Sorors held a meeting on October 8, 2019 to build a bond within Tau Sigma and strengthen the mentors and mentees relationship.
- Thanks to the Sorors of Rho Kappa Omega for their continued support and assistance to Tau Sigma Chapter by helping with doing flyers, teaching the chapter to step and stroll and being a mentor to the Undergraduate Sorors.
- The GAC is looking to have someone to come and do Conflict Resolution Training and Sisterly Relations activities with the Sorors of Tau Sigma Chapter.

**Mentee**

Soror Brianna Armour  
 Soros Rakyra Cooper  
 Soror Tera McGee  
 Soror Sharae Miller  
 Soror Aurora Moore  
 Soror Brittany Santiago

**Mentor**

Soror Sabrina Riley  
 Soror Sobande Afolabi  
 Soror Tonia Slay-Daniels  
 Soror Cimeron Bryant  
 Soror Shevon Armstrong  
 Soror Charlotte Rogers-Brown

- Sorors please remember if there is any correspondences or interactions with the Sorors of Tau Sigma ensure that the Graduate Advisor is made aware.

The Graduate Advisory Committee's next meeting will take place on November 6, 2019 @ 7:30pm.

Respectfully submitted,

Soror Sallie E. Brown  
 Graduate Advisor





### **ACTION ITEMS\***

Recommendations from the Executive Committee:

1. To amend the previously adopted 2019 Fundraising Budget to remove the Holiday Party.
2. To accept the draft Operating Budget for 2020 as revised.\*\*
3. To accept the draft Program Budget for 2020 as revised.\*\*

\*Action Items are recommendations that were approved by the Executive Committee and are being presented to the General Body for final approval.

\*\*To be presented and discussed during New Business under the respective agenda topic.



**Alpha Kappa Alpha Sorority, Incorporated**  
**Rho Kappa Omega Chapter**  
**Slate of Officers for Term 2020-2022**

The Nominating Committee presents the following slate of eligible candidates for the 2020-2022  
 Chapter Officer Election:

| <b>Position</b>             | <b>Nominees</b>           | <b>Eligible Candidates</b>  |
|-----------------------------|---------------------------|---|
| <b>Anti-Basileus</b>        | 1. Soror Shevon Armstrong | <ul style="list-style-type: none"> <li>• Soror Sobande Afolabi</li> <li>• Soror Kelesha Armand</li> <li>• Soror Shevon Armstrong</li> <li>• Soror Tynesha Banks</li> <li>• Soror Sallie Brown</li> <li>• Sororo Cimeron Bryant</li> <li>• Soror Lyndsay Christian</li> <li>• Soror Maya Daniels</li> <li>• Soror Tonia Slay-Daniels</li> <li>• Soror Danielle Inman</li> <li>• Soror Seraphine Jean-Louis</li> <li>• Soror Vanessa Jean- Louis</li> <li>• Soror Nokeima Jones</li> <li>• Soror Cellestine Mabeya</li> <li>• Soror Darcell Medley-Stokes</li> <li>• Soror Trudy Miles</li> <li>• Soror Sabrina Riley</li> <li>• Soror Corinne Rivers</li> <li>• Soror Tiffany Ryan</li> <li>• Soror Janice T. Watson</li> <li>• Soror Kieta Young</li> </ul> |
| <b>Anti- Grammateus</b>     |                           |   |
| <b>Epistoleus</b>           | 1. Soror Nokeima Jones    |   |
| <b>Pecunious Grammateus</b> | 1. Soror Tynesha Banks    |   |
| <b>Ivy Leaf Reporter</b>    |                           |   |
| <b>Custodian</b>            |                           |   |



## 2020 Budget Proposal

The Budget and Finance Committee completed an initial draft of the 2020 Budget Proposal, and made adjustments in response to discussions held at the Executive Board meeting to present to the chapter the budget enclosed.

