



2014-2018

***Alpha Kappa Alpha Sorority, Incorporated®
Rho Kappa Omega Chapter***

General Body Meeting Agenda

January 16, 2016 @ 11am

Mary McLeod Bethune Center 140 Martin Luther King Drive, Jersey City, NJ 07305

Basileus Cimeron Bryant, Presiding

<u>Time</u>	<u>Agenda Item</u>	<u>Responsible Soror</u>
11:00	Meditation	Soror Sharmelle Hunte, Chaplain
11:03	Adoption of Agenda	Soror Cimeron Bryant, Basileus
11:04	Approval of Minutes	Soror Shevon Armstrong, Grammateus
	Officers' Reports	
11:09	Basileus	Soror Cimeron Bryant
11:14	Epistoleus	Soror Vanessa Jean-Louis
11:19	Pecunious Grammateus	Soror Tynesha Banks
11:26	Tamiouchos	Soror Sobande F. Afolabi
11:33	Hodegos	Soror Vaidra Johnson
	Committee Reports	
11:38	Program	Soror Sallie E. Brown, Chairman
11:43	Budget and Finance	Soror Sobande F. Afolabi
	Unfinished Business	
11:46	Corporate Office End of Year Reports	Soror Cimeron Bryant, Basileus
11:49	2016 Committee Sign Up Sheet	Soror Cimeron Bryant, Basileus
	New Business	
11:53	Vision Statement, Chapter Goals	
	Standing Rules	Soror Cimeron Bryant, Basileus
12:10	NARC 2016	Soror Cimeron Bryant, Basileus
12:17	NARC 2016 Delegates	Soror Cimeron Bryant, Basileus
12:24	NARC 2016 Awards Submission	Soror Cimeron Bryant, Basileus
12:30	Philacter Report	Soror Andrea Wright, Philacter
12:35	Announcements	General Body
12:45	International Hymn & Pledge	General Body
12:50	Adjournment	Soror Cimeron Bryant, Basileus

Chapter Photo and Launching New Dimensions of Service Kick Off Celebration will take place immediately after chapter meeting



2014-2018

Alpha Kappa Alpha Sorority, Incorporated®

Rho Kappa Omega and Tau Sigma Chapters

Joint General Body Meeting Minutes

PKQ Basileus Cimeron Bryant, Co-Presiding

TS Basileus Kendra Lee, Co-Presiding

Date: **December 19, 2015**

Location: Mary McLeod Bethune Center 140 Martin Luther King Drive Jersey City, NJ

34 Sorors attended and attendance sheet attached

11:09 am Meeting call to order

Meditation provided by Soror **Tynesha Banks**

A quorum was established.

Approval of the Agenda adopted by general consent.

Approval of Minutes:

PKQ November general meeting minutes approved by general consent with corrections.

TS minutes not reviewed Soror Elisheva M.R not present.

Officer Reports:

- PKQ Basileus Report

Basileus Bryant read her newsletter.

- TS Basileus Report

Basileus Kendra Lee read her newsletter.

- PKQ Epistoleus Report

Soror Vanessa Jean-Louis report on file and the updates were read. Some mailings circulated to chapter members for review.

- TS Epistoleus Report

Soror Kendra Lee read her report and received an evaluations expenses invoice.

- PKQ Pecunious Grammateus Report

Soror Tonia Slay-Daniels read summary of the report on file (November 2015). Corrections to reflect next month.

- TS Pecunious Grammateus Report not presented but was mentioned it was sent.

- PKQ Tamiouchos Report

Soror Sobande F.Afolabi read summary of the report on file (November 2015).

- TS Tamiouchos Report

Soror Kendra Lee report not presented.

- PKQ Hodegos Report

Soror Vaidra Boston report on file and no updates. Sorors recognized with balloons for their birthdays.

- PKQ Custodian Report

Soror Tanya Ginn-Brown report on file and no updates.

Committee Reports on file and Basileus Bryant announced only questions are welcomed to address the reports.

Program, Budget and Finance, Courtesy and Protocol, Bylaws, Publicity and Technology, Awards, EAF, Fundraising, Leadership Development, Membership, Nominating, Standards, Strategic Planning and Sisterly Relations Committees for PKQ

No Committee Reports presented for TS Committee chairmen.

-Correction to the Program committee report by Soror Natalie Russell it should be Project Home on the report.

-Soror Charlotte Rogers of PKQ Membership committee acknowledged sorors who reclaimed a Soror and Soror Sallie Brown received an award for Soror of the Year.

-Soror Heather was asked to provide any updates in which she mentioned no regional suppository.

New Business:

Action Items

Motion by Soror Sobande F.Afolabi to accept the recommendation as presented.

Recommendation to allocate Philacter fine fees collected for 2015 to EAF. motion carried

Motion by Soror Natalie Russell to accept the recommendation as presented.

**Recommendation that \$148.61 from the monies raised from internal fundraisers be allocated to EAF.
motion carried**

Motion by Soror Natalie Russell to accept the recommendation as presented.

**Recommendation that any expenses related to the Denim & Pearls day party be taken from its profits.
motion carried**

Soror Heather Spencer to follow up with the Bylaws Committee for the name change recommendation from her report.

Fall Mailing information from both chapters.

Documents read by Basileus Bryant.

- the Supreme Basileus letter read
- flyer for Archives committee
- contribution request for Historian
- certificate training for Basileus
- certification of financial officer to be held at NARC
- Grad Advisor certificate training levels 1 & 2- level 1 need transcripts due by 4/1/2016
- MIP change and updates correspondence
- calander of Community Impact days
- Reinstatement flyer workshop to be held at boule.
- International Sisterly Relations day is January 15th
- 2015 book Launching New Dimensions
- correspondence for a call to clergy
- holiday corporate office hours
- Heritage Foundation club; application due by 4/1/2016
- EAF categories: 2016 Silver Level is 1-50 and contributions are \$150 + \$500 to reach Gold Level
- new history book 8th edition
- EAF history book
- handbook for Strategic Planning chairman
- International Archives handbook
- letter read from Supreme Tamiouchos
- Connections calander
- Risk management brochure
- Standards brochure
- information about the postal stamp of Ethel Hegeman Lyle
- information received about competition for mentoring
- brochure about Golden Sorors and noteworthy they should be recognized with respect.

Basileus Bryant announced the attire for the annual Founders Day celebration is all black attire with the regional scarf.

Soror Kendra Lee read highlights and qualifications from the Undergraduate Fall Mailing. She read about the Leadership Fellows program. The application deadline was on Thursday December 31, 2015. Also received information about the Own It chapter tote bag.

P KQ Committee sign up sheet distributed to chapter members.

Joint Sisterly Relations Activity with PKQ Soror Shevon Armstrong and TS Soror Kendra Lee was presented.

Two teams named Team Alpha and Team Kappa performed by sorors present.

Adjustment to the agenda: move the Installation of Officers after Announcements.

