



2014-2018

Alpha Kappa Alpha Sorority, Incorporated®

Rho Kappa Omega Chapter

General Body Meeting Agenda

November 21, 2015 @11am

Mary McLeod Bethune Center 140 Martin Luther King Drive, Jersey City, NJ 07305

Basileus Cimeron Bryant, Presiding

<u>Time</u>	<u>Agenda Item</u>	<u>Responsible Soror</u>
11:00	Meditation	Soror Tynesha Banks, Chaplain
11:03	Adoption of Agenda	Soror Cimeron Bryant, Basileus
11:04	Approval of Minutes	Soror Sonia M. Pleasant, Grammateus
	Officer Reports	
11:09	Basileus	Soror Cimeron Bryant
11:14	Epistoleus	Soror Vanessa Jean-Louis
11:19	Pecunious Grammateus	Soror Tonia Slay-Daniels
11:26	Tamiouchos	Soror Sobande F. Afolabi
11:33	Custodian	Soror Tanya Ginn Brown
11:38	Hodegos	Soror Vaidra Johnson
	Special Orders	
11:43	Elections	Soror Cimeron Bryant, Basileus
	Committee Reports	
11:55	Program	Soror Natalie Russell, Chairman
12:00	Budget and Finance	Soror Sobande F. Afolabi, Chairman
12:05	Bylaws	Soror Darcell Medley-Stokes, Chairman
12:10	Publicity and Technology	Soror Lynsday Christian, Chairman
12:15	Graduate Advisory	Soror Corinne E. Rivers, Chairman
12:20	EAF	Soror Siiera Robinson, Chairman
12:25	Fundraising	Soror Sabrina Riley, Chairman
12:30	Membership	Soror Charlotte Rogers-Brown, Chairman
12:35	Standards	Soror Tamra Sanchez, Chairman
12:45	Sisterly Relations	Soror Sallie Brown, Chairman
	Unfinished Business	
	2016 Budgets	
12:50	Operating	Soror Sobande F. Afolabi, Tamiouchos
1:00	Fundraising	Soror Sabrina Riley, Fundraising Chairman
1:05	Program	Soror Natalie Russell, Anti-Basileus
1:10	Chapter External Audit	Soror Cimeron Bryant, Basileus
	New Business	
1:15	Tellers' Report	Appointed Tellers Committee
1:20	Action Items	Soror Cimeron Bryant, Basileus
1:30	Philacter Report	Soror Andrea Wright, Philacter
1:35	Announcements	General Body
1:40	International Hymn & Pledge	General Body
1:45	Adjournment	Soror Cimeron Bryant, Basileus



2014-2018

Alpha Kappa Alpha Sorority, Incorporated®

Rho Kappa Omega Chapter

General Body Minutes

Basileus Cimeron Bryant, Presiding

Date: **October 17, 2015**

Location: Mary McLeod Bethune Center 140 Martin Luther King Drive Jersey City, NJ

34 Sorors attended and attendance sheet attached

11:09 am Meeting call to order

Change to the agenda: Basileus Bryant moved all 2016 Proposed Budgets after Committee Reports then Nominating Committee

Approval of the Agenda adopted by general consent.

Approval of Minutes by general consent: Special General Body and September General Body Minutes

Meditation by Chaplain Soror **Tynesha Banks**

Officer Reports:

- Basileus report

Basileus Bryant read her newsletter and it is on file.

- Epistoleus report

Soror Vanessa Jean-Louis report on file. Soror Sharmelle Hunte presented updates and Soror Vanessa to provide the updates upon arrival.

- Pecunious Grammateus report

Soror Tonia Slay-Daniels report read summary and it is on file (September 2015).

- Tamiouchos report

Soror Sobande F.Afolabi report presented in summary and is on file (September 2015).

Point of Information by Soror Vernetha Hope Powell: the budget & budget rationale are 2 separate documents. Basileus Bryant responds: Yes, the budget was voted on but not the rationale.

- Custodian Report

Soror Tanya Ginn-Brown written report on file.

- Hodegos report

2 visiting Sorors reported by Soror Vaidra Boston included in the attendance

- 2016 Proposed Operating Budget presented by Soror Sobande F.Afolabi and she took questions for discussion. The budget to be adjusted with changes.

Point of Information by Soror Vernetha Hope Powell: pointed out that no budget rationale was presented by the Budget and Finance committee and asked Why are we deviating from past practice from presenting a report? Basileus Bryant responds: The rationale was provided after the budget is completed and finalized.

Soror Sobande F.Afolabi to report the rationale in November from the Budget and Finance committee.

Motion made by Soror Heather Spencer that the Archives budget be increased from \$180 to \$400 for 2016. motion failed

Motion made by Soror Vernetha Hope Powell to transfer \$75 from Custodian budget line to the Archives budget. motion carried

Motion made by Soror Nokeima Jones to decrease the Other Conference budget line by \$100. motion failed

- 2016 Proposed Program Budget prepared by Soror Natalie Russell is on file and it was discussed in her absence. All feedback and changes to be provided for her.

Motion made by Soror Vanessa Jean-Louis to decrease the Community Park Cleanup budget from \$800 to \$400. motion carried

Motion made by Soror Siiera Robinson to increase the Book Bag Childhood Hunger budget from \$300 to \$500, the increase to come from contingency \$500 to \$700.

Amended Motion by Soror Siiera Robinson that \$200 increase to come from the \$400 decrease in the Community Park Cleanup budget. motion carried

**Main Motion to increase the Book Bag Childhood Hunger from \$300 to \$500 and increase contingency \$500 to \$700 with the \$400 decrease in the Community Park Cleanup.
motion carried**

- 2016 Proposed Fundraising Budget presented by Soror Sabrina Riley and on file. Sorors discussed and any changes to be reflected.

Soror Heather Spencer called for the question. motion carried

Basileus Bryant announced all Proposed Budgets to be voted on next month's chapter meeting.

Committee Reports:

- Program report

Soror Natalie Russell report on file.

- Bylaws report

Soror Darcell Medley-Stokes report on file. 3 Amendments to be presented instead of report showing 2. This is reflected as 30 days notification.

- Publicity and Technology report

Soror Lyndsay Christian report on file.

- Leadership Development report

Soror Shevon Armstrong report on file.

- Strategic Planning report

Soror Rasheeda Green report on file.

- Sisterly Relations report

Soror Sallie Brown report on file. Soror Sallie Brown presented 1st time visiting Soror and recent newest chapter member with a gift.

- Fundraising report

Soror Sabrina Riley report on file. The report to be amended for the Selma event.

**Motion made by Soror Andrea Kwakyeh to amend the previously adopted Fundraising budget by reducing the current Holiday Soiree ticket price from \$35 to \$25 per ticket.
motion carried**

Motion made by Soror Heather Spencer to amend the previously adopted Fundraising budget to delete the Holiday mixer which is scheduled for December 12, 2015.

Soror Vanessa Jean-Louis called for the question. motion carried

motion failed

Special Order:

Nominations committee

Soror Janet Chavis presented nomination sheets for the elected listed Sorors and to take nominations from the floor. 2 forms were received by mail. Nominations called for the slate of officers by chairman Soror Janet Chavis.

-Soror Siiera Robinson nominated Soror Vernetha Hope Powell for Anti-Grammateus and she accepted.

-Soror Vanetha Wood-Stradford nominated Soror Siiera Robinson for Anti-Grammateus and she accepted.

Point of Information by Soror Sobande F.Afolabi to ensure that sorors are eligible.

Soror Janet Chavis responds: she has the list of all eligible sorors.

-Soror Tonia Slay-Daniels nominated Soror Tynasha Banks for Pecunious Grammateus and she accepted.

-Soror Tynasha Banks asked to be removed from slate officer as Epistoleus.

Nominations closed and Elections will be at next month's chapter meeting.

Unfinished Business:

-Chapter Evaluations 2011-2014

Basileus Bryant delivered documents to the evaluation's team. She reached out to former officers and missing information was documented. The cost was \$300 per chapter and will receive in the mail information about the results in 30-45 days. Basileus Bryant to share results upon availability. Tau Sigma chapter also evaluated for 1 year 2 months and it will be a cost to Rho Kappa Omega Chapter. The last evaluation was 2008 and needed to be hard bound. It is not a pass or fail but a chapter high or low score. The Pecunious Grammateus receipt book 2011, 2012, September & October of 2013. The last internal audit was in 2013.

Sorors asked of the price of the external audit fee and a suggestive remark to triplicate the receipts.

Basileus Bryant announced recognition to Sorors Tamra and Sobande for helping to gather the information.

New Business:

Action Items

Recommendation from Executive Board that Soror Natalie Russell be reimbursed \$725.73 for the printing of the chapter history book from contingency.

Motion made by Soror Sobande F.Afolabi to accept the recommendation as presented.

motion carried

Resignation Letter on file was read by Basileus Bryant for the current Grammateus officer position. Basileus Bryant announced she will take request from anyone interested and will appoint if no one suggests.

Basileus Bryant announced a Thank you to Soror Delores L.A Curtis for getting the meeting location for the

remainder of the year. There is a \$25 money order fee for food brought in. Soror contacts are Basileus Bryant and sorors Delores L.A Curtis and Sallie Brown.

Philacter report:

3 Sorors warned for attire violations

9 late Sorors and \$18 collected

ANNOUNCEMENTS:

1. Soror Sallie Brown: announced and presented a gift to Soror Sonia M.Pleasant for the highest amount fundraised for the Breast Cancer walk.
2. Soror Andrea Kwakyeh: announced her nonprofit Raising H.O.P.E. is hosting their 5th annual Christmas in October exclusive event on Sunday, October 25th at Atwood in NY from 5 -10pm. The organization provides the community with a unique opportunity to support children with special needs and less fortunate children within African Diaspora. For every Soror that purchased a \$35 ticket, Soror Andrea Kwakyeh will make them a pleated skirt for \$35 including material. All tickets purchased and donations are tax deductible.

Soror Andrea Kwakyeh emailed additional information not announced:

This year's beneficiary is the My GOAL Haven International Project. Haven International Center for Special Education (Haven) will be a center excellence for training of families, teachers, paraprofessional and practitioners. Training will include early identification, therapeutic interventions, supportive strategiest to integrate children within schools and communities and management of health concerns in children and adults with autism. The center will also provide a supportive and structured learning environment with a focus on communication, social interaction skills, recreation activities and vocational training for individuals with autism. The Center will utilize state of the art technologies to enhance training and support for those providing care to families.

3. Basileus Bryant gave gifts for the help and dedication to the evaluation team: to Sorors Sobande F. Afolabi, Sallie Brown and for Tamra Sanchez (but she was not present).
4. Basileus Bryant also gave gifts to the chairman of the Breast Cancer walk and raising awareness to the cause which is near to her heart. Presented to Sorors: Sallie Brown, Renada Williams, Natalie Russell and Tiffany Riddick. The chapter's Tee-shirt for the walk was displayed and distributed.

The International Hymm and Pledge were recited.