During preparation and review the main goals were to:

- Accommodate for a growing chapter (i.e. increase Courtesy budget line)
- Continue to become more technologically advanced (i.e. budget funds to retain QuickBooks, to purchase a mobile card reader and attendance tracker service)
- Keep chapter dues reasonable! (i.e. minimal increase from the prior year)

Over the past three years Chapter Dues were as follows:

**2017** - \$180 per Soror based on 38 Sorors in the Chapter (only 36 contributing to operational expenses as 2 were undergrad transfers)

**2018** - \$185 per Soror based on 35 Sorors in the Chapter

**2019** - \$210 per Soror based on 34 Sorors in the Chapter (only 33 contributing to operational expenses, as 1 was an undergrad transfer)

The 2020 Budget Proposal was calculated based on 54 Sorors and Chapter Dues of \$215. This number accounts for the 11 prospective candidates, and 3 reactivations.

Please be reminded that documents do not need to be purchased in 2020 for Sorors who received them in 2019. As such the total 2020 Dues based on Soror category would be as follows:

**\$350 Graduate Soror (includes Per Capita and EAF Dues)**

**\$225 Life Member (includes EAF Dues)**

**\$380 Reactivating Soror (includes Per Capita, EAF Dues, Sorority Documents, and Reactivation Fee)**



**Alpha Kappa Alpha Sorority, Incorporated  
Chapter Budget for Budget Year 2020**

Chapter Name: Rho Kappa Omega Chapter  
 Chapter Mailing Address: P.O. Box 15537 Jersey City, NJ  
 Employee Identification Number: 36-3605185

| <b>I. Estimated Income</b>                                     |   |                                  |
|--|---|----------------------------------|
| 1. Dues, assessments, and initiations fees                     |   | \$ 18,365.00                     |
| 2. Interest on savings and other temporary cash investments    |   | \$ -                             |
| 3. Dividends and interest from securities                      |   | \$ -                             |
| 4. Jewelry deposits, histories, supplies from Corporate Office |   | \$ -                             |
| 5. Other (List & explain)                                      |   |                                  |
| 6. Carryover Balance   | \$ 5,320.58   |                                  |
| <i>Please note that your numbers will sum automatically</i>    |   | <i>(total other)</i> \$ 5,320.58 |
| <b>TOTAL INCOME (Sum of 1-5)</b>                               | <i>Please note that your numbers will sum automatically</i> | <b>\$ 23,685.58</b>              |
| <b>II. Estimated Expenditures</b>                              |   |                                  |
| <b>(A) Alpha Kappa Alpha Corporate Office</b>                  |   |                                  |
| 1. Chapter Tax   |   | \$ 300.00                        |
| 2. Per Capita Tax  |   | \$ 5,750.00                      |
| 3. Constitutions, Histories, etc...                            |   | \$ -                             |
| 4. Other (List & Explain)                                      |   |                                  |
| 5. EAF Dues  |   | \$ 510.00                        |
| 6. Reactivation Fees   |   | \$ 495.00                        |
| 7. Documents and Shipping                                      |   | \$ 25.00                         |
|  |   | \$ -                             |
|  |   | \$ -                             |
|  |   | \$ -                             |
| <i>Please note that your numbers will sum automatically</i>    |   | <i>(total other)</i> \$ 1,030.00 |
| <b>Total Alpha Kappa Alpha Corporate Office (Sum 1-4)</b>      |   | <b>\$ 7,080.00 (A)</b>           |
| <hr/>  |   |                                  |
| <b>(B) Conference Attendance</b>                               |   |                                  |
| 1. Leadership/Boule  |   | \$ 1,000.00                      |
| 2. Delegates to Regional Conference/Boule                      |   | \$ 840.00                        |
| 3. Other Conferences   |   | \$ 485.00                        |

| <b>Carry Over Balance (Calculation)</b> |                                    |
|---|------------------------------------|
| \$ 4,678.59                             | 9/30/19 Available Bank Balance     |
| \$ (550.51)                             | Restricted Balances (9/30/19)      |
| \$ (100.00)                             | Room Rental Fees                   |
| \$ (85.00)                              | Cluster Conference Reimbursement   |
| \$ (160.00)                             | UGR Round-Up                       |
| \$ (110.19)                             | Pending Check 2139                 |
| \$ (286.99)                             | Courtesy and Protocol              |
| \$ (24.27)                              | Basilieus                          |
| \$ (127.00)                             | Graduate Advisor                   |
| \$ (124.05)                             | Publicity and Technology           |
| \$ 2,310.00                             | Prospective Candidates (2019 Dues) |
| \$ (100.00)                             | LTD                                |
| <b>\$ 5,320.58</b>                      | <b>CARRY OVER BALANCE</b>          |

