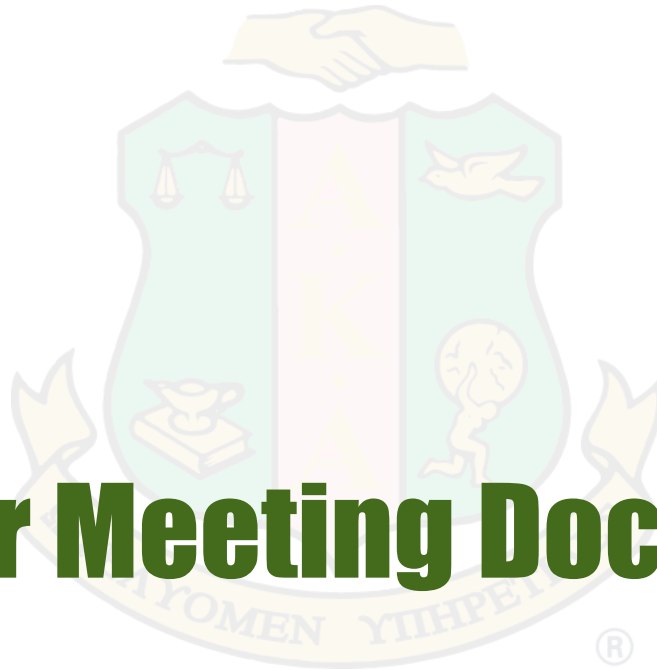


Alpha Kappa Alpha Sorority, Incorporated
Rho Kappa Omega Chapter



Chapter Meeting Documents



December 2017



2014-2018

Alpha Kappa Alpha Sorority, Incorporated

Rho Kappa Omega Chapter

General Body Meeting Agenda

December 16, 2017 5:00 p.m.

Bethune Center 140 Martin Luther King Jr. Drive Jersey City, NJ 07305

Soror Vanetha Wood-Stradford, Presiding

Agenda Item

Call to Order
Meditation
Adoption of Agenda
Approval of Minutes

Responsible Soror

Soror Vanetha Wood-Stradford
Soror Janice Watson
Soror Vanetha Wood-Stradford
Soror Elisheva M.R.

Officer Reports

Basileus
Pecunious Grammateus
Tamiouchos
Epistoleus

Soror Vanetha Wood-Stradford
Soror Tynesha Banks
Soror Vernetha Hope Powell
Soror Vanessa Jean-Louis

Committee Reports

Program
Budget & Finance
GAC
Fundraising
Leadership Development

Soror Sallie Brown
Soror Vernetha Hope Powell
Soror Heather Spencer
Soror Siiera Robinson
Soror Vernetha Hope Powell

Old Business

New Business

Installation of Officers

Soror Amy Allen

Action Items

1. To accept the Reimbursement Procedures

2. To accept Eventbrite as Rho Kappa Omega Chapter's 3rd party merchant

Announcements

International Hymn & Pledge
Adjournment

General Body Members
General Body Members
Soror Vanetha Wood-Stradford

"...we help each other for we know there's no other..."



***Alpha Kappa Alpha Sorority Incorporated
Rho Kappa Omega Chapter
General Body Meeting***

November 18th, 2017 at 11:00AM

***Mary McLeod Bethune Life Center 140 Martin Luther King Dr., Jersey City, NJ 07305
Basileus Vanetha Wood-Stradford, Presiding***

This meeting was held on Saturday November 18th, 2017 at the Mary McLeod Bethune Life Center. The meeting was called to order at 11:00AM. Sorors in attendance were: Vanetha Wood-Stradford, Elisheva M.R., Sallie E. Brown, Sonia M. Pleasant, Tonia Slay-Daniels, Cimeron Bryant, Andrea Kwakyeh, Heather Spencer, Vanessa Jean-Louis, Lyndsay Christian, Vernetha Hope Powell, Gloria G. Felder, Janice Watson, Dolores L.A. Curtis, Seraphine Jean-Louis, Dorothy Handfield, Darcell Medley-Strokes, Tamara Odom, CaShonda Pamplin-Grant, Corinne Rivers, Mayya Bryant, Barbara Etherege, Sabrina Riley, and Trudy Miles. Visiting Soror in attendance was: Robin Goggans. Meditation was provided by Soror Janice Watson.

Adoption of Agenda (Presented by Soror Sallie E. Brown on behalf of Soror Vanetha Wood-Stradford)

Add: To transfer \$1,000.00 from Rho Kappa Omega Fundraising Account to Rho Kappa Omega Scholarship Account to disperse 2017 Scholarship recipient check by November 23, 2017.

To reimburse Soror Tamara Odom \$69.99 for the UN Day Program with funds coming from 1908 Playgrounds Mobilization Budget Line.

To reimburse Soror Tamara Odom \$240.00 for the THINK HBCU Program with funds coming from the following budget lines and they are as following: \$141.92 - 1908 Playgrounds Mobilization, \$38.20 Back to School Backpack Drive, \$31.99 from MLK Day of Services and \$27.89 Go Red for Heart Health.

The agenda was adopted by general consent.

Approval of Minutes (Presented by Soror Elisheva M.R.)

October 2017 General Body Meeting Minutes were approved by general consent.

Officer Reports:

Basileus Report (Presented by Soror Sallie Brown on behalf of Soror Vanetha Wood-Stradford)

Written report, reviewed and on file.

Pecunious Grammateus Report (Presented by Soror Vernetha Hope Powell on behalf of Soror Tynesha Banks)

Summary of October 2017 financials.

Written report, reviewed and on file.

Tamiouchos Report (Presented by Soror Vernetha Hope Powell)

Summary of October 2017 financials.

Written report, reviewed and on file.

Epistoleus Report (Presented by Soror Vanessa Jean-Louis)

Update: Letter from Soror Natalie Russel.

Written report, reviewed and on file.

Committee Reports:

Program Report (Presented by Soror Sallie Brown)

Written report, reviewed and on file.

Motion made by Soror Dolores L.A. Curtis that the action items that were omitted be added under New Business. Motion seconded.

Votes: 11 in favor, 0 opposed. Motion carried.

Budget & Finance Report (Presented by Soror Vernetha Hope Powell)

Written report, reviewed and on file.

Graduate Advisory Committee Report (Presented by Soror Heather Spencer)

Update: Soror Heather Spencer was voted to be removed as the Graduate Advisor by the Undergraduate Chapter.

Written report, reviewed and on file.

Fundraising (Soror Siiera Robinson)

Written report, reviewed and on file.

Membership (Soror Shevon Armstrong)

Written report, reviewed and on file.

Leadership Development (Presented by Soror Vernetha Hope Powell)

Written report, reviewed and on file.

Standards (Presented by Soror Tamara Odom)

Written report, reviewed and on file.

Old Business:

2018 Operating Budget (Presented by Soror Vernetha Hope Powell)

Written report, reviewed and on file.

Motion made by Soror Vanessa Jean-Louis is to accept the proposed 2018 Operating Budget as presented. Motion seconded.

Votes: 11 in favor, 0 opposed. Motion carried.

2018 Program Budget (Presented by Soror Sallie Brown)

Written report, reviewed and on file.

Motion made by Soror Vanessa Jean-Louis is to accept the proposed 2018 Program Budget as presented. Motion seconded.

Votes: 14 in favor, 2 opposed. Motion carried.

2018 Fundraising Budget (Soror Siiera Robinson)

Correction: To delete the monetary information from the 30th anniversary.

Written report, reviewed and on file.

Motion made by Soror Vernetha Hope Powell to accept the proposed 2018 Fundraising Budget with the corrections. Motion seconded.

Votes: 11 in favor, 3 opposed. Motion carried.

2018 Slate of Officers (Presented by Soror Andrea Kwakyeh)

Correction: To remove Soror Vanessa Jean-Louis and Soror Sonia Monet Pleasant name from the ballot.

Written report, reviewed and on file.

Recess from 12:05PM to 12:13PM.

Anti Basileus:

Anti Grammateus:

Pecunious Grammateus:

Epistoleus: Soror Tamara Odom – 19 votes

Ivy Leaf Reporter: Soror Maya Daniels – 21 votes

Custodian: Soror Siiera Robinson – 15 votes

Ballots were closed.

Action Items

- 1. To remove any correspondence from the concerned soror regarding picture from the Epistoleus report.**
- 2. To provide Rho Kappa Omega with the information that was shared regarding inappropriate correspondence in the Basileus newsletter.**
- 3. To amend the previously adopted 2017 program budget to transfer \$125.00 from making strides against breast cancer to the thanksgiving dinner budget line and \$75.00 to the ASCEND program.**
- 4. That the 2016 minutes be submitted to Soror Elisheva M.R. by October 21st, 2017.**

5. To amend the previously adopted budget to increase the buy-in price for the denim and pearls collaboration with Beta Alpha Omega from \$1,000.00 to \$1,050.00.
6. To accept the revised 2018 program budget as submitted by the Executive Committee.
7. To delete the denim and pearl collaboration with Beta Alpha Omega and increase ticket sales for the 30th anniversary to 150.
8. To reimburse the Graduate Advisor \$280.00 from Tau Sigma contingency and \$445.00 from Rho Kappa Omega contingency to cover 2017 leadership seminar expenses.

Motion made by Soror Tonia Slay-Daniels to reject Action Item 7, to delete the denim and pearl collaboration with Beta Alpha Omega and increase ticket sales for the 30th anniversary to 150.

Votes: 13 in favor, 2 opposed. Motion carried.

Motion made by Soror Tonia Slay-Daniels to accept Action Item 3, to amend the previously adopted 2017 program budget to transfer \$125.00 from making strides against breast cancer to the thanksgiving dinner budget line and \$75.00 to the ASCEND program.

Votes: 10 in favor, 5 opposed. Motion failed.

Motion made by Soror Dorothy Handifeld to take Action Items 1, 2, 4, 5, and 6 off of the table.

Votes: 16 in favor, 0 opposed. Motion carried.

Motion made by Soror Tonia Slay-Daniels to accept Action Items 1, 2, 4, 5, and 6 as presented by the Executive Committee.

Votes: 17 in favor, 0 opposed. Motion carried.

New Business:

To transfer \$1,000.00 from Rho Kappa Omega Fundraising Account to Rho Kappa Omega Scholarship Account to disperse 2017 Scholarship recipient check by November 23, 2017.