Meeting adjourned at 2:53pm

Sorors Attendance sheet for Rho Kappa Omega General Body
October 17, 2015

1. Altamease Drummond
2. Andrea Kwakyeh
3. Andrea Wright
4. Barbara J. Etherege
5. Cimeron Bryant
6. Corinne E. Rivers
7. Darcell Medley-Stokes
8. Denise Ridley
9. Doris C. Taylor
10. Gwendolyn Anthony Garnett
11. Heather Spencer
12. Janell Taylor
13. Janet Chavis
14. Janice T. Watson
15. Lyndsay Christian
16. Maya Daniels
17. Nokeima T. Jones
18. Renada Williams
19. Sabrina Riley
20. Sallie Brown
21. Samantha Hinton
22. Sharmelle Hunte
23. Shevon Armstrong
24. Siiera Robinson
25. Sobande F. Afolabi
26. Sonia M. Pleasant
27. Tiffany M. Riddick
28. Tonia Slay-Daniels
29. Trudy Miles
30. Tynesha Banks
31. Vaidra Boston
32. Vanessa Jean-Louis
33. Vanetha Wood
34. Vernetha Hope Powell

Visiting Sorors:

Kaila Reed (*referred by Soror Sallie Brown*) **Iota Upsilon Syracuse Univ. Spring 2011**

Timisha Ceasar (*referred by Soror Sonia M.Pleasant*) **Rho Upsilon Kean\Seton Hall Univ. Spring 2009**



ALPHA KAPPA ALPHA SORORITY, INCORPORATED®
RHO KAPPA OMEGA CHAPTER • MONTHLY NEWSLETTER

November 2015

Vol. 1 Issue 9

Sisterly Greetings from the Basileus

We did it!!! Sorors we implemented all 6 International Community Impacts Days. We kicked off the year with MLK Day of Service, Pink Goes Red for Heart Health, 1908 Playgrounds Mobilization Day, The Longest Day Alzheimer's Support, Mental Health Awareness Day and ended with Childhood Hunger Awareness Day. Job Well Done!!!

Thank you Sorors for donating items for the Activity Gift Basket presented to seniors at St. Ann's Home in Jersey City. The staff and residents were very appreciative.

On October 18th, 40 chapter members, family and friends participated in the Annual Making Strides Against Breast Cancer Walk. Not only did we walk for the cause, but we showed unity by wearing chapter tee shirts designed and made by our very own, Soror Tiffany Riddick. Our goal was \$1,000 and as of today, Team Rho Kappa Omega exceeded the goal by raising over \$1,400. A very special THANK YOU to Soror Sonia M. Pleasant who raised \$340.

The Denim and Pearls Day Party in collaboration with Beth Alpha Omega will take place on Saturday, November 28th at the Taste Venue in Newark, NJ. Sorors are encouraged to sell as many tickets as possible. All proceeds will support programs and provide scholarships to residents in Hudson County.

On November 17th, Tau Sigma Chapter 13 charter members will celebrate their 2nd AKA anniversary. Thank you to the Graduate Advisor, Graduate Advisory Committee Members and Sorors of Rho Kappa Omega for your continued guidance and support.

Officers and Committee Chairmen who are responsible for completing Corporate Office End of the Year reports must do so on or before December 21, 2015.

Have a safe and enjoyable Thanksgiving holiday!!

Sisterly,
Soror Cimeron

Email: pkqbasileus7@gmail.com

Phone: (201) 310-3914

Basileus Itinerary for November

- Nov 15th: Executive Board Meeting**
- Nov 18th: Cluster IV Basilei Council Meeting**
- Nov 21th: General Body Meeting**
- Nov 28th: Rho Kappa Omega & Beta Alpha Omega Denim & Pearls Day Party**

2015 Officers

BASILEUS
Cimeron Bryant

ANTI-BASILEUS
Natalie D. Russell

GRAMMATEUS
Sonia M. Pleasant

ANTI-GRAMMATEUS
Samantha Hinton

PECUNIOUS GRAMMATEUS
Tonia Slay-Daniels

TAMIOUCHOS
Sobandé F. Afolabi, Esq.

EPISTOLEUS
Vanessa Jean-Louis

HODEGOS
Vaidra Boston

PHILACTER
Andrea Wright

PARLIAMENTARIAN
Darcell Medley-Stokes

IVY LEAF REPORTER
Lyndsay Christian

CUSTODIAN
Tanya Ginn Brown

HISTORIAN
Heather Spencer

GRADUATE ADVISOR
Corinne E. Rivers, Esq.

CHAPLAIN
Tynesha Banks

In the News



Cluster IV Updates:

November 30th is the deadline to submit applications to purchase NJ AKA license plates. For more information, please see Basileus Bryant.

SAVE THE DATE

January 9, 2016 - Leadership Meeting in North Bethesda, MD

January 30, 2016 - Cluster IV Founders' Day Celebration

85th North Atlantic Regional Conference March 30 - April 3, 2016 in Hartford, CT. Registration fee - \$185

May 3 - 4, 2016 - Public Policy Conference in Washington, DC

67th Boule July 9 - July 15, 2016 in Atlanta, GA

Other Updates:

Revised Alpha Kappa Alpha Sorority, Inc. manuals are available for purchase on the corporate office website at www.aka1908.com.

Monthly Calendar of Chapter Events

Nov 21th: General Body Meeting

Nov 28th: Denim & Pearls Day Party

AKA-lades

Soror Janice T. Watson became Rho Kappa Omega's newest Life Member. Rho Kappa Omega now has 4 Life Members.

Soror Patricia Bryant will be honored by the Jersey City branch of NAACP at the Freedom Fund Dinner on Sunday, November 15th.

Soror Doris Taylor will celebrate her 45th AKA Anniversary on November 22nd. 5 more years and Rho Kappa Omega will have its first GOLDEN SOROR.

To be featured in the monthly newsletter for promotions, births, marriages, engagements, etc., please contact Basileus Bryant at pkqbasileus7@gmail.com. We would love to acknowledge your accomplishments!



November Birthdays

6th - Soror Corinne E. Rivers
10th - Soror Tanya Ginn Brown
17th - Soror Sharmelle Hunt
24th - Vernetha Hope Powell
30th - Soror Maya Daniels

Condolences

Please continue to keep Soror Angela Mason, Soror Andrea Mason, Soror Tamra Sanchez and their families in prayer as they mourn the loss of their loved ones.



Rho Kappa Omega
November's Correspondence Report

From: **Community Food Bank of New Jersey**

What: Thank you letter for donating \$150.00

Notes: N/A

From: **Comcast Business**

What: Advertisement for high speed internet

Notes: N/A

From: **Comcast Business**

What: Advertisement for high speed internet

Notes: N/A

From: **Soror Gwendolyn Anthony Garnett**

What: Thank you card

Notes: Please see card for details.

From: **Chase Business Card Services**

What: Advertisement for business credit card

Notes: N/A

From: **Ivy League Educational Foundation, Inc.** / Epsilon Upsilon Omega Chapter of AKA

What: Invitation to attend their 35th Rev. Dr. Martine Luther King Jr. Memorial
Scholarship Breakfast

Notes: Event will take place on January 18, 2016. Doors will open at 8:30am.

Location: The Westin Princeton at Forrestal Village, Princeton, NJ. Tickets are \$40.00.

Souvenir Journal Ad deadline to purchase is December 18, 2015. (Price chart is available upon request).

From: **Saria E. White (Att: Scholarship Committee)**

What: The following documents were enclosed; Student account summary by term, student detail schedule and midterm grades.

Notes: N/A

From: **Kevin Elliot**

What: Advertisement to join "The Force Awakens Challenge"

Notes: Mr. Elliot request that individuals that are interested in joining this challenge watch Star War's The Force Awakens to promote diversity. Please see letter for details.

From: **Extra Space Storage**

What: Notification explaining that Extra Space Storage will be taking over the Smart Stop.

Notes: New access hours are 6am-10pm and there are some changes to the lease, a copy was enclosed.

From: **Delta's Restaurant**

What: Invitation to the 6th Annual LoveMikeNia Memorial Scholarship Fundraiser

Notes: Event will take place on Thursday, November 12, 2015 at Delta's Restaurant, 5pm.

From: **P.O. Box**

What: P.O. Box service fee notification

Notes: The letter was indicated as a reminder that the Post Office Box fee is due. They ask that if the fee has already been submitted, to please disregard the notice.

From: **Dell**

What: Advertisement for Dell products.

Notes: N/A

From: **Oriental Trading**

What: Winter Catalog

Notes: Catalog available upon request.

Respectfully Submitted,
Soror Vanessa Jean-Louis
Epistoleus

A	B	C	D	E	F	G	H	I	
Pecunious Grammateus Report October 1-October 31, 2015									
1									
2	Account	Name	Amount	Check #/Cash	Receipt #	Date received	Date Submitted	Purpose	Notes
3	Operating Account	Soror Jahari Jacobs	\$16.13	218	725245	10/9/2015	10/17/2015	History Book	1 book Paid in Full
4	Operating Account	Soror Cimeron Bryant	\$32.26	5506	725246	10/16/2015	10/17/2015	History Book	2 books Paid in Full
5	Operating Account	Soror Natalie Russell	\$16.13	355	725247	10/16/2015	10/17/2015	History Book	1 book Paid in Full
6	Operating Account	Soror Tanya Ginn Brown	\$16.13	cash	725248	10/17/2015	1/10/1900	History Book	1 book Paid in Full
7	Operating Account	Soror Corinne Rivers	\$16.13	cash	725249	10/17/2015	10/23/2015	History Book	1 book Paid in Full
8	Operating Account	Soror Gwen Anthony	\$100.00	355	725250	10/17/2015	10/23/2015	2016 Dues	Partial Payment
9	Operating Account	Soror Vaidra Johnson	\$18.00	cash/353	725251	10/17/2015	10/13/2015	Phlacter Fines	October
10	Operating Account	Soror Tonia Slay-Daniels	\$200.00	1112	725252	10/22/2015	10/23/2015	2016 Dues	Partial Payment 100 Maya Daniels 100 Tonia Slay-Daniels
11	Operating Account								
12		Total Operating	\$414.78						
13									
14									
15	Pecunious Grammateus Report October 1 - October 31, 2015								
16	Account	Name	Amount	Check #/Cash	Receipt #	Date received	Date Submitted	Purpose	Notes
17	Fundraising Account	Soror Jahari Jacobs	\$20.00	219	782818	10/9/2015	10/17/2015	Breast Cancer T-Shirt	Paid In Full
18	Fundraising Account	Soror Sallie Brown	\$20.00	cash	782819	10/16/2015	10/17/2015	Breast Cancer T-Shirt	Paid In Full
19	Fundraising Account	Soror Janet Chavis	\$50.00	413	782820	10/16/2015	10/17/2015	Breast Cancer Donation	made in memory of Dorie Lynn Chavis
20	Fundraising Account	Soror Natalie Russell	\$20.00	354	782821	10/16/2015	10/17/2015	Breast Cancer T-Shirt	Paid In Full
21	Fundraising Account	Soror Natalie Russell	\$50.00	356	782822	10/16/2015	10/17/2015	Denim & Pearls Party	2 tickets Assessment Completed