Total Conference Attendance (Sum 1-3)

\$ 2,325.00 (B)

(C) Chapter Activities

1. Operational Expenses

|  |                    |
|--|--------------------|
| a. Basileus                              | <u>\$ 2,500.00</u> |
| b. Grammateus                            | <u>\$ 80.00</u>    |
| c. Tamiouchos (Supplies & Bond)          | <u>\$ 540.00</u>   |
| d. Epistoleus                            | <u>\$ 35.00</u>    |
| e. Graduate Advisor                      | <u>\$ 1,929.24</u> |
| f. Other Officers                        | <u>\$ 135.00</u>   |
| g. Standing Committees                   | <u>\$ 1,470.00</u> |
| h. Rent - Chapter Meeting Room           | <u>\$ 1,320.00</u> |
| i. Pan Hellenic Council Dues             | <u>\$ -</u>        |
| j. Publicity/Promotion                   | <u>\$ 925.00</u>   |
| k. Courtesies                            | <u>\$ 900.00</u>   |
| l. Bank Charges                          | <u>\$ 100.00</u>   |
| m. Regional Conference/Boule Assessments | <u>\$ 75.00</u>    |
| n. Other (List & Explain)                |                    |
| o. Officer Bonding                       | <u>\$ 350.00</u>   |
| p. Storage Fee                           | <u>\$ 1,700.00</u> |
| q. PO Box Fee                            | <u>\$ 206.00</u>   |
| r. External Audit                        | <u>\$ 300.00</u>   |
| s. Ivy Beyond the Wall                   | <u>\$ -</u>        |
|  | <u>\$ -</u>        |

Please note that your numbers will sum automatically

(total other) \$ 2,556.00

Total Operating Expenditures (Sum of a-n)

\$ 12,565.24 (C1)

2. Other Activities

|                           |                  |
|---------------------------|------------------|
| a. Membership Intake      | <u>\$ -</u>      |
| b. Homecoming Activities  | <u>\$ -</u>      |
| c. Founder's Day          | <u>\$ 150.00</u> |
| d. Other (List & Explain) |                  |
|                           | <u>\$ -</u>      |
|                           | <u>\$ -</u>      |
|                           | <u>\$ -</u>      |
|                           | <u>\$ -</u>      |
|                           | <u>\$ -</u>      |
|                           | <u>\$ -</u>      |

Please note that your numbers will sum automatically

(total other) \$ -

Total Other Activities (Sum of a-d) \$ 150.00 (C2)

**3. Program Activities**

|                            |      |
|----------------------------|------|
| a. Educational Enrichment  | \$ - |
| b. Health Promotion        | \$ - |
| c. Family Strengthening    | \$ - |
| d. Environmental Ownership | \$ - |
| e. Global Impact           | \$ - |
| f. Other (List & Explain)  | \$ - |
|                            | \$ - |
|                            | \$ - |
|                            | \$ - |
|                            | \$ - |
|                            | \$ - |
|                            | \$ - |

*Please note that your numbers will sum automatically*

(total other) \$ -

Total Program Activities (Sum of a-f) \$ - (C3)

**(D) Contingency Funds**

1. Contingency Funds \$ 1,565.34 (D)

**TOTAL EXPENDITURES (Sum of A+B+C1+C2+C3+D) \$ 23,685.58 (E)**

**Please Note: Total Income Should Equal To Total Expenditures**

Alpha Kappa Alpha Sorority, Inc.  
Rho Kappa Omega Chapter  
2020 Chapter Operation Budget Line Rationale