To reimburse Soror Tamara Odom \$69.99 for the UN Day Program with funds coming from 1908 Playgrounds Mobilization Budget Line.

To reimburse Soror Tamara Odom \$240.00 for the THINK HBCU Program with funds coming from the following budget lines and they are as following: \$141.92 - 1908 Playgrounds Mobilization, \$38.20 Back to School Backpack Drive, \$31.99 from MLK Day of Services and \$27.89 Go Red for Heart Health.

Motion made by Soror Tonia Slay-Daniels to accept the 3 Action Items coming from the program committee. Motion seconded.

Votes: 15 in favor, 0 opposed. Motion carried.

Motion made by Soror Heather Spencer that \$475.00 from the Rho Kappa Omega contingency be aliquoted to reimburse me for my expenses. Motion seconded.

Call to question made by Soror Vanessa Jean-Louis.

Votes: 17 in favor, 0 opposed.

Motion made by Soror Heather Spencer that \$475.00 from the Rho Kappa Omega contingency be aliquoted to reimburse me for my expenses. Motion seconded.

Votes: 13 in favor, 3 opposed. Motion carried.

Motion made by Soror Tonia Slay-Daniels that we change the time of the December's chapter meeting depending upon the availability of the venue. Motion seconded.

Votes: 14 in favor, 0 opposed. Motion carried.

Announcements

1. To have a special meeting tomorrow on 11/19/17 via phone at 8:00PM to discuss transferring money from making strides against breast cancer to the thanksgiving budget line.

Philactor Report (Presented by Soror Lyndsay Christian)

25 total Sorors: 24 chapter Sorors, 1 visiting Soror, 13 late Sorors, 7 Sorors paid their late fees.

Meeting was adjourned at 1:50PM after completion of International Hymn & Pledge.



2014-2018
Alpha Kappa Alpha Sorority, Incorporated
Rho Kappa Omega Chapter
Special General Body Meeting
November 20th, 2017 - 8:30 P.M.
Via Teleconference
Dial in #: 641-715-0663
Access code: 171818#
Basileus, Vanetha Wood-Stradford, Presiding

This meeting was held on Monday November 20th, 2017 via teleconference. The meeting was called to order at 8:31PM. Sorors in attendance were: Cimeron Bryant, Sabrina Riley, Lyndsay Christian, Vernetha Hope Powell, Tonia Slay-Daniels, Tamara Odom, Vanetha Wood-Stradford, Siiera Robinson, Dolores L.A. Curtis, and Dorothy Handfield. Meditation was provided by Soror Tonia Slay-Daniels.

Adoption of Agenda (Presented by Soror Vanetha Wood-Stradford)

Agenda was adopted by general consent.

New Business:

Motion made by Soror Sabrina Riley to move that we amend the previously adopted program budget to reflect \$125.00 moved from Making STRIDES Walk budget to the Thanksgiving program.

Votes: 9 in favor, 0 opposed. Motion carried.

Cimeron Bryant: in favor

Sabrina Riley: in favor

Lyndsay Christian: in favor

Vernetha Hope Powell: in favor

Tonia Slay-Daniels: in favor

Tamara Odom: in favor

Siiera Robinson: in favor

Dolores L.A. Curtis: in favor

Dorothy Handfield: in favor

Meeting was adjourned at 8:38PM.



Greetings Sorors of Rho Kappa Omega Chapter!

It is with absolute pleasure that I was able to serve you as your Basileus this year. You all have taught me so much in these past 12 months of leadership. I've served this chapter for almost 20 years and I learn something new every year. Alpha Kappa Alpha Sorority, Incorporated is constantly changing and so are we. I am grateful to you all for embracing my leadership and your display of sisterhood in service to all mankind.

Leadership was definitely in action, under the management of Soror Vernetha Hope Powell, with the rolling out of our 2017 Chapter Operations Manual, Officer Assessment Tool, PKQ sorors were recognized for their notable contributions to Rho Kappa Omega and Standing Rules were revised. This year, we were able to reach every Target through the hard work of the sorors under the leadership of Soror Sallie Brown. We made history with over \$7,000 raised for the battle for a cure for breast cancer and we reached Platinum status under the direction of Soror Sabrina Riley. Soror Heather Spencer assisted the undergraduates of Tau Sigma chapter with the initiation of eight (8) sorors in April. We raised over \$2,500 under the leadership of Soror Siiera Robinson and we are looking forward to the continued support of each soror to triple that number in 2018. Soror Siiera also kept and updated inventory list of chapter property in storage as our Custodian. We were successful in reactivating three (3) sorors with Soror Shevon Armstrong as our Membership Chairman. Soror Tiffany Ryan maintained the website and safeguarded our documents by creating a new password for uploaded monthly meeting documents. Soror Tynesha Banks meticulously received our funds and transferred them in a timely manner. Soror Vanessa Jean-Louis was diligent in checking our box and sharing outside correspondence with us. Soror Andrea Kwakyeh presented the slate of officers. Soror Gwen Anthony kept us connected with the community of Hudson county. Soror Tamara Odom took on Chairman of the Standards Committee and was able aggregate the data of the program surveys to utilize it to improve our service to the communities of Hudson County. Soror Lyndsay Christian made sure we were comfortable and fed for every general meeting and provided our very special sorors with an extra warm welcome upon their arrival. Soror Vernetha Hope Powell and the Budget & Finance Committee developed the first set of Internal Financial Procedures for the chapter and identified budgetary gaps to create more efficient financial operations. Soror Janice blessed us with affirmations every meeting to fill our cups that may have been emptied through the work of Alpha Kappa Alpha. Soror Elisheva was super busy taking accurate minutes for General Body and Executive Committee meetings with the help of Soror Maya Daniels, when necessary. Although hesitant to take on the responsibility of Parliamentarian, Soror CaShonda Pamplin-Grant, was sisterly and stepped in and did an awesome job. Watching the undergraduate sorors come in and transition into major offices is exhilarating. For many Officers and Chairmen, life took over and we weren't able to do all that we wanted to do, we understand. ALL Officers and Chairmen, whether mentioned or not ARE IMPORTANT to US in EVERY way. We NEED each other to SURVIVE.

Sorors, there is ALWAYS work to do! This year was a year of observing and learning my role. My goals for the upcoming year is to be more hands-on, to ensure the perpetuity of our beloved chapter of Rho Kappa Omega. Thank you all for being the best you!

Sisterly in Service,

Soror Vanetha, Basileus

Alpha Kappa Alpha Sorority Inc

Rho Kappa Omega

Pecunious Grammeteus Report November 1- November 30, 2017

Account Name	Name	Amount	Check #/Cash	Receipt #	Date Received	Date Submitted	Purpose	Notes
Fundraising	Soror Tynesha Banks	65.00	14	203597	11/26/2017	11/29/2017	(1) Denim and Pearl	Bowling Assessment Met
Fundraising	Soror Tynesha Banks	25.00	Cash	203598	11/26/2017	11/29/2017	(1) Denim and Pearl, (2) Bowling Event	Assessment Met
Fundraising	Soror Sabrina Riley	350.00	Cash	203599	11/25/2017	11/29/2017	(14) Denim and Pearl	Assessment Met
Fundraising	Soror Sobande Afolabi	125.00	Cash	203600	11/25/2017	11/29/2017	(5) Denim and Pearl	Credit: (2) Soror Gloria (2) Soror Tiffany (1) Soror Sobande
Fundraising	Soror Kiyasia Whetstone	25.00	Cash	688801	11/25/2017	11/29/2017	(1) Denim and Pearl	
Fundraising	Soror Darcell Medley-Stokes	50.00	Cash	688802	11/25/2017	11/29/2017	(2) Denim and Pearl	Assessment Met
Fundraising	Soror Tamara Odem	50.00	Cash	688803	11/25/2017	11/29/2017	(2) Denim and Pearl	Assessment Met
Fundraising	Soror Maya Daniels	50.00	Cash	688804	11/25/2017	11/29/2017	(2) Denim and Pearl	Assessment Met
Fundraising	Soror Sierra Robinson	200.00	Cash	688805	11/25/2017	11/29/2017	(8)Denim and Pearl	Credit: (2) Soror Sierra (2) Soror Hope (2) Soror Vanetha (2) Soror Nicole
Fundraising	Soror Shevon Armstrong	50.00	Cash	688806	11/25/2017	11/29/2017	(2) Denim and Pearl	Assessment Met
Fundraising	Soror Sallie Brown	250.00	Cash	688808	11/18/2017	11/18/2017	(10) Denim and Pearl	Credit: (1) Soror Cimeron (9) Soror Sallie Brown

Fundraising	Soror Corinne Rivers	260.00	Cash	688809	11/18/2017	11/18/2017	2017 Chapter Assessments	Assessment Met
Fundraising	Soror Tonia Slay Daniels	50.00	Cash	688810	11/18/2017	11/18/2017	(2) Denim and Pearl	Assessment Met
Fundraising	Soror Doris Taylor	100.00	22837469545	699912	11/30/2017	12/9/2017	2017 Assessments	Assessments Met
		Fundraising						
		1650.00						

Alpha Kappa Alpha Sorority Inc
Rho Kappa Omega

Pecunious Grammeteus Report November 1- November 30, 2017

Operating	Soror Tamara Odem	15.00	Cash	115043	11/25/2017	11/29/2017	2018 Chapter dues	
Operating	Soror Vernetha Powell	368.00	107	115044	11/25/2017	11/29/2017	2017 NARC Basileus Expenses	
Operating	Soror Gloria Felder	20.00	Cash	115045	11/18/2017	11/18/2017	2018 Chapter Dues	Paid in Full
Operating	Soror Dorothy Handfield	320.00	Cash	115046	11/18/2017	11/18/2017	2018 Chapter Dues	Paid in Full
Operating	Soror Vernetha Powell	16.00	Cash	115047	11/18/2017	11/18/2017	Philactor Fees	

Total
Operating

739.00

Alpha Kappa Alpha Sorority Inc
Rho Kappa Omega

Pecunious Grammeteus Report November 1- November 30, 2017

Scholarship

0.00



**Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Tamiouchos Report (Detail)
Operating Account
Nov 1 - Nov 30, 2017**

Beginning Available Balance

\$11,315.69

Income:

Rec'd	Deposit		
11/4/17	11/6/17	Sobande Afolabi: Repayment of Escrow deposit	\$108.00
11/18/17	11/19/17	Vernetha Hope Powell: Philacter fines	\$16.00
		\$2.00 -October 2017 & \$14.00 -November 2017	
11/18/17	11/19/17	Gloria Felder: 2018 Chapter dues (Paid in Full)	\$20.00
11/18/17	11/19/17	Dorothy Handfield: 2018 Chapter dues (Paid in Full)	\$320.00
11/29/17	11/30/17	Tamara Odom: 2018 Chapter dues (Partial)	\$15.00
11/29/17	11/30/17	Vernetha Hope Powell: 2017 NARC Basileus expenses (Hotel)	\$368.00

Total Income

\$847.00

Disbursements:

Date	Posted		A/C #	
11/11/17	11/15/17	2034 Heather Spencer: Tau Sigma Spring 2017 MIP gifts	6140	\$108.00
11/11/17	11/15/17	2035 Heather Spencer: Undergrad Round-Up - \$90.00	5930/5060/5300	\$150.69
		Tolls/Gas - \$46.10 Sisterly Relations gifts - \$14.59		
11/18/17	11/20/17	2036 Janice Watson: Undergrad Round-Up - \$90.00	5930/5280	\$107.00
		Parking - \$17.00		
11/18/17	11/20/17	2037 Lyndsay Christian: November meeting refreshments	5290	\$25.80
11/21/17		2038 Heather Spencer: Risk Management Workshop & Parking	6100	\$152.00
11/25/17	11/27/17	2039 Vanetha Wood-Stradford: 2017 NARC hotel-\$736.00	5010	\$784.00
		tolls-\$48.00		
11/25/17	VOID	2040 VOIDED:ERROR		
11/25/17	11/27/17	2041 Vanetha Wood-Stradford: 2017 Leadership Seminar hotel	5010	\$407.38
11/25/17		2042 Vernetha Hope Powell: 2017 Undergraduate Round-up	5930	\$90.00
11/25/17		2043 Vernetha Hope Powell: Sympathy Edible Arrangement basket	5290	\$40.00
		for V. Wood-Stradford		

Total Disbursements

\$1,864.87

Summary

Beginning Available Balance	\$11,315.69
Total Income	\$847.00
Total Disbursements	\$1,864.87
**Ending Available Balance	\$10,297.82

Carry Over Balance	\$10,297.82
Pending Charges	
2038/\$152.00, 2042/\$90.00, 2043/\$40.00	\$282.00

OUTSTANDING DEPOSITS	\$ -
Bank Balance	\$10,579.82

****Ending balance includes Restricted balance of \$990.51 for 2018 Chapter dues.**



Restricted Balances as of November 30, 2017
Rho Kappa Omega Chapter

Soror Doris Taylor	\$330.00
Soror Gloria Felder	\$320.00
Soror Dorothy Handfield	\$320.00
Soror Tamara Odom	\$ 15.00
Soror Vanessa Jean-Louis	\$ 5.00
Soror Barbara Jean Etheredge	\$ 0.51

2018 Chapter dues **\$990.51**

Total ending 11/30/17 **\$990.51**

Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Chapter Operations
Tamiochos Report
Comparison of Budget to Actual 2017

As of November 30, 2017

A/C#	Category	Approved Budget	*Actual YTD	Remaining in Budget
<u>Expenditures</u>				
<u>Officers</u>				
5010	Basileus	\$1,600.00	\$1,405.56	\$194.44
5020	Grammateus	\$75.00		\$75.00
5030	Epistoleus	\$50.00		\$50.00
5040	Tamiochos	\$30.00		\$30.00
5050	Pecunious Grammateus	\$75.00		\$75.00
5060	Graduate Advisor	\$500.00	\$500.00	\$0.00 (A1)
5070	Other Officers	\$50.00		\$50.00
<u>Standing Committees</u>				
5200	Standards Committee	\$45.00		\$45.00
5210	Membership Committee	\$100.00		\$100.00
5220	Connection Committee	\$50.00		\$50.00
5230	Archives Committee	\$142.00		\$142.00
5240	Leadership Development	\$100.00	\$100.00	\$0.00
5250	Awards Committee	\$100.00		\$100.00
5270	Publicity and Technology Committee	\$600.00		\$600.00
5280	Graduate Advisory Committee	\$100.00	\$17.00	\$83.00
5290	Courtesy and Protocol Committee	\$600.00	\$269.16	\$330.84
5300	Sisterly Relations Committee	\$100.00	\$48.70	\$51.30
5310	Other Standing Committees	\$50.00		\$50.00
<u>Administrative</u>				
5500	Bank service charges	\$75.00		\$75.00
5510	Monthly Meeting (room rental)	\$1,200.00	\$296.20	\$903.80
5520	Officers' Bonding	\$300.00	\$300.00	\$0.00
5530	P.O. Box Medium	\$200.00	\$200.00	\$0.00
5540	Storage Facility	\$1,800.00	\$1,544.50	\$255.50
5560	External Audit	\$300.00		\$300.00
<u>Corporate Office</u>				
5700	Chapter Tax	\$300.00	\$300.00	\$0.00
5710	Per Capita Tax	\$4,250.00	\$4,000.00	\$250.00
5720	EAJ Dues	\$380.00	\$400.00	-\$20.00
5730	**Reactivation Fees	\$40.00	\$435.00	-\$395.00
5740	Constitution & Bylaws/ Manual or Standard Procedure	\$430.00	\$385.00	\$45.00
<u>Conferences</u>				
5900	North Atlantic Region & Boule Assessments	\$100.00	\$75.00	\$25.00
5910	NARC Delegates	\$740.00	\$740.00	\$0.00
5920	Boule Delegates	\$0.00		\$0.00
5930	Undergraduate Round-up	\$300.00	\$270.00	\$30.00
5940	Leadership Seminar	\$350.00	\$335.00	\$15.00
5950	Cluster IV Conference	\$85.00		\$85.00
5960	North Atlantic Leadership Meeting	\$300.00	\$235.00	\$65.00
<u>Other</u>				
6100	Contingency	\$1,623.00	\$962.00	\$661.00
6140	Tau Sigma Contingency	\$590.00	\$473.69	\$116.31
<u>Chapter Activities</u>				
6300	Founders' Day	\$50.00		\$50.00
6310	Membership Intake	\$100.00		\$100.00
6320	Ivy Beyond the Wall	\$150.00		\$150.00
Total		\$18,030.00	\$13,291.81	\$4,738.19

Notes

*Actual YTD = \$5,813.77 - January 2017 + 1,184.03 - February 2017 + \$555.65 - March 2017 + \$239.11 - April 2017 + May 2017 - \$650.23 + June 2017 - \$1,418.16 + July 2017 - \$0 + August 2017 - \$50.00 + September - \$975.95
Oct 2017 - \$908.04

Nov 2017 - \$1,864.87 - \$368.00 Repaid for shared Basileus' hotel costs = \$1,496.87

**Per Alpha Kappa Alpha Sorority, Incorporated, Reactivating fee is \$145.00 Per member and \$10.00 EAF annual dues.

*(A1) \$85.00 transferred from Graduate Advisor line to North Atlantic Leadership Meeting. Transfer of \$71.69 from Graduate Advisor's budget line to Tau Sigma Contingency.

Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Tamiouchos Report (Summary)
Monthly Financial Statements
Operating Account
For the Period Ending November 30, 2017

CURRENT MONTH ACCOUNT SUMMARY

Available Bank Balance as of November 1, 2017		\$11,315.69
<u>Income</u>		
Income from Chapter Operations	\$847.00	
Total Income		\$847.00
<u>Expenses</u>		
Expenses for Chapter Operations	\$1,864.87	
Disbursements - November 2017		\$1,864.87
Available Bank Balance as of November 30, 2017		<u>\$10,297.82</u>

Y-T-D ACCOUNT SUMMARY

Available Bank Balance as of January 1, 2017		\$13,053.30
<u>Income</u>		
*2017 Income from Chapter Operations	\$10,411.83	
Total Income		\$10,411.83
<u>Expenses</u>		
**2017 Expenses for Chapter Operations	\$13,167.31	
Total Disbursements		\$13,167.31
Available Bank Balance as of November 30, 2017		<u>\$10,297.82</u>

RECONCILIATION TO BANK STATEMENT

Balance per Bank Statement as of November 30, 2017	\$10,579.82
Plus: Deposits in Transit	\$ -
Less: Outstanding Items	\$282.00
Less: Pending Bank Reconciliation	\$0.00
Adjusted Bank Balance as of November 30, 2017	<u>\$10,297.82</u>

OUTSTANDING ITEMS

<u>Payee</u>	<u>Check #</u>	<u>Date</u>	<u>Amount</u>
Heather Spencer	2038	11/21/17	\$152.00
Vernetha Hope Powell	2042	11/25/17	\$90.00
Vernetha Hope Powell	2043	11/25/17	\$40.00
Total Outstanding Items as of November 30, 2017			<u>\$282.00</u>

STATEMENT OF ASSETS

<u>Type of Account</u>	<u>Account Number</u>	<u>Balance</u>
PNC Bank - Business Checking (Operations)	xxxxxxx841	\$10,579.82
Total Assets as of November 30, 2017		<u>\$10,579.82</u>

Notes

***2017 Income from Chapter Operations includes Chapter Registration, Corporate Office late fees and Reactivation fees.**

Restricted balances:

\$925.00 NARC chapter registration, \$37.50 Corporate Office late fee, \$635.51 - 2018 Chapter dues, \$80.00 - 2017 NARC reserved seats for Awards Gala and Diamond, Golden, Silver Luncheon

****2017 Expenses for Chapter Operations is adjusted: Total Disbursements - \$11,302.44 -\$925 NARC chapter registration -\$37.50 Corporate Office late fee - 2017 Diamond, Golden, Silver Luncheon and Awards Gala \$80.00 + \$1,535 2017 Chapter tax and Per Capita/EAF = \$11,794.94**

The adjusted amount matches the Comparison of Budget to Actual report.



**Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Tamiouchos Report (Detail)
Fundraising Account
Nov 1 - Nov 30, 2017**

Beginning Available Balance				\$10,595.89
<u>Income:</u>				
Rec'd	Deposit			
11/4/17	11/6/17	Natalie Russell: 2017 bowling party tickets (2), Holiday Soiree tickets (2) 2017 Scholarship Luncheon (2) and 2017 Denim and Pearls	\$	260.00
11/18/17	11/19/17	Corinne Rivers: 2017 bowling party tickets (2), Holiday Soiree tickets (2) 2017 Scholarship Luncheon (2) and 2017 Denim and Pearls	\$	260.00
11/18/17	11/19/17	Sallie Brown: 2017 Denim & Pearls tickets (10)	\$	250.00
11/18/17	11/19/17	Tonia Slay-Daniels: 2017 Denim & Pearls (2)	\$	50.00
11/29/17	11/30/17	Siiera Robinson: 2017 Denim & Pearls door sales	\$	310.00
11/29/17	11/30/17	Siiera Robinson: 2017 Denim & Pearls (8)	\$	200.00
11/29/17	11/30/17	Shevon Armstrong: 2017 Denim & Pearls (2)	\$	50.00
11/29/17	11/30/17	Kiyasia Whetstone: 2017 Denim & Pearls (1)	\$	25.00
11/29/17	11/30/17	Darcell Medley-Stokes: 2017 Denim & Pearls (2)	\$	50.00
11/29/17	11/30/17	Tamara Odom: 2017 Denim & Pearls (2)	\$	50.00
11/29/17	11/30/17	Maya Daniels: 2017 Denim & Pearls (2)	\$	50.00
11/29/17	11/30/17	Tynesha Banks 2017 Denim & Pearls (1) & Bowling party tickets (2)	\$	65.00
11/29/17	11/30/17	Ty Banks: 2017 Denim & Pearls (1)	\$	25.00
11/29/17	11/30/17	Sabrina Riley: 2017 Denim & Pearls (14)		\$350.00
11/29/17	11/30/17	Sobande Afolabi: 2017 Denim & Pearls (5)		\$125.00
Total Income				\$2,120.00
<u>Disbursements:</u>				
Date	Posted		A/C #	
11/11/17	VOID	1581 VOIDED:ERROR	N/A	\$0.00
11/11/17		1582 Beta Alpha Omega: 2017 Denim and Pearls		\$1,000.00
11/15/17		1583 AKA Educational Advancement Foundation 2017 EAF Chapter donation	4772/4771/4761	\$1,625.00
11/18/17	11/18/17	Online Transfer from Fundraising to Scholarship	1400	\$1,000.00
11/21/17	11/24/17	1584 Angela Cares: 2017 Thanksgiving Program donation	2900	\$400.00
11/21/17	11/24/17	1585 Tamara Odom: 2017 UN Program & Think HBCU	2100/1100/1200/1600/3300	\$316.98
11/21/17		1586 Natalie Russell: 2017 Childhood Hunger Awareness Day Lunch and Dinner	2400	\$368.39
11/25/17		1587 Beta Alpha Omega: 2017 Denim and Pearls	4740	\$50.00
11/29/17		1588 Tommy's Bright Street Tavern, LLC: Holiday Soiree	4742	\$480.00
Total Disbursements				\$5,240.37

Summary

Beginning Available Balance	\$10,595.89
Total Income	\$2,120.00
Total Disbursements	\$5,240.37
Ending Available Balance	\$7,475.52
Carry Over Balance	\$7,475.52
Pending Charges	
1582/\$1000.00,1583/\$1,625.00,1586/\$368.39,1587/\$50.00,1588/\$480.00	\$3,523.39
PENDING DEPOSITS	\$0.00
Bank Balance	\$10,998.91

**Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Fundraising
Tamiouchos Report (Year-to-Date)**

As of November 30, 2017

A/C#	Category	*Revenue	Expenses	Net Profit
<u>Fundraising Projects</u>				
4700	Bowling Party	\$1,140.00	\$750.00	\$390.00
4701	Bowling Party Raffle	\$230.00	\$0.00	\$230.00
4710	Movie Event & Dining to Donate			\$0.00
4720	Lyle Love Affair			\$0.00
4730	Scholarship Awards Luncheon 6/3/17	\$4,080.00	\$2,815.49	\$1,264.51
4731	Scholarship Awards Luncheon vendor	\$100.00		\$100.00
4732	Scholarship Awards Luncheon 6/3/17 tricky tray	\$263.00		\$263.00
4740	Denim & Pearls	\$1,400.00	\$1,050.00	\$350.00
4741	Denim & Pearls (door sales)	\$310.00		\$310.00
4742	End of the Year Soiree	\$150.00	\$480.00	-\$330.00
4750	2016 Outstanding assessments	\$1,505.01		\$1,505.01 (B)
4760	2016 EAF 1908 Pledge	\$202.24	\$214.84	-\$12.60 (A)
4761	2017 EAF Donation	\$90.08	\$55.00	\$35.08 (C)
4770	Think HBCU Dress Down	\$5.00		\$5.00 (D)
4771	EAF Karaoke for a Cause	\$1,380.00	\$1,380.00	\$0.00 (C)
4772	EAF Cakes for a Cause	\$190.00	\$190.00	\$0.00 (C)
Total		\$11,045.33	\$5,365.33	\$5,680.00

Notes:

Corporate Office requires separate reporting for all fundraising projects. (Financial Fundamentals, Rev. Nov 2014)

*Revenue = income

(A) 2016 EAF 1908 Pledge reflects donations from 3 sorors @ \$19.08 each + 6 sorors @ \$20.00 each + 1 soror @ \$25.00 = \$202.24

(B) YTD ending 10/31/17 \$1,245.01 + \$170.00 - April 2017 + \$90 - September 2017 = \$1,505.01

(C) Restricted Funds designated for EAF. \$1,660.08 Total

(D) Restricted Funds designated for THINK HBCU Initiative

Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Tamiouchos Report (Summary)
Monthly Financial Statements
Fundraising Account
For the Period Ending November 30, 2017

CURRENT MONTH ACCOUNT SUMMARY

Available Bank Balance as of November 1, 2017		\$10,595.89
<u>Income</u>		
Income from Self-Sustaining Activities	\$ 2,120.00	
Total Income		\$2,120.00
<u>Expenses</u>		
Expenses for Self-Sustaining Activities	\$5,240.37	
Disbursements - November 2017		\$5,240.37
Available Bank Balance as of November 30, 2017		<u>\$7,475.52</u>

Y-T-D ACCOUNT SUMMARY

Available Bank Balance as of January 1, 2017		\$7,931.05
<u>Income</u>		
2017 Income from Self-Sustaining Activities	\$11,232.33	
Total Income		\$11,232.33
<u>Expenses</u>		
*2017 Expenses for Self-Sustaining Activities	\$11,687.86	
Total Disbursements		\$11,687.86
Available Bank Balance as of November 30, 2017		<u>\$7,475.52</u>

RECONCILIATION TO BANK STATEMENT

Balance per Bank Statement as November 30, 2017		\$10,998.91
Plus: Deposits in Transit		\$0.00
Less: Outstanding Items		\$3,523.39
Adjusted Bank Balance as of November 30, 2017		<u>\$7,475.52</u>

OUTSTANDING ITEMS

<u>Payee</u>	<u>Check #</u>	<u>Date</u>	<u>Amount</u>
Beta Alpha Omega Chapter	1582	11/11/2017	\$1,000.00
AKA Educational Advancement Foundation	1583	11/15/2017	\$1,625.00
Natalie Russell	1586	11/21/2017	\$368.39
Beta Alpha Omega Chapter	1587	11/25/2017	\$50.00
Tommy's Bright Street Tavern, LLC	1588	11/29/2017	\$480.00
Total Outstanding Items as of November 30, 2017			<u>\$3,523.39</u>

STATEMENT OF ASSETS

<u>Type of Account</u>	<u>Account Number</u>	<u>Balance</u>
PNC Bank - Business Checking (Fundraising)	xxxxxxx892	\$10,998.91
Total Assets as of November 30, 2017		<u>\$10,998.91</u>

Notes

***2017 Expenses for Chapter Self-Sustaining Activities is adjusted \$6,051.98 - \$214.84 2016 EAF 1908
Pledge - \$2.00 Soror R. Williams' Philacter fine transferred to Operating Account - \$2,367.25 2017
Scholarship Awards Luncheon Deposit + -\$750.00 Bowling Party + -275.00 Scholarship DJ + -\$173.24
Scholarship Awards Luncheon supplies - \$125.00 (NAMI donation (Mental Health Awareness a/c 2300)
The adjusted amount matches the Comparison of Budget to Actual report.**



Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Tamiouchos Report (Detail)
Scholarship Account
Nov 1 - Nov 30, 2017

Beginning Available Balance					\$262.46
<u>Income:</u>					
Rec'd	Deposit				
TRANSFER	11/18/2017	Transfer to Scholarship from Fundraising			\$1,000.00
Total Income					<u><u>\$1,000.00</u></u>
<u>Disbursements:</u>				A/C #	
Date	Posted				
11/21/17	11/28/2017	1030	Stockton University: 2017 Scholarship recipient (Fantasia Johnson)	7000	\$1,000.00
Total Disbursements					<u><u>\$1,000.00</u></u>

Summary

Beginning Available Balance	\$262.46
Total Income	\$1,000.00
Total Disbursements	\$1,000.00
Ending Available Balance	\$262.46
Carry Over Balance	\$262.46
Outstanding Items	\$0.00
Bank Balance	\$262.46

**Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter
Scholarship
Tamiouchos Report (Year-to-Date)
Comparison of Budget to Actual 2017**

As of November 30, 2017

Notes

A/C#	Category	*Approved Budget	Actual YTD	Remaining in Budget
<u>Scholarship</u>				
7000	Annual Scholarships	\$3,300.00	\$3,042.59	\$257.41 (A)
Total				

Notes:

*Approved budget is \$3,300.00. (April 15, 2017 chapter meeting)

Special note: Scholarship account balance on 1/1/17 was \$3,305.05; however the chapter chapter only elected to allocate \$3,000 towards 2017 Scholarship expenses.

Remaining in Budget: \$257.41

Available Balance: \$257.41 + 5.05 (Unallocated Scholarship amount) = \$262.46

(A) Per November 18th chapter meeting, \$1,000 was transferred from the Fundraising Account to the Scholarship Account.