Presentations:

Basileus Bryant distributed gifts to every Soror present at the meeting. With recognition to Soror charter members: Melody Brantley, Soror Delores L.A Curtis, Gwendolyn Anthony Garnett and Janet Chavis Other sorors presented with gifts including TS Soror Kendra Lee.

Sisterly Relations will present after chapter meeting the reveal of the secret soror holiday gifts.

Philacter report:

15 late Sorors \$30. collected

5 visiting Sorors

ANNOUNCEMENTS:

1. Soror Heather Spencer: encourage to apply for EAF Scholarship for members and non-members Hospitality for the Marriott.
2. Soror Shevon Armstrong: The Christmas Spectacular popular show in NYC has her godson performing in it.
3. Soror Andrea Kwakyeh: her non-profit organization is collaborating in Jersey City- a toy drive at the McDonald's on Grand Street from 3-5pm.
4. Soror Tonia Slay-Daniels: to donate water bottles as help to EAF fundraising and others such as Breast Cancer and Think HBCU.
5. Soror Doris Taylor : celebration of AKA anniversary 45 years with her line sisters.
6. Soror Sobande F.Afolabi: outstanding vouchers will be submitted today is the last day.
7. Soror Vaidra Boston: asked the visiting Sorors to stand and introduce themselves.
8. Basileus Bryant: informed chapter members of a Thank You support note received from AKA group named Cultured Pearls for Progress.
9. Basileus Bryant: read email invite from Soror Roz of BAQ chapter to meet for Founders Day at Suzy Ques in West Orange, NJ 7-10pm includes DJ, food, live streaming and no cost associated.

Installation of Officers Ritual

Charter Member Soror Melody Brantley presided

The International Hymn and Pledge recited.

Meeting adjourned at 1:00 pm.

Signatures Approval

Sorors Attendance sheet for Joint Rho Kappa Omega and Tau Sigma chapters
December 19, 2015

Tau Sigma chapter Soror Kendra Lee

PKQ MEMBERS & VISITORS

1. Altamease Drummond
2. Andrea Kwakyeh
3. Andrea L Mason
4. Andrea Wright
5. Ashley Rogers
6. Charlotte Rogers Brown
7. Cimeron Bryant
8. Corinne E. Rivers
9. Darcell Medley-Stokes
10. Denise Ridley
11. Dolores L.A.Curtis
12. Doris C.Taylor
13. Gwendolyn Anthony Garnett
14. Heather Spencer
15. Janet Chavis
16. Janice T.Watson
17. Jazmin Gooding
18. Jennie Cadet
19. Maya Daniels
20. Miraclea Adams
21. Natalie Russell
22. Nokeima T Jones
23. Patricia Bryant
24. Renada M. Williams
25. Sabrina Riley
26. Sallie Brown
27. Shevon Armstrong
28. Sobande F.Afolabi
29. Sonia M.Pleasant
30. Tiffany M.Riddick
31. Tonia Slay-Daniels

32. Tynesha Banks
33. Vaidra Boston
34. Vanessa Jean-Louis

Visiting Sorors:

1. Melody McGowan Brantley
2. Tamika Manifold
3. Marla Ham-Chakotae
4. Linda Hill
5. Jonnie Cannon



ALPHA KAPPA ALPHA SORORITY, INCORPORATED®
RHO KAPPA OMEGA CHAPTER • MONTHLY NEWSLETTER

January 2016

Vol. 2 Issue 1

Sisterly Greetings from the Basileus

Happy New Year, Founders' Day and Sisterly Relations Day!

This year PKQ Founders' Day and Sisterly Relations Day celebrations will be in collaboration with local AKA chapters. The celebration will take place on Friday, Jan 15th at Suzy Ques Restaurant in West, Orange, NJ from 7-10pm. Family and friends are also invited. Please come out for an evening of fun.

Sorors, the final numbers are in and I am proud to report that in 2015 the Fundraising Committee raised over **\$14,600** surpassing the \$6,500 chapter goal. Thank you to our Fundraising Chairman, Soror Sabrina Riley, members of the fundraising committee and chapter sorors for going above and beyond to more than double our chapter goal. Your efforts in 2015 will fund PKQ programs and scholarships in 2016 so that we can continue to service the residents of Hudson County. My sincere thanks to all of you.

On January 18th, we will kick off the year with our 1st Community Impact Day by hosting the MLK Day of Service Blood Drive. The event will take place at Ocean Ave Baptist Church 735 Ocean Ave in Jersey City from 2:30-7:30pm. Sorors are asked to invite the community to participate by donating blood and/or making donations of warm wraps.

This week, Soror Sallie E. Brown and I along with over 400 sorors will be traveling to the Middle East to witness the historical chartering of the 16th International chapter of Alpha Kappa Alpha Sorority, Inc. which will take place on January 22, 2016 in Dubai, UAE. Alpha Kappa Alpha Sorority, Inc. is truly impacting the world.

At the conclusion of our chapter meeting we will have the Launching New Dimension of Service Kick Off Celebration.

Sisterly,
Soror Cimeron

Email: pkqbasileus7@gmail.com

Phone: (201) 310-3914

Basileus Itinerary for January

Jan 9th: North Atlantic Region Leadership Meeting

Jan 10th: Officers/Chairmen Transition & Executive Board Meetings

Jan 15th: Founders' Day Celebration

Jan 16th: General Body Meeting

Jan 21st: Pearls of Arabia Welcome Reception

Jan 22nd: Pearls of Arabia Chapter Chartering and Gala

2016 Officers

BASILEUS
Cimeron Bryant

ANTI-BASILEUS
Sallie E. Brown

GRAMMATEUS
Shevon Armstrong

ANTI-GRAMMATEUS
Jazmin Gooding

PECUNIOUS GRAMMATEUS
Tynesha Banks

TAMIOUCHOS
Sobandé F. Afolabi, Esq.

EPISTOLEUS
Vanessa Jean-Louis

HODEGOS
Vaidra Boston

PHILACTER
Andrea Wright

PARLIAMENTARIAN
Darcell Medley-Stokes

IVY LEAF REPORTER
Tiffany M. Riddick

CUSTODIAN
Vanetha Wood-Stradford

HISTORIAN
Heather Spencer

GRADUATE ADVISOR
Corinne E. Rivers, Esq.

CHAPLAIN
Sharmelle Hunte

In the News



Regional Updates:

SAVE THE DATE

January 30, 2016 - Cluster IV Founders' Day Celebration at the Crowne Plaza Hotel, Cherry Hill, NJ. Registration fee - \$85 includes North Atlantic Region Scarf. The attire is all Black. Deadline for early registration is January 20, 2016. No registration will be accepted after January 23rd.

February 13, 2016 - AKA Day At The Capitol in Albany, NY. Registration fee - \$25 Deadline to register is February 5th.

85th North Atlantic Regional Conference March 30 - April 3, 2016 in Hartford, CT. Registration fee - \$185. Registration is now open.

May 3 - 4, 2016 - Public Policy Conference in Washington, DC

67th Boule July 9 - July 15, 2016 in Atlanta, GA

Other Updates:

Revised Alpha Kappa Alpha Sorority, Inc. manuals are available for purchase on the corporate office website at www.aka1908.com.