Based on 54 Sorors:  
46 Graduates  
5 Life Members  
0 Undergrad Transfers  
3 Reactivations

|  | AS REQUESTED        | ADJUSTED           |
|--|---------------------|--------------------|
| <b>Corporate Office Expenditures</b>   | <b>\$ 7,050.00</b>  | <b>\$ 7,080.00</b> |
| <b>Chapter Tax</b>   | <b>\$ 300.00</b>    | <b>\$ 300.00</b>   |
| <i>Set by Boule</i>  | \$ 300.00           |                    |
| <i>Taxes</i>   | \$ -                |                    |
| <b>Per Capita Tax</b>  | <b>\$ 5,750.00</b>  | <b>\$ 5,750.00</b> |
| <i>Non-Life Members (46 @ \$125)</i>   | \$ 5,750.00         |                    |
| <i>Life Members (5 @ \$0)</i>  | \$ -                |                    |
| <i>Undergraduate Members (0 @ \$125)</i>   | \$ -                |                    |
| <b>Reactivation</b>  | <b>\$ 465.00</b>    | <b>\$ 495.00</b>   |
| <i>Reactivation Fee (3 @ \$155) includes Per Capita and EAF</i>                    | \$ 465.00           |                    |
| <i>Constitution and ByLaws and Manual of Standard Procedure (3@\$10)</i>           | \$ 30.00            |                    |
| <b>Constitution and ByLaws and Manual of Standard Procedure</b>                    | <b>\$ 25.00</b>     | <b>\$ 25.00</b>    |
| <i>Constitution and ByLaws and Manual of Standard Procedure (2@\$10)</i>           | \$ -                |                    |
| <i>plus S&amp;H (\$25)</i>   | \$ 25.00            |                    |
| <b>EAF Assessment</b>  | <b>\$ 510.00</b>    | <b>\$ 510.00</b>   |
| <i>EAF Dues (52 @ \$10)</i>  | \$ 510.00           |                    |
| <b>Conference Attendance</b>   | <b>\$ 2,325.00</b>  |                    |
| <b>Boule 2020 (Philadelphia, PA)</b>   | <b>\$ 1,000.00</b>  | <b>\$ 1,000.00</b> |
| <i>Registration for Basileus</i>   | \$ 500.00           |                    |
| <i>Registration for Graduate Advisor</i>   | \$ 500.00           |                    |
| <b>North Atlantic Regional Conference (Hartford, CT)</b>                           | <b>\$ 840.00</b>    | <b>\$ 840.00</b>   |
| <i>Delegate Registration for 2 delegates (2 @ \$210 each) Basileus/GA</i>          | \$ 420.00           |                    |
| <i>Delegate Registration for 2 delegates (2 @ \$210.00 each)</i>                   | \$ 420.00           |                    |
| <b>Other Conferences</b>   | <b>\$ 485.00</b>    | <b>\$ 485.00</b>   |
| <i>Undergraduate Roundup: Registration for 4 GAC Members (4 @ \$100)</i>           | \$ 400.00           |                    |
| <i>Cluster IV Conference: Registration for Basileus or her designee (1 @ \$85)</i> | \$ 85.00            |                    |
| <b>Chapter Activities</b>  | <b>\$ 11,819.00</b> |                    |
| <b>Basileus</b>  | <b>\$ 2,600.00</b>  | <b>\$ 2,500.00</b> |
| <i>Registration Fee for Regional Leadership Meeting in January 2020</i>            | \$ 100.00           |                    |
| <i>Transportation and Hotel Accommodations for Regional Leadership Meeting in</i>  | \$ 300.00           |                    |
| <i>Cluster IV Founders' Day Celebration</i>  | \$ 100.00           |                    |
| <i>Transportation and Hotel Accommodations for NARC 2020</i>                       | \$ 600.00           |                    |