Alpha Kappa Alpha Sorority, Inc.
 Rho Kappa Omega Chapter
 Tamiouchos Report (Summary)
 Monthly Financial Statements
 Scholarship Account
 For the Period Ending November 30, 2017

CURRENT MONTH ACCOUNT SUMMARY

Available Bank Balance as of November 1, 2017 \$262.46

Income

Income for Scholarships	\$1,000.00	
Total Income		\$1,000.00

Expenses

Expenses for Scholarships	\$1,000.00	
Disbursements - November 2017		\$1,000.00

Available Bank Balance as of November 30, 2017	\$262.46
--	----------

Y-T-D ACCOUNT SUMMARY

Available Bank Balance as of January 1, 2017 \$3,305.05

Income

2017 Income for Scholarships	\$1,000.00	
Total Income		\$1,000.00

Expenses

2017 Expenses for Scholarships	\$4,042.59	
Total Expenses		\$4,042.59

Available Bank Balance as of November 30, 2017	\$262.46
--	----------

RECONCILIATION TO BANK STATEMENT

Balance per Bank Statement as of November 30, 2017 \$262.46

Plus: Deposits in Transit	\$0.00
---------------------------	--------

Less: Outstanding Items	\$0.00
-------------------------	--------

Adjusted Bank Balance as of November 30, 2017	\$262.46
---	----------

OUTSTANDING ITEMS

<u>Payee</u>	<u>Check #</u>	<u>Date</u>	<u>Amount</u>
			\$0.00

Total Outstanding Items as of November 30, 2017

DEPOSITS IN TRANSIT

Total Deposits in Transit as of November 30, 2017	\$0.00
---	--------

STATEMENT OF ASSETS

<u>Type of Account</u>	<u>Account Number</u>	<u>Balance</u>
PNC Bank - Business Checking (Scholarship)	xxxxxxx497	\$262.46

Total Assets as of November 30, 2017	\$262.46
--------------------------------------	----------



Rho Kappa Omega

December's 2017 Correspondence Report

- From: **Michael S. Linnigton**
What: Request for donation to the Wounded Warrior Project
Notes: N/A
- From: **Comcast Business**
What: Invitation to consider Comcast Business services.
Notes: N/A
- From: **Comcast Business**
What: Invitation to consider Comcast Business services.
Notes: N/A
- From: **Community Food Bank**
What: Request for donation for the holiday.
Notes: N/A
- From: **Community Food Bank**
What: Request for donation for the holiday.
Notes: N/A
- From: **Cultured Pearls for Progress Interest**
What: Invitation to attend The Cultured Pearls for Progress Interest Group Graduate Chapter Chartering Celebration on Saturday, December 16, 2017. This event will take place at The Renaissance Newark Airport Hotel, located at 1000 Spring Street in Newark, NJ. Chartering Ceremony 10A.M., luncheon at 12P.M. Please RSVP by December 10, 2017. Please note that tickets are \$75.00
Notes: Letter regarding Chartering Program Book/ Advertising Journal are included with price chart and journal contract.

- From: **Soror Mona Calhoun**

What: Thank you card

Notes: Soror Vanetha and Sorors of Rho Kappa Omega, I wanted to send quick notes to thank you for the great time I had at the Denim and Pearl Day Party this past weekend. The music was pumping and the food was good. I enjoyed spending time with the Sorors. If I can be of any assistance to you in any way, please do not hesitate to contact me. Sincerely and Sisterly Yours, Soror Mona.

Respectfully Submitted,
Soror Vanessa Jean-Louis

Alpha Kappa Alpha Sorority, Inc.
Rho Kappa Omega Chapter

December 2017
End of the Year Program Committee Report

2017 Program Committee Goals:

Meet All Community Impact Days for Launching New Dimension of Services
Increase Community Participations in all Programs
Collaborating with five or more Community Partners
Increase Sorors participation in program by 50% of the chapter
Donates or Collaborate to One New Organization

Launching New Dimensions of Service Program Targets

1. Educational Enrichment
2. Health Promotion
3. Family Strengthening
4. Environmental Ownership
5. Global Impact

January 16, 2017- MLK Day of Service/Blood Drive

Rho Kappa Omega and Tau Sigma collaborated with Community Blood Service to host an MLK Day of Service blood drive for Community Impact Day. The goal was to collect 24 pints from the participants and there were 12 that registered, 6 deferred and 6 was collected. The chapter also partnered with Be Match Bone Marrow and there was Bone Marrow Registry that took place and 9 was registered. Each guest was provided with a Thank You Certificate of participation and attendance.

The Sorors volunteered 50 hours, number of guests attended was 10 and number of sorors in attendance was 17. The event was from 3:00pm to 8:00pm. The budget for this program was \$125.00.

Target 2- Health Promotion

Africare- Rho Kappa Omega made a monetary donation to Africare in the amount of \$100.00.

Target-5- Global Impact

February 3, 2017-Go Red for Heart Disease

Rho Kappa Omega in partnership with the American Heart Association hosted a Pink Goes Red for Heart Health. The guests and sorors participated in an evening of line dancing and was provided with information to raise awareness for heart disease and stroke in women, as well as encouraging regular well-care visits and increase physical activities. The Sorors

volunteered 50 hours, number of guests attended was 16 and number of sorors in attendance was 21. The event was three hours long. The budget for this event was \$300.00
Target 2- Health Promotion

March 22, 2017-Financial Fitness

Rho Kappa Omega hosted a Financial Fitness Workshop to focus on building your financial future and how to manage your funds on a budget. Information was provided as how to increase your FICO Score and getting your finances in order and learn to live healthy and financially. The guest speaker was Tashiika McClain, Senior Financial Analyst of Amazon Subsidiary and everyone was provided with Financial Fitness Quiz. The Sorors volunteered 29 hours, number of guests attended was 7 and number of sorors in attendance was over 11. The event was from 6:00pm to 7:00pm. The budget for the event was \$250.00

Target 3-Family Strengthening

April 8, 2017-Mental Health and Domestic Violence Awareness

Rho Kappa Omega collaborated with The Royal Foundation to present a Mental Health and Domestic Violence Awareness Seminar. The presenters was AngelaCares, NAMI-Hudson of Jersey City, NJ, Hudson Partnership CMO, Your PossAbilities and Royal Men Foundation spoke about how to increase the awareness of mental health and domestic violence issues in our community. There was a domestic violence skit that was performed also at the program. The Sorors volunteered 60 hours, number of guests attended was 18 and number of sorors in attendance was 17. The event was three hours long. The budget for the event was \$500.00

Target 2- Health Promotion

May 20, 2017-1908 Playgrounds Mobilization

Rho Kappa Omega and Friends of Audubon Park. The chapter planted four trees in the park, painted benches, light poles and statue in the park. The sorors and guests helped beautified the park by picking up trash and cleaning the park. The community was extremely happy to see the members taking an interest in keeping the community and the park clean. The Sorors volunteered 75 hours, number of guests attended was 15 and number of sorors in attendance was 13 and three was visiting Sorors. The event was five hours long. The budget for this event was \$400.00.

Target 4-Environmental Ownership

June 3, 2017-Scholarship Luncheon

The event was to awarded scholarships to Hudson County college-bound students. The total scholarship disbursement was \$4000.00 and each recipient received \$1000.00. The recipients were Fatou lack from Bayonne High School and she received the Wanda Gadson Memorial Scholarship, Naomi Campbell from Liberty High School and she received the Barbara Moore Memorial Scholarship, Fantasia Johnson from Lincoln High School and she was presented with the Patricia Bryant Memorial Scholarship and Britni Sharperson from McNair High School received the HBCU Scholarship. The Sorors volunteered 30

hour.

Target 1- Educational Enrichment

June 10, 2017- Unity Walk Rho Kappa Omega participated in Jersey City Unity Walk and the walk to UNITE to stand against violence, injustice and inequality in our community.

The budget was \$100.00

June 20, 2017-Longest Day Rho Kappa Omega collaborated with the ACT NOW Foundation on this event was to exercise your mind, body, spirit with Rho Kappa Omega promote the early detection of Alzheimer's disease. The members of Rho Kappa Omega played games with the residents of Salem Lafayette. The residents were provided literature and brochures on Alzheimer's disease. The Sorors volunteered 20 hours, number of guests attended was 27 and number of sorors in attendance was 4. The event was three hours. The Budget was \$200.00

Target 2-Health Promotion

August 26, 2017-Back to School Health and Safety Fair Rho Kappa Omega collaborated with Friends of Audubon Park. The goal of the program was to provide students and families in Hudson County with book bags and school supplies so that we can help them be prepared for school. The vendors that participated in the Health and Safety Fair was Hoboken Family, North Hudson Community Act Corporation, Information Plus (211 & NJ poison Info), JCCDC, Hudson County Sheriff's Office and Women Rising. Rho Kappa Omega provided 204 book bags and over 2,056 school supplies to the students of Hudson County, Jersey City, NJ. The Sorors volunteered 130 hours, number of guests attended was 240 and number of sorors in attendance was 23 and three visiting sorors. The event was five hours. The budget for the event was \$800.00

Target 1- Educational Enrichment

September 1, 2017-Seasonal Wraps

Rho Kappa Omega provide hats, gloves, socks, slipper socks to children at Hope House Shelter and all the children was able to receive seasonal wraps. They received 28 adult's socks, 30 adult gloves, 2 adult scarves, 9 adult hats, 12 children socks, 40 children's gloves and 1 child's scarf and 17 children's hat total amount of items was 141. The residents was also provided with new and gently used items and they are 3 pairs of pajamas, 2 pair of socks, 1 fleece jacket, 1 dresses, 14 shorts, 14 skirts, 95 shirts, 46 capris, 2 sweaters, 33 pants, 9 pairs of shoes, 1 suit and 4 towels and the total items was 258. The residents of Hope House were appreciative for the items they received. The Sorors volunteered 10 hours and number of sorors in attendance was 4. The budget was \$100.00

Target-3- Family Strengthening

September 23, 2017- THINK HBCU College Fair

Rho Kappa Omega hosted it first THINK HBCU College Fair. There was several colleges and universities that participated in the College Fair. They were Tougaloo College, Virginia State University, Claflin University, Jackson State University, Kentucky State University, Morgan State University, Howard University and Tuskegee University. There

was 11 Sorors in Attendance and there was 38 guest in attendance. The budget was \$100.00.