Monthly Calendar of Chapter Events

Jan 15th: Founders' Day Celebration
Jan 16th: General Body Meeting
Jan 18th: MLK Day of Service Blood Drive

AKA-lades

To be featured in the monthly newsletter for promotions, births, marriages, engagements, etc., please contact Basileus Bryant at pkqbasileus7@gmail.com. We would love to acknowledge your accomplishments!



January Birthdays

6th - Soror Janet Chavis
11th - Soror Sonia M. Pleasant
30th - Soror Sallie E. Brown

2016 Committee Chairmen

PROGRAM - Sallie E. Brown
BUDGET & FINANCE - Sobande F. Afolabi
COURTESY & PROTOCOL - Vaidra Johnson
BYLAWS - Darcell Medley-Stokes
PUBLICITY & TECHNOLOGY - Tiffany Riddick
ARCHIVES - Heather Spencer
CONNECTION - Gwen Anthony
FUNDRAISING - Sabrina Riley
LEADERSHIP DEVELOPMENT - Andrea Mason
MEMBERSHIP - Tonia Slay-Daniels
STANDARDS - Tamra Sanchez
STRATEGIC PLANNING - Janet Chavis
SISTERLY RELATIONS - Charlotte Rogers - Brown
RITUAL - Ashley Rogers

Condolences

Please continue to keep Soror Vaidra Johnson and her family in prayer as they mourn the loss of their loved one.



Rho Kappa Omega

January 2016 Correspondence Report

From: **Soror Rasheeda Green**

What: Exit Letter: Letter of explanation for leaving the Chapter addressed to Membership, Leadership Development and Madame Basileus. Three copies were enclosed.

Notes: N/A

From: **Comcast Business**

What: Advertisement for high speed internet

Notes: N/A

From: **Comcast Business**

What: Advertisement for high speed internet

Notes: N/A

From: **Comcast Business**

What: Happy New Year Card

Notes: N/A

From: **AKA/ Corporate Office**

What: Holiday Card

Notes: Holiday Card available upon request.

From: **AKA/ Corporate Office**

What: 10th Anniversary Edition 2016 Calendar & Resource Guide

Notes: Calendar available upon request.

From: **Madame Regional Director**

What: Holiday Card

Notes: Holiday Card available upon request.

From: **Madame Regional Director**

What: Holiday Card for Tau Sigma Chapter (Addressed to Soror Corrine Rivers - TS GA)

Notes: N/A

From: **Extra Space Storage**

What: Rate Change Notice

Notes: Effective February 1, 2016 new rate will be \$129.47.

From: **US Postal Service**

What: Rate Change Notice

Notes: PO Box fees will change and most will increase on January 17, 2016. Fees are due on January 31, 2016. Payments received before January 17, 2016 will be renewed at the existing rate and payments received after will be charged the new price.

From: **Oriental Trading**

What: Boucher - Two books were enclosed.

Notes: Available upon request.

From: **Madame Regional Director**

What: Thank You Card

Notes: Thank You card available upon request.

Respectfully Submitted,
Soror Vanessa Jean-Louis
Epistoleus

	A	B	C	D	E	F	G	H	I
	Pecunious Grammateus Report December 1-December 31, 2015								
1									
2	Account	Name	Amount	Check #/Cash	Receipt #	Date received	Date Submitted	Purpose	Notes
3	Operating Account	Soror Jennie Cadet	\$50.00	263	725274	12/12/2015	12/13/2015	AKA license plate	Paid In Full
4	Operating Account	Soror Rasheeda Green	\$64.52	1745	725275	12/12/2015	12/13/2015	History Books	4 Paid in Full
5	Operating Account	Soror Heather Spencer	\$50.00	cash	725276	12/12/2015	12/13/2015	AKA license plate	Paid In Full
6	Operating Account	Soror Gwendolyn Anthony	\$100.00	359	725277	12/12/2015	12/13/2015	AKA license plate	Paid In Full
7	Operating Account	Soror Sabrina Riley	\$300.00	cash	725278	12/19/2015	12/22/2015	2016 Dues	Paid In Full
8	Operating Account	Soror Nokiema Jones	\$16.13	cash	725279	12/19/2015	12/22/2015	History Book	Paid In Full
9	Operating Account	Soror Charlotte Brown	\$350.00	cash	725280	12/19/2015	12/22/2015	2016 Dues	Paid In Full
10	Operating Account	Soror Charlotte Brown	\$16.13	cash	725281	12/19/2015	12/22/2015	History Book	Paid In Full
11	Operating Account	Soror Pat Bryant	\$700.00	1761	725282	12/19/2015	12/22/2015	2016 Dues	Paid In Full for Sorors Pat and Karin Bryant
12	Operating Account	Soror Doris Taylor	\$50.00	cash	725283	12/19/2015	12/22/2015	2016 Dues	Paid In Full
13	Operating Account	Soror Andrea Kwakveh	\$266.13	166	725284	12/19/2015	12/22/2015	2016 Dues & History Book	Paid In Full
14	Operating Account	Soror Denise Ridley	\$16.13	817	725285	12/19/2015	12/22/2015	History Book	Paid In Full
15	Operating Account	Soror Sobande Afolabi	\$215.00	cash	725286	12/19/2015	12/22/2015	2016 Dues	Paid In Full
16	Operating Account	Soror Jennifer Devaughn	\$100.00	102	725287	12/19/2015	12/22/2015	NARC Obligation	Paid In Full
17	Operating Account	Soror Andrea Mason	\$700.00	0654 & 0656	725288	12/19/2015	12/22/2015	2016 Dues	Paid In Full for Sorors Andrea and Angela Mason
18	Operating Account	Soror Vernetha Hope Powell	\$350.00	2678	725289	12/19/2015	12/22/2015	2016 Dues	Paid In Full
19	Operating Account	Soror Vanetha Wood-Stradford	\$366.13	2260	725290	12/19/2015	12/22/2015	2016 Dues & History Book	Paid In Full