|  |    |                    |           |                 |
|--|----|--------------------|-----------|-----------------|
| <i>Transportation and Hotel Accommodations for Boule 2020</i>  | \$ | 600.00             | \$        | 550.00          |
| <i>Chapter Hospitality Suites at NARC &amp; Boule</i>  | \$ | 400.00             | \$        | 350.00          |
| <i>Tickets to other AKA, Greek and local community events</i>  | \$ | 400.00             | \$        | 550.00          |
| <i>AKA Day at the Capitol</i>  | \$ | 100.00             | \$        | -               |
| <b>Grammateus</b>  |    | <b>\$ 100.00</b>   | <b>\$</b> | <b>80.00</b>    |
| <i>Binders and Tabs are needed for Executive Board Meeting Minutes and General Body Meeting Minutes and Documents.</i> | \$ | 100.00             |           |                 |
| <b>Tamiouchos</b>  |    | <b>\$ 540.00</b>   | <b>\$</b> | <b>540.00</b>   |
| <i>QuickBooks Subscription</i>   | \$ | 520.00             |           |                 |
| <i>Copying Expenses</i>  | \$ | 20.00              |           |                 |
| <b>Epistoleus</b>  |    | <b>\$ 35.00</b>    | <b>\$</b> | <b>35.00</b>    |
| <i>Stamps, Copies and mailing of Ivy Leaf article submissions and chapter documents</i>                                | \$ | 35.00              |           |                 |
| <b>Graduate Advisor</b>  |    | <b>\$ 2,310.00</b> | <b>\$</b> | <b>1,929.24</b> |
| <i>Hotel Expenses for Regional Leadership Summit</i>   | \$ | 120.00             | \$        | 120.00          |
| <i>Hotel Expenses for Regional Conference</i>  | \$ | 350.00             | \$        | 350.00          |
| <i>Hotel Expenses for Undergraduate MIP</i>  | \$ | 120.00             | \$        | 120.00          |
| <i>MIP Gifts for Undergraduates</i>  | \$ | 150.00             | \$        | 119.24          |
| <i>Gifts for Graduating Seniors</i>  | \$ | 200.00             | \$        | 150.00          |
| <i>Hotel Expenses for Boule</i>  | \$ | 600.00             | \$        | 400.00          |
| <i>Parking and Travel Expenses</i>   | \$ | 500.00             | \$        | 400.00          |
| <i>MIP Luncheon Tickets</i>  | \$ | 120.00             | \$        | 120.00          |
| <i>Hotel Expense for UGR</i>   | \$ | 150.00             | \$        | 150.00          |
| <b>Other Officers</b>  |    | <b>\$ 185.00</b>   | <b>\$</b> | <b>135.00</b>   |
| <i>Anti Basileus</i>   | \$ | -                  | \$        | -               |
| <i>Anti Grammateus</i>   | \$ | -                  | \$        | -               |
| <i>Philacter</i>   | \$ | -                  | \$        | -               |
| <i>Pecunious Grammateus   Reciept books and Square Card Reader</i>   | \$ | 85.00              | \$        | 85.00           |
| <i>Parliamentarian</i>   | \$ | -                  | \$        | -               |
| <i>Custodian   To purchase storage bins for unit clean out and re-organization</i>                                     | \$ | 100.00             | \$        | 50.00           |
| <i>Chaplain</i>  | \$ | -                  | \$        | -               |
| <i>Hodgeos</i>   | \$ | -                  | \$        | -               |
| <i>Historian</i>   | \$ | -                  | \$        | -               |
| <b>Rent</b>  |    | <b>\$ 300.00</b>   | <b>\$</b> | <b>1,320.00</b> |
| <i>Chapter Meeting Room</i>  | \$ | 300.00             |           |                 |
| <b>Publicity/Promotion</b>   |    | <b>\$ 1,075.00</b> | <b>\$</b> | <b>925.00</b>   |
| <i>WIX website maintainence expense</i>  | \$ | 170.00             | \$        | 170.00          |
| <i>Ivy Leaf Submissions</i>  | \$ | 300.00             | \$        | 150.00          |
| <i>NARC Journal Ad (Half Page)</i>   | \$ | 155.00             | \$        | 155.00          |
| <i>2020 Boule Journal Ad (Half Page)</i>   | \$ | 300.00             | \$        | 300.00          |
| <i>Attendance Tracker</i>  | \$ | 150.00             | \$        | 150.00          |
| <b>Standing Committees</b>   |    | <b>\$ 1,120.00</b> | <b>\$</b> | <b>1,470.00</b> |
| <i>Archives   Printing Materials, Storage Bins, and Stationary Supplies</i>  | \$ | 60.00              | \$        | 60.00           |
| <i>Connection   AKA Day at The Capitol, community event</i>  | \$ | 140.00             | \$        | 140.00          |
| <i>Leadership Development   Chapter Retreat</i>  | \$ | 300.00             | \$        | 400.00          |
| <i>Membership   Membership Incentives</i>  | \$ | 150.00             | \$        | 200.00          |
| <i>Standards   Supplies, copies</i>  | \$ | 25.00              | \$        | 25.00           |