Target 1-Educational Enrichment

October 7, 2017- Come Spill the Tea on Domestic Violence

Rho Kappa Omega hosted a Domestic Violence Program and there was speakers that spoke about their life experience as victim of domestic violence. The program was informative and to shed light on the signs, circumstances and available resources to combat domestic violence in our community.

Target-3 Family Strengthening

October 16, 2017- Childhood Hunger

Rho Kappa Omega provided children of Hope House with pink and green bagged lunch. All the residents was provided with a catered dinner which consisted of chicken, rice, beans, salad, and cornbread. There was 2 Soror that was in attendance and the number of Soror volunteered hours was 10. The budget was \$400.00

Target-3 Family Strengthening

October 22, 2017-Making Strides against Breast Cancer

Rho Kappa Omega participated in the Making Strides Jersey City Breast Cancer Walk. The Chapter raised and donated \$7,033.00 to the American Cancer Society. The Sorors volunteered 85 hours, number of guests attended was over 13 and number of sorors in attendance was 17. The event was five hours.

Target 2- Health Promotion

October 24, 2017-United Nations Day -Rho Kappa Omega and Tau Sigma with New Jersey UNA-USA to join in the United Nations Day 2017 marks the 72nd anniversary of the UN Charter's entry into force, and celebrates everything that the UN represents and has achieved since its establishment in 1945. The theme of UN Day 2017 is "Global Goals, Local Leaders." The guest speaker was Donna Rosa, President Northern New Jersey Chapter of United Nations Association of the USA and everyone watched the movie Girls Rising. The event was great and very insightful. Soror Alysha Dunbar from Tau Sigma spoke about her experience as UN Student. There was 9 sorors in attendance and 13 guests attended. The event was three hours.

Target-5 Global Impact

November 22 2017-Thanksgiving Program

Rho Kappa Omega partnered with AngelaCares to help feed the seniors of Hudson County. The program was a great success over 1,100 seniors received a meal for Thanksgiving. The budget was \$400.00

Target 3- Family Strengthening

Thanks to all the Sorors that supported Program Committee and to ensure that each Target was met. It has been a challenging year but it has been my pleasure to serve as Anti-Basileus.

Sisterly,

Soror Sallie E. Brown, on behalf of the Program Committee





Alpha Kappa Alpha Sorority, Incorporated
Rho Kappa Omega Chapter
 Bylaws Committee Report

Bylaws Committee meeting was held on October 4th, 2017 at 7 PM
 There were five sorors on the conference call.

Items that were presented:

<u>Article III, Section 1</u> 2a. The vote to decide upon accepting new candidates for membership shall take place once per year. A candidate's name shall be voted upon only once for a given initiation. The Membership Intake Process as outlined by the International Membership Committee shall be followed.	To Amend Article III, Section 1, 2a by inserting the word "current" before the word Membership .	Article III, Section 1 2a. The vote to decide upon accepting new candidates for membership shall take place once per year. A candidate's name shall be voted upon only once for a given initiation. The current Membership Intake Process as outlined by the International Membership Committee shall be followed.
--	---	---

Rationale: The chapter is following the most up to date Membership Intake Process outlined by the International Membership Committee.

<u>Article/Section Current Language</u>	<u>Proposed Amendment</u>	<u>Revised Wording If Proposed Amendment is Adopted</u>
Article III, Section 3 3c. Annual dues, which shall include per capita tax, EAF a prorated chapter tax and prorated operational expenses of the chapter, shall be paid no later than the December chapter meeting for the following year.	To Amend Article III, Section 3, 3c by deleting December and replace it with "December's" . Also, delete for the following year. Add "or the third Saturday in December whichever comes first for the following year"	3c. Annual dues, which shall include per capita tax, EAF a prorated chapter tax and prorated operational expenses of the chapter, shall be paid no later than the December's chapter meeting or the third Saturday in December whichever comes first.

Rationale: Article III, Section 3, 3c and 3e contradicts itself. 3c bylaws states December is the latest to pay dues.

3e states: “Dues shall be submitted to the Pecunious Grammateus no later than January’s chapter meeting or the third Saturday in January whichever comes first. Dues submitted thereafter shall be subject to a late fine of ten percent (10%) of per capita.”

<u>Article/Section</u> <u>Current Language</u>	<u>Proposed Amendment</u>	<u>Revised Wording If Proposed</u> <u>Amendment is Adopted</u>
Article III, Section 3 3h. Members who fail to meet the Chapter’s financial obligations as set forth in Article III, Section 3, shall be considered inactive and shall have their names deleted from the membership roster effective January 1. Non-financial members shall be allowed to attend chapter meetings but shall not have speaking or voting privileges.	To Amend Article III, Section 3, 3h by replacing “ January 1 ” and adding “ February 2 ”	3h. Members who fail to meet the Chapter’s financial obligations as set forth in Article III, Section 3, shall be considered inactive and shall have their names deleted from the membership roster effective February 2. Non-financial members shall be allowed to attend chapter meetings but shall not have speaking or voting privileges.

Rationale: Dues are not considered late until February 1st, sorors should be allowed to be on the roster, even ones that pay late.

<u>Article/Section</u> <u>Current Language</u>	<u>Proposed Amendment</u>	<u>Revised Wording If Proposed</u> <u>Amendment is Adopted</u>
Article IV, Section 2 2h. The Hodegos shall receive and introduce visitors. She shall take care of all courtesies and condolences on behalf of the chapter, such as purchasing gifts and sending cards and flowers. She shall recognize birthdays, marriages, wedding anniversaries, births, promotions, retirements and graduations. She shall assist the Basileus with the Ivy Beyond the wall Ceremony and arrangements. She shall serve as Chairman of the Courtesy Committee. She shall perform other chapter duties at the request of the Basileus.	Article IV, Section 2, 2h insert “ death ” after birthday	2h. The Hodegos shall receive and introduce visitors. She shall take care of all courtesies and condolences on behalf of the chapter, such as purchasing gifts and sending cards and flowers. She shall recognize birthdays, deaths, marriages, wedding anniversaries, births, promotions, retirements and graduations. She shall assist the Basileus with the Ivy Beyond the wall Ceremony and arrangements. She shall serve as Chairman of the Courtesy Committee. She shall perform other chapter duties at the request of the Basileus.

Rationale: The Hodegos should recognize deaths as well.

<u>Article/Section Current language</u>	<u>Proposed Amendment</u>	<u>Revised Wording If Proposed Amendment is Adopted</u>
Article IV, Section 2 2l. The Historian shall prepare, maintain and update a narrative account of the chapter's activities. She shall keep an accurate and permanent history of the chapter. She keep all pictures of chapter activities and newspaper articles. She shall work cooperatively with the Program Chairman and the Ivy Reporter. She shall send historical materials to the International Archives Committee and/or the Moorland-Spingard Library at Howard University. She shall adhere to the Records Retention Guide. She shall serve as Chairman of the Achieves Committee and shall serve on the Publicity Committee. She shall perform other chapter duties at the request of the Basileus.	To Amend Article IV, Section 2, 2l by deleting “the Moorland-Spingard Library at Howard University”	2l. The Historian shall prepare, maintain and update a narrative account of the chapter's activities. She shall keep an accurate and permanent history of the chapter. She keep all pictures of chapter activities and newspaper articles. She shall work cooperatively with the Program Chairman and the Ivy Reporter. She shall send historical materials to the International Archives Committee. She shall adhere to the Records Retention Guide. She shall serve as Chairman of the Achieves Committee and shall serve on the Publicity Committee. She shall perform other chapter duties at the request of the Basileus.

Rationale: Moorland Spingard Library at Howard University has stopped receiving materials from chapters.

<u>Article/Section Current language</u>	<u>Proposed Amendment</u>	<u>Revised Wording If Proposed Amendment is Adopted</u>
Article V, Section 3 Standing, ad hoc and other chapter committees shall meet monthly or at the discretion of the committee chairman.	To amend Article V, Section 3 and delete “or at the discretion of the committee chairman”	Standing, ad hoc and other chapter committees shall meet monthly.

Rationale: Chapter business can only move forward if committees are meeting monthly.

<u>Article/Section Current language</u>	<u>Proposed Amendment</u>	<u>Revised Wording If Proposed Amendment is Adopted</u>
Article VII, Section 2 2c. The Chairman of the Courtesy and Protocol Committee shall be the Hodegos and the committee shall consist of the Chaplain and the Philacter. Any financial member may serve on the Courtesy and Protocol Committee. The Courtesy and Protocol shall take care of all	To amend Article VII, Section 2 and insert “deaths” after birthdays.	The Chairman of the Courtesy and Protocol Committee shall be the Hodegos and the committee shall consist of the Chaplain and the Philacter. Any financial member may serve on the Courtesy and Protocol Committee. The Courtesy and Protocol shall take care of all courtesies such as purchasing

courtesies such as purchasing gifts, sending cards, and flowers and recognizing birthdays, marriages, wedding anniversaries, births, promotions, retirements and graduations. The committee shall assist the Basileus with the Ivy Beyond the Wall ceremony and other rituals. The committee shall keep the chapter aware of sorority's protocol as outlined in The Official Guide to Alpha Kappa Alpha Protocol. The committee shall conduct an annual protocol workshop and shall serve in an advisory capacity regarding chapter protocol as requested.		gifts, sending cards, and flowers and recognizing birthdays, deaths, marriages, wedding anniversaries, births, promotions, retirements and graduations. The committee shall assist the Basileus with the Ivy Beyond the Wall ceremony and other rituals. The committee shall keep the chapter aware of sorority's protocol as outlined in The Official Guide to Alpha Kappa Alpha Protocol. The committee shall conduct an annual protocol workshop and shall serve in an advisory capacity regarding chapter protocol as requested.
--	--	--

Rationale: Deaths should be recognizes as well.