	A	B	C	D	E	F	G	H	I
	Pecunious Grammateus Report October 1-October 31, 2015								
1									
2	Account	Name	Amount	Check #/Cash	Receipt #	Date received	Date Submitted	Purpose	Notes
22	Fundraising Account	Soror Janelle Taylor	\$20.00	cash	782823	10/17/2015	10/23/2015	Breast Cancer T-Shirt	Paid In Full
23	Fundraising Account	Soror Vaidra Johnson	\$30.00	1649	782824	10/17/2015	10/23/2015	Luncheon Assessment	Partial Payment
24	Fundraising Account	Soror Corinne Rivers	\$125.00	cash	782825	10/17/2015	10/23/2015	Denim & Pearls Party	5 tickets Assessment Completed
25	Fundraising Account	Soror Shevon Armstrong	\$20.00	cash	782826	10/17/2015	10/23/2015	Breast Cancer T-Shirt	Paid In Full
26	Fundraising Account	Soror Doris Taylor	\$30.00	cash	782827	10/17/2015	10/23/2015	Breast Cancer T-Shirt	Paid In Full partial Denim & Pearls payment(\$10)
27	Fundraising Account	Soror Andrea Kwakveh	\$20.00	cash	782828	10/17/2015	10/23/2015	Breast Cancer T-Shirt	Paid In Full
28	Fundraising Account	Soror Andrea Kwakveh	\$130.00	151	782829	10/17/2015	10/23/2015	Luncheon	Assessment Completed
29	Fundraising Account	Soror Gwen Anthony	\$100.00	354	782830	10/17/2015	10/23/2015	Denim & Pearls Party Holiday Party	4 tickets Assessments Completed
30	Fundraising Account	Soror Trudy Miles	\$20.00	3184	782831	10/17/2015	10/23/2015	Breast Cancer T-Shirt	Paid In Full
31	Fundraising Account	Soror Trudy Miles	\$20.00	3185	782832	10/17/2015	10/23/2015	Breast Cancer T-Shirt	Paid In Full (Altamase Drummond)
32	Fundraising Account	Soror Corinne Rivers	\$20.00	cash	782833	10/17/2015	10/23/2015	Breast Cancer T-Shirt	Paid In Full
33	Fundraising Account	Soror Vanetha Wood Stradford	\$20.00	cash	782834	10/17/2015	10/23/2015	Breast Cancer T-Shirt	Paid In Full
34	Fundraising Account	Soror Samantha Hinton	\$50.00	cash	782835	10/17/2015	10/23/2015	Denim & Pearls Party	2 tickets Assessment Completed
35	Fundraising Account	Soror Darcell Medley Stokes	\$20.00	cash	782836	10/17/2015	10/23/2015	Breast Cancer T-Shirt	Paid In Full
36	Fundraising Account	Soror Samantha Hinton	\$50.00	cash	782837	10/17/2015	10/23/2015	Holiday Party	2 tickets Assessment Completed



Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Tamiouchos Report
Operating Account
October 1 - October 31, 2015

Beginning Balance		\$ 16,266.93
<u>Income:</u>		
Rec'd	Deposit	
10/17/15	10/23/15	Jahari Jacobs (\$16.13), Chapter History Book; Cimeron Bryant (\$32.26), 2 Chapter History Books; Natalie Russell (\$16.13), Chapter History Book;
		\$ 64.52
10/23/15	10/30/15	Tonia Slay-Daniels (\$200), \$100 towards 2016 Chapter Dues; \$100 towards 2016 Chapter Dues for Maya Daniels (RESTRICTED FUNDS); Tanya Ginn Brown (\$16.13), Chapter History Book; Corinne Rivers (\$16.13), Chapter History Book; Gwendolyn Anthony (\$100), 2016 partial Chapter Dues (RESTRICTED FUNDS); Vaidra Johnson (\$18), Philacter Fines from Oct Chapter Meeting
		\$ 350.26
Total Income		\$ 414.78
<u>Disbursements:</u>		
Date	Posted	A/C #
10/6/15	10/7/15	1856 Darcell Medley Stokes: Binding of Chapter Minutes
		5020 \$ 51.19
10/11/15	10/14/15	1857 Sobande F. Afolabi: Printing expenses related to draft 2016 Operating Budget
		5310 \$ 17.30
10/11/15	10/13/15	1858 Corinne E. Rivers: Reimbursement of Cluster IV Conference Registration Fee
		5930 \$ 85.00
10/14/15		1859 Jersey City Education Association: donation to scholarship fund
		6220 \$ 65.00
10/17/15	10/19/15	1860 Tonia Slay-Daniels: Reimbursement for 2015 Leadership Seminar Registration Fee
		5920 \$ 235.00
10/17/15	10/22/15	1861 Cimeron Bryant: Food & Supplies for Chapter Retreat in Sept.
		5240 \$ 26.10
10/17/15	10/22/15	1862 Cimeron Bryant: Hotel expenses for Undergraduate Roundup
		5280/ 5010 \$ 111.87
10/17/15	10/22/15	1863 Cimeron Bryant: Room Rental for Sept. 2015 Chapter Meeting
		5510 \$ 25.70
10/17/15	10/22/15	1864 Cimeron Bryant: Reimbursement for Undergraduate Roundup Registration Fee
		5280/ 5930 \$ 100.00
10/17/15	10/22/15	1865 Cimeron Bryant: Reimbursement for Cluster IV Conference Registration Fee
		5930 \$ 85.00
10/17/15	10/22/15	1866 Cimeron Bryant: Food for Sept 2015 Chapter Meeting
		5290 \$ 40.68
10/30/15		1867 Alpha Kappa Alpha Sorority, Inc.: EAF, Per Capita and Late Fee for Soror Barbara Jean Etheredge
		5710/5720/ 5750 \$ 109.00
10/30/15		1868 Vaidra K. Johnson: Refreshments for Oct 2015 Chapter Meeting
		5290 \$ 34.96
Total Disbursements		\$ 986.80

Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Tamiouchos Report
Operating Account
October 1 - October 31, 2015

Summary

Beginning Balance		\$ 16,266.93
Total Income		\$ 414.78
Total Disbursements		\$ (986.80)
Total Balance to be carried forward		\$ 15,694.91
Carry Over Balance		\$ 15,694.91
Outstanding Items	1849/\$20, 1850/\$40, 1859/\$65, 1867/\$109, 1868/\$34.96	\$ 268.96
OUTSTANDING DEPOSIT		\$ -
Bank Balance		\$ 15,963.87



Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Tamiouchos Report
Fundraising Account
October 1 - October 31, 2015

Beginning Balance			\$ 15,087.83
<u>Income:</u>			
Rec'd	Deposit		
10/17/15	10/23/15	2 tickets for Denim & Pearls Day Party (\$50); 3 breast cancer tshirts (\$60); Breast cancer donation in memory of Dorie Lynn Chavis (\$50)	\$ 160.00
10/23/15	10/30/15	9 breast cancer tshirts (\$180); 14 tickets for Denim & Pearls Day Party (\$350); Partial payment for 1 ticket to Denim & Pearls Day Party (\$10); Partial payment for 1 ticket to Jazz Luncheon (\$30); 2 tickets to Jazz Luncheon (\$130); 4 tickets to Holiday Mixer (\$100)	\$ 800.00
Total Income			\$ 960.00
<u>Disbursements:</u>			
Date	Posted		A/C #
10/11/15		1492 Sickle Cell Association of New Jersey: Chapter Donation	1700 \$ 100.00
10/11/15	10/21/15	1493 Community Food Bank of New Jersey: Chapter Donation	2400 \$ 150.00
10/17/15	10/20/15	1494 Tiffany Riddick: Cost of screenprinting and designing tshirts for Breast Cancer Walk	4600 \$ 325.00
10/11/15		1495 Beta Alpha Omega Chapter of Alpha Kappa Alpha: Chapter Contribution to Denim & Pearls Day Party	4700 \$ 912.50
10/17/15	10/20/15	1496* Natalie Russell: Reimbursement for printing of Chapter History Books	2500 \$ 725.73
10/17/15		1497 Charlotte Rogers-Brown: Reimbursement for favors for Jazz Luncheon	4200 \$ 75.00
10/17/15	10/20/15	1498 Sanai's: Deposit for Holiday Mixer	4300 \$ 300.00
10/17/15		1499 American Cancer Society: Breast Cancer Donation (\$125 from budget line item and \$250 profit from breast cancer tshirt sales)	1500/4600 \$ 375.00
10/17/15	10/23/15	1500 American Cancer Society: Donation made by Soror Janet Chavis in memory of Dorie Lynn Chavis	4600 \$ 50.00
Total Disbursements			\$ 3,013.23

*This reimbursement should have been written from the Operating Account and funds should have come from contingency, based on chapter vote. Funds from Operating Account to Fundraising Account to cover the cost of this check will be transferred in November 2015 and will be reflected in the November 2015 financial reports.

Summary

Beginning Balance		\$ 15,087.83
Total Income		\$ 960.00
Total Disbursements		\$ (3,013.23)
Total Balance to be carried forward		\$ 13,034.60
Carry Over Balance		\$ 13,034.60
Outstanding Items	1492/\$100, 1495/\$912.50, 1497/\$75, 1499/\$375	\$ 1,462.50
OUTSTANDING DEPOSIT		\$ -
Bank Balance		\$ 14,497.10



Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Tamiouchos Report
Scholarship Account
October 1 - October 31, 2015

	Beginning Balance	\$ 2,544.55
	<u>Income:</u>	
Rec'd	Deposit	
	Total Income	\$0.00
	<u>Disbursements:</u>	A/C #
Date	Posted	
1/1/15	VOID	
	Total Disbursements	\$0.00

Summary

Beginning Balance	\$ 2,544.55
Total Income	\$0.00
Total Disbursements	\$0.00
Total Balance to be carried forward	\$ 2,544.55
Carry Over Balance	\$ 2,544.55
Outstanding Items	
Bank Balance	\$ 2,544.55

**Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Chapter Operations
Tamiouchos Report
Comparison of Budget to Actual 2015**