1	A	B	C	D	E	F	G	H	I
	Pecunious Grammateus Report 1-December 31, 2015								
2	Account	Name	Amount	Check #/Cash	Receipt #	Date received	Date Submitted	Purpose	Notes
20	Operating Account	Soror Heather Spencer	\$350.00	5600	725291	12/19/2015	12/22/2015	2016 Dues	Paid In Full
21	Operating Account	Soror Tonia Slay-Daniels	\$100.00	cash	725292	12/19/2015	12/22/2015	2016 Dues	Paid In Full
22	Operating Account	Soror Cimeron Bryant	\$7.78	5532	725293	12/19/2015	12/22/2015	NARC Seat Reservation	Paid In Full
23	Operating Account	Soror Andrea Wright	\$26.00	cash	785601	12/19/2015	12/22/2015	Philacter Fines	December
24	Operating Account	Soror Renada Wright	\$350.00	174	785602	12/19/2015	12/22/2015	2016 Dues	Paid In Full
25	Operating Account	Soror Tamra Sanchez	\$350.00	cash	785603	12/19/2015	12/22/2015	2016 Dues	Paid In Full
26	Operating Account	Soror Tynasha Banks	\$16.13	cash	785604	12/19/2015	12/22/2015	History Book	Paid In Full
27	Operating Account	Soror Andrea Wright	\$4.00	cash	785605	12/19/2015	12/22/2015	Additional Philacter Fines	December
28	Operating Account	Soror Andrea Wright	\$245.00	cash	785606	12/19/2015	12/22/2015	2016 Dues	Partial Payment
29	Operating Account	Soror Cimeron Bryant	\$7.78	5532	725293	12/19/2015	12/22/2015	NARC Table Reservation	Paid In Full
30	Operating Account	Soror Vaidra Johnson	\$350.00	1058	725294	12/21/2015	12/22/2015	2016 Dues	Paid In Full
31	Operating Account	Soror Vanetha Wood-Stradford	\$50.00	2258	725295	12/22/2015	12/22/2015	AKA license plate	Paid In Full
32	Operating Account	Soror Shevon Armstrong	\$280.00	cash	725296	12/22/2015	12/22/2015	2016 Dues	Paid In Full
33	Operating Account								
34	Operating Account								
35		Total	\$5,846.86						
36									
37									
38	Pecunious Grammateus Report 1-December 31, 2015								
39	Account	Name	Amount	Check #/Cash	Receipt #	Date received	Date Submitted	Purpose	Notes



Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Tamiouchos Report
Operating Account
December 1 - December 31, 2015

	Beginning Balance		\$17,711.82
	<u>Income:</u>		
Rec'd	Deposit		
12/12/15	12/28/15	Jennie Cadet (\$50), balance of AKA License Plate; Rasheeda Green (\$64.52), 4 Chapter History Books; Heather Spencer (\$50), balance of AKA License Plate	\$164.52
12/22/15	12/28/15	Shevon Armstrong (\$280), balance of 2016 Chapter Dues (RESTRICTED); Vaidra Johnson (\$350), 2016 Chapter Dues (RESTRICTED); Vanetha Wood-Stradford (\$50), balance of AKA License Plate	\$680.00
12/22/15	12/28/15	Renada Williams (\$350), 2016 Chapter Dues (RESTRICTED); Cimeron Bryant (\$7.78), NARC Gala Seat Reservations for Dolores L.A. Curtis; Heather Spencer (\$350), 2016 Chapter Dues (RESTRICTED); Vanetha Wood-Stradford (\$366.13), \$350 Chapter Dues (RESTRICTED), \$16.13 Chapter History Book; Vernetha Hope Powell (\$350), 2016 Chapter Dues (RESTRICTED); Andrea Mason (\$350) 2016 Chapter Dues (RESTRICTED); Andrea Mason (\$350) 2016 Chapter Dues for Angela Mason (RESTRICTED); Jennifer DeVaughn (\$100) NARC Obligation for 2014; Denise Ridley (\$16.13), 1 chapter history book; Andrea Kwakyeh (\$266.13), \$250 balance of 2016 Chapter Dues, \$16.13 chapter history book; Pat Bryant (\$700), 2016 Chapter Dues for P. Bryant and Karin Bryant (RESTRICTED); Sabrina Riley (\$300), balance of 2016 Chapter Dues (RESTRICTED); Nokeima Jones (\$16.13), chapter history book; Sobande Afolabi (\$215), balance of 2016 Chapter Dues (RESTRICTED); Charlotte Rogers-Brown (\$350), 2016 Chapter Dues (RESTRICTED); Charlotte Rogers-Brown (\$16.13), chapter history book; Doris Taylor (\$50), balance of 2016 Chapter Dues (RESTRICTED); Tonia Slay-Daniels (\$100), balance of 2016 Chapter Dues; Andrea Wright (\$30), Philacter Fines; Tamra Sanchez (\$350), 2016 Chapter Dues (RESTRICTED); Tynesha Banks (\$16.13), chapter history book; Andrea Wright (\$245), 2016 Partial Chapter Dues (RESTRICTED)	\$4,894.56
	Total Income		\$5,739.08

**Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Tamiouchos Report
Operating Account
December 1 - December 31, 2015**

<u>Disbursements:</u>				A/C #	
Date	Posted				
12/8/15	12/8/15	TR	Online Transfer to Fundraising Account to cover check mistakenly written from Fundraising Account to Natalie Russell	6100	\$725.73
12/8/15	12/8/15	TR	Online Transfer to Fundraising Account to cover erroneous transfer made to Operating Account		\$725.73
12/23/15		1872	Epsilon Upsilon Omega: AKA License Plates	6200	\$700.00
12/19/15		1873	Palitto Insurance Agency: Bonding of 4 officers for 2016	5520	\$225.00
12/19/15		1874	Cimeron Bryant: MIP Luncheon Ticket to Theta Pi Omega	5010	\$35.00
12/19/15		1875	Cimeron Bryant: Copies of Fall Mailing documents	5010	\$15.49
12/19/15		1876	Vaidra Johnson: Refreshments for Dec 2015 meeting; balloons	5290	\$48.13
12/19/15	12/22/15	1877	Cimeron Bryant: Monthly Meeting Space (Oct.-Dec. 2015)	5510	\$77.70
12/19/15		1878	Cimeron Bryant: Food for Chapter Evaluation Team Meetings preparing for evaluation	5010	\$37.11
12/26/15		1879	Cimeron Bryant: Sisterly Relations Activity with Tau Sigma and GAC members	5010	\$70.00
12/26/15		1880	Cimeron Bryant: Flowers to Soror Pat Bryant, Honoree for NAACP Freedom Fund Dinner	5010	\$20.68
12/26/15		1881	Cimeron Bryant: Supplies for Chapter Evaluation	5550	\$74.74
12/26/15		1882	Cimeron Bryant: Binding of Meeting Minutes for Chapter Evaluation	5550	\$16.52
12/28/15	12/28/15	TR	Online Transfer to Fundraising Account: Refund for Holiday Soiree was erroneously deposited into Operating Account		\$300.00
12/29/15		ACH	Alpha Kappa Alpha: Corporate Dues for 19 sorors and chapter tax	5700/5710/ 5720	\$2,020.00
12/31/15		1883	Cimeron Bryant: AKA documents for Archives Committee	5230	\$47.00
Total Disbursements					<u><u>\$5,138.83</u></u>

Summary

Beginning Balance		\$17,711.82
Total Income		\$5,739.08
Total Disbursements		\$ (5,138.83)
Total Balance to be carried forward		\$18,312.07
Carry Over Balance		\$18,312.07
Outstanding Items	1849/\$20, 1869/\$196, 1872/\$700; 1873/\$225, 1874/\$35 1875/\$15.49, 1877/\$77.70, 1878/\$37.11, 1879/\$70, 1880/\$20.68 1881/\$74.74, 1882/\$16.52; ACH/\$2020; 1883/\$47	\$3,555.24
OUTSTANDING DEPOSIT		
Bank Balance		\$21,867.31



Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Tamiouchos Report
Fundraising Account
December 1 - December 31, 2015

Beginning Balance

\$17,156.31

Income:

Rec'd	Deposit		
12/8/2015	12/8/2015	Online Transfer from Operating Account to cover check written to Natalie Russell	\$725.73
12/8/2015	12/8/2015	Online Transfer from Operating Account to cover erroneous transfer made to Operating Account to cover check written to Natalie Russell	\$725.73
12/22/15	12/28/15	Vaidra Johnson (\$85), \$35 balance of Jazz Luncheon Ticket; \$50 Denim and Pearls Party; Charlotte Rogers-Brown (\$174), Balance of 2016 Assessments owed; Janice T. Watson (\$50), Denim and Pearls Tickets; Jennifer DeVaughn (\$160) balance of 2014 Assessments owed; Andrea Mason (\$24), 2 Selma movie tickets	\$493.00
12/28/15	12/28/15	Online Transfer from Operating Account: Refund for Holiday Soiree	\$300.00

Total Income

\$2,244.46

Disbursements:

Date	Posted		A/C #	
12/13/15		1502 Natalie Russell: Food for Childhood Hunger Program	2400	\$150.00
12/13/15		1503 Natalie Russell: Food and gift cards for Thanksgiving Baskets	1200/1300	
		for 25 elementary school students	1600/2200/2600	\$841.02
12/13/15		1504 Technology High School: Donation for printing services	1400	\$125.00
12/19/15	12/24/15	1505 Doris Taylor: Refund for overpayment of Denim & Pearls ticket	4700	\$40.00
12/19/15		1506 Gwendolyn Anthony: Refund for 2 tickets to Holiday Soiree		\$50.00
12/19/15	12/21/15	1507 Samantha Hinton: Refund for 2 tickets to Holiday Soiree		\$50.00
12/19/15	12/29/15	1508 Jennie Cadet: Cookies for Denim and Pearls Party	4700	\$48.00
12/19/15	12/21/15	1509 Sallie Brown: Décor for Denim and Pearls Party	4700	\$72.82
12/26/15		1510 Technology High School: Donation for printing services	1800	\$200.00
12/26/15		1511 Cimeron Bryant: (2) Retractable 2-sided vertical chapter banners	4300	\$371.98
			1100/ 1600/	
12/26/15		1512 Natalie Russell: Clothing for Adopt A Family Program	2100	\$200.00
12/26/15		1513 Natalie Russell: Clothing for Warm Up Wraps Program	2000/ 2100	\$350.00
Total Disbursements				\$2,498.82

Summary

Beginning Balance		\$17,156.31
Total Income		\$2,244.46
Total Disbursements		\$ (2,498.82)
Total Balance to be carried forward		\$16,901.95
Carry Over Balance		\$16,901.95
Outstanding Items	1502/\$150, 1503/\$841.02, 1506/\$50, 1510/\$200 1511/\$371.98, 1512/\$200, 1513/\$350	\$2,163.00
OUTSTANDING DEPOSIT		
Bank Balance		\$19,064.95



Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Tamiouchos Report
Scholarship Account
December 1 - December 31, 2015

	Beginning Balance	\$2,544.55
	<u>Income:</u>	
Rec'd	Deposit	
	Total Income	\$0.00
	<u>Disbursements:</u>	
Date	Posted	A/C #
12/19/15	1014 Morgan State University: Scholarship for Saria White	1400 \$1,000.00
	Total Disbursements	\$1,000.00

Summary

Beginning Balance	\$2,544.55
Total Income	\$0.00
Total Disbursements	\$ (1,000.00)
Total Balance to be carried forward	\$1,544.55
Carry Over Balance	\$1,544.55
Outstanding Items 1014/\$1000	\$1,000.00
Bank Balance	\$2,544.55

**Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Chapter Operations
Tamiouchos Report
Comparison of Budget to Actual 2015**

As of December 31, 2015

**Approved Budget
\$23,870.00**

<u>A/C#</u>	<u>Category</u>	<u>Approved Budget</u>	<u>Actual YTD</u>	<u>Remaining in Budget</u>
<u>Officers' Expenditures</u>				
5010	Basileus	\$1,500.00	\$1,480.15	\$19.85
5020	Grammateus	\$150.00	\$51.19	\$98.81
5030	Epistoleus	\$200.00	\$19.60	\$180.40
5040	Tamiouchos	\$50.00	\$0.00	\$50.00
5050	Pecunious Grammateus	\$60.00	\$55.76	\$4.24
5060	Graduate Advisor	\$100.00	\$75.00	\$25.00
5070	Other Officers' Expenditures	\$140.00	\$10.00	\$130.00 (4) See Below
<u>Standing Committees' Expenditures</u>				
5200	Standards Committee	\$50.00	\$25.89	\$24.11
5210	Membership Committee	\$350.00	\$190.84	\$159.16
5220	Connection Committee	\$150.00	\$0.00	\$150.00
5230	Archives Committee	\$295.00	\$235.51	\$59.49
5240	Leadership Development Team	\$800.00	\$454.37	\$345.63 (5) See Below
5250	Awards Committee	\$200.00	\$189.96	\$10.04
5260	EAF Committee	\$50.00	\$0.00	\$50.00
5270	Publicity	\$1,150.00	\$876.22	\$273.78
5280	Graduate Advisory Committee	\$200.00	\$200.00	\$0.00
5290	Courtesies	\$700.00	\$689.16	\$10.84
5300	Sisterly Relations Committee	\$400.00	\$175.86	\$224.14
5310	Other Standing Committees' Expenditures	\$140.00	\$17.30	\$122.70
<u>Other Expenditures</u>				
<u>Administrative Expenditures</u>				
5500	Bank service charges	\$75.00	\$0.00	\$75.00 (6) SEE BELOW
5510	Monthly Meeting (room rental)	\$2,000.00	\$807.90	\$1,192.10
5520	Officers' Bonding	\$350.00	\$225.00 \$	125.00 (8) SEE BELOW
5530	P.O. Box Medium	\$200.00	\$196.00	\$4.00
5540	Storage Facility	\$1,700.00	\$1,693.48	\$6.52
5550	SET Visit	\$1,500.00	\$91.26	\$1,408.74
5560	External Audit	\$1,000.00	\$0.00	\$1,000.00
5570	Pan Hellenic Council Dues	\$100.00	\$0.00	\$100.00
<u>Corporate Office Expenditures</u>				
5700	Chapter Tax	\$300.00	\$300.00	\$0.00 (1) SEE BELOW
5710	Per Capita Tax	\$3,870.00	\$3,870.00	\$0.00 (2) SEE BELOW
5720	EAF Dues	\$460.00	\$470.00 \$	(10.00) (2) SEE BELOW
5730	Reactivation Fees	\$545.00	\$80.00	\$465.00
5740	Constitution & Bylaws/ Manual of Standard Procedure	\$500.00	\$600.00 \$	(100.00)
<u>Conference Expenditures</u>				
5900	North Atlantic Region & Boule Assessments	\$100.00	\$75.00	\$25.00
5910	NARC Delegates	\$750.00	\$750.00	\$0.00
5920	Leadership Seminar	\$540.00	\$470.00	\$70.00
5930	Other Conferences (Roundup and Cluster)	\$470.00	\$470.00	\$0.00
<u>Other Expenditures</u>				
6100	Contingency	\$2,325.00	\$1,971.72	\$353.28 (3) SEE BELOW

**Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Chapter Operations
Tamiouchos Report
Comparison of Budget to Actual 2015**

As of December 31, 2015

Chapter Activities

6300	Founders' Day	\$200.00	\$0.00	\$200.00
6310	Membership Intake	\$200.00	\$0.00	\$200.00
	Total	\$23,870.00	\$16,817.17	\$7,052.83

YTD Philacter Fines collected \$196.00

YTD Chapter Members Only Internal Fundraiser \$244.00 (7) SEE BELOW

Notes:

- (1) 12/25/14 - Paid Chapter Tax (\$300) and Per Capita and EAF for 17 members for 2015; Chapter Tax for 2016 was paid on 12/29/15
- (2) 12/31/14 - Paid Per Capita and EAF for 16 members for 2015; Per Capita for 17 sorors and EAF for 19 sorors for 2016 were paid on 12/29/15
- (3) \$136 for Tau Sigma Chapter Tax and 15% Administrative Fee; \$96 PO Box Rental Fee for 6 months for Tau Sigma; \$120.89 for costs related to Tau Sigma (mailing, check fee, replacement of Sorority Documents); \$43.80 to Soror Janet Cahvis for travel expenses to NARC judging; \$849.30 for expenses related to 2015 Undergraduate Summit; The chapter voted to reimburse Soror Natalie Russell \$725.73 copies of chapter history books.
- (4) 4/11/15 - Protocol Manual (\$10) was purchased by Basileus Bryant for Philacter.
- (5) 4/11/15 - \$450 was submitted by 15 sorors who attended Chapter Retreat. The funds collected go towards expenses related to room rental, food, supplies and wine tasting. \$450 has been added in to LDT Budget. Check Number 1809, dated 4/11/15 to Old York Cellars for \$449.40 was deducted from LDT Budget.
- (6) A stop payment was placed on Check Number 1714. The check will be reissued less the stop payment fee. A stop payment was placed on Check Number 1755. The check was reissued less the stop payment fee. The Chapter will not absorb the stop payment fees; therefore, the fees are not charged against this line item.
- (7) \$39 was collected for Relaxation Basket raffle at March 21 ,2015 Chapter Meeting. \$60 was collected for Wine Basket raffle at April 18, 2015 Chapter Meeting. \$68 was collected for Shop Til You Drop at May 16, 2015 Chapter Meeting. \$77 was collected at June 20, 2015 Chapter Meeting.
- (8) Check #1873 for bonding of 4 officers for 2016 was dated December 19, 2015, but will be charged to the 2016 Operating Budget.

**Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Program / Fundraising / Scholarship
Tamiouchos Report
Comparison of Budget to Actual 2015**

As of December 31, 2015

Approved Budget
\$11,400.00

A/C#	Category	Approved Budget	Actual YTD	Remaining in Budget
Chapter Programs				
1100	Back to School Health and Safety Fair	\$1,500.00	\$1,500.00	\$0.00
1200	Martin L. King Jr. Day of Service Program	\$300.00	\$300.00	\$0.00
1300	ASCEND Mentoring Program	\$750.00	\$750.00	\$0.00
1400	Rho Kappa Omega Scholarship	\$5,350.00	\$3,265.20	\$2,084.80
1500	Making Strides Against Breast Cancer	\$200.00	\$425.00	\$ (225.00) ⁽³⁾ SEE BELOW
1600	Go Red Sunday for Heart Health	\$200.00	\$200.00	\$0.00
1700	Sickle Cell Association of NJ	\$100.00	\$100.00	\$0.00
1800	Program Advertising	\$800.00	\$209.30	\$590.70
1900	Africare	\$300.00	\$300.00	\$0.00
2000	Mothers' Day Program	\$300.00	\$300.00	\$0.00
2100	1908 Playgrounds Mobilization	\$300.00	\$300.00	\$0.00
2200	The Longest Day Alzheimer's Support	\$300.00	\$300.00	\$0.00
2300	Mental Health Awareness Day	\$200.00	\$200.00	\$0.00
2400	Childhood Hunger Awareness	\$300.00	\$300.00	\$0.00
2500	Contingency	\$470.00	\$170.00	\$300.00 ⁽¹⁾ SEE BELOW
2600	NAMI Program Toiletry Collection	\$30.00	\$10.12	\$19.88 ⁽¹⁾ SEE BELOW
	Total	\$11,400.00	\$8,629.62	\$2,770.38

Approved Budget
\$8,600.00

Fundraising Events				
4100	Bowling For AKA	\$1,100.00	\$0.00	\$1,100.00
4200	Jazz Luncheon	\$5,500.00	\$5,499.52	\$0.48 ⁽²⁾ SEE BELOW
4300	Holiday Party	\$2,000.00	\$371.98	\$1,628.02 ⁽⁴⁾ SEE BELOW
	Total	\$8,600.00	\$5,871.50	\$2,728.50

Notes:

- (1) 1/2 page congratulatory journal ad for Soror Janet Chavis (\$90); At June 2015 Chapter Meeting, a motion passed to transfer \$30 from contingency to the newly created budget line item "NAMI Program Toiletry Collection"; Per chapter vote in October 2015, Soror Natalie Russell was reimbursed \$725.73 from contingency. The check was mistakenly written from fundraising account and not operating account. The amount of the check is reflected in this budget line item until November 2015 when the funds will be transferred from the operating account to fundraising account. In November 2015, \$725.73 was mistakenly transferred from Fundraising to Operating (rather than Operating to Fundraising). Two transfers from Operating to Fundraising for \$725.73 each was done on December 8, 2015 and will be added back to the Contingency line item. Chapter voted in November to take \$50 from contingency to donate to Angela Cares.
- (2) Alternate Program Participation was to donate \$10 worth of items for the Silent Auction. Soror Rasheeda Green donated \$10 on 4/28/15. Soror Corinne Rivers donated \$10 on 5/19/15.
- (3) 25 Breast Cancer Tshirts were ordered at \$20 each, totaling \$500. The profit from the sales (\$175) and funds from the budget line item (\$200) were donated to the American Cancer Society. Soror Janet Chavis donated \$50 in memory of Dorie Lynn Chavis; a chapter check was written on her behalf to the American Cancer Society.
- (4) Chapter voted in November 2015 to cancel Holiday Mixer. \$300 deposit to venue was returned.

Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Tamiouchos Report
Monthly Financial Statements
Operating Account
For the Period Ending December 31, 2015

CURRENT MONTH ACCOUNT SUMMARY

Account Balance as of December 1, 2015		\$17,711.82
<u>Income</u>		
Income from Chapter Operations	\$5,739.08	
Total Income		\$5,739.08
<u>Expenses</u>		
Expenses for Chapter Operations	\$5,138.83	
Total Expenses		<u>\$5,138.83</u>
Account Balance as of December 31, 2015		<u><u>\$18,312.07</u></u>

Y-T-D ACCOUNT SUMMARY

Account Balance as of January 1, 2015		\$18,803.60
<u>Income</u>		
2015 Income from Chapter Operations	\$20,937.57	
Total Income		\$20,937.57
<u>Expenses</u>		
2015 Expenses for Chapter Operations	\$21,429.10	
Total Expenses		<u>\$21,429.10</u>
Account Balance as of December 31, 2015		<u><u>\$18,312.07</u></u>

Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Tamiouchos Report
Monthly Financial Statements
Operating Account
For the Period Ending December 31, 2015

RECONCILIATION TO BANK STATEMENT

Balance per Bank Statement as of December 31, 2015	\$21,867.31
Plus: Deposits in Transit	
Less: Outstanding Items	\$3,555.24
Less: Pending Bank Reconciliation	\$0.00
Adjusted Bank Account Balance as of December 31, 2015	\$18,312.07

OUTSTANDING ITEMS

<u>Payee</u>	<u>Check #</u>	<u>Date</u>	<u>Amount</u>
North Atlantic Region	1849	9/24/15	\$20.00
U.S. Postal Service	1869	11/15/15	\$196.00
Epsilon Upsilon Omega	1872	12/23/15	\$700.00
Palitto Insurance Agency	1873	12/19/15	\$225.00
Cimeron Bryant	1874	12/19/15	\$35.00
Cimeron Bryant	1875	12/19/15	\$15.49
Cimeron Bryant	1877	12/26/15	\$77.70
Cimeron Bryant	1878	12/26/15	\$37.11
Cimeron Bryant	1879	12/26/15	\$70.00
Cimeron Bryant	1880	12/26/15	\$20.68
Cimeron Bryant	1881	12/26/15	\$74.74
Cimeron Bryant	1882	12/26/15	\$16.52
Alpha Kappa Alpha	ACH	12/29/15	\$2,020.00
Cimeron Bryant	1883	12/31/15	\$47.00
Total Outstanding Items as of December 31, 2015			\$3,555.24

DEPOSITS IN TRANSIT

Pending Deposit	\$0.00
Pending Deposit (Paypal)	\$0.00
Total Deposits in Transits as of December 31, 2015	\$0.00

STATEMENT OF ASSETS

<u>Type of Account</u>	<u>Account Number</u>	<u>Balance</u>
PNC Bank - Business Checking (Operations)	xxxxxxx841	\$21,867.31
Total Assets as of December 31, 2015		\$21,867.31

Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Tamiouchos Report
Monthly Financial Statements
Fundraising Account
For the Period Ending December 31, 2015

CURRENT MONTH ACCOUNT SUMMARY

Account Balance as of December 1, 2015		\$17,156.31
<u>Income</u>		
Income from Self-Sustaining Activities	\$2,244.46	
Total Income		\$2,244.46
<u>Expenses</u>		
Expenses for Self-Sustaining Activities	\$2,498.82	
Total Expenses		<u>\$2,498.82</u>
Account Balance as of December 31, 2015		<u><u>\$16,901.95</u></u>

Y-T-D ACCOUNT SUMMARY

Account Balance as of January 1, 2015		\$11,701.76
<u>Income</u>		
2015 Income from Self-Sustaining Activities	\$24,645.69	
Total Income		\$24,645.69
<u>Expenses</u>		
2015 Expenses for Self-Sustaining Activities	\$19,445.50	
Total Expenses		<u>\$19,445.50</u>
Account Balance as of December 31, 2015		<u><u>\$16,901.95</u></u>

Alpha Kappa Alpha Sorority, Inc.
 Rho Kappa Omega Chapter
 Tamiouchos Report
 Monthly Financial Statements
 Fundraising Account

For the Period Ending December 31, 2015

RECONCILIATION TO BANK STATEMENT

Balance per Bank Statement as of December 31, 2015	\$19,064.95
Plus: Deposits in Transit	\$0.00
Less: Outstanding Items	<u>\$2,163.00</u>
Adjusted Bank Account Balance as of December 31, 2015	<u>\$16,901.95</u>

OUTSTANDING ITEMS

<u>Payee</u>	<u>Check #</u>	<u>Date</u>	<u>Amount</u>
Natalie Russell	1502	12/13/15	\$150.00
Natalie Russell	1503	12/13/15	\$841.02
Gwendolyn Anthony	1506	12/19/15	\$50.00
Technology High School	1510	12/26/15	\$200.00
Cimeron Bryant	1511	12/26/15	\$371.98
Natalie Russell	1512	12/26/15	\$200.00
Natalie Russell	1513	12/26/15	<u>\$350.00</u>
Total Outstanding Items as of December 31, 2015			<u>\$2,163.00</u>

DEPOSITS IN TRANSIT

Pending Deposit	\$0.00
Pending Deposit (PayPal)	<u>\$0.00</u>
Total Deposits in Transits as of December 31, 2015	<u>\$0.00</u>

STATEMENT OF ASSETS

<u>Type of Account</u>	<u>Account Number</u>	<u>Balance</u>
PNC Bank - Business Checking (Fundraising)	xxxxxxx892	\$19,064.95
Total Assets as of December 31, 2015		\$19,064.95

Alpha Kappa Alpha Sorority, Inc.
 Rho Kappa Omega Chapter
 Tamiouchos Report
 Monthly Financial Statements
 Scholarship Account
For the Period Ending December 31, 2015

CURRENT MONTH ACCOUNT SUMMARY

Account Balance as of December 1, 2015		\$2,544.55
<u>Income</u>		
Income for Scholarships	\$0.00	
Total Income		\$0.00
<u>Expenses</u>		
Expenses for Scholarships	\$1,000.00	
Total Expenses		<u>\$1,000.00</u>
Account Balance as of December 31, 2015		<u><u>\$1,544.55</u></u>

Y-T-D ACCOUNT SUMMARY

Account Balance as of January 1, 2015		\$1,356.77
<u>Income</u>		
2015 Income for Scholarships	\$3,533.07	
Total Income		\$3,533.07
<u>Expenses</u>		
2015 Expenses for Scholarships	\$3,345.29	
Total Expenses		<u>\$3,345.29</u>
Account Balance as of December 31, 2015		<u><u>\$1,544.55</u></u>

Alpha Kappa Alpha Sorority, Inc.
 Rho Kappa Omega Chapter
 Tamiouchos Report
 Monthly Financial Statements
 Scholarship Account
 For the Period Ending December 31, 2015