<u>Article/Section</u> <u>Current language</u>	<u>Proposed Amendment</u>	<u>Revised Wording If Proposed</u> <u>Amendment is Adopted</u>
Article VII, Section 2 2g. The Chairman of the Graduate Advisory Committee shall be the Graduate Advisor and the committee shall consist of financial members who have completed the Graduate Advisor Certification Program and have been financial members of Rho Kappa Omega for at least one (1) year. Members of the Graduate Advisory Committee shall be appointed by the Basileus annually. The Graduate Advisory Committee shall be appointed by the Basileus annually. The Graduate Advisory Committee shall function under the auspices of the Graduate Advisor to work with and advise the undergraduate chapter. Members shall not work independently of the Graduate Advisor.	To amend Article VII, Section 2 by adding “ Members shall be five (5) years removed from undergraduate studies ” after the line The Chairman of the Graduate Advisory Committee shall be the Graduate Advisor and the committee shall consist of financial members who have completed the Graduate Advisor Certification Program and have been financial members of Rho Kappa Omega for at least one (1) year.	2g. The Chairman of the Graduate Advisory Committee shall be the Graduate Advisor and the committee shall consist of financial members who have completed the Graduate Advisor Certification Program and have been financial members of Rho Kappa Omega for at least one (1) year. Members shall be five (5) years removed from undergraduate studies. Members of the Graduate Advisory Committee shall be appointed by the Basileus annually. The Graduate Advisory Committee shall be appointed by the Basileus annually. The Graduate Advisory Committee shall function under the auspices of the Graduate Advisor to work with and advise the undergraduate chapter. Members shall not work independently of the Graduate Advisor

Sorors suggested that Article III, Section 3 be amended by stating

3c. Annual dues, which shall include per capita tax, EAF a prorated chapter tax and prorated operational expenses of the chapter, shall be paid no later than t December's chapter meeting for third Saturday in December whichever comes first. Dues submitted thereafter shall be subject to a late fine of ten percent (10%) of per capita.

Sorors suggested to remove Bylaw Article III, Section 3 3e states: "Dues shall be submitted to the Pecunious Grammateus no later than January's chapter meeting or the third Saturday in January whichever comes first. Dues submitted thereafter shall be subject to a late fine of ten percent (10%) of per capita."

Sorors debated on Article III, Section 3 3h. Some sorors believed that the roaster date should allow late sorors to recieve information regarding chapter business, until the grace period of Febuary 2nd is complete. Other sorors believed that an inactive soror should not be on the roaster if she has not paid her dues on time.

As sorors bring their proposed bylaws the committee will discuss and present them.



Alpha Kappa Alpha Sorority, Incorporated
Rho Kappa Omega Chapter
Budget and Finance Committee
December 2017

Reimbursement Procedures

Vouchers currently on the chapter's website (Members only) are not aligned with Alpha Kappa Alpha Sorority, Incorporated Financial Fundamentals. The new recommended process, as attached, is designed to streamline the reimbursement process and assist the chapter with remaining compliant.

Online Banking

Alpha Kappa Alpha Sorority, Incorporated indicates all chapters accessing the financial records via the internet to establish appropriate internal controls to ensure the safety of their chapter assets. (Alpha Kappa Alpha Sorority, Incorporated Financial Fundamentals, Revised November 2016). All funds paid by Rho Kappa Omega, via the Corporate website (www.aka1908.com) must be submitted by the Basileus and Tamiouchos.

PayPal versus Eventbrite

Per the Supreme Tamiouchos Danette Anthony Reed, as reflected on my October 2017 report, the "the Pecunious Grammateus should not have access to any account that feeds your bank account. This keeps with our directive for a separation of duties". PayPal requires a social security # for business and individual accounts. Eventbrite doesn't have the same limitation. The Pecunious Grammateus and Tamiouchos can receive automatic emails from Eventbrite when tickets have been purchased. This process will enable the Pecunious Grammateus to record the funds and the Tamiouchos will be able to verify receipt of the funds in the chapter's bank account. The PayPal and Eventbrite comparison is attached to the committee report.

PayPal - Social Security # required to set up the account (Requirement for business and individual accounts)

2.9% + \$.30 per transaction (Fees paid by buyer)

Eventbrite – Currently available for Chapter use.

1% + \$.99 per ticket or

2.5% + \$1.99 per ticket (All fees paid by buyer)

Utilize Survey Monkey for evaluations

Attendees can print out tickets

Banking updates

Signatories have been updated on the Operations, Fundraising and Scholarship accounts to reflect Madam Basileus Vanetha Wood-Stradford, Sorors Elisheva MR and Vernetha Hope Powell.

Customer address has been updated.

Annual Report

The annual report reflects income and expenses for Rho Kappa Omega Chapter from 2014, 2015, 2016 and January – November 30, 2017. The chapter's financial outlook was based on available assets and anticipated income.

Year in Review

- Developed the 1st Internal Financial Procedures.
- Reviewed the 2011-2014 Internal Audit report.
- Established the chapter's bonding insurance to match banking signatories.
- Nearly 100% compliant with meeting with officers and committee chairman for 2018 budget planning.
- Maintained stable chapter dues, minimal increase of \$5, in a Boule year.
- Provided monthly reporting for income and expenses for all fundraising projects.
- Provided monthly reporting for restricted balances.

Action Items:

The Committee moves to accept the proposed Reimbursement Procedures

The Committee moves to accept Eventbrite as Rho Kappa Omega Chapter's 3rd party merchant.

Submitted by

Soror Vernetha Hope Powell, Chairman
on behalf of the Budget and Finance Committee

RHO KAPPA OMEGA CHAPTER ANNUAL REPORT

Presented by Soror Vernetha Hope Powell
on behalf of the Budget and Finance Committee

Finances at a Glance

Operations Account

	* 2014	* 2015	* 2016	** 2017
Income	\$39,234	\$20,594	\$12,637	\$10,411
Expenses	\$41,044	\$21,086	\$17,896	\$13,167
Profit	(\$1,810)	\$492	(\$5,259)	(\$2,756)

*Information filed with Alpha Kappa Sorority, Incorporated Corporate Office

**Income/Expenses as of 11/30/17.

Finances at a Glance

Fundraising Account

	* 2014	* 2015	* 2016	** 2017
Income	\$11,459	\$24,459	\$10,946	\$11,232
Expenses (Program)	\$11,499	\$10,250	\$14,895	\$4,752
Expenses (Fundraisers)	\$ 3,757	\$ 8,911	\$ 3,261	\$6,935
Profit	(\$3,797)	\$5,298	(\$7,210)	(\$455)

* Information filed with Alpha Kappa Alpha Sorority, Incorporated Corporate Office

** Income/Expenses as of 11/30/17.

Current Financial Outlook

Operations

Current Available Balance as of November 30, 2017 was \$10,297.82

12/1/17 -12/31/17 Anticipated Expenses is \$2,000

Projected Carry-over Balance is \$8,297

Financial Outlook: Fair (Chapter has the ability to meet our financial obligations. Monthly monitoring is required and adjustments will be recommended as needed.)

Current Financial Outlook

Fundraising

Current Available Balance as of November 30, 2017 was \$7,475.52

12/1/17 -12/31/17 Anticipated Expenses is \$0

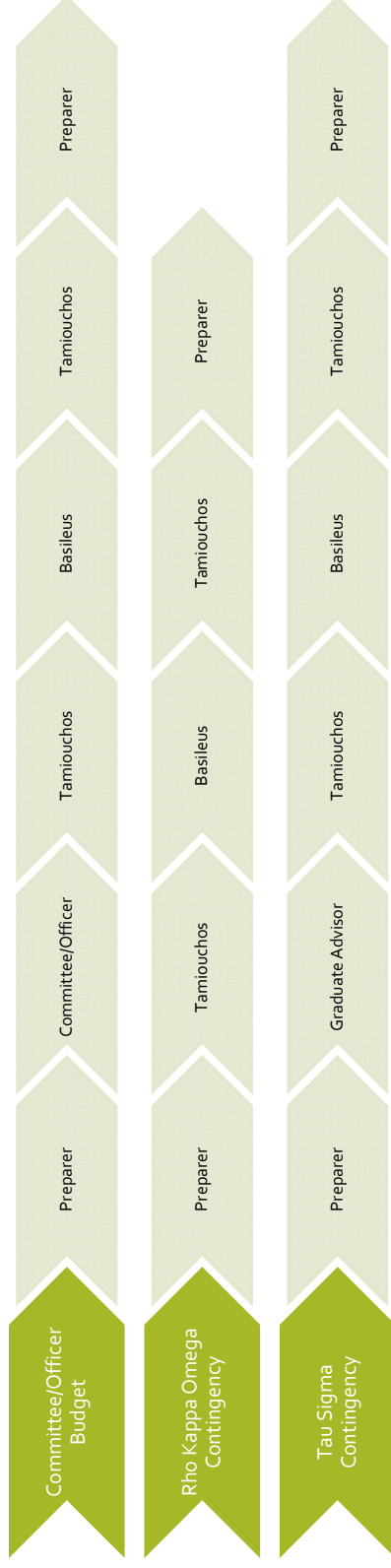
2017 Outstanding Assessments: \$5,170

Financial Outlook: Questionable (Chapter may be adversely impacted by unpaid assessments. This makes us vulnerable with meeting our financial commitments. Monthly monitoring is required and adjustments will be recommended as needed.)

Proposed Reimbursement Procedures

1. The Preparer submits original receipts or supporting documentation and signed voucher.
2. The Chairman reviews budget to confirm that amount requested is within the budget and funds are available; authorize release of funds by signing the voucher and submitting it to the Tamiouchos.
3. The Tamiouchos confirms all signatures and availability of funds. She signs the voucher and submits it to the Basileus.
4. The Basileus signs the voucher and check along with the Tamiouchos or another authorized bank signer.
5. The Tamiouchos issues the check to the Payee or Preparer.