As of October 31, 2015

**Approved Budget
\$23,870.00**

<u>A/C#</u>	<u>Category</u>	<u>Approved Budget</u>	<u>Actual YTD</u>	<u>Remaining in Budget</u>
<u>Officers' Expenditures</u>				
5010	Basileus	\$1,500.00	\$1,301.87	\$198.13
5020	Grammateus	\$150.00	\$51.19	\$98.81
5030	Epistoleus	\$200.00	\$19.60	\$180.40
5040	Tamiouchos	\$50.00	\$0.00	\$50.00
5050	Pecunious Grammateus	\$60.00	\$55.76	\$4.24
5060	Graduate Advisor	\$100.00	\$75.00	\$25.00
5070	Other Officers' Expenditures	\$140.00	\$10.00	\$130.00 (4) See Below
<u>Standing Committees' Expenditures</u>				
5200	Standards Committee	\$50.00	\$0.00	\$50.00
5210	Membership Committee	\$350.00	\$0.00	\$350.00
5220	Connection Committee	\$150.00	\$0.00	\$150.00
5230	Archives Committee	\$295.00	\$188.51	\$106.49
5240	Leadership Development Team	\$800.00	\$454.37	\$345.63 (5) See Below
5250	Awards Committee	\$200.00	\$189.96	\$10.04
5260	EAF Committee	\$50.00	\$0.00	\$50.00
5270	Publicity	\$1,150.00	\$876.22	\$273.78
5280	Graduate Advisory Committee	\$200.00	\$200.00	\$0.00
5290	Courtesies	\$700.00	\$641.03	\$58.97
5300	Sisterly Relations Committee	\$400.00	\$175.86	\$224.14
5310	Other Standing Committees' Expenditures	\$140.00	\$17.30	\$122.70
<u>Other Expenditures</u>				
<u>Administrative Expenditures</u>				
5500	Bank service charges	\$75.00	\$0.00	\$75.00 (6) SEE BELOW
5510	Monthly Meeting (room rental)	\$2,000.00	\$730.20	\$1,269.80
5520	Officers' Bonding	\$350.00	\$225.00	\$125.00
5530	P.O. Box Medium	\$200.00	\$0.00	\$200.00
5540	Storage Facility	\$1,700.00	\$1,693.48	\$6.52
5550	SET Visit	\$1,500.00	\$0.00	\$1,500.00
5560	External Audit	\$1,000.00	\$0.00	\$1,000.00
5570	Pan Hellenic Council Dues	\$100.00	\$0.00	\$100.00
<u>Corporate Office Expenditures</u>				
5700	Chapter Tax	\$300.00	\$0.00	\$300.00 (1) SEE BELOW
5710	Per Capita Tax	\$3,870.00	\$2,340.00	\$1,530.00 (2) SEE BELOW
5720	EAF Dues	\$460.00	\$280.00	\$180.00 (2) SEE BELOW
5730	Reactivation Fees	\$545.00	\$80.00	\$465.00
5740	Constitution & Bylaws/ Manual of Standard Procedure	\$500.00	\$600.00	\$ (100.00)
<u>Conference Expenditures</u>				
5900	North Atlantic Region & Boule Assessments	\$100.00	\$75.00	\$25.00
5910	NARC Delegates	\$750.00	\$750.00	\$0.00
5920	Leadership Seminar	\$540.00	\$470.00	\$70.00
5930	Other Conferences (Roundup and Cluster)	\$470.00	\$470.00	\$0.00
<u>Other Expenditures</u>				
6100	Contingency	\$2,325.00	\$1,245.99	\$1,079.01 (3) SEE BELOW

**Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Chapter Operations
Tamiouchos Report
Comparison of Budget to Actual 2015**

As of October 31, 2015

Chapter Activities

6300	Founders' Day	\$200.00	\$0.00	\$200.00
6310	Membership Intake	\$200.00	\$0.00	\$200.00
	Total	\$23,870.00	\$13,216.34	\$10,653.66

YTD Philacter Fines collected \$150.00

YTD Chapter Members Only Internal Fundraiser \$244.00 (7) SEE BELOW

Notes:

- (1) 12/25/14 - Paid Chapter Tax (\$300) and Per Capita and EAF for 17 members for 2015
- (2) 12/31/14 - Paid Per Capita and EAF for 16 members for 2015
- (3) \$136 for Tau Sigma Chapter Tax and 15% Administrative Fee; \$96 PO Box Rental Fee for 6 months for Tau Sigma; \$120.89 for costs related to Tau Sigma (mailing, check fee, replacement of Sorority Documents); \$43.80 to Soror Janet Cahvis for travel expenses to NARC judging; \$849.30 for expenses related to 2015 Undergraduate Summit
- (4) 4/11/15 - Protocol Manual (\$10) was purchased by Basileus Bryant for Philacter.
- (5) 4/11/15 - \$450 was submitted by 15 sorors who attended Chapter Retreat. The funds collected go towards expenses related to room rental, food, supplies and wine tasting. \$450 has been added in to LDT Budget. Check Number 1809, dated 4/11/15 to Old York Cellars for \$449.40 was deducted from LDT Budget.
- (6) A stop payment was placed on Check Number 1714. The check will be reissued less the stop payment fee. A stop payment was placed on Check Number 1755. The check was reissued less the stop payment fee. The Chapter will not absorb the stop payment fees; therefore, the fees are not charged against this line item.
- (7) \$39 was collected for Relaxation Basket raffle at March 21 ,2015 Chapter Meeting. \$60 was collected for Wine Basket raffle at April 18, 2015 Chapter Meeting. \$68 was collected for Shop Til You Drop at May 16, 2015 Chapter Meeting. \$77 was collected at June 20, 2015 Chapter Meeting.

**Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Program / Fundraising / Scholarship
Tamiouchos Report
Comparison of Budget to Actual 2015**

As of October 31, 2015

**Approved Budget
\$11,400.00**

A/C#	Category	Approved Budget	Actual YTD	Remaining in Budget
Chapter Programs				
1100	Back to School Health and Safety Fair	\$1,500.00	\$1,409.90	\$90.10
1200	Martin L. King Jr. Day of Service Program	\$300.00	\$259.82	\$40.18
1300	ASCEND Mentoring Program	\$750.00	\$9.63	\$740.37
1400	Rho Kappa Omega Scholarship	\$5,350.00	\$2,140.20	\$3,209.80
1500	Making Strides Against Breast Cancer	\$200.00	\$125.00	\$75.00 (3) SEE BELOW
1600	Go Red Sunday for Heart Health	\$200.00	\$173.22	\$26.78
1700	Sickle Cell Association of NJ	\$100.00	\$100.00	\$0.00
1800	Program Advertising	\$800.00	\$9.30	\$790.70
1900	Africare	\$300.00	\$300.00	\$0.00
2000	Mothers' Day Program	\$300.00	\$0.00	\$300.00
2100	1908 Playgrounds Mobilization	\$300.00	\$143.35	\$156.65
2200	The Longest Day Alzheimer's Support	\$300.00	\$173.18	\$126.82
2300	Mental Health Awareness Day	\$200.00	\$200.00	\$0.00
2400	Childhood Hunger Awareness	\$300.00	\$150.00	\$150.00
2500	Contingency	\$470.00	\$815.73	\$ (345.73) (1) SEE BELOW
2600	NAMI Program Toiletry Collection	\$30.00	\$0.00	\$30.00 (1) SEE BELOW
	Total	\$11,400.00	\$6,009.33	\$5,390.67

**Approved Budget
\$8,600.00**

Fundraising Events

4100	Bowling For AKA	\$1,100.00	\$0.00	\$1,100.00
4200	Jazz Luncheon	\$5,500.00	\$5,499.52	\$0.48 (2) SEE BELOW
4300	Holiday Party	\$2,000.00	\$300.00	\$1,700.00
	Total	\$8,600.00	\$5,799.52	\$2,800.48

Notes:

(1) 1/2 page congratulatory journal ad for Soror Janet Chavis (\$90); At June 2015 Chapter Meeting, a motion passed to transfer \$30 from contingency to the newly created budget line item "NAMI Program Toiletry Collection"; Per chapter vote in October 2015, Soror Natalie Russell was reimbursed \$725.73 from contingency. The check was mistakenly written from fundraising account and not operating account. The amount of the check is reflected in this budget line item until November 2015 when the funds will be transferred from the operating account to fundraising account.

(2) Alternate Program Participation was to donate \$10 worth of items for the Silent Auction. Soror Rasheeda Green donated \$10 on 4/28/15. Soror Corinne Rivers donated \$10 on 5/19/15.

(3) 23 Breast Cancer Tshirts were purchased for \$25 each, totaling \$575. The profit from the sales (\$250) and funds from the budget line item (\$125) were donated to the American Cancer Society. The remaining \$75 from the budget line item will be donated in November 2015. Soror Janet Chavis donated \$50 in memory of Dorie Lynn Chavis; a chapter check was written on her behalf to the American Cancer Society.

Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Tamiouchos Report
Monthly Financial Statements
Operating Account
For the Period Ending October 31, 2015

CURRENT MONTH ACCOUNT SUMMARY

Account Balance as of October 1, 2015		\$16,266.93
<u>Income</u>		
Income from Chapter Operations	\$414.78	
Total Income		\$414.78
<u>Expenses</u>		
Expenses for Chapter Operations	\$986.80	
Total Expenses		\$986.80
Account Balance as of October 31, 2015		<u><u>\$15,694.91</u></u>

Y-T-D ACCOUNT SUMMARY

Account Balance as of January 1, 2015		\$18,803.60
<u>Income</u>		
2015 Income from Chapter Operations	\$12,798.85	
Total Income		\$12,798.85
<u>Expenses</u>		
2015 Expenses for Chapter Operations	\$15,907.54	
Total Expenses		\$15,907.54
Account Balance as of October 31, 2015		<u><u>\$15,694.91</u></u>

Alpha Kappa Alpha Sorority, Inc.
 Rho Kappa Omega Chapter
 Tamiouchos Report
 Monthly Financial Statements
 Operating Account
For the Period Ending October 31, 2015

RECONCILIATION TO BANK STATEMENT

Balance per Bank Statement as of October 31, 2015	\$15,963.87
Plus: Deposits in Transit	\$0.00
Less: Outstanding Items	\$268.96
Less: Pending Bank Reconciliation	\$0.00
Adjusted Bank Account Balance as of October 31, 2015	\$15,694.91

OUTSTANDING ITEMS

<u>Payee</u>	<u>Check #</u>	<u>Date</u>	<u>Amount</u>
North Atlantic Region	1849	9/24/15	\$20.00
North Atlantic Region	1850	9/24/15	\$40.00
Jersey City Education Association	1859	10/14/15	\$65.00
Alpha Kappa Alpha Sorority, Inc.	1867	10/30/15	\$109.00
Vaidra Johnson	1868	10/31/15	\$34.96
Total Outstanding Items as of October 31, 2015			\$268.96

DEPOSITS IN TRANSIT

Pending Deposit	\$0.00
Pending Deposit (Paypal)	\$0.00
Total Deposits in Transits as of October 31, 2015	\$0.00

STATEMENT OF ASSETS

<u>Type of Account</u>	<u>Account Number</u>	<u>Balance</u>
PNC Bank - Business Checking (Operations)	xxxxxxx841	\$15,963.87
Total Assets as of October 31, 2015		\$15,963.87

Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Tamiouchos Report
Monthly Financial Statements
Fundraising Account
For the Period Ending October 31, 2015

CURRENT MONTH ACCOUNT SUMMARY

Account Balance as of October 1, 2015		\$15,087.83
<u>Income</u>		
Income from Self-Sustaining Activities	\$960.00	
Total Income		\$960.00
<u>Expenses</u>		
Expenses for Self-Sustaining Activities	\$3,013.23	
Total Expenses		<u>\$3,013.23</u>
Account Balance as of October 31, 2015		<u><u>\$13,034.60</u></u>

Y-T-D ACCOUNT SUMMARY

Account Balance as of January 1, 2015		\$11,701.76
<u>Income</u>		
2015 Income from Self-Sustaining Activities	\$17,403.79	
Total Income		\$17,403.79
<u>Expenses</u>		
2015 Expenses for Self-Sustaining Activities	\$16,070.95	
Total Expenses		<u>\$16,070.95</u>
Account Balance as of October 31, 2015		<u><u>\$13,034.60</u></u>