|   |    |                    |           |                 |
|---|----|--------------------|-----------|-----------------|
| <b>Graduate Advisory Committee</b>   Parking Expenses, Miscellaneous Expenses   | \$ | 250.00             | \$        | 450.00          |
| <b>Rituals Committee</b>   Ivy Beyond the Wall Supplies   | \$ | 40.00              | \$        | 40.00           |
| <b>Sisterly Relations</b>   Sisterly Relation Activities  | \$ | 120.00             | \$        | 120.00          |
| <b>Other Standing Committees</b>   Audit, Budget & Finance (\$0); EAF (\$0); Bylaws (\$0); Nominating (\$0); Strategic Planning (\$0) | \$ | 35.00              | \$        | 35.00           |
| <b>Courtesies</b>   |    | <b>\$ 500.00</b>   | <b>\$</b> | <b>900.00</b>   |
| Food and Beverages  | \$ | 450.00             |           |                 |
| Cutlery   | \$ | 50.00              |           |                 |
| <b>Bank Charges</b>   |    | <b>\$ 40.00</b>    | <b>\$</b> | <b>100.00</b>   |
| Stop payment fees, checks and deposit slips   | \$ | 40.00              |           |                 |
| <b>Regional Conference Assessment</b>   |    | <b>\$ 75.00</b>    | <b>\$</b> | <b>75.00</b>    |
| Cluster assessment and/or dues  | \$ | 75.00              |           |                 |
| <b>Bonding</b>  |    | <b>\$ 350.00</b>   | <b>\$</b> | <b>350.00</b>   |
| Bonding Insurance for 6 Officers/Committee Chairman   | \$ | 350.00             |           |                 |
| <b>Storage</b>  |    | <b>\$ 1,668.00</b> | <b>\$</b> | <b>1,700.00</b> |
| Monthly storage fees  | \$ | 1,668.00           |           |                 |
| <b>PO Box</b>   |    | <b>\$ 206.00</b>   | <b>\$</b> | <b>206.00</b>   |
| Monthly Rental - medium box   | \$ | 206.00             |           |                 |
| <b>External Audit</b>   |    | <b>\$ 300.00</b>   | <b>\$</b> | <b>300.00</b>   |
| Audit Expenses (2015-2018)  | \$ | 300.00             |           |                 |
| <b>Founders' Day</b>  |    | <b>\$ 25.00</b>    | <b>\$</b> | <b>150.00</b>   |
| Chapter Celebration - materials and refreshments  | \$ | 25.00              |           |                 |
| <b>Contingency</b>  |    | <b>\$ -</b>        | <b>\$</b> | <b>1,565.34</b> |
| 6.62% of Total Income   | \$ | -                  |           |                 |