RECONCILIATION TO BANK STATEMENT

Balance per Bank Statement as of December 31, 2015	\$2,544.55
Plus: Deposits in Transit	\$0.00
Less: Outstanding Items	\$1,000.00
Adjusted Bank Account Balance as of December 31, 2015	<u>\$1,544.55</u>

OUTSTANDING ITEMS

<u>Payee</u>	<u>Check #</u>	<u>Date</u>	<u>Amount</u>
Morgan State University	1014	12/19/15	\$1,000.00
Total Outstanding Items as of December 31, 2015			<u>\$1,000.00</u>

DEPOSITS IN TRANSIT

Total Deposits in Transits as of December 31, 2015	\$0.00
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STATEMENT OF ASSETS

<u>Type of Account</u>	<u>Account Number</u>	<u>Balance</u>
PNC Bank - Business Checking (Scholarship)	xxxxxxx497	\$2,544.55
Total Assets as of December 31, 2015		\$2,544.55



Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Budget and Finance Committee Report
January 2016

2016 Committee Members

Soror Sobande F. Afolabi (Tamiouchos and Chairman)
Soror Cimeron Bryant (Basileus)
Soror Tynesha Banks (Pecunious Grammateus)
Soror Sallie Brown (Anti-Basileus)
Soror Sabrina Riley (Fundraising Chairman)

Payment for the bonding of 4 Executive Board Members (Basileus, Pecunious Grammateus, Tamiouchos and Fundraising Chairman) for 2016 was mailed on or about December 28, 2015.

On December 29, 2015, the chapter tax of \$300 was submitted to Corporate Office for 2016, as well as the corporate dues (EAF and Per Capita) for the following 19 sorors: Andrea Kwakyeh, Andrea Mason, Angela Mason, Charlotte Rogers-Brown, Cimeron Bryant, Doris Taylor, Gwendolyn Anthony, Karin Bryant, Maya Daniels, Patricia Bryant, Renada Williams, Sabrina Riley, Shevon Armstrong, Sobande F. Afolabi, Tamra Sanchez, Tonia Slay-Daniels, Vaidra Johnson, Vanetha Wood-Stradford and Vernetha Hope Powell. Corporate dues were not paid for Sorors who did not satisfy all outstanding chapter assessments.

Non-financial sorors do not have speaking or voting privileges.

Please be reminded that corporate dues are due by January 1 of each year. Dues submitted to the Pecunious Grammateus after January 15, 2016 are subject to a 10% late fine of Per Capita (i.e., \$9).

The Chapter's Financial End of Year Report will be submitted to Corporate Office before February 1, 2016. This End of Year Report includes the 2016 Operating Budget and 2015 Financial Statements.

The Committee's 2016 Goals will be presented in next month's report.

Sisterly,
Soror Sobande F. Afolabi, Chairman
on behalf of The Budget and Finance Committee



Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter

Proposed Vision Statement

In 2016, Rho Kappa Omega Chapter of Alpha Kappa Alpha Sorority, Inc. will focus on the core values of what this great organization was founded on over 108 years ago. We will improve our sisterly relations one soror at a time by showing courtesy, kindness and respect towards each other. Implement membership strategies to reclaim our lost pearls and retain our charter and chapter members. We will establish a mentoring program that seeks to unify Sorors to work together as a productive team to develop internal and external leaders. As the supervising chapter of Tau Sigma Chapter we will support and provide guidance to our undergraduate Sorors. Rho Kappa Omega will implement programs in Hudson County focusing on the 5 International Program targets of Educational Enrichment, Health Promotion, Family Strengthening, Environmental Ownership and Global Impact while continuing to build relationships with community organizations, leaders and elected officials. We will award scholarships to deserving high school seniors attending colleges and universities with emphasis on HBCUs.



Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter

2016 Proposed Chapter Goals

1. To improve sisterly relations by adhering to the Soror Code of Ethics.
2. To reclaim our lost pearls and retain charter and chapter Sorors.
3. To become more knowledgeable and comply with Alpha Kappa Alpha Sorority, Inc. documents and Robert's Rules of Order Newly Revised (11th edition).
4. To create a learning environment where knowledge and skills are shared with chapter Sorors.
5. To establish a mentoring program to develop future leaders within the chapter.
6. To increase Sorors attendance at Cluster, Regional and International conferences.
7. To be a support system to Tau Sigma Chapter.
8. To revise the Chapter Operations Manual and conduct a Chapter Operation Workshop.
9. To submit an article to the Ivy Leaf magazine every quarter.
10. To submit and win Small Chapter of the Year Award and receive the Star Award Recognition at 2017 North Atlantic Regional Conference.
11. To establish a 501 (C) 3 Non Profit Foundation.
12. To maintain the chapter's history quarterly.



Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
2016 Proposed Standing Rules

1. Adhere to the Soror Code of Ethics.
2. Treat all Sorors with courtesy and respect.
3. All Committee and General Body meetings shall start at the designated time. Sorors are expected to arrive to meetings at least 10 minutes prior to start time. Soror arriving to a General Body Meeting after it has been called to order shall be assessed a \$2 late fine.
4. Review chapter reports and other documents prior to any Executive Board, General Body or the committee meetings.
5. Arrive to meetings prepared with your copies of agendas, minutes committee reports or other documents, the Alpha Kappa Alpha Sorority, Inc. Constitution and Bylaws, Manual of Standard Procedure, Protocol Manual and Chapter Bylaws.
6. Sorors shall wear business attire per protocol manual to chapter meetings, programs and events unless otherwise directed by the Basileus or voted upon by the chapter. Dress code infraction will be enforced as follows:
 - First offense - Warning
 - Second & Subsequent offenses - \$5 Fee
7. Maintain proper decorum in business meetings
 - a. Do not speak until recognized by the presiding officer.
 - b. Sorors shall stand, if physically able, and address the presiding officer. Sorors may speak twice per motion for 2 minutes each time.
 - c. Keep remarks brief and concise.
 - d. Avoid unnecessary movement and individual conversations during the meetings.
 - e. Respect, support, and abide by the decision of the majority.
 - f. Silence all electronic communication devices that will interrupt the meeting.
 - g. Offer constructive criticism and avoid unsisterly conduct.
8. Listen attentively during meetings.
9. Participate in and attend chapter activities, programs and events.
10. Maintain chapter business within the chapter.
11. Welcome new and visiting Sorors to the chapter with a friendly and warm greeting.
12. Be familiar with and adhere to Alpha Kappa Alpha Sorority, Inc. Constitution and ByLaws, Manual of Standard Procedure, Protocol Manual, Chapter ByLaws, Standing Rules and Robert's Rules of Order Newly Revised 11th Edition.
13. Represent the chapter and sorority in an exemplary manner at all times, including communication via all mediums (i.e. emails and social network).
14. Adhere to financial and fundraising protocol.
15. Inform the Anti-Grammateus of your expected absence from an Executive Board or General Body Meeting at least three (3) days before said meeting.
16. To minimize disruption, food will not be served and financial transactions will not be conducted during the General Body Meeting.

Ask yourself..... "What kind of chapter would Rho Kappa Omega be, if all of the members were just like me?"