Alpha Kappa Alpha Sorority, Inc.
 Rho Kappa Omega Chapter
 Tamiouchos Report
 Monthly Financial Statements
 Fundraising Account
 For the Period Ending October 31, 2015

RECONCILIATION TO BANK STATEMENT

Balance per Bank Statement as of October 31, 2015	\$14,497.10
Plus: Deposits in Transit	\$0.00
Less: Outstanding Items	<u>\$1,462.50</u>
Adjusted Bank Account Balance as of October 31, 2015	<u><u>\$13,034.60</u></u>

OUTSTANDING ITEMS

<u>Payee</u>	<u>Check #</u>	<u>Date</u>	<u>Amount</u>
Sickle Cell Association of NJ	1492	10/11/15	\$100.00
Beta Alpha Omega Chapter of AKA	1495	10/11/15	\$912.50
Charlotte Rogers-Brown	1497	10/20/15	\$75.00
American Cancer Society	1499	10/17/15	<u>\$375.00</u>
Total Outstanding Items as of October 31, 2015			<u><u>\$1,462.50</u></u>

DEPOSITS IN TRANSIT

Pending Deposit	\$0.00
Pending Deposit (PayPal)	<u>\$0.00</u>
Total Deposits in Transits as of October 31, 2015	<u><u>\$0.00</u></u>

STATEMENT OF ASSETS

<u>Type of Account</u>	<u>Account Number</u>	<u>Balance</u>
PNC Bank - Business Checking (Fundraising)	xxxxxxx892	\$14,497.10
Total Assets as of October 31, 2015		\$14,497.10

Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Tamiouchos Report
Monthly Financial Statements
Scholarship Account
For the Period Ending October 31, 2015

CURRENT MONTH ACCOUNT SUMMARY

Account Balance as of October 1, 2015		\$2,544.55
<u>Income</u>		
Income for Scholarships	\$0.00	
Total Income		\$0.00
<u>Expenses</u>		
Expenses for Scholarships	\$0.00	
Total Expenses		\$0.00
Account Balance as of October 31, 2015		<u><u>\$2,544.55</u></u>

Y-T-D ACCOUNT SUMMARY

Account Balance as of January 1, 2015		\$1,356.77
<u>Income</u>		
2015 Income for Scholarships	\$3,533.07	
Total Income		\$3,533.07
<u>Expenses</u>		
2015 Expenses for Scholarships	\$2,345.29	
Total Expenses		\$2,345.29
Account Balance as of October 31, 2015		<u><u>\$2,544.55</u></u>

Alpha Kappa Alpha Sorority, Inc.
 Rho Kappa Omega Chapter
 Tamiouchos Report
 Monthly Financial Statements
 Scholarship Account
 For the Period Ending October 31, 2015

RECONCILIATION TO BANK STATEMENT

Balance per Bank Statement as of October 31, 2015	\$2,544.55
Plus: Deposits in Transit	\$0.00
Less: Outstanding Items	\$0.00
Adjusted Bank Account Balance as of October 31, 2015	<u><u>\$2,544.55</u></u>

OUTSTANDING ITEMS

<u>Payee</u>	<u>Check #</u>	<u>Date</u>	<u>Amount</u>
Total Outstanding Items as of October 31, 2015			<u><u>\$0.00</u></u>

DEPOSITS IN TRANSIT

Total Deposits in Transits as of October 31, 2015	\$0.00
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STATEMENT OF ASSETS

<u>Type of Account</u>	<u>Account Number</u>	<u>Balance</u>
PNC Bank - Business Checking (Scholarship)	xxxxxxx497	\$2,544.55
Total Assets as of October 31, 2015		<u><u>\$2,544.55</u></u>



Keeper of Property/Custodian Report October 2015

Goals

1. To create an inventory list of items in storage.
2. To develop a procedure for chapter members to submit and retrieve items to and from storage.
3. To continue to reorganize items in storage for easy access.

Record of Items Retrieved from Storage

- **None**

Record of Items Received for Storage

- 2014 & 2015 Chapter Awards - 3 binders for each year
- 2011-Executive Committee mtg. documents-2 spiral bound binders; General body mtg. documents-4 binders; Financial Documents 2 binders; Chapter documents- 1 binder
- 2012- Executive Board & General Body mtg. documents-7 binders; Financial Documents- 2 binders; Chapter documents-1 binder
- 2013- Executive Board & General Body mtg. documents-4 binders; Financial Documents- 2 binders; Chapter documents-1 binder
- Chapter charter, duplicate-1
- 2010-2014-Chapter Program documents- 1 binder
-

Record of Items Remaining At Large

- New chapter banner-will remain with Basileus for events

Other Activity

- Purchased 3 plastic bins, reorganized decorations
- MS Excel inventory completed-will be made available to the chapter once format and process is developed.

Action Items

- None

Special Request

- When submitting item(s) for storage please accompany them with a list of the item(s). This will help with documenting inventory. Thank You.

Submitted,

Soror Tanya Ginn Brown, Custodian, Rho Kappa Omega Chapter



Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Program Committee

November 2015 Committee Report

2015 Program Committee Goals

- ✓ Implement an Economic Empowerment program in 2016.
- ✓ Mentor 40 students over the next four years.
- ✓ Distribute 1,000 book bags over the next four years.
- ✓ Participate in all AKA Community Impact Days (6 per calendar year).

Recent Programs

- Childhood Hunger Awareness Day
- Breast Cancer Walk

Upcoming Programs

- Toiletry Collections: Please bring travel size toiletries in November and December for the final collections of the year.

Program Committee Needs Your Help

- \$2M Think HBCU Campaign: Each soror is asked to raise/donate \$30 by June 2016. The donation can be made directly to the HBCU or via aka1908.com. Please let Soror Natalie know when you raise/donate so she can keep track of chapter achievements for Corporate Office.
- Did you attend an HBCU? Please let Soror Natalie know your alma mater.

Did you know?

- Per AKA Fiscal Fitness, the Chapter must make its best effort to utilize all program funds budgeted for 2015. In other words, the Chapter should not carry over a balance. This money came from the community and should go back out to the community in the appropriate year. Contingency for programs is not treated the same as Operating Contingency.

Respectfully Submitted,

Soror Natalie Deneen Russell, on behalf of the Program Committee



Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Program Committee

2015 Programs at a Glance

January 19

MLK Day of Service Blood Drive

Africare Donation

February 7

Pink Goes Red for Heart Health

April 11

Mental Health Awareness

May

1908 Playgrounds Mobilization (16th)

Scholarship (Luncheon 30th)

June 21

Longest Day Alzheimer's Support

August 15

Back to School Bookbag Drive

September

Sickle Cell Association of NJ Donation

October

Making Strides Against Breast Cancer Walk (18th)

Childhood Hunger Awareness Day (16th)

September - December

ASCEND

Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Budget and Finance Committee Report
November 2015

Please review the proposed 2016 Operating Budget. Key factors are as follows:

- Operating Budget decreased from \$23,870 (2015) to \$23,630 (2016)
- Chapter Dues increased from \$340 to \$350. Payment can be made by cash, check or money order. Please see Soror Tonia Slay-Daniels, Pecunious Grammateus, to make payment.
- 2016 Operating Budget is based on 49 chapter members (including 3 Life Members, 3 sorors transferring into the chapter from undergraduate chapter and 3 sorors reactivating)
- 67th Boule in Atlanta, GA (July 9-15, 2016)
- North Atlantic Regional Conference in Hartford, CT (March 30-April 3, 2016)
- Reimburse delegate registrations up to a total of \$1365 for Boule
- Reimburse delegate registrations up to a total of \$649 for NARC
- Reimburse registrations up to a total of \$300 for Undergraduate Roundup
- Reimburse registrations up to a total of \$150 for Undergraduate Summit
- Reimburse registrations up to a total of \$170 for Cluster IV Conference
- External Audit for \$500
- Contingency line item for Tau Sigma for \$770
- Contingency line item for Rho Kappa Omega for \$1891 (8%)
- All 2016 Budget Request Forms were taken into consideration

Action Item: Recommendation from the Budget & Finance Committee that sorors who placed orders for the purchase of a chapter history book be assessed according to their orders.

Rho Kappa Omega Chapter ByLaws:

Section 3. Assessments, Fees or Dues

3a. The fiscal year of the Boule shall be from January 1 to December 31.

3b. All regular Boule dues and assessments are due and payable to the Alpha Kappa Alpha Corporate Office by January 1 of each year.

3c. Annual dues, which shall include per capita tax, EAF, a prorated chapter tax and prorated operational expenses of the chapter, shall be paid no later than the December chapter meeting for the following year.

3d. Members are required to meet the financial obligations of both Rho Kappa Omega and Alpha Kappa Alpha in order to be considered a financial soror in good standing.

3e. Dues shall be submitted to the Pecunious Grammateus no later than January 15th. Dues submitted after January 15th shall be subject to a late fine of ten percent (10%) of per capita payable to the corporate office.

3f. In order to support the chapter's efforts in raising funds for the community, each member shall be assessed two (2) sale items/tickets, or the monetary equivalent thereof, per each fundraising event. Each soror is responsible for following the Fundraising Procedure. All assessments are due within thirty (30) days of the event or by December's chapter meeting, whichever date comes first.

3g. No per capita tax shall be submitted to Alpha Kappa Alpha on behalf of any member who has not submitted local dues in full.

3h. Members who fail to meet the Chapter's financial obligations as set forth in Article III., Section 3., shall be considered inactive and shall have their names deleted from the membership roster effective January 1. Non-financial members shall be allowed to attend chapter meetings but shall not have speaking or voting privileges.

3i. Chapter dues shall be waived for all Diamond and Golden Sorors. Diamond and Golden Sorors shall be afforded all rights and privileges of a financial member of Rho Kappa Omega.

3j. Chapter dues shall be waived for all undergraduate sorors transferring into Rho Kappa Omega for the remainder of their graduation year. Undergraduate sorors transferring to the chapter for the remainder of their graduation year shall be afforded all rights and privileges of a financial member of Rho Kappa Omega.

3k. Sorors who reactivate with or transfer to Rho Kappa Omega shall be responsible for paying dues using the following formula: Chapter Dues minus Corporate Office Expenses [per capita, EAF, cost of current editions of the Constitution & Bylaws and Manual of Standard Procedure, if applicable] divided by 12 [number of months per year] times number of active months remaining in the year at the time of submitting chapter dues. Upon submitting dues, sorors are responsible for all approved assessments thereafter.

Section 4. Rights of Membership

Active members of Rho Kappa Omega are entitled to all privileges and rights afforded to members of Alpha Kappa Alpha.

Sisterly,
Soror Sobande F. Afolabi, Chairman
on behalf of The Budget and Finance Committee



BYLAWS COMMITTEE

The 2015 Committee goals were set and are as follows: 1) to complete a review of Rho Kappa Omega Chapter Bylaws, 2) to complete a Parliamentary Procedure Workshop, and 3) to address proposed amendments to the bylaws brought forth by committees and chapter Sorors accordingly.