**TOTAL**

**\$ 21,194.00**

**\$ 23,685.58**

Less Carryover Balance \$ 18,365.00

Per Capita Tax \$ 125.00 \$ 215.00 Chapter Dues

EAF Dues \$ 10.00

Documents \$ 10.00

Life Member (5) \$ 225.00 \$ 1,125.00

Gradute Member (46) \$ 350.00 \$ 16,100.00

Reactivation (3) \$ 380.00 \$ 1,140.00

**\$ 18,365.00**

*Alpha Kappa Alpha Sorority, Inc.*  
*Rho Kappa Omega Chapter*

**Draft Program Budget**

**Budget Year 2020**

**Committee / Officer:** Program/ Anti- Basileus

**Name of Current Committee Chairman / Officer:** Sabrina M. Riley

**Total Amount Requested:** \$5000

**Purpose of Amount Requested:** Please itemize the anticipated expenses in the space below:

Description of Expense

Estimated Expense:

| <b>Program Target</b>  | <b>Description</b>   | <b>Estimated Budget Amount</b>                                     |
|--|--|--|
| Target 1: HBCU for Life: A Call to Action  | <ul style="list-style-type: none"> <li>• HBCU</li> <li>• Signature Project: CAP</li> </ul>   | <ul style="list-style-type: none"> <li>• <b>\$1,000</b></li> </ul> |
| <p>Rationale: The budget line is requested for the chapter to sponsor and support activities designed to showcase the historic significance and current relevance and viability of HBCU’s. The goal is to enlighten the community regarding HBCU’s as institutions of excellence with historical and current significance. Additionally, through the signature project CAP we plan to increase applications and enrollments to HBCU’s.</p> |  |  |
| Target 2: Women’s Healthcare & Wellness  | <ul style="list-style-type: none"> <li>• Heart Health</li> <li>• Breast Cancer Awareness and Prevention</li> <li>• AKA Caregivers’</li> <li>• Nutrition and Wellness for Life and Target Related Activities</li> </ul> | <ul style="list-style-type: none"> <li>• <b>\$550</b></li> </ul>   |
| <p>Rationale: The budget line is requested to engage in community outreach and educational activities designed to increase breast cancer awareness, risk factors associated with heart health, provide resources to caregivers, and initiate projects that emphasize nutrition for life. The goal is to share information regarding breast cancer including providing mammograms, engage the community in low</p>                          |  |  |

impact heart health activities, raise awareness on incorporating good nutrition into daily life styles and increase support available to caregivers.

|  |  |  |
|--|--|--|
| <p>Target 3: Building Your Economic Legacy</p> | <ul style="list-style-type: none"> <li>• Financial Planning and Asset Accumulation</li> <li>• Credit Repair and Monitoring</li> <li>• Entrepreneurship and the Black Dollar 365</li> <li>• Operation AKA Assist</li> </ul> | <ul style="list-style-type: none"> <li>• <b>\$800</b></li> </ul> |
|--|--|--|

Rationale: The budget line is requested to conduct workshops regarding financial planning, obtaining and understanding credit reports, educate the community regarding Black businesses, and aid individuals and families experiencing homelessness. The goal is to provide financial planning information that will increase fiscal awareness in the African American community, increase awareness of the impact of credit scores, support African American businesses with black dollars, and promote African American entrepreneurs. Additionally, we plan to partner with local and national efforts to raise awareness regarding homelessness.

|                           |   |  |
|---------------------------|---|--|
| <p>Target 4: The Arts</p> | <ul style="list-style-type: none"> <li>• Salute to the Harlem Renaissance</li> <li>• Salute to the Black Arts Movement</li> </ul> | <ul style="list-style-type: none"> <li>• <b>\$500</b></li> </ul> |
|---------------------------|---|--|

Rationale: The budget line is requested to launch art programs and community events for youth and adults to learn about the Harlem Renaissance and Black Arts Movement. The goal is to increase opportunities for youth engagement and community awareness of visual and performing arts during the Harlem Renaissance and the Black Arts Movement, and their influence on contemporary African American art and culture.