Reimbursement Process



Reimbursement documentation

Incorrect (Excel/Bank Statement)

[illegible]

Correct (Original Receipt)

[illegible]

Internal Controls (Checklist)

- All funds received and deposited into the bank within 5-7 business days.
- All expenditures are accompanied by a voucher with original receipt attached.
- Sorors who handle chapter funds are bonded.
- Bank statement are reconciled monthly.
- Signed Transmittal of Funds forms on file (Pecunious Grammateus and Tamiouschos)

*Internal Controls as listed in Alpha Kappa Alpha Sorority, Incorporated Financial Fundamentals,
Revised November 2016 and current Rho Kappa Omega Chapter bylaws*



Alpha Kappa Alpha Sorority, Incorporated Chapter Budget for Budget Year 2018

Chapter Name: Rho Kappa Omega
Chapter Mailing Address: P.O. Box 15537 Jersey City, NJ
Employee Identification Number: 36-3605185

I. Estimated Income

1. Dues, assessments, and initiations fees.	\$	10,450.00
2. Interest on savings and other temporary cash investments		
3. Dividends and interest from securities.		
4. Jewelry deposits, histories, supplies from Corporate Office		
5. Other (Explain) <u>Carry Over Balance (\$8,400)</u>	\$	8,400.00
TOTAL INCOME (Sum of 1-5)	\$	18,850.00

II. Estimated Expenditures

(A) Alpha Kappa Alpha Corporate Office

1. Chapter Tax	\$	300.00
2. Per Capita Tax	\$	3,500.00
3. Constitutions, Histories, etc...		0.00
4. Other Explain <u>EAF Dues, Reactivation Fees & Documents</u>	\$	685.00

Total Alpha Kappa Alpha Corporate Office (Sum 1-4) \$ 4,485.00 (A)

(B) Conference Attendance

1. Delegates to Boule		1,500.00
2. Delegates to Regional Conference	\$	740.00
3. Other Conferences		730.00

Total Conference Attendance (Sum 1-3) 2,970.00 (B)

(C) Chapter Activities

1. Operational Expenses		
a. Basileus' Expenses	\$	2,090.00
b. Grammateus' Expenses	\$	100.00
c. Pecunious Grammateus' Expenses	\$	30.00
d. Tamiouchos' Expenses (Supplies & Bond)	\$	-
d. Epistoleus' Expenses	\$	50.00
e. Graduate Advisor	\$	1,300.00
f. Other Officers	\$	-
g. Standing Committees	\$	1,155.00

h. Rent - Chapter Meeting Room		\$	800.00	
i. Pan Hellenic Council Dues			0.00	
j. Publicity/Promotion		\$	773.00	
k. Courtesies		\$	700.00	
l. Bank Charges		\$	35.00	
m. Regional Conference/Boule Assessments			100.00	
n. Bonding		\$	300.00	
	Storage Facility (\$1331), PO Box			
	Medium (\$200), External Audit			
	(\$300), Ivy Beyond the Wall (\$100)			
o. Other (Explain)		\$	1,931.00	
Total Operating Expenditures (Sum of a-o)			\$ 9,364.00	(C1)
2. Other Activities				
a. Membership Intake		\$	50.00	
b. Homecoming Activities				
c. Founders' Day		\$	50.00	
d. Other (Explain)	Tau Sigma		500.00	
Total Operating Expenditures (Sum of a-d)			\$ 600.00	(C2)
3. Program Activities				
a. Initiative I - Emerging Young Leaders			0.00	
b. Initiative II - Health & Wellness			0.00	
c. Initiative III - Global Poverty			0.00	
d. Initiative IV - Economic Security			0.00	
e. Initiative V - Social Justice and Human Rights			0.00	
f. Initiative VI - Internal Leadership Training for External Service			0.00	
g. Other (Explain)_____			0.00	
Total Program Activities (Sum of a-g)			0.00	(C3)
(D) Contingency Funds				
1. Contingency Funds		\$	1,431.00	(D)
TOTAL EXPENDITURES (Sum of A+B+C1+C2+C3+D)			\$ 18,850.00	

Please Note: Total Income Should Equal To Total Expenditures

Please Note: Total Income Should Equal To Total Expenditures



Alpha Kappa Sorority, Inc.
Rho Kappa Omega Chapter

Graduate Advisory Committee Meeting Minutes

December 5, 2017

Conference Call Number 641-715-3276, Code 553545#

8:16pm – 8:53pm

1. Meeting called to order by Soror Heather, Soror Janice Watson participant.
2. Meditation done by Soror Janice
3. GA Cluster Updates provided by Soror Heather and she summarized the recommendation shared on the NAR's Cluster IV GA conference call. Graduate Advisors are encouraged to reiterate the financial obligations members have and review the conferences and costs scheduled for 2018. Graduate chapters are urged to assist the undergraduates by funding the registrations, transportation or lodging.
4. Tau Sigma will have a Special Meeting tie up some loose ends like vote on their 2018 budget, discuss MIP, Sisterly Relations, etc.
5. Tau Sigma Chapter's End of Year Reports are being completed and uploaded into the AKA International office's website. Tasks are being shared among chapter members.
6. A year-end sisterly relations activity and mentor matches need to be revisited to include PKQ Sorors.
7. TS Fundraiser Bake Sale is occurring on 12/6/17 11am-3pm, Soror Janice will monitor. A few PKQ Sorors have donated. TS Chapter is very appreciative of PKQ's ongoing support and assistance.
8. NJCU Exhibit Participation needs further discussion. The Greek Senate is planning an exhibit and has invited Alpha Kappa Alpha Sorority, Inc. to participate.
9. Tau Sigma need to have an internal financial audit annually. This need will be discussed on the TS conference call.
10. TS will need to complete their 2018 Program Calendar.
11. The joint chapter meeting will be held. Graduate Advisor will follow up with PKQ Basileus regarding her inquiry referencing whether or not GA has identified a Soror to conduct the installations for the undergraduate chapter. The structure of the joint meeting needs to be discussed during E-Board so the plan can be shared with Tau Sigma Chapter in advance.

***Tau Sigma Year in Review will be developed.

Respectfully Submitted,
Soror Heather, Graduate Advisor



Alpha Kappa Alpha Sorority, Inc
Rho Kappa Omega Chapter
Fundraising December 2017

Fundraising Committee 2017 Goals:

- Raise \$15,000 from Fundraisers
- Collaborate with another committee and an outside organization
- Foster Pan Hellenic Relationships through event collaboration
- Raise \$500 through Internal Fundraisers
- Put the Fun back in Fundraising
- Secure Venues for 2018 in 2017
- Inspire Sorors to increase ticket sales

2017 Fundraisers						
Event	Date	Soror Assessment	Sales Goal	Expenses	Profit	Description
Movie Event & Dining to Donate		2 @ \$15	120 tickets = \$1800	\$150	\$1700	
End of the Year Soiree	December 21	2 @ 25	100 tickets = \$4000	\$480	\$3520 Not including door sales	End of the Year Celebration at Brightside Tavern
Scholarship Awards	June 3 12-4	2 @ \$60	100 Tickets = \$6000 Journal Ads = \$1000 7 Vendors = \$700 50/50 Raffle = \$400 Tricky Tray = \$500 Total = \$8600 Tickets: 68 tickets (\$4,080.00) Tricky Tray: \$263.00 Vendor: \$100.00 Total: \$4,443	\$5500 Chandler Catering \$2,367.25 DJ: \$275.00 Courtesies: \$173.24 Total Expenses: \$2,815.4	\$3100 Profit: \$1,627.60	Chandelier Restaurant Bayonne **\$400.00 Deposit made
Bowling Party	September 30 th , 2017	2 @ 20	250 Tickets = \$6250 Tickets: 57 tickets (\$1140.00) Raffles: \$230.00 Total: \$1,370	\$1600 Expenses \$750	Profit \$620	A family friendly night of bowling that includes shoes food and drinks.
Denim & Pearls Collaboration with BAQ	November 25	2 @ \$25	150 tickets = \$3750 Tickets = 56 (\$1400) Door Sales \$310	\$1050.00	Profit \$660	Annual collaboration party with BAQ that includes music and light refreshments.

Totals		\$ 290.00	\$11,523 (not including the movie event that did not happen)	5095.4 (not including the movie event that did not happen)	\$6427.6 (not including the movie event)	
--------	--	-----------	---	--	--	--

ACTUAL SALES, EXPENSES AND PROFIT IN BOLD

Internal Fundraisers – Dates to be determined

Shop Till You Drop:

Relaxation Basket Raffle :

Wine Basket Raffle :

50/50 Raffle:

Casual Para Days:

Dining to Donate:

Huge Shout Out to the Sorors who attended the Denim & Pearls Day party the event had a great turn out!!!

Monthly Meeting

1st Monday of the month 8pm. Confrence call Teleconference #: 712-432-0185

Access Code: 730-468-028

Soror Siiera Robinson (Chairman), on behalf of the Fundraising Committee



Alpha Kappa Alpha Sorority, Inc
Rho Kappa Omega Chapter
Fundraising Committee `End of the Year Report 2017

Committee Members: Sorors Siiera Robinson (Chairman), Elisheva M.R , Hope Powell, Dorothy Hadfield

Fundraising Committee 2017 Goals:

- Raise \$15,000 from Fundraisers
- Collaborate with another committee and an outside organization
- Foster Pan Hellenic Relationships through event collaboration
- Raise \$500 through Internal Fundraisers
- Put the Fun back in Fundraising
- Secure Venues for 2018 in 2017
- Inspire Sorors to increase ticket sales

Results for Goals Set:

- The Fundraising Committee unfortunately did not meet our chapter goal of raising \$15,000. Our profit for 2017 is only **\$2,577.51** as of November 30, 2017.
- The Chapter continued Pan Hellenic Relationships with - Beta Alpha Omega with our collaboration on the - Denim & Pearls Day Party.
- Internal Fundraisers – We did not meet our goal of raising \$500.00. Due to lack of time at chapter meetings we were not able to raise any funds.

The Fundraising Committee worked diligently to try to ensure that all of our goals were achieved. We thank you for the patience as we continue to service Hudson County.

In Sisterhood & Service,
Soror Siiera Robinson (Chairman)
On behalf of the Fundraising Committee



*Alpha Kappa Alpha Sorority, Incorporated
Rho Kappa Omega Chapter
Leadership Development Committee
December 2017*

Leadership in Action

Year in Review

- *Developed the 2017 Rho Kappa Omega Chapter standing rules.*
- *Presented and the chapter adopted Rho Kappa Omega Chapter's 1st Officer Assessment Tool.*
- *Presented the 29th Anniversary edition to celebrate the chapter anniversary and highlight examples of Leadership in Action.*
- *Presented and the chapter adopted Rho Kappa Omega Chapter's 2017 Chapter Operations Manual.*
- *Provided a detailed listing of officers' duties within Rho Kappa Omega Chapter –as shared by current officers.*

Corrective Action Plan

A Corrective Action Plan was developed and submitted for the Graduate Advisor, Soror Heather Spencer.

Special Thank you to Madam Basileus Wood-Stradford, Sorors Elisheva MR and Siiera Robinson for working on the 2017 Leadership Development.

Submitted by:

*Soror Vernetha Hope Powell, Chairman
on behalf of the Leadership Development Committee*