There were three bylaw amendments presented to the chapter in October. The chapter will vote on the amendments at November's Chapter meeting.

The Committee has completed a full review of the Rho Kappa Omega Chapter Bylaws. The amendments will be presented to the chapter in the beginning of 2016.

Please be aware that any financial Soror of Rho Kappa Omega can submit a Bylaws change or amendment to the Parliamentarian at any time. If you require assistance or have any questions, please contact the Parliamentarian.

Did you Know?

Majority vote is required to elect a candidate to office regardless of the number of candidates per office. Majority is defined as more than half of the votes cast by persons entitled to vote, excluding blanks or abstentions at a regular or properly called meeting.

(RONR, p. 400:5-10 and p. 438)

*2015
BYLAWS
COMMITTEE
MEMBERS*

*Soror Darcell
Medley-Stokes,
chairman*

*Soror Sobande
Afolabi, Esq.*

*Soror Dolores LA
Curtis*

*Soror Samantha
Hinton*

Soror Angela Mason

*Soror Sonia Monet
Pleasant*

*Soror Corinne E.
Rivers, Esq.*

****Always*

remember your

*documents.****

Respectfully submitted by Soror Darcell Medley-Stokes on behalf of the Bylaws Committee

Soror Cimeron Bryant, Basileus

<p><u>Original</u></p> <p>Article IV, Section 4A</p> <p>The Nominating Committee shall certify a slate of officers who meet the Qualifications of Officers as outlined in Article IV., Sections 3a, 3b, and 3c. The committee shall report to the chapter a list of all eligible members for the upcoming election at the September chapter meeting. The slate, which shall serve as the official committee report, shall be presented at the October chapter meeting and voted on by the chapter at the November chapter meeting. The committee shall create the ballot for the election.</p> <p>Financial Impact: No</p>	<p><u>Amended</u></p> <p>The Nominating Committee shall circulate the list of offices to be filled and shall report to the chapter a list of all eligible members for the upcoming election at the September Chapter meeting. The Nominating Committee Chairman shall request and receive the nominations for each officer. The Nominating Committee shall certify a slate of officers who meet the Qualifications of Officers as outlined in Article IV., Section 3a, 3b, and 3c. The slate, which shall serve as the official committee report, shall be presented at the October Chapter Meeting and voted on by the chapter at the November Chapter Meeting. The Committee shall create the ballot for the election.</p> <p>Rationale: Restate in order of occurrence</p>	<p><u>New</u></p> <p>The Nominating Committee shall circulate the list of offices to be filled and shall report to the chapter a list of all eligible members for the upcoming election at the September Chapter meeting. The Nominating Committee Chairman shall request and receive the nominations for each officer. The Nominating Committee shall certify a slate of officers who meet the Qualifications of Officers as outlined in Article IV., Section 3a, 3b, and 3c. The slate, which shall serve as the official committee report, shall be presented at the October Chapter Meeting and voted on by the chapter at the November Chapter Meeting. The Committee shall create the ballot for the election.</p>
<p><u>Original</u></p> <p>Article VII, Section 2</p> <ul style="list-style-type: none"> To add the Sisterly Relations Committee to list of Chapter Standing Committees. 	<p><u>Amended</u></p> <p>2p. Sisterly Relations Committee. The Chairman of the Committee shall be appointed by the Basileus annually. The Sisterly Relations Committee shall encourage all members to model the behavior of integrity, civility, respect, and care at the chapter, regional, and international levels. The Committee shall plan and implement activities that will foster sisterly relations program and Soror Code of Ethics. The Committee shall plan activities in support of the suggested monthly themes on the Sisterly Relations Calendar.</p> <ul style="list-style-type: none"> Renumber description of Standards Committee and Strategic Planning Committee to the following: <p>2q. Standards Committee</p> <p>2r. Strategic Planning Committee</p>	<p><u>New</u></p> <p>2p. Sisterly Relations Committee. The Chairman of the Committee shall be appointed by the Basileus annually. The Sisterly Relations Committee shall encourage all members to model the behavior of integrity, civility, respect, and care at the chapter, regional, and international levels. The Sisterly Relations Committee shall plan and implement activities that will foster and support the core values established in our sisterly relations program and Soror Code of Ethics. The Sisterly Relations Committee shall plan activities in support of the suggested monthly themes on the Sisterly Relations Calendar.</p> <p>2q. Standards Committee. The Chairman of the Standards Committee shall be appointed by the Basileus annually and the committee shall consist of the Philacter. Any financial member may serve on the Standards Committee. The Standards Committee shall establish criteria and implement the evaluation of chapter operations and programs in accordance with the standards established by the sorority and the International Standards Committee. The committee shall provide feedback and</p>

		<p>recommendations that will enable the chapter to meet its goals and the goals of the International Standards Committee.</p> <p>2r. Strategic Planning Committee. The Chairman of the Strategic Planning Committee shall be appointed by the Basileus annually. The committee shall consist of the Basileus, Anti-Basileus, and former Basilei. Any financial member may serve on the Strategic Planning Committee. The Strategic Planning Committee shall develop, review, and revise, as necessary, the Chapter's Strategic Plan and shall ensure that the strategic goals are implemented into chapter operations and programs.</p>
<p>Financial Impact: No</p>	<p>Rationale: To add the Sisterly Relations Committee to the list of Chapter Standing Committees at the request of the Supreme Basileus. The description of the Sisterly Relations Committee was taken directly from the Sisterly Relations Manual.</p>	
<p><u>Original</u></p> <p>Article IV . . , Section 1a Elected Officers</p> <p>In even numbered years, the following officers shall be elected: Basileus, Grammateus, Tamiouchos, Hodegos, Philacter and Historian. In odd numbered years, the following officers shall be elected: Anti-Basileus, Anti-Grammateus, Epistoleus, Pecunious Grammateus, Ivy Leaf Reporter and Custodian.</p>	<p><u>Amended</u></p> <p>In even numbered years, the following officers shall be elected: Basileus, Grammateus, Tamiouchos, Hodegos, Philacter, Historian, and Graduate Advisor. In odd numbered years, the following officers shall be elected: Anti-Basileus, Anti-Grammateus, Epistoleus, Pecunious Grammateus, Ivy Leaf Reporter and Custodian.</p>	<p><u>New</u></p> <p>In even numbered years, the following officers shall be elected: Basileus, Grammateus, Tamiouchos, Hodegos, Philacter, Historian, and Graduate Advisor. In odd numbered years, the following officers shall be elected: Anti-Basileus, Anti-Grammateus, Epistoleus, Pecunious Grammateus, Ivy Leaf Reporter and Custodian.</p>
<p>Financial Impact: No</p>	<p>Rationale: To add Graduate Advisor under the list of the year of election.</p>	

Alpha Kappa Alpha Sorority, Incorporated Rho Kappa Omega Chapter
Publicity & Technology Committee Report
November 2015

Soror Lyndsay Christian, Chairman

Members Present: Sorors Andrea Mason, Sallie Brown, Sabrina Riley

2015 Committee Goals

- Submit article to Ivy Leaf quarterly
- Increase visibility in local newspapers, blogs, broadcast outlets
- Maintain social media and website platforms to highest standards
- Execute e-blasts to community supporters per event

Updates to Chapter

- *Key Tags*
 - The committee will order oval keytags (with barcodes on the back) to scan for attendance. This will replace the sign-in sheet and allow attendance to be recorded electronically, monthly. Sorors will receive a keytag in 2016 in conjunction with receiving her financial card denoting active status.
- *Website/social media*
 - Publicize "Denim & Pearls" event via social media platforms. Sorors are encouraged to re-post to Facebook and Instagram. Suggestion to post on the NJPHC Facebook page to increase visibility.
- *Vertical banner*
 - The Fundraiser committee has requested the Publicity Committee design and order a vertical banner (to complement the pink horizontal chapter banner) to use at various social events, in lieu of the step-n-repeat. The Fundraiser committee has confirmed it will cover all costs as it has the funds in its budget. Estimated cost for banner + stand = \$250.

Respectfully Submitted,
Soror Lyndsay Christian on behalf of the Publicity & Technology Committee



Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Graduate Advisory Committee
Tau Sigma Chapter

Graduate Advisory Committee Report November 2015

The Graduate Advisory Committee (GAC) met on October 23, 2015 at New Jersey City University. In attendance were Sorors Sobande Afolabi, Cimeron Bryant, Nokeima Jones, Darcell Medley-Stokes, Corinne E. Rivers and Tonia Slay-Daniels.

2015 GAC Goals

1. To have monthly meetings.
2. To work together as a team.
3. To handle any issues with Tau Sigma Chapter (TS) internally within the GAC while sharing information with Rho Kappa Omega Chapter (PKQ) to promote transparency.
4. To model and teach TS how to work and perform as Alpha Kappa Alpha Women.
5. To serve as role models and mentors to TS.

Membership

- Active members include: Kendra Lee, Elisheva M.R. & Mayya Bryant
- Inactive members include: Keira Broadway, Camita Doctor & Cashonda Pamplin-Grant

Chapter Meetings

- TS met on September 18, 2015.
- TS met on October 23, 2015.
- TS will meet on November 20, 2015.

Undergraduate Roundup

- Undergraduate Roundup took place on September 26, 2015 in Bethesda, Maryland.
- In attendance were TS Sorors Elisheva MR and Kendra Lee and PKQ Sorors Sobande Afolabi, Cimeron Bryant, Darcell Medley-Stokes and Corinne E. Rivers.

Programs

- October 13, 2015- Child Hunger Awareness Workshop (completed)
- October 8, 2015- Meet the Greeks (completed)
- November 16, 2015- Black Lives Matter, 2:00pm-4:00pm, MPR A
- November 17, 2015- Building Your Pink Print, 5:00pm-7:00pm, GSUB 129
- November 18, 2015- AKAerobics Kardio, 2:00pm-4:00pm, GSUB 129
- November 19, 2015- Mirror Mirror on the Wall, 2:00pm-4:00pm, GSUB 129
- November 21, 2015- Community Service (TBA)
- November 22, 2015- Church Service, 11:15am, Mt. Olive Baptist Church, Jersey City, NJ

Fundraising

- October 8, 2015- Bake Sale, \$207.09 profit
- November 17, 2015- Kup Kake Sale

Evaluation

- TS was evaluated on October 10, 2015. Results are pending.

Mentors/Mentees

- Mentor/mentee relationships as previously assigned in February 2015 are as follows:

Mentor

- ☞ Jahari Jacobs
- ☞ Denise Ridley
- ☞ Janet Chavis
- ☞ Charlotte Rogers-Brown
- ☞ Renada Williams
- ☞ Natalie Russell

Mentee

- ☞ Keira Broadway
- ☞ Mayya Bryant
- ☞ Camita Doctor
- ☞ Kendra Lee
- ☞ Elisheva M.R.
- ☞ CaShonda Pamplin-Grant

Graduate Soror/Undergraduate Soror Interaction

- The topic of graduate soror/undergraduate soror interaction was previously addressed in May 2015. (See GAC May 2015 Report).
- Alpha Kappa Alpha Sorority, Inc. has strict guidelines for permitted interactions between undergraduate sorors and graduate sorors. (See Graduate Advisors Certification and Procedure Manual 2013-2014 (GAC Manual), pg. 9).
- Only GAC members are permitted to work with undergraduates.
- Graduate sorors who have been assigned as mentors and who serve as officer mentors are also permitted to interact with undergraduates.
- However, **all interaction must be done with the knowledge of the Graduate Advisor.** (See GAC Manual, pg. 9).
- Graduate sorors who are not GAC members, assigned mentors and/or officer mentors cannot interact with the undergraduates, especially without the knowledge of the Graduate Advisor.
- This is to avoid any liability for PKQ against any claims of improper interactions, post pledging activities and hazing.
- Any graduate soror who interacts with the undergraduates without the knowledge of the Graduate Advisor will be reported to the Regional Director.