|                                |  |  |
|--------------------------------|--|--|
| <p>Target 5: Global Impact</p> | <ul style="list-style-type: none"> <li>• National Global Impact Day</li> <li>• Global Assistance Activities             <ol style="list-style-type: none"> <li>1. Soles 4 Souls</li> <li>2. Lions Club International</li> <li>3. Pillowcase Project</li> </ol> </li> <li>• Refugees in America Assistance Project (RAAP)</li> <li>• Other</li> </ul> | <ul style="list-style-type: none"> <li>• <b>\$300</b></li> </ul> |
|--------------------------------|--|--|

Rationale: The budget line is requested to engage the community in a service project that has an international impact, in collaboration with organizations that make a difference worldwide, help

globally and focus on African refugees in the community that need assistance adapting to American life. The goal is to engaged youth and adults in a large-scale community service project, collect and distribute useable items supplied by chapter and community members to send to children and adults in less developed countries through partnerships with international organizations. Additionally, we aim to assist refugees and increase awareness of refugee issues and concerns.

|                       |   |  |
|-----------------------|---|--|
| Community Impact Days | <ul style="list-style-type: none"> <li>• AKA Founders’ Day &amp; Reactivation Day</li> <li>• MLK Day of Service Impact Day</li> <li>• Pink Goes Red for Heart Health</li> <li>• AKA Global Impact Day</li> <li>• AKA International Day of Prayer</li> <li>• HBCU Impact Day &amp; National HBCU Week</li> <li>• Breast Cancer Awareness Day</li> <li>• AKA Caregivers’ Day</li> </ul> | <ul style="list-style-type: none"> <li>• <b>\$1,250</b></li> </ul> |
|-----------------------|---|--|

Rationale: Members of Rho Kappa Omega Chapter can be found in the community providing service that coincides with the five program targets during International Community Impact Days. The goal is for the Rho Kappa Omega Chapter to engage in simultaneous activities that will benefit the community and continue our commitment to lifelong service.

|                |  |  |
|----------------|--|--|
| AKA University | <ul style="list-style-type: none"> <li>• A significant feature of the programmatic thrust</li> </ul> | <ul style="list-style-type: none"> <li>• <b>\$140</b></li> </ul> |
|----------------|--|--|

Rationale: This exciting new platform will serve as the umbrella under which education, training, and leadership development will emerge so that members can enhance their personal development and provide more impactful service to the community.

Program Contingency  
**\$460**

**Total Requested 2020 Program Budget** **\$ 5,000**

**\*\* All requests will be taken into consideration by the Budget and Finance Committee \*\***



**Fundraising Committee Report**

**2020 Fundraising Goals**

1. Goal is to raise \$10,000
2. Collaborate with other committees and outside organizations
3. Raise \$300.00 through internal fundraisers

***Sales Goal is based on Assessments of 2 tickets for 54 sorors, as budgeted in the 2020 Proposed Operating Budget.***

| Event              | Date           | Assessment | Sales Goal                 | Expenses | Profit          | Description   |
|--------------------|----------------|------------|----------------------------|----------|-----------------|---|
| Movie              | TBD            | 2@\$15.00  | 108 tickets<br>=<br>\$1620 | \$280    | \$1,340         | Annual movie event<br>Location: TBD                                 |
| Day Party          | February 8     | 2@\$40.00  | 108 tickets<br>=<br>\$4320 | \$1,000  | \$3,320         | Day party at The<br>Underground, Jersey City                        |
| Tricky Tray        | April 25       | 2@\$20.00  | 108 tickets<br>=<br>\$2160 | \$1,200  | \$960           | Raffle event - location<br>TBA<br>Expenses include state<br>license |
| Comedy Show        | June 8         | 2@25.00    | 108 tickets<br>=<br>\$2700 | \$200    | \$2500          | Comedy Show<br>Location: TBD  |
| Masquerade<br>Ball | December<br>14 | 2@\$40.00  | 108 ticket<br>=<br>\$4320  | \$1,000  | \$3320          | Details TBA   |
|                    |                |            |                            |          |                 |   |
| <b>Totals</b>      |                | \$280      | \$15,120                   | \$3,680  | <b>\$11,440</b> |   |