Respectfully submitted,



Soror Corinne E. Rivers
Graduate Advisor

“Launching New Dimensions of Educational Excellence”



The mission of the Alpha Kappa Alpha Educational Advancement Foundation is to promote lifelong learning. This is accomplished by securing charitable contributions, gifts and endowed funds to award scholarships, fellowships and grants.

Alpha Kappa Alpha Sorority, Inc.

Rho Kappa Omega

November Report

- Register for EAF online giving at <https://donate.akaeaf.org>
- Sorors are giving opportunities at your Cluster Conferences to donate \$19.80 (in recognition of the year EAF was started)
- Spring scholarship opportunities are now available through the EAF website anyone who will be participating or encouraging students to participate should prepare to submit documents accordingly.
- November is National EAF Awareness Month
- **Now is time to plan for fall 2015 EAF mini EAF Chapter fundraisers if any suggestions please contact the EAF captain @ siiera_robinson@yahoo.com**

Sisterly Siiera Robinson EAF captain



Alpha Kappa Alpha Sorority, Inc
 Rho Kappa Omega Chapter
 Fundraising Committee Report
 November 2015

Fundraising Committee 2015 Goals:

- Raise \$6500 from fundraisers (Estimated profit \$9496.44 as of 6/15/15) Goal Surpassed
- Collaborate with another committee and an outside organization (5/30/15)
- Foster Pan Hellenic Relationships through event collaboration (3/27/15, 11/28/15)
- Raise \$400.00 through internal fundraisers (\$244.00 as of 5/30/15)
- Put the Fun back in Fundraising
- Secure Venues for 2016 Fundraisers in 2015

2015 Fundraisers						
Event	Date	Soror Assessment	Sales Goal	Expenses	Profit	Description
Movie Event Selma	January 10	2 @ \$12	135 tickets = \$1620.00 Donation = <u>+8.21</u> \$ 1628.21	\$ 763.40 *taken out of Ticket sales to purchase movie tickets	\$864.81 <u>+132.00</u> \$996.81	Host Movie Premier of Selma Aviation 12 Theater in Linden
Lyle Love Affair	March 27	2@\$ 20	Sales Goal 225 = \$4,500 Actual sales 215 = \$4,300 Door Sales = \$663.00 Paypal Sales = \$166.00 Total = \$5129.00	\$775	\$4354.00 <u>+ 200.00</u> \$ 4554.00	Collaborative Party at The Taste Venue Alpha Chapters & BAQ
Pink Pearl Pizzazz Jazz & Scholarship Luncheon	May 30	2 @ \$65	98 tickets = \$6373.15* 6 Vendors @ \$100 = \$621.60 Tricky Tray = 205.00 Silent Auction = \$137.85 Journal Ads = \$511.40 Total = \$7849.00 *Paypal ticket sales \$65.15 each	Projected \$5500 Actual \$5398.01	\$2450.99 + 1300.00 Owed in Assessment 20 Tickets + 194.64 transferred from scholarship to cover 6 tickets @ 32.44 Estimated Profit TOTAL = 3945.63	Jazz & Scholarship Luncheon La'Reggia Restaurant In conjunction with the Scholarship Committee
Denim & Pearls	November 28	2@ 25	150 tickets = \$3750	\$912.50	\$2837.50 *estimated	Day Party in Collaboration with BAQ
Holiday Soiree	December	2 @ \$25	120 tickets = \$3000	\$1087.50	\$1700.00 *estimated	Holiday party with food and music In conjunction with Zeta Nu Lambda Alphas

Totals	5 Events	\$ 294.00	\$21386.21	\$8936.41	\$14033.31	
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ACTUAL SALES, EXPENSES AND PROFIT IN BOLD

Outstanding Assessments

Selma Movie Event : 6 Sorors with an outstanding assessment (11 tickets = **\$132.00**)

Lyle Love Affair : 5 Sorors with an outstanding assessment (10 tickets = **\$200.00**)

Pink Pearl Pizzazz : Sorors with outstanding assessments (20 Tickets = 1300.00)

Total Outstanding Assessments Due: \$1632.00

Internal Fundraisers – Dates

Relaxation Basket : To be raffled off on 3/21/15 – 1 for \$2 or 3 for \$5 – PROFIT = \$39.00

Wine Basket : To be raffled off on 4/18/15 – 1 for \$5 or 3 for \$10 – PROFIT = 60.00

Shop Till You Drop: To be held 5/16/15 – PROFIT = 68.00

Casual Para Days: 6/20/15 - \$77.00

Silent Auction:

50/50:

Dining to Donate:

Total Profit from Internal Fundraisers to date = 244.00

***We Have 7 Count them 7 days before our event !!!!! Lets SELL SELL SELL!
Coming into the home stretch! Bases are loaded and we are looking for a GRAND
SLAM in PROFIT!***

I know we can get it done !!!!! LET's GO PKQ

**** All ticket money must be paid before the Denim & Pearl Event. Tickets at the door will be \$30.00 each and will be split between both chapters.

In Sisterhood & Service,

Soror Sabrina M. Riley (Chairman), on behalf of the Fundraising Committee



Alpha Kappa Alpha Sorority Incorporated
Rho Kappa Omega Chapter
October Membership Committee Report

The Membership Committee met via conference call on November 3, 2015 at 8:05pm.
Participants included Sorors Charlotte Rogers-Brown, Ashley Rogers, Sallie Brown, and Sabrina Riley

The Membership Committee welcomes Soror Miraclea Adams to Rho Kappa Omega.

What's Coming Up?

- In an effort to continue to nurture our ivies and foster sisterhood in our chapter, the membership and sisterly relations committees will be introducing **Soror Buddies!** This is an effort to get to know each other in the chapter a little better. Sorors will choose their Soror Buddy at the November chapter meeting.
- **Each one Reach One!** In an effort to continue with our goal of reactivating Sorors, the membership committee is asking that each Soror try their best to invite a Soror to the December chapter meeting.

Membership Updates

- The New Member class will be postponed for the January chapter meeting. This was decided by the membership committee based on the upcoming election and changes for the new year. We want sorors to start off fresh with accurate information for the upcoming year. Thanks you so much for your patience.

Meeting Date and Time

The Membership Committee will meet every 1st Tuesday of the month at 8 pm via conference call.

Sisterly submitted,

Soror Charlotte Rogers-Brown

Chairman, Membership Committee on behalf of the Membership Committee



Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Standards Committee Report
November 2015

Members are Sorors Tamra Sanchez (Chairman), Sabrina Riley, Jahari Jacobs, Janet Chavis, Andrea Wright

2015 Goals:

- Ensure that chapter's standing rules are followed
- Ensure that chapter Sorors complete evaluation forms
- Roll out electronic Internal Program Evaluations
- Ensure chapter is prepared for Assessment and Evaluations

Program: Childhood Hunger Awareness **Initiative:** Family Strengthening
Date of event: October 16-17, 2015 & October 28, 2015 Environmental Ownership

Evaluations from guest: n/a **Soror Evaluations:** 10

Evaluation Summary

Sorors commented on the convenience of the program. Several sorors were able to participate due to the program being hosted immediately after chapter meeting. The requirements/requests were simple allowing sorors to participate and contribute items and time in large numbers.

Committee Recommendations

Sorors commented on their willingness and interest in facilitating a similar program annually and providing this service to a larger crowd due to its success. The chapter may want to consider sponsoring a local school to offer food donations year round.

Program: Making Strides Against Breast Cancer Walk **Initiative:** Health Promotion
Date of event: October 18, 2015

Evaluations from guest: 9 **Soror Evaluations:** 10

Evaluation Summary

Guests enjoyed the opportunity to bring awareness to Breast Cancer and the ability to fellowship with others. Sorors enjoyed walking together as a sorority and raising money and awareness for a notable cause.

Committee Recommendations

The program was successful and should continue annually. Sorors are encouraged to solicit funds from family, friends, coworkers, etc. in order to continue to donate to the American Cancer Society.

Committee Updates

Rho Kappa Omega completed the Chapter Evaluation for year 2011-2014 during the Cluster IV Regional Conference on October 10, 2015. Results should be made available to the chapter on or before November 23, 2015 (within 45 days of evaluation being completed). The chapter will also participate in a Chapter Self-Assessment during the chapter meeting to be held on November 21, 2015. All Sorors are requested to participate.

Respectfully Submitted,

Soror Tamra Sanchez
Standards Chairman



Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter

Sisterly Relations Committee Report –November 2015

**Chairman - Soror Sallie E. Brown
Co-Chairman - Soror Jahari Jacobs**

The Sisterly Relations Committee Meeting Conference Call was held on November 2, 2015 at 8:05pm.

Sorors that participated on the Committee call were Jahari Jacobs, Charlotte Rogers-Brown, Shevon Armstrong and Sabrina Riley

The conference call was opened up in Mediation by Soror Sallie Brown.

The Sisterly Relations Committee donated an Activity Basket to St. Ann's Home located at 198 Old Bergen Road Jersey City, NJ 07305. They provided the chapter with a thank you letter for our donation.

The month of November is Sisterly Feast:

Gratitude is defined as the quality of being thankful; readiness to show appreciation for and to return kindness. Thanksgiving is a time to remember why women of Alpha Kappa Alpha are thankful as we continue our journey to make a positive difference in this world. Our founders used their vision and talents to forge a path for future generations of Alpha Kappa Alpha women. During the month of November, let the Thanksgiving theme be a part of your sisterly feasts.

What can we do?

- **Invite an undergraduate soror to Thanksgiving dinner**
- **Enjoy a celebratory feast with sorors**
- **Hold a special potluck at chapter meeting**
- **Host a Sunday Supper for sorors and their families**
- **Enjoy an all-you-can-eat crab at your favorite community seafood restaurant**

For the month of November Sisterly Relations and Courtesy Committees will sponsor a Potluck Lunch during Chapter Meeting.

The month of December is Leadership Recognition:

Alpha Kappa Alpha's pioneering and dynamic programs under the leadership of each supreme basileus, have allowed Alpha Kappa Alpha to be at the forefront of positive change for Black women throughout the world. Respecting our leaders is what we do as Alpha Kappa Alpha women. Respect is defined as a feeling of deep admiration for someone or something elicited by their abilities, qualities or achievements. The record of great leadership in Alpha Kappa Alpha started in 1908 and continues to thrive each year. During the month of December, celebrate the leaders in your chapter.

What can we do?

- **Celebrate the chapter officers and committee chairmen who have completed their terms**
- **Recognize chapter leaders during installation of officer or end-of-the-year event**
- **Welcome the new chapter officers**
- **Exchange holidays gifts**
- **Celebrate Kwanzaa**

The Sisterly Relations Committee Conference call will be held on 1st Monday of each month and the next meeting is scheduled for December 7, 2015 @ 8:00pm and the conference number is (712)775-7031 PIN Number is 476-587-395#

Sisterly,

Soror Sallie E. Brown, Chairman on behalf of The Sisterly Relations Committee





Alpha Kappa Alpha Sorority, Incorporated
Chapter Budget for Budget Year 2016
PROPOSED

Chapter Name:
 Chapter Mailing Address:
 Employee Identification Number:

Rho Kappa Omega
 P.O. Box 15537 Jersey City, NJ
 36-3605185

I. Estimated Income

1. Dues, assessments, and initiations fees:	\$ 16,490.00	<u>43 @ \$350.3 @ \$260.3 @ \$120.3 @ \$100.</u>
2. Interest on savings and other temporary cash investments		
3. Dividends and interest from securities.		
4. Jewelry deposits, histories, supplies from Corporate Office		
5. Other (Explain)		
		Carry Over Balance (\$7085); 3 Sets of Sorority Documents (\$30); \$25 for S&H of Documents
	\$ 7,140.00	
TOTAL INCOME (Sum of 1-5)	\$ 23,630.00	

II. Estimated Expenditures

(A) Alpha Kappa Alpha Corporate Office		
1. Chapter Tax	\$ 300.00	
2. Per Capita Tax	\$ 4,140.00	<u>46 @ \$90</u>
3. Constitutions, Histories, etc...	0.00	
4. Other Explain		
		EAF Dues, Reactivation Fees & Documents
	\$ 905.00	49 @ \$10 (EAF), 3 @ \$120 (Reactivation Fee), \$25 (S&H), 3 @ \$10 (documents)
Total Alpha Kappa Alpha Corporate Office (Sum 1-4)	\$ 5,345.00	(A)
(B) Conference Attendance		
1. Delegates to Boule	1,365.00	Basileus & GA at \$455 each; 2 Delegates at \$227.50 each
2. Delegates to Regional Conference	\$ 649.00	Basileus & GA at \$185 each; 3 Delegates at \$93 each
3. Other Conferences	620.00	UG Roundup for Basileus, GA and 1 GAC member at \$100, UG Summit for Basileus and GA at \$75 each, Cluster IV Conference for Basileus and GA at \$85 each
Total Conference Attendance (Sum 1-3)	<u>2,634.00</u>	(B)

(C) Chapter Activities

1. Operational Expenses	
a. Basileus' Expenses	\$ 2,200.00
b. Grammateus' Expenses	\$ 75.00
c. Pecunious Grammateus' Expenses	100.00
d. Tamiochos' Expenses (Supplies & Bond)	\$ 50.00
e. Epistoleus' Expenses	\$ 75.00
f. Other Officers	\$ 1,317.00
g. Standing Committees	\$ 250.00
h. Rent - Chapter Meeting Room	\$ 1,800.00
i. Pan Hellenic Council Dues	100.00
j. Publicity/Promotion	\$ 870.00
k. Courtesies	\$ 800.00
l. Bank Charges	\$ 75.00
m. Regional Conference/Boule Assessments	100.00
n. Bonding	\$ 300.00
o. Other (Explain)	Storage Facility (\$1800), PO Box Medium (\$200), External Audit (\$500)
	\$ 2,500.00

Total Operating Expenditures (Sum of a-o) \$ 12,717.00 (C1)

2. Other Activities	
a. Membership Intake	\$ 148.00
b. Homecoming Activities	
c. Founders' Day	\$ 125.00
d. Other (Explain)	Tau Sigma Contingency
	770.00

Total Operating Expenditures (Sum of a-d) \$ 1,043.00 (C2)

3. Program Activities	
a. Initiative I - Emerging Young Leaders	0.00
b. Initiative II - Health & Wellness	0.00
c. Initiative III - Global Poverty	0.00
d. Initiative IV - Economic Security	0.00
e. Initiative V - Social Justice and Human Rights	0.00
f. Initiative VI - Internal Leadership Training for External Service	0.00
g. Other (Explain)	0.00

Total Program Activities (Sum of a-g) 0.00 (C3)

(D) Contingency Funds

1. Contingency Funds

\$ 1,891.00 (D) (8%)

TOTAL EXPENDITURES (Sum of A+B+C1+C2+C3+D)

\$ 23,630.00

Please Note: Total Income Should Equal To Total Expenditures



Alpha Kappa Alpha Sorority, Inc
 Rho Kappa Omega Chapter
 Fundraising Committee Report
 October 2015

Fundraising Committee 2016 Goals:

- Raise \$22000 from fundraisers
- Collaborate with another committee and an outside organization
- Foster Pan Hellenic Relationships through event collaboration
- Raise \$500 through internal fundraisers
- Put the Fun back in Fundraising
- Secure Venues for 2017 in 2016
- Inspire Sorors to increase ticket sales

2016 Fundraisers						
Event	Date	Soror Assessment	Sales Goal	Expenses	Profit	Description
Movie Event	April	2 @ \$15	120 tickets = \$1800	\$100	\$1700	Host Movie Premier of BEST MAN WEDDING Aviation 12 Theater in Linden
Bowling Party	June	2@\$ 25	250 Tickets = \$6250	\$1600	\$4650	Collaborative Family & Friends Event with BAQ
Skating Party	October	2 @ \$25	150 Tickets = \$3750	\$TBD	\$3750	Family & Friends Event
Themed Dinner Party	December	2 @ \$60	150 tickets = \$9000 Journal Ads - \$1000	\$TBD	\$10000	Themed Dinner Party Casino in the Park
Totals		\$ 250	\$21800	\$	\$	

ACTUAL SALES, EXPENSES AND PROFIT IN BOLD

Outstanding Assessments

Internal Fundraisers – Dates to be determined

Shop Till You Drop:

Relaxation Basket Raffle :

Wine Basket Raffle :

50/50 Raffle:

Casual Para Days:

Dining to Donate:

Soror Sabrina Riley (Chairman), on behalf of the Fundraising Committee



*Alpha Kappa Alpha Sorority, Inc.
 Phi Kappa Omega Chapter
 2016 Proposed Budget*

Launching New Dimensions Targets

1. Educational Enrichment (ASCEND, One Million Backpacks, Think HBCU)
2. Health Promotion (Alzheimer's, Stroke and Heart Disease, Mental Health)
3. Family Strengthening (Childhood Hunger, Family Seasonal Wraps, Fiscal Responsibility)
4. Environmental Ownership (1908 Playground Project, Acts of Green)
5. Global Impact (UNA-USA, Africare)

Date	Program	Description	Target	Budget
January 18, Monday	MILK Day of Service	The Chapter will partner with a blood bank. Sorors will assist with crowd control. Monies will be spent on décor, snacks, volunteer certificates and venue. DONATION	2 & 3 <i>Community Impact Day</i>	\$300
January	Africare	The Chapter will make a monetary donation to Africare. (Africare only accepts monetary donations.) HEART HEALTH SEMINAR	5	\$100
February 5, Friday	Go Red for Heart Health	The Chapter will partner with American Heart Association to host a Heart Health Seminar followed by yoga or Zumba. Monies will be spent on décor, snacks, volunteer certificates, venue and gifts for presenters.	2 <i>Community Impact Day</i>	\$200

March	Fiscal Responsibility	FISCAL RESPONSIBILITY WORKSHOP The Chapter will host a workshop about financial responsibility (budgeting, financial planning and benefits of home ownership).	3	\$450
April 9, Saturday	Mental Health Awareness Day	MOVIE VIEWING AND DISCUSSION (Adult program) The Chapter will host a viewing of the movie "Call Me Crazy: A Five Film" (1:28) and have a discussion about the movie. Guest speakers will discuss ways to reduce stress and anxiety. Monies will be spent on the venue, decor, snacks, copy of the movie, handouts and gifts for the presenters.	2 <i>Community Impact Day</i>	\$500
May 21, Saturday	1908 Playgrounds Mobilization	COMMUNITY PARK CLEANUP The Chapter will partner with several community organizations, including the Mayor's office, to beautify and restore a park. Monies will be spent on a plaque/bench, cleaning supplies, paint and paint supplies and volunteer certificates.	4 <i>Community Impact Day</i>	\$400
June	Scholarship	SCHOLARSHIPS Scholarships for high school seniors (essay will incorporate the targets) and HBCU freshman. HBCU college tours. Monies will be used for scholarships and for the presentation program.	1	\$7,700
June 20, Monday	The Longest Day Alzheimer's Support	LONGEST DAY SUPPORT Volunteer at a facility where patients with Alzheimer's live. Monies will be spent on snacks and gift bags (purple ribbon, a purple Alzheimer's silicone bracelet, and a deck of cards/activity book/puzzle).	2 <i>Community Impact Day</i>	\$400
August	Back to School Bookbags	BACK TO SCHOOL BOOK BAG DRIVE The chapter will host or collaborate on this event. The Chapter will donate 150 bookbags filled with school supplies to those in need. Monies will be spent on book bags, school supplies and venue.	1	\$1,500
September	Seasonal Wraps	COLLECTION AND DONATION The Chapter will collect and donate NEW socks, hats, gloves and scarves. Monies will be spent to purchase socks, hats, gloves, scarves and a bin/bag to present items in.	2	\$200

October 16, Sunday	Childhood Hunger Awareness	BOOKBAGS FOR CHILDHOOD HUNGER The Chapter will partner with a local organization to send children home with food for a weekend.	3 <i>Community Impact Day</i>	\$500
October	Breast Cancer Walk	DONATION chapter will walk and make a \$500 donation. Monies will be used to donate and/or to purchase Breast Cancer items to raise funds. The	2	\$500
November	Thanksgiving Dinner	THANKSGIVING DINNER Partner with We Are One or AngelaCARES to serve Thanksgiving Dinner.	3	\$200
	Contingency	Per Fiscal Fitness, the program budget should have a contingency line item.		\$700
	Advertising	Printing and promotion for programs.		\$800
Total				\$14,450

Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter

ACTION ITEMS
from Executive Board Committee
to be presented at November 21, 2015 General Body Meeting

1. Recommendation to adopt a family at Project Hope for 2015 Thanksgiving and Christmas with a budget amount of \$200.
2. Recommendation that sorors who have placed orders for the chapter history book be assessed according to their orders.
3. Recommendation to amend the previously adopted fundraising event budget from November 2014 to reflect cancellation of the Holiday Soiree scheduled for December 12, 2015.
4. Recommendation that the Fundraising Committee gift Technology High School \$125 as a thank you for free services rendered in regards to printing for chapter fundraising events.
5. Recommendation to send 20 elementary school students home with Thanksgiving dinner for 4 with a budget line of \$850.
6. Recommendation to purchase new winter items for residents of Salem Lafayette Houses with a budget line of \$350.
7. Recommendation to make a donation of \$100 to AngelaCares, Inc. for their Thanksgiving Day Program.